

AUDIT COMMITTEE MEETING  
MINUTES

An Audit Committee special meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, October 19, 2020, via teleconference pursuant to Governor's Executive Orders N-25-20, N-29-20, and N-33-20 and the Contra Costa County Public Health Officer Order No. HO-COVID19-03, and guidance from the CDC to minimize the spread of the coronavirus.

TRUSTEES PRESENT      Jim Fitzsimmons, Chair  
                                 Perry Carlston  
                                 Peggie Howell  
                                 Peter Pay  
                                 Daniel Pellegrini

TRUSTEES ABSENT      Robert Lucacher

OTHERS PRESENT      Paula Macedo, General Manager  
                                 Maria Bagley, Administrative Services Manager  
                                 David Alvey, Maze & Associates

CALL TO ORDER

Chair Fitzsimmons called the meeting to order at 5:02 p.m.

ROLL CALL

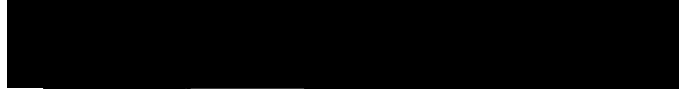
A roll call indicated that five Trustees were present, and one was absent.

1.      PUBLIC INPUT ON NON AGENDA ITEMS – None.
  
2.      APPROVAL OF MINUTES FROM AUDIT COMMITTEE MEETING HELD ON AUGUST 17, 2020
  
- \*\*      Motion was made by Trustee Pellegrini and seconded by Trustee Carlston to approve the minutes from the Audit Committee meeting held on August 17, 2020. *Motion passed unanimously.*
  
3.      MEET WITH DISTRICT AUDITORS, MAZE & ASSOCIATES, FOR DRAFT FINANCIAL REPORT AND ANALYSIS OF DRAFT OF FY19/20 DISTRICT AUDIT AND MEMORANDUM OF INTERNAL CONTROL STRUCTURE – the committee met with David Alvey, Maze & Associates, to review the draft FY19/20 District Audit and Memorandum of Internal Control. David Alvey presented the audit to the committee and stated that the District received an unmodified opinion for this audit, which was the cleanest opinion available. The final audit will be completed once the District receives GASB 68 from CCCERA, which is expected to be the last week of October.

5. BOARD AND STAFF ANNOUNCEMENTS – None

6. ADJOURNMENT – 5:32 p.m.

I certify the above minutes were approved as read or corrected at a meeting of the Audit Committee special meeting held on November 9, 2020.

A solid black rectangular box used to redact the signature of the chair.

Jim Fitzsimmons, 2020 Chair Audit Committee