



BOARD OF TRUSTEES
ADVANCE PLANNING COMMITTEE

****MONDAY, JUNE 7, 2021****

6:00 PM

To be held via teleconference only – see below

**IMPORTANT NOTICE REGARDING COVID-19
AND TELECONFERENCE MEETINGS:**

Pursuant to Governor’s Executive Orders N-25-20, N-29-20, and N-33-20 and the Contra Costa County Public Health Officer Order No. HO-COVID19-03, and guidance from the CDC to minimize the spread of the coronavirus, please note the following changes to the District’s ordinary meeting procedures:

- The District offices are not open to the public at this time.
- The meeting will be conducted via teleconference using **Zoom** (see Executive Order 29-20).
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting remotely in the manner described below.

HOW TO OBSERVE THE MEETING

Telephone: Listen to the meeting live by calling **(669) 900-9128** and entering the

PASSWORD: 175135 for MEETING ID: **987 4921 4884**

Computer or mobile: Watch or listen to the meeting from a computer with internet access by navigating to [https:// zoom.us/j/98749214884?pwd=cDlVZDcm8zcDc2Q3NlTWl3OXpsNEtHUT09](https://zoom.us/j/98749214884?pwd=cDlVZDcm8zcDc2Q3NlTWl3OXpsNEtHUT09)

NOTE: This is a public meeting that can be seen and heard live by any member of the public.

HOW TO SUBMIT PUBLIC COMMENTS

Please email your comments to pmacedo@contracostamosquito.com, write “Public Comment” in the subject line. In the body of the email, include the agenda item number AND title, as well as your comments. Comments may be made at any time prior to the meeting, or as follows. During the meeting, the Committee Chair or designee will announce the opportunity to make public comments and identify the cut off time for submission. A short recess of less than 5 minutes will take place during the time public comment is open to allow emailed comments to be received and provided to the Chair. Once the public comment period is closed, all comments timely received will be read aloud. Comments received after the close of the public comment period will be added to the record after the meeting.

Protecting Public Health Since 1927

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ACCESSIBILITY INFORMATION

Board meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting and access meeting-related materials should contact Paula Macedo, General Manager, at least 48 hours before the meeting at (925) 457-8464 or pmacedo@contracostamosquito.com. Advance notification will enable the District to swiftly resolve such requests to ensure accessibility.

AGENDA

CALL TO ORDER:

- Roll Call
- Pledge of Allegiance

1. PUBLIC INPUT ON NON AGENDA ITEMS

This time is reserved for members of the public to address the Board relative to matters of the District NOT on the agenda. No action may be taken on non-agenda items unless authorized by law. Public comments may be submitted as specified above.

2. APPROVAL OF MINUTES FROM ADVANCE PLANNING COMMITTEE MEETING HELD ON MAY 18, 2021

3. FIVE-YEAR PLAN 2021-2025

4. BOARD AND GENERAL MANAGER ANNOUNCEMENTS

5. ADJOURNMENT

I hereby certify that the District Board of Trustee Agenda was posted 10 days, before the noted meeting.



Paula Macedo, General Manager

05/28/2021

Date

The Contra Costa Mosquito & Vector Control District will provide reasonable accommodations for persons with disabilities planning to attend CCMVCD meetings who contact Natalie Martini at least 24 hours before the meeting, at (925) 771-6100. Agenda materials are available to the public for inspection at no charge during business hours at our administrative office located at 155 Mason Circle, Concord, California.

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT

JUNE 7, 2021 ADVANCE PLANNING COMMITTEE MEETING

1. No comment, see agenda
2. APPROVAL OF MINUTES FROM ADVANCE PLANNING COMMITTEE MEETING HELD ON MAY 18, 2021 *(Pages 4-5)*
3. FIVE-YEAR PLAN 2021-2025 – General Manager Macedo will present the progress so far on the 2021-2025 5-year Plan and the committee will discuss goals for the next 5 years, which will be included in the document.
- 4 – 5. No comment

ADVANCE PLANNING COMMITTEE MEETING
MINUTES

An Advance Planning Committee special meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Tuesday, May 18, 2021, via teleconference only pursuant to Governor’s Executive Orders N-25-20, N-29-20, and N-33-20 and the Contra Costa County Public Health Officer Order No. HO-COVID19-03, and guidance from the CDC to minimize the spread of the coronavirus.

TRUSTEES PRESENT James Murray, Chair
 Perry Carlston
 Michael Krieg
 Peter Pay
 Daniel Pellegrini

TRUSTEES ABSENT Jennifer Hogan
 Peggie Howell
 Richard Ainsley

OTHERS PRESENT Paula Macedo, General Manager
 Maria Bagley, Administrative Services Manager

CALL TO ORDER

Chair Murray called the meeting to order at 6:02 pm

ROLL CALL

A roll call indicated that 5 Trustees were present, and 3 were absent.

1. PUBLIC INPUT ON NON AGENDA ITEMS – None.

2. APPROVAL OF MINUTES FROM ADVANCE PLANNING COMMITTEE MEETING HELD ON APRIL 26, 2021

** Motion was made by Trustee Pellegrini and seconded by Trustee Carlston to approve the minutes from the Advance Planning Committee meeting held on April 26, 2021. *Motion passed unanimously.*

3. FIVE-YEAR PLAN 2021-2025

General Manager Macedo presented the progress so far on the 2021-2025 Five-year Plan and the committee discussed the updated document and offered suggestions. General Manager Macedo and the committee discussed the Strengths, Limitations, Opportunities, and Threats (SLOT) analysis. The committee also started the discussion on goals. She

will update the draft and submit to the committee. The committee will meet again on June 7 to conclude the discussion of the goals.

Trustee Perry Carlston left the meeting at 8:10 pm.

4. BOARD AND GENERAL MANGER ANNOUNCEMENTS – None
5. ADJOURNMENT – 8:33 pm

I certify the above minutes were approved as read or corrected at a meeting of the Advance Planning Committee held on June 7, 2021.

James Murray, 2021 Chair
Advance Planning Committee