

PERSONNEL COMMITTEE MEETING
MINUTES

A Personnel Committee special meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, June 28, 2021, via teleconference pursuant to Governor’s Executive Orders N-25-20, N-29-20, and N-33-20 and the Contra Costa County Public Health Officer Order No. HO-COVID19-03, and guidance from the CDC to minimize the spread of the coronavirus.

TRUSTEES PRESENT Peggie Howell, Board President, Acting chair
Richard Ainsley
Perry Carlston
Warren Clayton
Lola Odunlami
Daniel Pellegrini

TRUSTEES ABSENT Randall Diamond
Chris Cowen

OTHERS PRESENT Paula Macedo, General Manager
Michael Jarvis, Liebert Cassidy Whitmore

CALL TO ORDER

Trustee Howell called the meeting to order at 6:09 p.m.

ROLL CALL

A roll call indicated that six Trustees were present, two Trustees were absent.

1. PUBLIC INPUT ON NON-AGENDA ITEMS – None.
2. APPROVAL OF MINUTES FROM PERSONNEL COMMITTEE MEETING HELD ON MAY 24, 2021 – Trustee Clayton requested to amend the minutes by adding a sentence reflecting that the pledge of allegiance was recited following the roll call.

** Motion was made by Trustee Pellegrini and seconded by Trustee Ainsley to approve the amended minutes from the Personnel Committee meeting held on May 24, 2021. *Motion passed unanimously.*

CLOSED SESSION – 6:15 p.m.

3. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6(a) TO REVIEW THE DISTRICT’S POSITION ON SALARY AND BENEFITS FOR REPRESENTED EMPLOYEES

Agency Negotiators: Paula Macedo, General Manager, Michael Jarvis, LCW, and Randall Diamond, Chair of the Personnel Committee

Titles: All represented employees (SEIU Local 2021)

4. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6

Agency Negotiators: Paula Macedo, General Manager, and Randall Diamond, Chair of the Personnel Committee.

Title: Administrative Analyst I

5. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957

Title: General Manager

RETURN TO OPEN SESSION – 7:29 p.m.

REPORT FROM CLOSED SESSION– No reportable actions.

4. BOARD AND STAFF ANNOUNCEMENTS - None

5. ADJOURNMENT – 7:32 p.m.

I certify the above minutes were approved as read or corrected at a meeting of the Personnel Committee held on August 19, 2021.



Randall Diamond, 2021 Personnel Committee Chair