

AUDIT COMMITTEE MEETING
MINUTES

An Audit Committee meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Tuesday, December 12, 2023, at the District office located at 155 Mason Circle Concord, CA 94520.

TRUSTEES PRESENT Michael Krieg, Chair
 Perry Carlston
 Jim Dolgonas
 Daniel Pellegrini
 Damian Wong

TRUSTEES ABSENT None

OTHERS PRESENT Paula Macedo, General Manager (remote)
 Natalie Martini, Financial Administrator
 Stacy Stark, Human Resources and Administration Management
 David Alvey, Maze & Associates

1. CALL TO ORDER:
 Audit Committee Chair Fitzsimmons called the meeting to order at 5:00 PM

 Roll Call: A roll call indicated that five Trustees were present and none were absent.
 2. AGENDA MANAGEMENT – There were no changes to the agenda and the agenda was adopted by rule.
 3. PUBLIC INPUT ON NON AGENDA ITEMS - None
 4. APPROVAL OF MINUTES FROM AUDIT COMMITTEE SPECIAL MEETING HELD ON JUNE 5, 2023
- ** Motion was made by Trustee Carlston and seconded by Trustee Wong to approve the minutes from the Audit Committee special meeting held on June 5, 2023. *Motion passed unanimously.*
5. MEET WITH DISTRICT AUDITORS, MAZE & ASSOCIATES, FOR REPORT AND ANALYSIS OF DRAFT OF FY 2022/2023 DISTRICT AUDIT AND MEMORANDUM OF INTERNAL CONTROL STRUCTURE – the committee reviewed the FY2022/2023 draft District Audit provided by Maze & Associates and agreed to recommend the audit to the Board for approval at the next regularly scheduled Board meeting.

6. BOARD AND STAFF ANNOUNCEMENTS – the committee expressed their preference for moving forward with a Request for Proposals process for Financial Auditing Services.
7. ADJOURNMENT – 5:33 PM

I certify the above minutes were approved as read or corrected at a meeting of the Audit Committee meeting held on Friday, April 19, 2024.

Jim Dolgonas, 2024 Chair Audit Committee