



155 Mason Circle  
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## **BOARD OF TRUSTEES**

**\*\*MONDAY, NOVEMBER 14, 2011\*\***

DISTRICT OFFICE

155 Mason Circle

Concord, CA 94520

**7:00 PM**

### **AGENDA**

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)

5. PUBLIC INPUT ON NON AGENDA ITEMS

Public Participation: Members of the public may address the Board of Trustees regarding items of interest that are within the subject matter jurisdiction of the Board of Trustees. Generally, the Board will not enter into a dialogue during this period.

Speakers should have a "Speaker Card" completed and presented to the Clerk of the Board prior to the start of the Board meeting. Public input on agenda items will be taken at the beginning of the discussion of those agenda items.

Comments shall be limited to **three minutes per person**, unless different time limits are set by the Chairperson.

6. CONSENT CALENDAR

The following items listed ✨ are enclosed. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

A. ✨ MINUTES - APPROVAL OF MINUTES 11-5, REGULAR BOARD MEETING HELD ON SEPTEMBER 12, 2011

B. ✨ EXPENDITURES - APPROVAL OF EXPENDITURES OF SEPTEMBER 1, 2011 THROUGH OCTOBER 31, 2011, INCLUDING CHECKS NO. 19478 THROUGH NO. 19660, IN THE AMOUNT OF \$548,519.10

*Protecting Public Health Since 1927*

#### **BOARD OF TRUSTEES**

President **JAMES FITZSIMMONS** Lafayette • Vice President **ANGELA MICHEALS** Concord • Secretary **H. RICHARD MANK** El Cerrito  
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- C. PAYROLL - APPROVAL OF PAYROLL EXPENDITURES OF SEPTEMBER 1, 2011 THROUGH OCTOBER 31, 2011, INCLUDING CHECKS NO. 63329 THROUGH NO. 63480, IN THE AMOUNT OF \$312,025.79
- D. ✨ INVESTMENT ACTIVITY REPORT FOR AUGUST 2011 & SEPTEMBER 2011
- E. ✨ FINANCIAL REPORT
- F. APPROVAL OF TRUSTEE TRAVEL

7. ACTION ITEMS

<u>Item</u>	<u>Comments</u>	<u>Action Required</u>
A. <u>Report on District Annual Audit (Appendix I)</u>	Maze & Associates Rossi	
<u>Recommendation - To Accept the District Annual Financial Audit and Memorandum on Internal Control Structure</u>		**

8. INFORMATIONAL REPORTS

- A. West Nile Virus Update Staff
- B. Public Affairs Report Staff
- C. Regulatory Update Staff
- D. Reports on Conferences/Meetings Attended Board  
Staff

9. BOARD AND STAFF ANNOUNCEMENTS

- A. Board
- B. Staff

10. ADJOURNMENT

*The Contra Costa Mosquito & Vector Control District will provide reasonable accommodations for persons with disabilities planning to attend CCMVCD meetings who contact Allison Nelson at least 24 hours before the meeting, at 685-9301*

*Documents that are disclosable public records required to be made available under California Government Code Section 54957.5 (b) (1) and (2) are available to the public for inspection at no charge during business hours at our administrative office located at 155 Mason Circle, Concord, California*

