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BOARD OF TRUSTEES

****MONDAY, NOVEMBER 8, 2021****

7:00 PM

THIS MEETING WILL BE HELD VIA TELECONFERENCE/ZOOM

To join the meeting please follow the instruction below:

Access via the following link:

<https://zoom.us/j/94095162206?pwd=amp0UXhCSEt3a0Qxc2ludWJnVmVmZz09>

Audio only: If you do not have internet access, you may join by phone by using the following information:

+1 (669) 900 9128

Meeting ID: 940 9516 2206

Passcode: 866980

All portions of this meeting will be conducted by teleconferencing pursuant to Agenda Item #2 (if approved), in accordance with Government Code Section 54953(e).

Members of the public may participate in the meeting via Zoom or may listen to the meeting telephonically. No physical location will be available from which members may observe the meeting and offer public comment. Public comments may be submitted in advance of the meeting by emailing Paula Macedo at pmacedo@contracostamosquito.com. Alternatively, members of the public may offer spoken comments when public comment is requested, either at the beginning of the meeting as to non-agenda items, or regarding and agenda item at the time the item is considered. Comments shall be limited to three minutes per person, unless different time limits are set by the Chairperson.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Paula Macedo, General Manager, as early as possible, and at least 48 hours before the meeting at (925) 457-8464 or pmacedo@contracostamosquito.com.

Protecting Public Health Since 1927

BOARD OF TRUSTEES

President PEGGIE HOWELL Clayton • Vice President PETER PAY San Ramon • Secretary DANIEL PELLEGRINI Martinez
Antioch Vacant • Brentwood JON ELAM • Concord PERRY CARLSTON • Contra Costa County JIM PINCKNEY CHRIS COWEN & DARRYL YOUNG
Danville RANDALL DIAMOND • El Cerrito THOMAS MINTER • Hercules DUYLINH NGUYEN • Lafayette JAMES FITZSIMMONS • Moraga Vacant • Oakley MICHAEL KRIEG • Orinda KEVIN MARKER
Pinole WARREN CLAYTON • Pittsburg RICHARD AINSLEY PhD • Pleasant Hill JENNIFER HOGAN • Richmond SHIVA MISHEK • San Pablo Vacant • Walnut Creek JAMES MURRAY

AGENDA

1. CALL TO ORDER

- Roll Call
- Pledge of Allegiance

2.* AUTHORIZATION TO MEET VIA TELECONFERENCE

- A. Authorization to Meet Via Teleconference Pursuant to Government Code Section 54953, Subdivision (e)(1)(C) – Consider finding that, as result of the COVID-19 emergency, meeting in person would present imminent risks to the health or safety of attendees, and the meeting should be held by teleconference as authorized by and pursuant to Subdivision (e) of Section 54953 of the Government Code.

3.* AGENDA MANAGEMENT

4. PUBLIC INPUT ON NON-AGENDA ITEMS

This time is reserved for members of the public to address the Board relative to matters of the District NOT on the agenda. No action may be taken on non-agenda items unless authorized by law. Public comments may be submitted as specified above and will be limited to three minutes per person.

5.* CONSENT CALENDAR

Any item may be pulled from the Consent Calendar and separately considered at the request of any Trustee. All items may be acted on by a single motion.

- A. Minutes of the September 13, 2021 Board of Trustees Meeting
- B. Expenditures for August 2021 and September 2021
- C. Payroll Expenditures for August 2021 and September 2021
- D. Investment Activity for August 2021 and September 2021
- E. Financial Report

6. BOARD AND STAFF REPORTS

- A. Board
- B. General Manager
- C. Staff
- D. Legal Counsel

CLOSED SESSION

7. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6

Agency Negotiators: Paula Macedo, General Manager, Michael Jarvis, LCW, and Randall Diamond, Chair of the Personnel Committee

Titles: All represented employees (SEIU Local 1021)

RETURN TO OPEN SESSION

REPORT FROM CLOSED SESSION

8. CLOSING COMMENTS

This time is reserved for comments by Board members and/or staff and to identify matters for future Board business.

9. ADJOURNMENT

I hereby certify that the District Board of Trustee Agenda was posted 6 days before the noted meeting.



Natalie Martini, Administrative Analyst II

11/01/2021

Date

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT

NOVEMBER 8, 2021 BOARD MEETING STAFF REPORT

1. No comment

2.* AUTHORIZATION TO MEET VIA TELECONFERENCE

- A. Authorization to Meet Via Teleconference Pursuant to Government Code Section 54953, Subdivision (e)(1)(C) – Consider finding that, as result of the COVID-19 emergency, meeting in person would present imminent risks to the health or safety of attendees, and the meeting should be held by teleconference pursuant to Subdivision (e) of Section 54953 of the Government Code.

BACKGROUND AND STATUS:

In light of the Governor’s declaration that a state of emergency exists due to the incidence and spread of the novel coronavirus, and the pandemic caused by the resulting disease COVID-19, the Board should consider whether meeting in person would present imminent risks to the health or safety of meeting attendees.

The Centers for Disease Control indicates that COVID-19 is a highly transmissible virus that is spread when an infected person breathes out droplets and very small particles that contain the virus, and such droplets and particles are breathed in by other people. Since June of 2021, a more infectious variant of the virus, known as the Delta Variant, has emerged and now accounts for the vast majority of COVID-19 cases.

Although effective vaccines have been approved by the U.S. Food and Drug Administration for emergency use, vaccination rates are slow and have not yet reached a point to significantly control community transmission. As of September 30, 2021, 70.3% of Californians who are eligible to be vaccinated are fully vaccinated.

Those who become infected with COVID-19 are at risk of serious illness and death. As of September 30, 2021, 695,114 Americans have died from the virus. Many more have been hospitalized with serious illness. Currently, in Contra Costa County, there are 1,208 active COVID-19 cases and 46 people are hospitalized with COVID-19.

On September 20, 2021, the Contra Costa County Health Officer issued recommendations for safely holding public meetings that include recommended measures to promote social distancing. Among the Health Officer’s recommendations, online (teleconferencing) meetings are strongly recommended as those meetings present the lowest risk of transmission of SARS-CoV-2, the virus that causes COVID-19. Conducting meetings by teleconference would directly reduce the risk of transmission among meeting attendees, including members of the public and agency staff, which has the ancillary effect of reducing risk of serious illness and death as well as reducing community spread of the virus.

If the authorization to meet by teleconference is not approved by a majority vote, then the meeting will adjourn after this item and the remaining agenda items will be rescheduled to a future in-person meeting.

Recommendation - Move that the Board finds that, as a result of the COVID-19 emergency, meeting in person would present imminent risks to the health or safety of attendees, and the meeting should be held by teleconference as authorized by Subdivision (e) of Section 54943 of the Government Code.

3.* **AGENDA MANAGEMENT** – Consider order of items.

4. **PUBLIC INPUT ON NON-AGENDA ITEMS**

5.* **CONSENT CALENDAR**

A. Minutes of the September 13, 2021 Board of Trustees Meeting (*Pages 7-22*).
Approval of Minutes 21-7, Regular Board Meeting, held on September 13, 2021.

B. Check Expenditures for payroll & accounts payable for August and September 2021 (*Pages 23-45*) – Approval of expenditures of August 1, 2021 through September 30, 2021 including:

Accounts payable August 15th checks No. 029326 through No. 029338
Payroll August 31st checks No. 029339 through No. 029345
Accounts payable August 31st checks No. 029346 through No. 029358
Accounts payable September 15th checks No. 029360 through No. 029369
Payroll September 30th checks No. 029370 through No. 029377
Accounts payable September 30th checks No. 029378 through No. 029394

Accounts payable Total: \$171,008.35 Payroll Total: \$1,202.90

C. Direct Deposit Expenditures for payroll & accounts payable – Approval of payroll expenditures of August 1, 2021 through September 30, 2021, including:

Payroll August 15th No. D17669 through No. D17699
Payroll August 31st No. D17700 through No. D17740
Payroll September 15th No. D17741 through No. D17770
Payroll September 30th No. D17771 through No. D17825
Accounts payable August 15th No. E02585 through No. E02592
Accounts payable August 31st No. E02593 through No. E02599
Accounts payable September 15th No. E02600 through No. E02607
Accounts payable September 30th No. E02608 through No. E02615

Accounts payable Total: \$200,882.61 Payroll Total: \$335,817.37

D. Investment Activity for August 2021 and September 2021 (*Pages 46-48*)

- E. Financial Report (*Pages 49*)

Recommendation – Approval of the Consent Calendar

6. BOARD AND STAFF REPORTS

- A. Board
- B. General Manager
- C. Staff – staff has provided written reports and will be available to answer any questions (*Pages 50-66*).
- D. Legal Counsel

CLOSED SESSION

7. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6

Agency Negotiators: Paula Macedo, General Manager, Michael Jarvis, LCW, and Randall Diamond, Chair of the Personnel Committee

Titles: All represented employees (SEIU Local 1021)

RETURN TO OPEN SESSION

REPORT FROM CLOSED SESSION

8. CLOSING COMMENTS

This time is reserved for comments by Board members and/or staff and to identify matters for future Board business.

9. ADJOURNMENT

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT
BOARD MEETING
MINUTES NO. 21-7

A meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, September 13, 2021, via teleconference pursuant to Governor's Executive Orders N-25-20, N-29-20, and N-33-20 and the Contra Costa County Public Health Officer Order No. HO-COVID19-03, and guidance from the CDC to minimize the spread of the coronavirus.

TRUSTEES PRESENT	Peggie Howell, President Peter Pay, Vice President Daniel Pellegrini, Secretary Richard Ainsley Perry Carlston Warren Clayton Chris Cowen Randall Diamond Jon Elam Jim Fitzsimmons Jennifer Hogan Michael Krieg Kevin Marker Thomas Minter Shiva Mishek James Murray James Pinckney Darryl Young
TRUSTEES ABSENT	Duylinh Nguyen
VACANCIES	Antioch, Moraga, San Pablo
OTHERS PRESENT	Paula Macedo, General Manager Maria Bagley, Administrative Services Manager Steve Schutz, Scientific Program Manager David Wexler, Program Supervisor Terry Davis, Program Supervisor Jeremy Shannon, Program Supervisor Nola Woods, Public Affairs Director Areej Al Bahrani, Administrative Analyst I Douglas Coty, Bold Polisner Maddow Nelson & Judson, Legal Counsel Michael Jarvis, Liebert Cassidy Whitmore Jonathan Nunez-Babb, SEIU Local 1021 Gareth Fisher, Vaqueros Livestock

CALL TO ORDER

President Howell called the meeting to order at 7:00 p.m.

Roll Call: A roll call indicated that 18 Trustees were present, one was absent, and there are three vacancies.

Pledge of Allegiance

1. APPROVAL OF THE AGENDA AS POSTED

There were no changes to the agenda and the agenda was adopted by rule.

2. PUBLIC INPUT ON NON-AGENDA ITEMS – None

3. CONSENT CALENDAR

Mr. Gareth Fisher, from Vaqueros Livestock, submitted a letter via email to General Manager Macedo and asked to speak for item 3 A. Mr. Fisher read part of his letter to the Board and the letter is added to these minutes on *pages 9-11*.

A. MINUTES – Approval of Minutes of the July 12, 2021 and August 09, 2021 Board of Trustees Meeting – Trustee Murray asked for an amendment to item 9 C of the July 12, 2021 minutes, to reflect the Board’s request for staff to report on scope and funding.

B. Check Expenditures for payroll & accounts payable for June and July 2021
Approval of expenditures of June 1, 2021 through July 31, 2021 including:
Payroll June 15th checks No. 029242 through 029243
Accounts payable June 15th checks No. 029244 through No. 029259
Payroll June 30th checks No. 029260 through No. 029263 & 029288
Accounts payable June 30th checks No. 029264 through No. 029287
Accounts payable July 16th checks No. 029289 through No. 029298
Accounts payable July 30th checks No. 029299 through No. 029315
Payroll July 30th checks No. 029316 through No. 029322

Accounts payable Total: \$230,031.53

Payroll Total: \$1,197.90

C. Direct Deposit Expenditures for payroll & accounts payable
Approval of payroll expenditures of June 1, 2021 through July 31, 2021, including:

Payroll June 15th No. D17523 through No. D17553
Payroll June 30th No. D17554 through No. D17594
Payroll July 15th No. D17595 through No. D17627
Payroll July 30th No. D17628 through No. D17668
Accounts payable June 15th No. E02552 through No. E02559
Accounts payable June 30th No. E02560 through No. E02568

Accounts payable July 16th No. E02569 through No. E02576
Accounts payable July 30th No. E02577 through No. E02583
Accounts payable August 3rd No. E02584

Accounts payable Total: \$557,695.16

Payroll Total: \$355,631.07

D. Investment Activity for June 2021 and July 2021

E. Financial Report

** Motion was made by Trustee Pellegrini and seconded by Trustee Clayton to approve the consent calendar with the requested amendment to the minutes. *Motion passed unanimously.*

4. BOARD AND STAFF REPORTS

A. BOARD – President Howell provided a brief summary of the sessions she attended at the CSDA conference in Monterey from August 30 to September 2, 2021, and she asked General Manager Macedo to send the summary to all the trustees. Trustee Clayton asked to discuss further some of the topics summarized by President Howell, such as new trustee orientation and the suggested use of Rosenberg’s Rules of Order instead of Robert’s. President Howell stated that these items should be placed in future agendas for further discussion. President Howell called the Trustees attention to the current issue of the CSDA magazine that they had received, and encouraged all trustees to read the article about the Brown Act.

B. GENERAL MANAGER – General Manager Macedo notified the Board that the current NPDS permit had expired, but that the State Water Resources Control Board is behind schedule in issuing new permits, but they have confirmed that we can continue to operate under the old permit. General Manager Macedo also spoke about the CSDA conference, which she attended from August 30 to September 2, 2021 with President Howell, stating that it was very productive and that there were a variety of topics covered. In addition, General Manager Macedo reminded the trustees that she had sent out an email about the free MVCAC trustee virtual training on September 23, 2021, and recommended that all that can attend do so. Lastly, General Manager Macedo gave an update on the operations software and how some minor issues are still being worked out.

C. STAFF – Written staff reports were not included with the packet and staff was present to present their information and answer any questions. Administrative Services Manager Bagley spoke about the beneficiary form that the trustees received in the mail. In addition, she spoke about the Audit report that will be ready for the Audit committee meeting in October. She also mentioned that staff has completed the process enabling benefits enrolment to be completely digital this year.

Scientific Programs Manager Schutz presented the surveillance update, stating there have been seven West Nile virus-positive mosquito sample in county so far this year, one human case, and one positive dead bird.

Public Affairs Director Woods stated that the Public Affairs department has not conducted any live or in-person events this year due to the pandemic, and that the first one will be in Oakley in the end of September. She spoke about the activities of the Public Affairs department for the month of August, including the current advertisement campaign and staff efforts regarding maintaining a Nextdoor account. In addition, she reminded trustees that the annual picture of trustee usually occurred during the September meeting every year, but was cancelled again this year due to the meetings occurring virtually.

Program Supervisor Wexler stated that service requests for yellowjackets has been much higher than the previous year, with a 42% increase over 2020. He talked about the operations software MapVision and gave an update on the two abatements approved by the Board at the previous meeting. Communication has been satisfactory with the owner of the first property, on Byron Highway, and improvements have been made on the land, such as filling in low spots, creating trenches to drain excess water and reducing the amount of water used in irrigation. For the second property, Western Farms, there has been improved communication and Gareth Fisher has met with the technician for the area, who went over areas of concerns and improvements needed with him. This is a very large property and although we have seen improvements, there are still many issues to be worked on and mosquito production continues to be an issue. Program Supervisor Shannon added that time spent conducting treatments in that property has decreased in the past week but there is still work to be done. Trustee Elam suggested a story about the collaboration between the District and landowners to resolve these issues.

- D. LEGAL – Legal Counsel Coty reminded the Board that the Governor’s executive order allowing the District to meet virtually will be expiring on September 30, 2021. He added that there are two bills, AB 339 and 361 waiting for the Governor’s signature, which may continue to allow the Board to meet virtually under certain circumstances. He briefly spoke about Robert’s and Rosenberg’s Rules of Order and stated that can provide more information to the General Manager to be disseminated to the Board for further discussion. Trustee Pinckney stated that he would like an overview in writing of that.

5. ACTION ITEMS

- A.* Board consideration and approval of Trustee travel - This year the CSDA Leadership Academy is in South Lake Tahoe, from September 26 through September 29, 2021, and will cover the modules of Governance Foundations, Setting Direction/Community Leadership, Board’s Role in Human Resources, and

Board's Role in Finance and Fiscal Accountability. President Howell asked if there were any trustees interested in attending the CSDA Leadership Academy. Hearing none, there was no action on this item.

- B.* Board consideration and approval of revised District Trustee Committee Members for 2021 – the committee composition has been previously approved by the Board. Trustee Odunlami has recently resigned and Trustee Elam has recently joined the Board and has asked to join the Audit and Advance Planning committees.

** Motion was made by Trustee Pellegrini and seconded by Trustee Clayton to approve the revised Trustee Committee members for 2021. *Motion passed unanimously.*

- C.* Board consideration and approval of change of 457 Plan and payment of administrative fees associated with the plan – Administrative Services Manager Bagley explained that the current plan administrator has decided to stop servicing the plan and notified the District in June 2021. They have been working with the District to re-design the District's 457 plan and the move into a plan with a better administration setup and lower fees. She presented information on the different options researched by the District and stated that the District is selecting Empower. Staff asked for consideration of payment of plan administration fees by the District. Discussion followed. Trustee Pellegrini asked if there was a conflict of interest if a trustee had a personal account with the selected vendor. Legal counsel stated that there would not be a conflict. Trustee Murray asked about the duration of the agreement, Administrative Services Manager Bagley stated it is currently 5 years. Trustee Clayton commented on a personal research done by him on reviews of Empower for personal reasons and stated he did not like the reviews. Trustee Carlston asked about other providers used in the search. Trustee Murray asked which provider would provide the best service in terms of administration of the plan, taking away those responsibilities from District staff. Administrative Services Manager Bagley responded they all offered the same type of plan administration. President Howell asked legal counsel for clarification regarding approval of contracts. Legal counsel Coty stated that the Board grants authorization for the General Manager to enter and sign the contract. Trustee Fitzsimmons asked if the change has been reviewed by the Budget and Personnel committees. Trustee Pinckney suggested that staff looks at the review mentioned by Trustee Clayton before making a decision. General Manager Macedo clarified that the District is notifying the Board of the change and seeking Board approval for payment of the administrative fees, not for the selection of the plan administrator. More discussion ensued.

** Motion was made by Trustee Pellegrini and seconded by Trustee Cowen to approve Payment of administrative fees for the District's 457 plan. *Motion passed 15-3 (Ayes: Ainsley, Carlston, Cowen, Diamond, Elam, Hogan, Howell, Krieg, Marker, Minter, Mishek, Murray, Pay, Pellegrini, and Young; Noes: Clayton, Fitzsimmons and Pinckney).*

D.* Board consideration and approval of Resolution 21-5 – Board Resolution of the Contra Costa Mosquito and Vector Control District Mandating Full Immunization Against COVID-19 – Resolution was included in the packet on pages 54-56. Trustee Murray asked if trustees would be included in this policy and resolution. General Manager Macedo explained that the way the policy was written it also included trustees.

** Motion was made by Trustee Elam and seconded by Trustee Carlston to approve the action items. *Motion passed unanimously.*

Trustee Howell asked if there was any public comment before going into closed session. General Manager Macedo stated that there was one comment submitted by email by Mr. Jonathan Nunez-Babb, from SEIU Local 2021. General Manager Macedo noted that Mr. Nunez-Babb was present at the meeting and asked if he would prefer to read the letter himself. He answered that she could read it. General Manager Macedo read the letter to the Board and the letter was added to these minutes - *pages 12-13.*

CLOSED SESSION – 8:31 pm

6. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6(a) TO REVIEW THE DISTRICT'S POSITION ON SALARY AND BENEFITS FOR REPRESENTED EMPLOYEES

Agency Negotiators: Paula Macedo, General Manager, Michael Jarvis, LCW, and Randall Diamond, Chair of the Personnel Committee

Titles: All represented employees (SEIU Local 1021)

7. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6

Agency Negotiators: Paula Macedo, General Manager, and Randall Diamond, Chair of the Personnel Committee

Employee Group: Unrepresented employees

8. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54957

Title: General Manager

9. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6

Agency Negotiator: Peggie Howell, Board President
Unrepresented Employee Group: General Manager

RETURN TO OPEN SESSION – 9:53 pm

Trustee Elam left the meeting at 9:31 pm, Trustee Cowen left the meeting at 9:52 pm, Trustee Clayton left the meeting at 9:53 pm.

REPORT FROM CLOSED SESSION – No reportable action on items 6 and 7.

10.* BOARD CONSIDERATION OF APPROVAL OF AMENDMENT OF CONTRACT WITH GENERAL MANAGER, DR. PAULA MACEDO

Title: General Manager

** Motion was made by Trustee Diamond and seconded by Trustee Carlston to amend the contract with Dr Macedo to include a salary increase of 6%, retroactive to July 1, 2021. *Motion passed unanimously.*

11. BOARD COMMITTEE REPORTS

A. Personnel Committee Report – The Personnel Committee met on August 19, 2021 and reviewed the District’s position on salary and benefits for unrepresented employees, under closed session. Committee Chair Diamond asked General Manager Macedo to explain the 5 recommendations, and they are stated below:

1. Salary adjustments for unrepresented employees for FY 2021-2022, retroactive to July 1, 2021, with one exception (General Manager) – the committee reviewed the salary survey conducted by staff and recommended adjustments for each unrepresented classification, with the exception of the General Manager - *page 14.*
2. Salary adjustments for unrepresented employees for FY 2022-2023 and FY 2023-2024, with one exception (General Manager) – the committee recommended to review salary surveys for unrepresented classifications every 3 years and that unrepresented classifications, with the exception of the General Manager, receive a salary increase equal to the previous year CPI for Urban Wage Earners and Clerical Workers (CPI-W) but no less than 1%, on July 1, 2022 (FY 2022-2023) and July 1, 2023 (FY 2023-2024).
3. Addition of employer-matched contributions of up to one percent (1.0%) of unrepresented employees’ salaries towards their accounts on the District-sponsored 457 Plan, per year, effective January 1, 2022 – the District currently offers a 457 Plan, the committee recommended approval of District contributions of up to 1% of the unrepresented employee’s salary as a matching contribution towards their 457 account per year, starting on January 1, 2022.
4. Change the employer health benefit contribution to up to 83% of the applicable CalPERS Region 1 Kaiser premium, less the CalPERS minimum contribution for unrepresented employees – District’s contribution was previously 85%,

committee recommended 83% – proposed changes to the Employee Handbook can be found on *pages 15-16*.

5. Language clarification on the Employee Handbook regarding retiree medical – employer contribution – the committee recommended clarifying the language in the Employee Handbook referring to employer contributions towards retiree medical as shown on *pages 15-16*.

* Consider Personnel Committee recommendations regarding salary adjustments, addition of benefits, and change of benefits for unrepresented employees as described above.

** Motion was made by Trustee Pellegrini and seconded by Trustee Carlston to approve the 5 recommendations as presented, including salary adjustments for unrepresented employees for FYs 2021-2022, 2022-2023, and 2023-2024, the addition of up to 1% matching contributions to District’s 457 plan for unrepresented employees, modification of employer-employee contributions to medical premiums for unrepresented employees, and language clarification on retiree medical. *Motion passed unanimously.*

12. ADJOURNMENT – 10:04 p.m.

I certify the above minutes were approved as read or corrected at the meeting of the Board held on November 8, 2021.

Ayes: _____

Noes: _____

Abstain: _____

Absent: _____

Daniel Pellegrini
2021 Secretary, Board of Trustees



Paula Macedo <pmacedo@contracostamosquito.com>

Public Comment

Gareth S. Fisher <gareth.s.fisher@gmail.com>
To: pmacedo@contracostamosquito.com

Mon, Sep 13, 2021 at 5:44 PM

Dr. Macedo,

Please see attached letter for submission to this evening's public comment period, specifically regarding item 3A. I look forward to the meeting and working with you in the future.

Thank you,

Gareth Fisher
Vaqueros Livestock
(775) 657 1815

 **CCMVCDLetter.pdf**
3528K

Vaqueros Livestock, LLC
1145 2nd St., #112
Brentwood, CA 94513
(925) 240-3643
gareth.s.fisher@gmail.com

Contra Costa Mosquito and Vector Control District
155 Mason Circle
Concord, CA 94520

To the District Staff and Board:

I am writing for Vaqueros Livestock, one of the tenants on the land owned by Farmland Reserve, which was cited during the Special Meeting on August 9 for excessive mosquito production. This letter will provide some background for our operations in Byron and the surrounding areas, our history with the District, and some more detailed view on our plans for the future. I regret that we were not able to attend the meeting on August 9 and provide testimony at that time but hope that you will consider the context of our operations.

Vaqueros Livestock manages a diverse landscape of rangeland and irrigated pasture on private and public land in East Contra Costa County. With cattle and sheep as our primary tools, we work with landowners to meet a broad range of objectives, including endangered species habitat, fire fuels reduction, infrastructure development, and public outreach. Through a combination of private funds and public grants, we have made extensive improvements to every property we have leased.

The opportunity to work with Farmland Reserve was a natural fit for our business. We started managing the property in June 2020 when the gentleman who had leased the property for the last 30 years decided to retire and needed help for his last season, as he had recently lost two key staff members and was without help to operate the property. We responded quickly with people and equipment to keep the land in production for the remainder of the season – and almost immediately began with improvements, removing defunct fence lines, cleaning and re-building ditches, re-setting pipes, grading roads, and learning how water flowed across each of the 15 pastures. We quickly recognized that extensive improvements would be needed to improve production. We also share a large part of the irrigation system with a neighboring tenant, and we learned that there would be considerable coordination required to irrigate our fields properly. This was an opportunity for restoration that we relished: taking land with the beautiful raw materials of good soil and abundant water and helping to shepherd it into its greatest productive potential. It was a logical complement to our rangeland leases west of Vasco Rd. and would allow us to keep cattle and sheep grazing locally year-round, greatly reducing transportation, and allowing our team to be directly hands-on with livestock and land management.

During this first irrigation season, we met with Vector Control staff on many occasions and actively solicited feedback for how we could meet your goals – and have continued to do so during Summer 2021. For short-term fixes, we have some ability to control how much water flows over the fields and for how long. However, we are limited by the variable topography of the ground and the aging infrastructure: more than half of the property is irrigated by open ditches that are accessible to cattle. The cattle have trampled these ditches over time and made it nearly impossible to control water incrementally over a given field; instead, the entire field needs to be flooded at one time to get adequate coverage. The borders (mounds of dirt that run the length of a field) that divide the fields into checks (sections of about 50 ft each) had eroded and virtually disappeared in most of the fields. In addition, the primary tailwater ditch that runs the length of the property from south to north slopes the wrong direction towards the south end of the property, causing water to back up and pool in the fields when it is full.

Knowing that permanent improvements would be incremental, we had the entire property surveyed with GPS to establish a baseline for leveling and had numerous field tours with Farmland Reserve and engineers and planners from the NRCS to shape our strategy going forward. Those tours began in the fall of 2020 and have continued up through this summer. During Fall 2020 we re-leveled about 50 acres of pasture to prove the concept and make sure that it would produce results on a larger scale. This fall and winter we have plans to level another 100-150 acres that we have identified as having the poorest irrigation.

For some context, leveling is the most expensive part of groundwork in farming: on average, it is \$370/acre to level land on this property. This does not include roughly \$300/acre in added costs to disc, plant, shape borders, and cut new head and tail ditches for the pasture before it is planted.

We have met with District employees many times over the last 14 months to understand how our work affects mosquito populations. We have attempted to be responsive with our daily management given the constraints of the physical infrastructure and the length of time and funds needed to implement large-scale changes. Unfortunately, our slow responses to the District when provided with recommendations and requests were interpreted to mean that we were not interested in making improvements to the land. Quite to the contrary, over the last 14 months we were deeply engaged in making plans for the property that would achieve our goal of making a sustainable, well-managed operation that residents of Contra Costa County would be proud to see. We expect that mosquito habitat would be greatly reduced as an added benefit of that work.

Any additional financial burden on our operation – including abatement costs – will greatly slow our progress on making improvements that will be long-lasting and – as a benefit to the District – require far less chemical application and time from your staff. We respectfully request that the District re-consider the abatement resolution and allow us to communicate our ongoing capital investment and improvements in our daily management. Eliminating mosquito habitat is a long-term, multi-year process. But as our hope would be for any matter of public health or other broad-scale issue, we are much more pre-disposed to addressing root causes than to continually treat symptoms.

We would like to give the staff and Board a full opportunity to ask questions and learn more about us. We collaborate extensively with numerous other public agencies and recognize that public trust is at the core of your mission, and your expertise will be helpful in minimizing mosquito populations. We look forward to a good working relationship with the District long into the future.

Thank you,



Gareth Fisher
Owner



Working to improve drainage in Byron – September 10, 2021. The facial expression was fleeting and does not match the joy and enthusiasm with which we are approaching the project.



Paula Macedo <pmacedo@contracostamosquito.com>

Public Comment

Jonathan Nunez-Babb <jonathan.nunez-babb@seiu1021.org>

Mon, Sep 13, 2021 at 6:02 PM

To: "Paula Macedo (pmacedo@contracostamosquito.com)" <pmacedo@contracostamosquito.com>

Please see the attached public comment on behalf of the SEIU Bargaining Unit.

Jonathan Nuñez-Babb

East Bay Field Supervisor

SEIU Local 1021

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Cell: (510) 325-5206

Pronouns: he, him, his



Contra Co ta Mo quito and Vector Control Di trict Board of Tru tee Public Comment9 13 21 pdf
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Dear Contra Costa Mosquito and Vector Control District Board of Trustees:

Two months ago, we wrote to share our thoughts on bargaining and express our passion for and commitment to the work we do for the District. We write now to urge you to grant authority to your Chief Negotiator to accept our package proposal, submitted on September 9th of this year, so that we can bring bargaining to a mutually satisfactory close and devote all our attention to serving our community and keeping it safe.

Our package proposal meets the needs of our members, our community, and the District. It allows the District to create a two-tiered retirement system with an eye toward fiscal sustainability, and increases wages to allow the District to recruit new workers more easily, so that our vital work does not go undone. This package will, with the authority you grant your Chief Negotiator, allow us to reach an agreement and continue the work of building a strong, healthy District together.

Bargaining a new contract has been a productive and mutually beneficial process, but it is time to bring the process to a close. Your Chief Negotiator needs your authority to do so.

Respectfully,

Lawrence Brown
Heidi Budge
Josefa Cabada
Felipe Carillo
Joe Cleope
Jason Descans
Chris Doll
Steve Fisher
Brandon French

Tim Mann
Miaja McCauley
David Obrochta
Shawn Redman
Jeremy Tamargo
Patrick Vicencio
Danielle Wisniewski
Olivia Zaragoza

The SEIU Local 1021 Chapter of the Contra Mosquito and Vector Control District

Proposed Salary Adjustments - unrepresented employees, FY 2021-2022

Classification	Current (step 7)	Proposed (step 7)	aprox % adj
Administrative Services Manager	\$131,760	\$142,452	8.1%
Operations Manager	\$127,944	\$142,452	11.3%
Scientific Programs Manager	\$135,672	\$142,452	5.0%
Human Resources and Risk Manager	\$127,944	\$133,704	4.5%
Program Supervisor	\$118,032	\$125,112	6.0%
Public Affairs Director	\$118,032	\$123,396	4.5%
IT Systems Administrator	\$116,736	\$119,676	2.5%
Vector Ecologist II	\$116,736	\$119,676	2.5%
Vector Ecologist I	\$109,536	\$111,180	1.5%
Biologist	\$116,736	\$118,488	1.5%
Public Information and Technology Officer	\$112,284	\$114,822	2.3%
Vector Control Planner	\$102,972	\$104,520	1.5%
Laboratory Technician	\$102,972	\$104,520	1.5%
Administrative Analyst II	\$86,004	\$90,732	5.5%
Administrative Analyst I	\$61,128	\$64,488	5.5%

Items 4 and 5 Package Proposal, unrepresented employees

Recommendation from Personnel Committee - the committee recommends to change the employer contribution for medical premiums to 83% (split with the employees 83/17), substantial language cleanup, and to clarify language on retiree medical.

Excerpt from Employee Handbook (pages 68-69) with tracked changes:

Health Benefits

Medical

Contra Costa Mosquito and Vector Control District contracts with the California Public Employees Retirement System (CalPERS) Health Benefits Program to provide medical insurance for all regular full-time employees and retirees. Eligibility of retirees to participate in this program shall be in accordance with the regulations promulgated by CalPERS. The District shall pay the CalPERS required minimum premium cost per month to CalPERS on behalf of each active employee and retiree.

In addition to the CalPERS required minimum premium ~~contribution~~~~cost per month~~, the District shall ~~contribute up to establish a benefits account for each active regular full-time employee eligible for medical coverage who has enrolled in one of the PERS medical insurance plans offered by the District. All such employees shall receive monthly contributions from the District into their benefits account. Payment shall be sufficient to cover~~ eight ~~three~~five percent (85~~83~~%) of the ~~premium of the CalPERS Region 1 Kaiser premium~~HMO—Northern California plan available to District employees, less the CalPERS required minimum ~~contribution~~~~premium cost per month~~. Employees shall pay the remaining ~~fifteen~~~~seventeen~~ percent (15~~17~~%) of the premium cost. For employees without dependents, the amount shall be the single premium Region 1 Kaiser HMO rate; for employees with one dependent, the amount shall be the two-party Region 1 Kaiser HMO rate; and for employees with more than one dependent, the amount shall be the family Region 1 Kaiser HMO rate. If an employee chooses another plan, the District contribution shall be no more than eight ~~five~~~~three~~ (85~~83~~%) of the CalPERS Region 1 Kaiser HMO—Northern California plan premium, less the CalPERS required minimum ~~premium cost per month~~contribution, at the appropriate single, two-party or family rate, and the excess premium cost shall be paid by the employee.

For retirees who were hired before July 1, 2007, in addition to the contributions listed above, the District shall establish a benefits account for each retiree. All such employees shall receive monthly contributions from the District into their benefits account. Payment shall be sufficient to cover the premium of the CalPERS Region 1 Kaiser HMO plan, less the CalPERS required minimum ~~contribution~~~~premium cost per month~~. The District's total contribution is provided towards the cost of providing medical insurance for the retiree only. Dependents of the retiree may be covered at the retiree's own expense and in accordance with applicable CalPERS regulations. To be eligible for the benefits of this Section, the retiree must enroll or be enrolled in a CalPERS medical plan ~~offered by the District~~ at the time of separation and thereafter.

~~For e~~Eligible employees who retire and were hired on or after July 1, 2007, and before

January 1, 2022 shall receive the District will make contributions listed in the prior paragraph according to the following percentage of the retiree only CalPERS Region 1 Kaiser premium less the minimum contribution-contribution schedule:

<u>Years of District Service</u>	<u>Contribution Rate % of Premium</u>
10	50%
11	55%
12	60%
13	65%
14	70%
15	75%
16	80%
17	85%
18	90%
19	95%
20	100%

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Eligible employees hired on or after January 1, 2022 shall receive the following percentage of the employer's contribution rate less the CalPERS minimum contribution:

<u>Years of District Service</u>	<u>% of Employer Contribution</u>
<u>10</u>	<u>50%</u>
<u>11</u>	<u>55%</u>
<u>12</u>	<u>60%</u>
<u>13</u>	<u>65%</u>
<u>14</u>	<u>70%</u>
<u>15</u>	<u>75%</u>
<u>16</u>	<u>80%</u>
<u>17</u>	<u>85%</u>
<u>18</u>	<u>90%</u>
<u>19</u>	<u>95%</u>
<u>20</u>	<u>100%</u>

In lieu of coverage under a health plan provided by the District, an employee who provides proof of coverage through another group medical plan that is comparable or of equal coverage, will receive a monthly payment, equal to eight ~~five-three~~ percent (83%) of the premium of the employee only CalPERS Region 1 Kaiser ~~HMO - Northern California~~ plan, in lieu of coverage. Such payment may be made either in cash, or into the employee's deferred compensation plan, at the employee's option. The employee must complete a form provided by the District and provide verification of coverage as specified on that form each year. Re-enrollment in a plan provided by the District will be subject to the requirements of the health plan provider.

Check Register

Journal Posting Date: 8/15/2021

Register Number: CD-000061

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
Bank Code: 1							
XXXX26	8/13/2021	000011	Vision Service Plan				Check Entry Number: 001
			812833293	7/19/2021	560.50	0.00	560.50
		G/L Account: 600140-00		Vision Insurance - Active Employees			560.50
XXXX27	8/13/2021	0000328	PG&E				Check Entry Number: 001
			PG&E ELECTRIC CHARGE	8/5/2021	234.70	0.00	234.70
		G/L Account: 505036-00		Utilities Electric:General			234.70
XXXX28	8/13/2021	0000610	Liebert Cassidy Whitmore				Check Entry Number: 001
			201667 AND 200599	6/30/2021	16,599.10	0.00	16,599.10
		G/L Account: 500111-00		Legal - Counsel Labor:General			16,599.10
XXXX29	8/13/2021	0000814	Staples Business Advantage				Check Entry Number: 001
			3482529033	7/23/2021	260.37	0.00	260.37
		G/L Account: 505020-00		Office Supplies - General:General			260.37
			3483297530	7/31/2021	111.92	0.00	111.92
		G/L Account: 505021-00		Office Supplies - Janitorial:General			111.92
			Check 029329 Total:		372.29	0.00	372.29
XXXX30	8/13/2021	0000971	Flyers Energy, LLC				Check Entry Number: 001
			CFS-2707707	7/31/2021	19.83	0.00	19.83
		G/L Account: 502001-00		Automotive - Gasoline:General			19.83
XXXX31	8/13/2021	0000991	BOLD, POLISNER, MADDOW, NELSON & JUDSON				Check Entry Number: 001
			17156	8/11/2021	3,285.00	0.00	3,285.00
		G/L Account: 500110-00		Legal - Counsel General:General			3,285.00
XXXX32	8/13/2021	0001027	Ramos Environmental				Check Entry Number: 001
			W15961	7/27/2021	2,912.50	0.00	2,912.50
		G/L Account: 500103-00		B&G Maint Major <\$10K:General			2,912.50
XXXX33	8/13/2021	0001030	GLS US				Check Entry Number: 001
			4511904	7/31/2021	18.48	0.00	18.48
		G/L Account: 505023-10		Postage:Lab			18.48
XXXX34	8/13/2021	0001049	ALSCO				Check Entry Number: 001
			LSAC1765477 LASC1767	8/5/2021	1,170.12	0.00	1,170.12
		G/L Account: 502021-16		Uniform Rental:Operations			1,029.70
		G/L Account: 502021-10		Uniform Rental:Lab			140.42
XXXX35	8/13/2021	0001061	KBA DOCUMENT SOLUTIONS, LLC				Check Entry Number: 001
			55Y1198578	8/2/2021	197.85	0.00	197.85
		G/L Account: 504008-00		Printing Supplies:General			197.85
XXXX36	8/13/2021	0001111	TireHub				Check Entry Number: 001
			21961055	8/4/2021	556.79	0.00	556.79
		G/L Account: 502002-16		Automotive - Repairs:Operations			556.79
XXXX37	8/13/2021	0001113	Comcast				Check Entry Number: 001
			127975163	8/1/2021	393.41	0.00	393.41
		G/L Account: 505039-00		Utilities Internet:General			393.41
			127975168	8/1/2021	363.38	0.00	363.38
		G/L Account: 505040-00		Utilities Landline:General			363.38
			Check 029337 Total:		756.79	0.00	756.79
XXXX38	8/13/2021	0011120	Ford Lincoln Fairfield				Check Entry Number: 001
			720211	7/20/2021	35,753.60	0.00	35,753.60
		G/L Account: 700102-00		Vehicles:General			35,753.60
E02585	8/13/2021	0000314	Oppenheimer Investigations Group LLP				Check Entry Number: 001
			1281	7/31/2021	2,736.00	0.00	2,736.00
		G/L Account: 500111-00		Legal - Counsel Labor:General			2,736.00
E02586	8/13/2021	0000335	Concur Technologies, Inc				Check Entry Number: 001

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

				Bank Code: 1			
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
			1.017E+11	8/3/2021	733.82	0.00	733.82
		G/L Account: 504005-00		I.T Subscriptions:General			733.82
E02587	8/13/2021	0000793	AFLAC				Check Entry Number: 001
			894606	8/12/2021	52.84	0.00	52.84
		G/L Account: 202100-00		Other Disability Insurance - Employee			52.84
E02588	8/13/2021	0000913	Guardian Security Agency				Check Entry Number: 001
			59715	7/29/2021	352.50	0.00	352.50
		G/L Account: 500116-00		Security Service:General			352.50
			59742	7/29/2021	1,404.36	0.00	1,404.36
		G/L Account: 500116-00		Security Service:General			1,128.00
		G/L Account: 500116-00		Security Service:General			276.36
			59761	8/5/2021	493.75	0.00	493.75
		G/L Account: 500116-00		Security Service:General			493.75
			59787	8/5/2021	1,424.10	0.00	1,424.10
		G/L Account: 500116-00		Security Service:General			1,128.00
		G/L Account: 500116-00		Security Service:General			296.10
				Check E02588 Total:	3,674.71	0.00	3,674.71
				Printed Check Total:			0.00
				Electronic Payment Total:			3,674.71
E02589	8/13/2021	0000925	iSolved Benefit Services				Check Entry Number: 001
			1111848213	8/9/2021	80.00	0.00	80.00
		G/L Account: 600175-00		FSA Admin Fee:General			80.00
E02590	8/13/2021	0001028	Red Wing Business Advantage Account				Check Entry Number: 001
			2.02108E+13	7/27/2021	153.09	0.00	153.09
		G/L Account: 502017-16		Safety Boots:Operations			153.09
E02591	8/13/2021	0001077	Banksia Landscape, Inc.				Check Entry Number: 001
			10383	8/1/2021	475.00	0.00	475.00
		G/L Account: 500109-00		Landscaping Services:General			475.00
E02592	8/13/2021	0011125	CC Real Green Clean				Check Entry Number: 001
			CCM-202108	8/11/2021	1,500.00	0.00	1,500.00
		G/L Account: 500107-00		Janitorial Services:General			1,500.00
				Report Total:	71,843.01	0.00	71,843.01
				Printed Check Total:			62,437.55
				Electronic Payment Total:			9,405.46

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Bank Code 1

Vendor Number	Vendor Name	Check Entry Number	Check Number	Bank Account Number	Bank Account Type	Bank Description	Routing/ Transit Number	Distribution Amount
0000314	Oppenheimer Investigations Group LLP	001	E02585		Checking	American River Bank	121140263	2,736.00
0000335	Concur Technologies, Inc	001	E02586		Checking	Bank of America	071000039	733.82
0000793	AFLAC	001	E02587		Checking		121000248	52.84
0000913	Guardian Security Agency	001	E02588		Checking		121138958	3,674.71
0000925	iSolved Benefit Services	001	E02589		Checking		121140399	80.00
0001028	Red Wing Business Advantage Account	001	E02590		Checking		081000032	153.09
0001077	Banksia Landscape, Inc.	001	E02591		Checking		322271627	475.00
0011125	CC Real Green Clean	001	E02592		Checking		321170839	1,500.00
					Total Transactions	8	Report Total	9,405.46

Check Register

Journal Posting Date: 8/31/2021

Register Number: CD-000062

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

							Bank Code: 1
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
XXXX46	8/31/2021	0000009	Nationwide Retirement Solutions - 457 Plan				Check Entry Number: 001
			NATIONWIDE 457 DEFER	8/28/2021	2,850.00	0.00	2,850.00
		G/L Account: 202140-00	457 Deferred Savings Plan				2,850.00
XXXX47	8/31/2021	0000011	Vision Service Plan				Check Entry Number: 001
			813060386	8/19/2021	590.00	0.00	590.00
		G/L Account: 600140-00	Vision Insurance - Active Employees				590.00
XXXX48	8/31/2021	0000328	PG&E				Check Entry Number: 001
			PG&E GAS CHARGES AUG	8/18/2021	106.13	0.00	106.13
		G/L Account: 505038-00	Utilities Gas:General				106.13
XXXX49	8/31/2021	0000330	Dodd Investigations LLC				Check Entry Number: 001
			5041	8/9/2021	243.75	0.00	243.75
		G/L Account: 500111-00	Legal - Counsel Labor:General				243.75
			5042	8/16/2021	1,045.00	0.00	1,045.00
		G/L Account: 500111-00	Legal - Counsel Labor:General				1,045.00
			Check 029349 Total:		1,288.75	0.00	1,288.75
XXXX50	8/31/2021	0000399	Contra Costa County - Fleet				Check Entry Number: 001
			704193	8/19/2021	5,112.71	0.00	5,112.71
		G/L Account: 502001-00	Automotive - Gasoline:General				5,112.71
XXXX51	8/31/2021	0000694	TD Ameritrade Institution				Check Entry Number: 001
			TD AMERITRADE 457 DE	8/24/2021	9,686.66	0.00	9,686.66
		G/L Account: 202140-00	457 Deferred Savings Plan				9,686.66
XXXX52	8/31/2021	0000696	KBA DOCUMENT SOLUTIONS, LLC				Check Entry Number: 001
			8375859	8/21/2021	205.23	0.00	205.23
		G/L Account: 505027-00	Service & Leasing Contracts:General				205.23
XXXX53	8/31/2021	0000804	Maze & Associates				Check Entry Number: 001
			42201	8/19/2021	12,703.00	0.00	12,703.00
		G/L Account: 500101-00	Auditing Services:General				12,703.00
XXXX54	8/31/2021	0000814	Staples Business Advantage				Check Entry Number: 001
			3484221244	8/8/2021	877.74	0.00	877.74
		G/L Account: 504008-00	Printing Supplies:General				877.74
XXXX55	8/31/2021	0000899	Sun Life Financial				Check Entry Number: 001
			SUNLIFE_INV SEP 2021	8/20/2021	1,365.91	0.00	1,365.91
		G/L Account: 202085-00	Employee Voluntary Life Ins - General				498.67
		G/L Account: 600155-00	Life Insurance - General				867.24
XXXX56	8/31/2021	0000975	Reliance Standard Life In				Check Entry Number: 001
			LTD_INV SEP 2021	8/17/2021	494.54	0.00	494.54
		G/L Account: 600150-00	Disability Insurance - General				494.54
			STD_INV SEP 2021	8/17/2021	591.38	0.00	591.38
		G/L Account: 600150-00	Disability Insurance - General				591.38
			Check 029356 Total:		1,085.92	0.00	1,085.92
XXXX57	8/31/2021	0000981	Colonial Life				Check Entry Number: 001
			4.14E+13	8/13/2021	602.66	0.00	602.66
		G/L Account: 202100-00	Other Disability Insurance - Employee				602.66
		G/L Account: 202100-00	Other Disability Insurance - Employee				602.66
XXXX58	8/31/2021	0000992	MVCAC				Check Entry Number: 001
			7362756	8/20/2021	11,000.00	0.00	11,000.00
		G/L Account: 505003-00	District Membership & Subscription Dues:General				11,000.00
E02593	8/31/2021	0000007	SEIU UPE LOCAL 1021-Union Dues				Check Entry Number: 001
			SEIU_AUG2021	8/26/2021	2,183.88	0.00	2,183.88
		G/L Account: 202150-00	SEIU Local 1021				2,183.88

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Bank Code: 1

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
E02594	8/31/2021	0000010	CalPERS					Check Entry Number: 001
			CALPERS - SEPTEMBER	8/16/2021	63,177.53	0.00	63,177.53	
		G/L Account: 600130-00			CalPers Medical Insurance - Active Employees			123.60
		G/L Account: 600170-00			CalPers Medical Admin Fee - Retirees			33.95
		G/L Account: 202050-00			CalPers Medical - Employee Contribution			7,416.14
		G/L Account: 202040-00			CalPers Medical - Employer Contribution			42,024.78
		G/L Account: 202048-00			Calpers Medical Retiree Reimbursement:General			9,746.92
		G/L Account: 202045-00			CalPers Medical - Retiree Contribution			3,832.14
E02595	8/31/2021	0000486	Bay Alarm Company					Check Entry Number: 001
			BAY ALARM AUG 2021	8/15/2021	409.50	0.00	409.50	
		G/L Account: 500116-00			Security Service:General			409.50
E02596	8/31/2021	0000913	Guardian Security Agency					Check Entry Number: 001
			59805	8/12/2021	395.00	0.00	395.00	
		G/L Account: 500116-00			Security Service:General			395.00
			59831	8/12/2021	1,424.10	0.00	1,424.10	
		G/L Account: 500116-00			Security Service:General			1,128.00
		G/L Account: 500116-00			Security Service:General			296.10
			59850	8/19/2021	493.75	0.00	493.75	
		G/L Account: 500116-00			Security Service:General			493.75
			59879	8/19/2021	1,424.10	0.00	1,424.10	
		G/L Account: 500116-00			Security Service:General			1,128.00
		G/L Account: 500116-00			Security Service:General			296.10
			Check E02596 Total:		3,736.95	0.00	3,736.95	
			Printed Check Total:				0.00	
			Electronic Payment Total:				3,736.95	
E02597	8/31/2021	0000956	Waterlogic Americas LLC					Check Entry Number: 001
			867779	8/24/2021	102.81	0.00	102.81	
		G/L Account: 505042-00			Water - Drinking:General			102.81
			Report Total:		117,085.38	0.00	117,085.38	
			Printed Check Total:				47,474.71	
			Electronic Payment Total:				69,610.67	

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Bank Code 1

Vendor Number	Vendor Name	Check Entry Number	Check Number	Bank Account Number	Bank Account Type	Bank Description	Routing/ Transit Number	Distribution Amount
0000007	SEIU UPE LOCAL 1021-Union Dues	001	E02593		Checking	United Business Bank	121143781	2,183.88
0000010	CalPERS	001	E02594		Checking	Union Bank	122000496	63,177.53
0000486	Bay Alarm Company	001	E02595		Checking		121000248	409.50
0000913	Guardian Security Agency	001	E02596		Checking		121138958	3,736.95
0000956	Waterlogic Americas LLC	001	E02597		Checking		031207607	102.81
Total Transactions					5		Report Total	69,610.67

Check Register

Journal Posting Date: 9/1/2021

Register Number: CD-000063

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Bank Code: 1							
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
E02598	9/1/2021	0000452	U.S. BANK CORPORATE PAYMENT SYSTEMS				Check Entry Number: 001
			7/22/2021	7/22/2021	13.28	0.00	13.28
		G/L Account: 504005-00		I.T Subscriptions:General			2.04
		G/L Account: 504005-00		I.T Subscriptions:General			11.24
			7/23/2021	7/23/2021	415.60	0.00	415.60
		G/L Account: 502003-16		Automotive - Services:Operations			108.59
		G/L Account: 505039-00		Utilities Internet:General			89.90
		G/L Account: 504000-05		Computer Equipment Supplies < \$100:Administration			18.64
		G/L Account: 502016-16		Safety & PPE:Operations			22.88
		G/L Account: 502016-16		Safety & PPE:Operations			175.59
			7/25/2021	7/25/2021	38.26	0.00	38.26
		G/L Account: 505021-00		Office Supplies - Janitorial:General			23.27
		G/L Account: 504005-16		I.T Subscriptions:Operations			14.99
			7/26/2021	7/26/2021	758.35	0.00	758.35
		G/L Account: 503005-10		Lab Testing:Lab			704.00
		G/L Account: 504000-10		Computer Equipment Supplies < \$100:Lab			31.70
		G/L Account: 505021-00		Office Supplies - Janitorial:General			22.65
			7/27/2021	7/27/2021	171.84	0.00	171.84
		G/L Account: 501006-16		Marketing - Business Cards:Operations			42.29
		G/L Account: 504000-05		Computer Equipment Supplies < \$100:Administration			32.91
		G/L Account: 502016-16		Safety & PPE:Operations			96.64
			7/28/2021	7/28/2021	287.89	0.00	287.89
		G/L Account: 502003-16		Automotive - Services:Operations			106.37
		G/L Account: 504000-05		Computer Equipment Supplies < \$100:Administration			57.47
		G/L Account: 505020-05		Office Supplies - General:Administration			24.15
		G/L Account: 505034-16		Uncategorized Expenses:Operations			55.36
		G/L Account: 502019-16		Tools & Instruments:Operations			30.68
		G/L Account: 500115-00		Permits & Fees:General			9.49
		G/L Account: 505020-05		Office Supplies - General:Administration			4.37
			7/29/2021	7/29/2021	398.94	0.00	398.94
		G/L Account: 503008-10		Surveillance:Lab			398.94
			7/30/2021	7/30/2021	267.54	0.00	267.54
		G/L Account: 502015-16		Equipment Small:Operations			197.54
		G/L Account: 505003-05		District Membership & Subscription Dues:Administra			70.00
			8/1/2021	8/1/2021	810.97	0.00	810.97
		G/L Account: 504001-05		:Administration			170.10
		G/L Account: 504005-00		I.T Subscriptions:General			512.40
		G/L Account: 505020-05		Office Supplies - General:Administration			89.08
		G/L Account: 502004-16		Automotive - Supplies:Operations			39.39
			8/10/2021	8/10/2021	255.56	0.00	255.56
		G/L Account: 502004-16		Automotive - Supplies:Operations			77.55
		G/L Account: 503007-10		Sentinel Bird:Lab			120.00
		G/L Account: 502016-16		Safety & PPE:Operations			19.73
		G/L Account: 502015-16		Equipment Small:Operations			38.28
			8/11/2021	8/11/2021	1,303.42	0.00	1,303.42
		G/L Account: 503008-10		Surveillance:Lab			14.14
		G/L Account: 503008-10		Surveillance:Lab			1,278.28
		G/L Account: 504009-05		Software:Administration			11.00
			8/12/2021	8/12/2021	356.94	0.00	356.94
		G/L Account: 502002-16		Automotive - Repairs:Operations			49.31

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Bank Code: 1

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
		G/L Account: 502016-16		Safety & PPE:Operations			7.47
		G/L Account: 502011-16		Control Materials - Yellowjacket & Bees:Operations			271.20
		G/L Account: 504000-05		Computer Equipment Supplies < \$100:Administration			28.96
			8/15/2021	8/15/2021	86.40	0.00	86.40
		G/L Account: 503004-10		Lab Equipment:Lab			86.40
			8/17/2021	8/17/2021	25.00	0.00	25.00
		G/L Account: 505009-00		Employee - Travel:General			25.00
			8/18/2021	8/18/2021	7,850.73	0.00	7,850.73
		G/L Account: 503005-10		Lab Testing:Lab			1,892.00
		G/L Account: 505023-10		Postage:Lab			26.35
		G/L Account: 505003-00		District Membership & Subscription Dues:General			5,855.97
		G/L Account: 502019-16		Tools & Instruments:Operations			76.41
			8/19/2021	8/19/2021	90.00	0.00	90.00
		G/L Account: 505019-00		Office Keys & Locks:General			28.54
		G/L Account: 502004-16		Automotive - Supplies:Operations			54.33
		G/L Account: 502019-16		Tools & Instruments:Operations			7.13
			8/2/2021	8/2/2021	332.40	0.00	332.40
		G/L Account: 502005-16		Building & Grounds Materials / Supplies:Operations			21.68
		G/L Account: 504005-05		I.T Subscriptions:Administration			31.90
		G/L Account: 502010-16		Control Materials - Vertebrate:Operations			278.82
			8/20/2021	8/20/2021	747.38	0.00	747.38
		G/L Account: 501001-25		Community Event Registration Fees:Public Affairs			45.00
		G/L Account: 504001-00		:General			702.38
			8/21/2021	8/21/2021	39.38	0.00	39.38
		G/L Account: 502016-16		Safety & PPE:Operations			39.38
			8/22/2021	8/22/2021	13.37	0.00	13.37
		G/L Account: 504005-00		I.T Subscriptions:General			2.13
		G/L Account: 504005-00		I.T Subscriptions:General			11.24
			8/4/2021	8/4/2021	418.01	0.00	418.01
		G/L Account: 502004-16		Automotive - Supplies:Operations			87.32
		G/L Account: 504004-00		GPS Tracking:General			19.99
		G/L Account: 502016-16		Safety & PPE:Operations			266.70
		G/L Account: 504005-05		I.T Subscriptions:Administration			44.00
			8/5/2021	8/5/2021	401.07	0.00	401.07
		G/L Account: 502003-16		Automotive - Services:Operations			108.59
		G/L Account: 502010-16		Control Materials - Vertebrate:Operations			292.48
			8/6/2021	8/6/2021	447.66	0.00	447.66
		G/L Account: 502013-16		Equipment Repair:Operations			48.78
		G/L Account: 502005-05		Building & Grounds Materials / Supplies:Administra			398.88
			8/8/2021	8/8/2021	54.35	0.00	54.35
		G/L Account: 504000-05		Computer Equipment Supplies < \$100:Administration			54.35
			8/9/2021	8/9/2021	70.03	0.00	70.03
		G/L Account: 502002-16		Automotive - Repairs:Operations			50.30
		G/L Account: 502016-16		Safety & PPE:Operations			19.73
		Check E02598 Total:			15,654.37	0.00	15,654.37
		Printed Check Total:					0.00
		Electronic Payment Total:					15,654.37
		Report Total:			15,654.37	0.00	15,654.37
		Printed Check Total:					0.00
		Electronic Payment Total:					15,654.37

Check Register

Journal Posting Date: 9/1/2021

Register Number: CD-000063

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Bank Code: 1

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
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Electronic Payment Register
 Journal Posting Date: 9/1/2021
 Register Number: CD-000063
 Electronic Payment Comment:PY09/01/21

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Bank Code 1

Vendor Number	Vendor Name	Check Entry Number	Check Number	Bank Account Number	Bank Account Type	Bank Description	Routing/ Transit Number	Distribution Amount
0000452	U S. BANK CORPORATE PAYMENT SYSTEMS	001	E02598		Checking		091000022	15,654.37
				Total Transactions	1		Report Total	<u>15,654.37</u>

Check Register
Journal Posting Date: 9/8/2021
Register Number: CD-000064

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

							Bank Code: 1
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
E02599	9/8/2021	0001072	Mt. Diablo Resource Recovery-Concord				Check Entry Number: 001
			GARBAGE & RECYCLING	8/31/2021	1,205.20	0.00	1,205.20
		G/L Account: 505037-00	Utilities Garbage:General				1,205.20
			Report Total:		1,205.20	0.00	1,205.20
			Printed Check Total:				0.00
			Electronic Payment Total:				1,205.20

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Bank Code 1

Vendor Number	Vendor Name	Check Entry Number	Check Number	Bank Account Number	Bank Account Type	Bank Description	Routing/ Transit Number	Distribution Amount
0001072	Mt. Diablo Resource Recovery-Concord	001	E02599		Checking	Bank	121100782	1,205.20
				Total Transactions	1		Report Total	<u>1,205.20</u>

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

							Bank Code: 1
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
XXXX60	9/15/2021	0000313	Contra Costa Water District				Check Entry Number: 001
			8113620	8/24/2021	31.48	0.00	31.48
		G/L Account: 505041-00		Utilities Water:General			31.48
			B113621	8/24/2021	785.51	0.00	785.51
		G/L Account: 505041-00		Utilities Water:General			785.51
			Check 029360 Total:		816.99	0.00	816.99
XXXX61	9/15/2021	0000328	PG&E				Check Entry Number: 001
			ELECTRIC CHARGES 7/2	9/3/2021	726.34	0.00	726.34
		G/L Account: 505036-00		Utilities Electric:General			726.34
XXXX62	9/15/2021	0000330	Dodd Investigations LLC				Check Entry Number: 001
			5046	8/23/2021	197.50	0.00	197.50
		G/L Account: 500111-00		Legal - Counsel Labor:General			197.50
XXXX63	9/15/2021	0000383	Alpine Helicopter Service				Check Entry Number: 001
			21454	8/31/2021	3,532.20	0.00	3,532.20
		G/L Account: 502000-16		Aerial Services:Operations			1,860.00
		G/L Account: 502000-16		Aerial Services:Operations			1,085.00
		G/L Account: 502000-16		Aerial Services:Operations			390.00
		G/L Account: 502000-16		Aerial Services:Operations			29.00
		G/L Account: 502000-16		Aerial Services:Operations			168.20
XXXX64	9/15/2021	0000610	Liebert Cassidy Whitmore				Check Entry Number: 001
			201952 TO 201955	7/31/2021	12,668.50	0.00	12,668.50
		G/L Account: 500111-00		Legal - Counsel Labor:General			12,668.50
XXXX65	9/15/2021	0000894	Quenvold's Safety Shoemobile				Check Entry Number: 001
			163421	8/25/2021	205.99	0.00	205.99
		G/L Account: 502017-16		Safety Boots:Operations			205.99
XXXX66	9/15/2021	0000952	Target Specialty Products				Check Entry Number: 001
			INVP500570092	8/25/2021	7,835.06	0.00	7,835.06
		G/L Account: 502008-16		Control Materials - Mosquito Larviciding:Operation			6,169.05
		G/L Account: 502008-16		Control Materials - Mosquito Larviciding:Operation			1,666.01
XXXX67	9/15/2021	0001049	ALSCO				Check Entry Number: 001
			AUG-21	9/1/2021	1,174.73	0.00	1,174.73
		G/L Account: 502021-16		Uniform Rental:Operations			1,027.89
		G/L Account: 502021-10		Uniform Rental:Lab			146.84
XXXX68	9/15/2021	0001061	KBA DOCUMENT SOLUTIONS, LLC				Check Entry Number: 001
			55Y1207547	9/7/2021	94.83	0.00	94.83
		G/L Account: 504008-00		Printing Supplies:General			94.83
XXXX69	9/15/2021	0001113	Comcast				Check Entry Number: 001
			129917818	9/1/2021	393.41	0.00	393.41
		G/L Account: 505039-00		Utilities Internet:General			393.41
			129917820	9/1/2021	363.38	0.00	363.38
		G/L Account: 505040-00		Utilities Landline:General			363.38
			Check 029369 Total:		756.79	0.00	756.79
E02600	9/15/2021	0000015	Health Care Dental Trust				Check Entry Number: 001
			HEALTH CARE DENTAL -	9/8/2021	9,404.44	0.00	9,404.44
		G/L Account: 600136-00		Dental Insurance: Operations			5,871.04
		G/L Account: 600135-00		Dental Insurance - Active Employees Gneral			3,533.40
E02601	9/15/2021	0000335	Concur Technologies, Inc				Check Entry Number: 001
			1.014E+11	9/7/2021	733.82	0.00	733.82
		G/L Account: 504005-00		I.T Subscriptions:General			733.82
E02602	9/15/2021	0000793	AFLAC				Check Entry Number: 001

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Bank Code: 1							
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
			267119	9/10/2021	52.84	0.00	52.84
		G/L Account: 202100-00		Other Disability Insurance - Employee			52.84
E02603	9/15/2021	0000913	Guardian Security Agency				Check Entry Number: 001
			59932	8/26/2021	493.75	0.00	493.75
		G/L Account: 500116-00		Security Service:General			493.75
			59961	8/26/2021	1,424.10	0.00	1,424.10
		G/L Account: 500116-00		Security Service:General			1,128.00
		G/L Account: 500116-00		Security Service:General			296.10
			59980	9/2/2021	493.75	0.00	493.75
		G/L Account: 500116-00		Security Service:General			493.75
			60008	9/2/2021	1,412.82	0.00	1,412.82
		G/L Account: 500116-00		Security Service:General			1,156.20
		G/L Account: 500116-00		Security Service:General			256.62
			Check E02603 Total:		3,824.42	0.00	3,824.42
			Printed Check Total:				0.00
			Electronic Payment Total:				3,824.42
E02604	9/15/2021	0000925	iSolved Benefit Services				Check Entry Number: 001
			1113130342	9/9/2021	80.00	0.00	80.00
		G/L Account: 600175-00		FSA Admin Fee:General			80.00
E02605	9/15/2021	0000956	Waterlogic Americas LLC				Check Entry Number: 001
			872966	8/27/2021	88.80	0.00	88.80
		G/L Account: 505042-00		Water - Drinking:General			88.80
E02606	9/15/2021	0001073	Paula A. Macedo				Check Entry Number: 001
			841896	8/13/2021	256.80	0.00	256.80
		G/L Account: 505005-05		Employee - Lodging:Administration			256.80
E02607	9/15/2021	0001077	Banksia Landscape, Inc.				Check Entry Number: 001
			10637	9/1/2021	475.00	0.00	475.00
		G/L Account: 500109-00		Landscaping Services:General			475.00
			Report Total:		42,925.05	0.00	42,925.05
			Printed Check Total:				28,008.93
			Electronic Payment Total:				14,916.12

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Bank Code 1

Vendor Number	Vendor Name	Check Entry Number	Check Number	Bank Account Number	Bank Account Type	Bank Description	Routing/Transit Number	Distribution Amount
0000015	Health Care Dental Trust	001	E02600		Checking		121142287	9,404.44
0000335	Concur Technologies, Inc	001	E02601		Checking	Bank of America	071000039	733.82
0000793	AFLAC	001	E02602		Checking		121000248	52.84
0000913	Guardian Security Agency	001	E02603		Checking		121138958	3,824.42
0000925	iSolved Benefit Services	001	E02604		Checking		121140399	80.00
0000956	Waterlogic Americas LLC	001	E02605		Checking		031207607	88.80
0001073	Paula A. Macedo	001	E02606		Checking	Checking	121042882	256.80
0001077	Banksia Landscape, Inc.	001	E02607		Checking		322271627	475.00
					Total Transactions	8	Report Total	14,916.12

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Bank Code: 1

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
XXXX78	9/30/2021	0000004	CCC Employees Retirement - Employees Contribution					Check Entry Number: 001
			CCCERA INVOICE FY20	9/17/2021	153.00	0.00	153.00	
			G/L Account: 500115-00	Permits & Fees:General				153.00
XXXX79	9/30/2021	0000009	Nationwide Retirement Solutions - 457 Plan					Check Entry Number: 001
			NATIONWIDE-SEPTEMBER	9/23/2021	2,550.00	0.00	2,550.00	
			G/L Account: 202140-00	457 Deferred Savings Plan				2,550.00
XXXX80	9/30/2021	0000011	Vision Service Plan					Check Entry Number: 001
			813286538	9/19/2021	590.00	0.00	590.00	
			G/L Account: 600140-00	Vision Insurance - Active Employees				590.00
XXXX81	9/30/2021	0000234	Peggie A. Howell					Check Entry Number: 001
			BOARD OF TRUSTEES-P.	9/3/2021	1,230.00	0.00	1,230.00	
			G/L Account: 505029-00	Trustee - Lodging:General				1,027.20
			G/L Account: 505033-00	Trustee - Travel:General				60.00
			G/L Account: 505031-00	Trustee - Mileage:General				142.80
XXXX82	9/30/2021	0000328	PG&E					Check Entry Number: 001
			GAS CHARGES 8/18-9/1	9/17/2021	109.45	0.00	109.45	
			G/L Account: 505038-00	Utilities Gas:General				109.45
XXXX83	9/30/2021	0000330	Dodd Investigations LLC					Check Entry Number: 001
			5050	9/6/2021	308.75	0.00	308.75	
			G/L Account: 500111-00	Legal - Counsel Labor:General				308.75
			5053	9/13/2021	1,631.25	0.00	1,631.25	
			G/L Account: 500111-00	Legal - Counsel Labor:General				1,631.25
			5055	9/20/2021	356.25	0.00	356.25	
			G/L Account: 500111-05	Legal - Counsel Labor:Administration				356.25
			Check 029383 Total:		2,296.25	0.00	2,296.25	
XXXX84	9/30/2021	0000600	Veseris (ES OPCO USA LLC)					Check Entry Number: 001
			IN-201285	8/25/2021	7,835.05	0.00	7,835.05	
			G/L Account: 502008-16	Control Materials - Mosquito Larviciding:Operation				1,666.00
			G/L Account: 502008-16	Control Materials - Mosquito Larviciding:Operation				6,169.05
XXXX85	9/30/2021	0000610	Liebert Cassidy Whitmore					Check Entry Number: 001
			1505186	8/31/2020	380.00	0.00	380.00	
			G/L Account: 500111-00	Legal - Counsel Labor:General				380.00
			1505188	8/31/2020	874.00	0.00	874.00	
			G/L Account: 500111-00	Legal - Counsel Labor:General				874.00
			1505189	8/31/2020	1,564.00	0.00	1,564.00	
			G/L Account: 500111-00	Legal - Counsel Labor:General				1,564.00
			Check 029385 Total:		2,818.00	0.00	2,818.00	
XXXX86	9/30/2021	0000694	TD Ameritrade Institution					Check Entry Number: 001
			TD AMERITRADE-SEPTEM	9/23/2021	8,766.66	0.00	8,766.66	
			G/L Account: 202140-00	457 Deferred Savings Plan				8,766.66
XXXX87	9/30/2021	0000696	KBA DOCUMENT SOLUTIONS, LLC					Check Entry Number: 001
			8441394	9/21/2021	257.50	0.00	257.50	
			G/L Account: 505027-00	Service & Leasing Contracts:General				257.50
XXXX88	9/30/2021	0000899	Sun Life Financial					Check Entry Number: 001
			SUNLIFE_INV OCT 2021	9/20/2021	1,345.74	0.00	1,345.74	
			G/L Account: 202085-00	Employee Voluntary Life Ins - General				498.67
			G/L Account: 600155-00	Life Insurance - General				847.07
XXXX89	9/30/2021	0000943	Vector-Borne Disease Account					Check Entry Number: 001
			CERTIFIED TECHNICIAN	9/29/2021	144.00	0.00	144.00	
			G/L Account: 505008-00	Employee - Training:General				144.00

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Bank Code: 1

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
XXXX90	9/30/2021	0000975	Reliance Standard Life In					Check Entry Number: 001
			OCT 2021_LTD123580	9/16/2021	450.16	0.00	450.16	
		G/L Account: 600150-00		Disability Insurance - General				450.16
			OCT 2021_STD162561	9/16/2021	538.32	0.00	538.32	
		G/L Account: 600150-00		Disability Insurance - General				538.32
			Check 029390 Total:		988.48	0.00	988.48	
XXXX91	9/30/2021	0000981	Colonial Life					Check Entry Number: 001
			4.13508E+13	9/23/2021	602.66	0.00	602.66	
		G/L Account: 202100-00		Other Disability Insurance - Employee				602.66
XXXX92	9/30/2021	0000991	BOLD, POLISNER, MADDOW, NELSON & JUDSON					Check Entry Number: 001
			17370	9/15/2021	1,525.83	0.00	1,525.83	
		G/L Account: 500110-00		Legal - Counsel General:General				1,525.83
XXXX93	9/30/2021	0001088	Verizon Wireless					Check Entry Number: 001
			9888109758	9/10/2021	1,719.54	0.00	1,719.54	
		G/L Account: 505035-00		Utilities Cell Phone:General				1,719.54
XXXX94	9/30/2021	0001095	AMCA					Check Entry Number: 001
			2021	7/1/2021	155.00	0.00	155.00	
		G/L Account: 505007-05		Employee - Memberships:Administration				155.00
E02608	9/30/2021	0000007	SEIU UPE LOCAL 1021-Union Dues					Check Entry Number: 001
			SEP-21	9/29/2021	2,101.50	0.00	2,101.50	
		G/L Account: 202150-00		SEIU Local 1021				2,101.50
E02609	9/30/2021	0000010	CalPERS					Check Entry Number: 001
			CALPERS-OCTOBER 2021	9/14/2021	62,361.86	0.00	62,361.86	
		G/L Account: 600165-00		CalPers Medical Admin Fee - Active Employees Gener				121.57
		G/L Account: 600170-00		CalPers Medical Admin Fee - Retirees				33.95
		G/L Account: 202050-00		CalPers Medical - Employee Contribution				7,294.09
		G/L Account: 202040-00		CalPers Medical - Employer Contribution				41,333.19
		G/L Account: 600145-00		Medical Insurance - Retirees				9,746.92
		G/L Account: 202045-00		CalPers Medical - Retiree Contribution				3,832.14
E02610	9/30/2021	0000015	Health Care Dental Trust					Check Entry Number: 001
			ADMIN DENTAL- OCTOBE	9/29/2021	1,766.70	0.00	1,766.70	
		G/L Account: 600135-00		Dental Insurance - Active Employees General				1,766.70
			OPERATIONS & RETIREE	9/29/2021	2,935.52	0.00	2,935.52	
		G/L Account: 600136-00		Dental Insurance: Operations				2,935.52
			Check E02610 Total:		4,702.22	0.00	4,702.22	
			Printed Check Total:				0.00	
			Electronic Payment Total:				4,702.22	
E02611	9/30/2021	0000486	Bay Alarm Company					Check Entry Number: 001
			5982524210915M	9/15/2021	270.22	0.00	270.22	
		G/L Account: 500116-00		Security Service:General				270.22
E02612	9/30/2021	0000913	Guardian Security Agency					Check Entry Number: 001
			60033	9/9/2021	493.75	0.00	493.75	
		G/L Account: 500116-00		Security Service:General				493.75
			60062	9/9/2021	1,424.10	0.00	1,424.10	
		G/L Account: 500116-00		Security Service:General				1,128.00
		G/L Account: 500116-00		Security Service:General				296.10
			60085	9/16/2021	395.00	0.00	395.00	
		G/L Account: 500116-00		Security Service:General				395.00
			60115	9/16/2021	1,119.54	0.00	1,119.54	
		G/L Account: 500116-00		Security Service:General				902.40

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
				Bank Code: 1			
		G/L Account: 500116-00	500116-00	Security Service:General			217.14
			60134	9/23/2021	493.75	0.00	493.75
		G/L Account: 500116-00	500116-00	Security Service:General			493.75
			60168	9/23/2021	1,419.87	0.00	1,419.87
		G/L Account: 500116-00	500116-00	Security Service:General			1,163.25
		G/L Account: 500116-00	500116-00	Security Service:General			256.62
		Check E02612 Total:			5,346.01	0.00	5,346.01
		Printed Check Total:					0.00
		Electronic Payment Total:					5,346.01
E02613	9/30/2021	0000956	Waterlogic Americas LLC				Check Entry Number: 001
			929359	9/24/2021	102.81	0.00	102.81
		G/L Account: 505042-00	505042-00	Water - Drinking:General			102.81
			932704	9/27/2021	88.80	0.00	88.80
		G/L Account: 505042-00	505042-00	Water - Drinking:General			88.80
		Check E02613 Total:			191.61	0.00	191.61
		Printed Check Total:					0.00
		Electronic Payment Total:					191.61
E02614	9/30/2021	0011125	CC Real Green Clean				Check Entry Number: 001
			CCM-202109	9/19/2021	3,500.00	0.00	3,500.00
		G/L Account: 500107-00	500107-00	Janitorial Services:General			3,500.00
		Report Total:			111,560.58	0.00	111,560.58
		Printed Check Total:					33,087.16
		Electronic Payment Total:					78,473.42

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Bank Code 1

Vendor Number	Vendor Name	Check Entry Number	Check Number	Bank Account Number	Bank Account Type	Bank Description	Routing/ Transit Number	Distribution Amount
0000007	SEIU UPE LOCAL 1021-Union Dues	001	E02608		Checking	United Business Bank	121143781	2,101.50
0000010	CalPERS	001	E02609		Checking	Union Bank	122000496	62,361.86
0000015	Health Care Dental Trust	001	E02610		Checking		121142287	4,702.22
0000486	Bay Alarm Company	001	E02611		Checking		121000248	270.22
0000913	Guardian Security Agency	001	E02612		Checking		121138958	5,346.01
0000956	Waterlogic Americas LLC	001	E02613		Checking		031207607	191.61
0011125	CC Real Green Clean	001	E02614		Checking		321170839	3,500.00
					Total Transactions	7	Report Total	78,473.42

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Bank Code: 1

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
E02615	10/1/2021	0000452	U.S. BANK CORPORATE PAYMENT SYSTEMS					Check Entry Number: 001
			8/23/2021	8/23/2021	553.40	0.00	553.40	
		G/L Account: 502005-00						Building & Grounds Materials / Supplies:General 78.32
		G/L Account: 502005-00						Building & Grounds Materials / Supplies:General 115.73
		G/L Account: 505039-00						Utilities Internet:General 89.90
		G/L Account: 502011-16						Control Materials - Yellowjacket & Bees:Operations 269.45
			8/24/2021	8/24/2021	35.00	0.00	35.00	
		G/L Account: 502003-16						Automotive - Services:Operations 35.00
			8/25/2021	8/25/2021	833.45	0.00	833.45	
		G/L Account: 503008-10						Surveillance:Lab 818.46
		G/L Account: 504005-16						I.T Subscriptions:Operations 14.99
			8/26/2021	8/26/2021	7.84	0.00	7.84	
		G/L Account: 503002-10						General Lab Supplies & Materials:Lab 7.84
			8/30/2021	8/30/2021	224.12-	0.00	224.12-	
		G/L Account: 505009-05						Employee - Travel:Administration 252.43-
		G/L Account: 505006-05						Employee - Meal:Administration 28.31
			8/31/2021	8/31/2021	2,470.00	0.00	2,470.00	
		G/L Account: 505027-00						Service & Leasing Contracts:General 2,112.91
		G/L Account: 502016-16						Safety & PPE:Operations 289.79
		G/L Account: 505006-05						Employee - Meal:Administration 33.65
		G/L Account: 505030-00						Trustee - Meal:General 33.65
			9/1/2021	9/1/2021	136.34	0.00	136.34	
		G/L Account: 502004-16						Automotive - Supplies:Operations 32.82
		G/L Account: 502004-16						Automotive - Supplies:Operations 103.52
			9/10/2021	9/10/2021	119.15	0.00	119.15	
		G/L Account: 502002-16						Automotive - Repairs:Operations 32.25
		G/L Account: 502013-16						Equipment Repair:Operations 86.90
			9/14/2021	9/14/2021	859.33	0.00	859.33	
		G/L Account: 503008-10						Surveillance:Lab 852.20
		G/L Account: 502019-16						Tools & Instruments:Operations 7.13
			9/15/2021	9/15/2021	620.26	0.00	620.26	
		G/L Account: 502005-00						Building & Grounds Materials / Supplies:General 66.69
		G/L Account: 502013-16						Equipment Repair:Operations 16.00
		G/L Account: 502005-00						Building & Grounds Materials / Supplies:General 263.31
		G/L Account: 502016-16						Safety & PPE:Operations 274.26
			9/16/2021	9/16/2021	1,369.97	0.00	1,369.97	
		G/L Account: 502011-16						Control Materials - Yellowjacket & Bees:Operations 531.20
		G/L Account: 502005-00						Building & Grounds Materials / Supplies:General 126.09
		G/L Account: 503004-10						Lab Equipment:Lab 587.43
		G/L Account: 505034-16						Uncategorized Expenses:Operations 125.25
			9/17/2021	9/17/2021	124.15	0.00	124.15	
		G/L Account: 502002-16						Automotive - Repairs:Operations 106.37
		G/L Account: 505023-00						Postage:General 4.33
		G/L Account: 505019-00						Office Keys & Locks:General 13.45
			9/2/2021	9/2/2021	1,705.24	0.00	1,705.24	
		G/L Account: 504005-00						I.T Subscriptions:General 512.40
		G/L Account: 502001-05						Automotive - Gasoline:Administration 76.35
		G/L Account: 505006-05						Employee - Meal:Administration 11.34
		G/L Account: 505005-05						Employee - Lodging:Administration 815.40
		G/L Account: 505006-05						Employee - Meal:Administration 10.93

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
				Bank Code: 1			
		G/L Account: 502011-16	502011-16	Control Materials - Yellowjacket & Bees:Operations			278.82
			9/20/2021	9/20/2021	839.04	0.00	839.04
		G/L Account: 502002-16	502002-16	Automotive - Repairs:Operations			839.04
			9/21/2021	9/21/2021	581.36	0.00	581.36
		G/L Account: 502013-16	502013-16	Equipment Repair:Operations			241.44
		G/L Account: 502003-16	502003-16	Automotive - Services:Operations			6.00
		G/L Account: 503008-10	503008-10	Surveillance:Lab			35.93
		G/L Account: 505021-00	505021-00	Office Supplies - Janitorial:General			249.72
		G/L Account: 502016-00	502016-00	Safety & PPE:General			9.11
		G/L Account: 505021-00	505021-00	Office Supplies - Janitorial:General			39.16
			9/3/2021	9/3/2021	101.54	0.00	101.54
		G/L Account: 505023-10	505023-10	Postage:Lab			18.48
		G/L Account: 503004-10	503004-10	Lab Equipment:Lab			83.06
			9/4/2021	9/4/2021	44.00	0.00	44.00
		G/L Account: 504005-05	504005-05	I.T Subscriptions:Administration			44.00
			9/6/2021	9/6/2021	83.02	0.00	83.02
		G/L Account: 505020-00	505020-00	Office Supplies - General:General			83.02
			9/7/2021	9/7/2021	482.26	0.00	482.26
		G/L Account: 502005-00	502005-00	Building & Grounds Materials / Supplies:General			122.36
		G/L Account: 505008-05	505008-05	Employee - Training:Administration			175.00
		G/L Account: 505023-00	505023-00	Postage:General			184.90
			9/8/2021	9/8/2021	412.95	0.00	412.95
		G/L Account: 502002-16	502002-16	Automotive - Repairs:Operations			73.75
		G/L Account: 502011-16	502011-16	Control Materials - Yellowjacket & Bees:Operations			271.20
		G/L Account: 504000-05	504000-05	Computer Equipment Supplies < \$100:Administration			68.00
			9/9/2021	9/9/2021	463.19	0.00	463.19
		G/L Account: 502005-00	502005-00	Building & Grounds Materials / Supplies:General			46.47
		G/L Account: 502013-16	502013-16	Equipment Repair:Operations			42.12
		G/L Account: 504000-05	504000-05	Computer Equipment Supplies < \$100:Administration			26.88
		G/L Account: 505023-05	505023-05	Postage:Administration			8.90
		G/L Account: 502010-16	502010-16	Control Materials - Vertebrate:Operations			278.82
		G/L Account: 500115-16	500115-16	Permits & Fees:Operations			30.00
		G/L Account: 500115-16	500115-16	Permits & Fees:Operations			30.00
				Check E02615 Total:	11,617.37	0.00	11,617.37
				Printed Check Total:			0.00
				Electronic Payment Total:			11,617.37
				Report Total:	11,617.37	0.00	11,617.37
				Printed Check Total:			0.00
				Electronic Payment Total:			11,617.37

Electronic Payment Register
 Journal Posting Date: 10/1/2021
 Register Number: CD-000067
 Electronic Payment Comment:PY10/01/21

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Bank Code 1

Vendor Number	Vendor Name	Check Entry Number	Check Number	Bank Account Number	Bank Account Type	Bank Description	Routing/ Transit Number	Distribution Amount
0000452	U S. BANK CORPORATE PAYMENT SYSTEMS	001	E02615		Checking		091000022	11,617.37
				Total Transactions	1		Report Total	<u>11,617.37</u>

CONTRA COSTA MOSQUITO & VECTOR CONTROL DISTRICT
UNUSUAL ITEMS LIST (*New Policy Effective May 2021*)

- *Any checks or ACH over the amount of \$10,000.00 (excludes Procurement Policy General Manager Authority items: payroll taxes, employee fringe benefit payments, and aggregate corporate credit card amount).*
- *Any vendor that has not been paid by the District in the past 15 months.*
- *All legal fees over \$5,000.00 in one month*

DATE	CHECK #	AMOUNT OF CHECK	VENDOR & DESCRIPTION
August 15, 2021	XXXX28	\$16,599.10	Liebert Cassidy Whitmore – Professional Legal Services
“ “ “	XXXX38	\$35,753.60	Ford Lincoln Fairfield – 2021 Ford Explorer XLT
“ “ “	E02585	\$2,736.00	Oppenheimer Investigations Group LLP – Professional Legal Services
August 31, 2021	XXXX49	\$1,288.75	Dodd Investigations LLC – Professional Legal Services
“ “ “	XXXX53	\$12,703.00	Maze & Associates - Auditing Services
“ “ “	XXXX58	\$11,000.00	MVCAC - District Membership & Subscription Dues
September 15, 2021	XXXX62	\$197.50	Dodd Investigations LLC – Professional Legal Services
“ “ “	XXXX64	\$12,668.50	Liebert Cassidy Whitmore – Professional Legal Services
September 30, 2021	XXXX81	\$1,230.00	Peggie Howell – Reimbursement for Trustee Travel
“ “ “	XXXX83	\$2,296.25	Dodd Investigations LLC – Professional Legal Services
“ “ “	XXXX64	\$2,818.00	Liebert Cassidy Whitmore – Professional Legal Services

TRANSACTION ACTIVITY REPORT

Months of August 2021 and September 2021

Transaction Number	Date	Wells Fargo	LAIF	Bank of the West
Balance	8/1/2021	20,118.38	9,491,350.13	356,729.03
1	8/4/2021	435.69		
2	8/12/2021	11,264.64		
3	8/13/2021		(250,000.00)	250,000.00
4	8/20/2021	918.48		
5	8/30/2021	0.23	(285,000.00)	(107,620.07)
Balance		32,737.42	8,956,350.13	499,108.96
6	9/7/2021	435.69		
7	9/13/2021	25,217.92		
8	9/15/2021		(160,000.00)	160,000.00
9	9/21/2021	1,803.46		
10	9/30/2021	0.40	(345,000.00)	(252,256.33)
Balance		60,194.89	8,451,350.13	406,852.63

Transaction Number & Brief Description

- 1 MISC Despoits Wells
- 2 MISC Despoits Wells
- 3 Transfer from LAIF to Bank of the West for Payroll & Vendor Checks
- 4 MISC Despoits Wells
- 5 Int Earned Wellsfargo, Bank of the West clearing of checks from Bank of the West for Payroll & Vendor
- 6 MISC Despoits Wells
- 7 Misc Deposits into Wells Fargo Account
- 8 Transfer from LAIF to Bank of the West for Payroll & Vendor Checks & Deposit
- 9 Misc Deposits into Wells Fargo Account
- 10 Int Earned Wellsfargo, Bank of the West clearing of checks from Bank of the West for Payroll & Vendor

I certify that this report reflects all cash transactions and is in conformity with District Policy. The cash flow shown provides sufficient cash flow liquidity to meet the next six months expenditures.

*Paula Macedo
General Manager*



Local Agency Investment Fund
 PO Box 942809
 Sacramento, CA 94209-0001
 (916) 653 3001

October 06, 2021

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

CONTRA COSTA MOSQUITO AND VECTOR CONTROL
 DISTRICT
 MANAGER
 155 MASON CIRCLE
 CONCORD, CA 94520

[Tran Type Definitions](#)

Account Number:

August 2021 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
8/16/2021	8/13/2021	RW	1683161	N/A	PAULA MACEDO	-250,000.00
8/30/2021	8/27/2021	RW	1683931	N/A	PAULA MACEDO	-285,000.00

Account Summary

Total Deposit:	0.00	Beginning Balance:	9,491,350.13
Total Withdrawal:	535,000.00	Ending Balance:	8,956,350.13



Local Agency Investment Fund
 PO Box 942809
 Sacramento, CA 94209-0001
 (916) 653 3001

October 06, 2021

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

CONTRA COSTA MOSQUITO AND VECTOR CONTROL
 DISTRICT
 MANAGER
 155 MASON CIRCLE
 CONCORD, CA 94520

[Tran Type Definitions](#)

Account Number:

September 2021 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
9/14/2021	9/14/2021	RW	1684685	N/A	PAULA MACEDO	-160,000.00
9/30/2021	9/29/2021	RW	1685621	N/A	PAULA MACEDO	-345,000.00

Account Summary

Total Deposit:	0.00	Beginning Balance:	8,956,350.13
Total Withdrawal:	505,000.00	Ending Balance:	8,451,350.13

Contra Costa Mosquito and Vector Control District

FY22 Budget Year

(July 1 2021 - June 30 2022)

Board Packet

25% of the Year
completed

	FY22 <i>As of 9/30/21</i>	FY22 Budget	YTD FY22 VS Adopted Budget	ADOPTED FY22 VS FY22 \$
Personnel Costs				
Payroll & OT	844,621	3,835,140	22.0%	2,990,519
Retirement	1,357,846	1,357,846	100.0%	0
OASDI	49,371	249,284	19.8%	199,913
Medicare	11,882	55,610	21.4%	43,727
Health Insurance (Dental / Vision Etc)	137,411	599,415	22.9%	462,004
Unemployment	744	21,168	3.5%	20,424
Disability Ins	3,014	12,482	24.1%	9,468
Other Post Employment Benefits	-	215,000	0.0%	215,000
District Paid Health Retiree Cost & Fees	29,890	94,741		
Subtotal Personnel Costs	2,404,890	6,440,686	37.3%	4,035,796
Operational Costs				
Professional Services - Legal includes Settlements	43,595	73,000	59.7%	29,405
Professional Services - Building & Grounds Maint	2,913	25,000	11.7%	364,068
Professional Services - All Other	49,583	270,850	18.3%	221,267
Public Affairs	1,089	88,000	1.2%	86,911
Lab Services	6,308	45,421	13.9%	39,113
Information & Technology	13,562	206,200	6.6%	192,638
Operations - Control Materials	23,470	122,500	19.2%	99,030
Operations - Aerial	3,532	20,000	17.7%	16,468
Operation and Facilities - All Other	25,492	634,617	4.0%	609,124
General Office Administration - Insurance	347,277	340,811	101.9%	(6,466)
General Office Administration - Trustee Expense	2,005	15,800	12.7%	13,795
General Office - Research	0	20,000	0.0%	20,000
General Office Administration - Employee Travel & Training	1,550	66,500	2.3%	64,950
General Office Administration - Utilities	12,325	111,400	11.1%	99,075
General Office Administration - All Other	22,914	445,800	5.1%	422,886
Subtotal Operational Cost	555,615	2,485,899	22.4%	1,930,283
Capital				
Land				-
Structures and Improvements	0	2,500,000	0.0%	2,500,000
Vehicles	0	186,000	0.0%	186,000
Heavy Equipment	0	74,000	0.0%	74,000
Subtotal Capital	0	2,760,000	0.0%	2,760,000
Total Expenditures	2,960,505	11,686,584		
Revenues				
Property Taxes	0	6,538,745	0.0%	6,538,745
Benefit Assessment	0	2,073,724	0.0%	2,073,724
Contract Billing	0	50,000	0.0%	50,000
Interest Income (LAIF)	0	51,265	0.0%	51,265
Medical Reimbursement	0	82,000	0.0%	82,000
Fixed Asset Disposal	0	30,600	0.0%	30,600
Miscellaneous	0	66,300	0.0%	66,300
Grant Funds:General	0	-	0.0%	-
Subtotal Revenue	0	8,892,634	0.0%	8,892,634
Estimate Ending Balance	-2,960,505	-2,793,950		
Designated Reserves POLICY FY 21 (July 20 - Jun 21)				
Bond Reserve	-			
Public Health Emergency	2,500,000			
Capital Improvement	2,084,094			
Emergency Reconstruction Response	500,000			
Operations	-			
Vehicle & Equipment Replacement	150,000			
IT Equipment Replacement	200,000			
5,434,094				

** Will be updated per Reserve Policy after final Audit of Revenues is completed

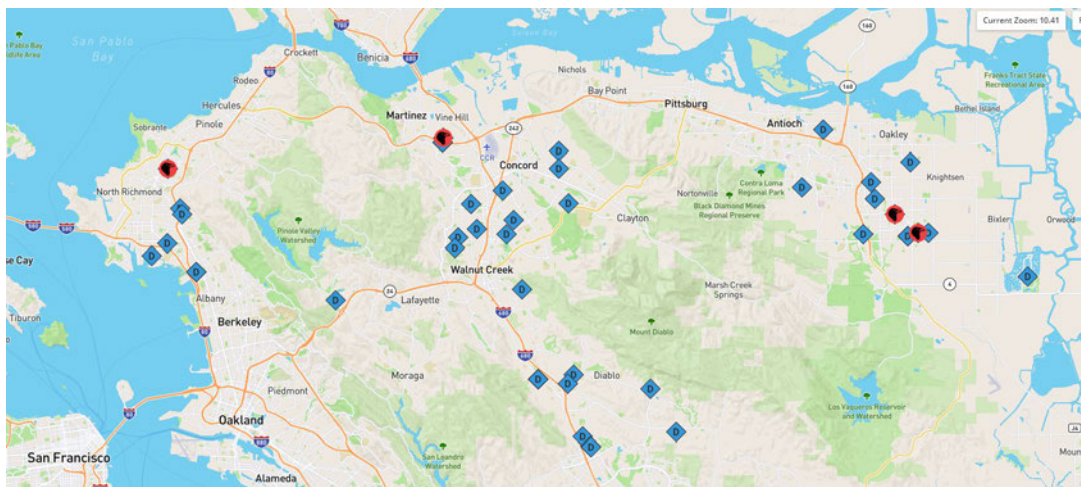
October 2021 Mosquito and Arbovirus Surveillance Report

Updated October 28th by Steve Schutz, Ph.D., Scientific Programs Manager

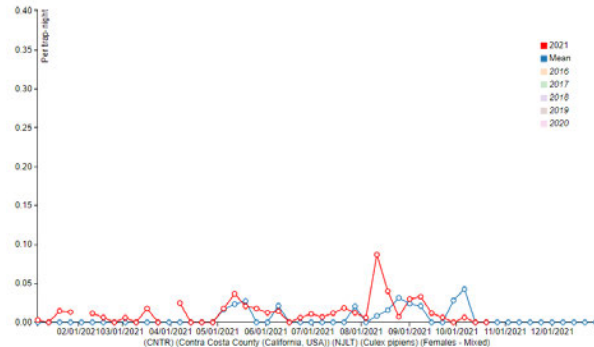
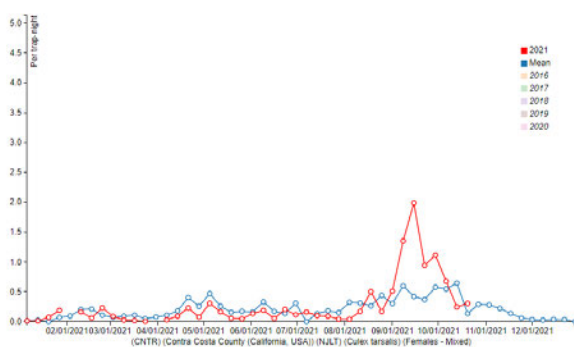
Human cases: 88 human cases of West Nile virus (WNV), including 1 fatality, have been reported statewide so far (see map at end of report). There have been one locally acquired WNV case and two imported cases in Contra Costa County.

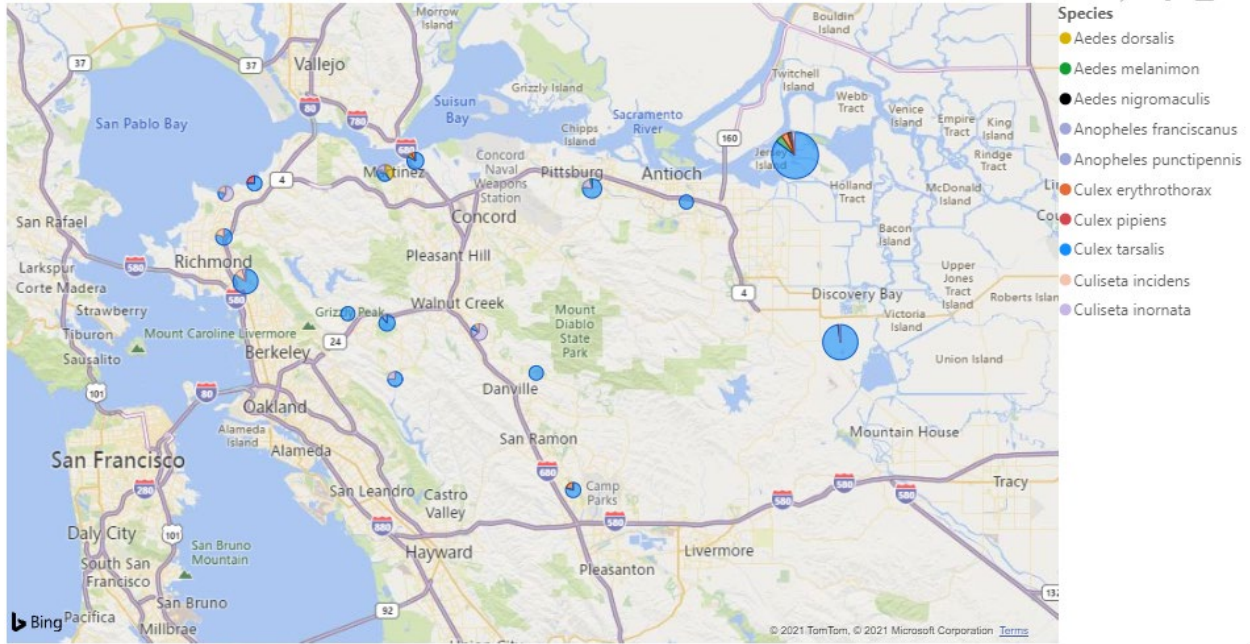
Equine cases: Thirteen equine WNV cases have been reported statewide this year, none in Contra Costa County. An effective vaccine is available for horses; most affected horses are unvaccinated.

Dead birds: Through October 25th, 357 dead birds had been reported, 36 tested (blue 'D'), four WNV positive (red crow symbols on map).



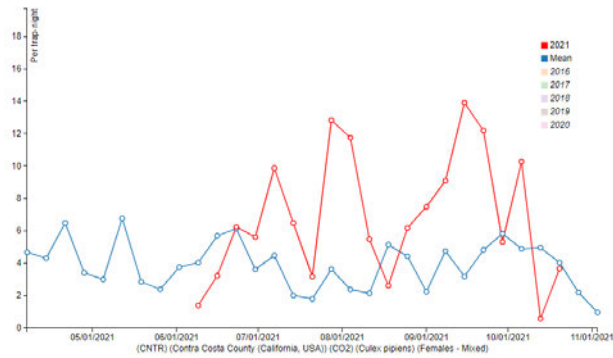
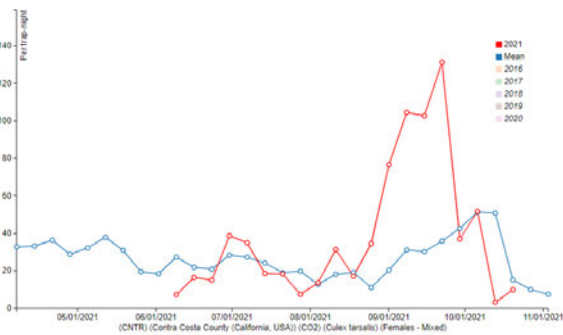
Light trap counts: Twenty-three traps are being operated daily year-round, with collections made weekly by field technicians. *Culex tarsalis* counts were below average for most of the season but above average in September and early October due to higher than usual counts in some Waterfront area traps (refinery areas) and in East County (Byron, Bethel Island). The typical 'fall peak' was slightly early and higher than usual. Limited access to some of the waterfront sites earlier in the season led to some large fly-offs. *Culex pipiens* counts were below average in October.

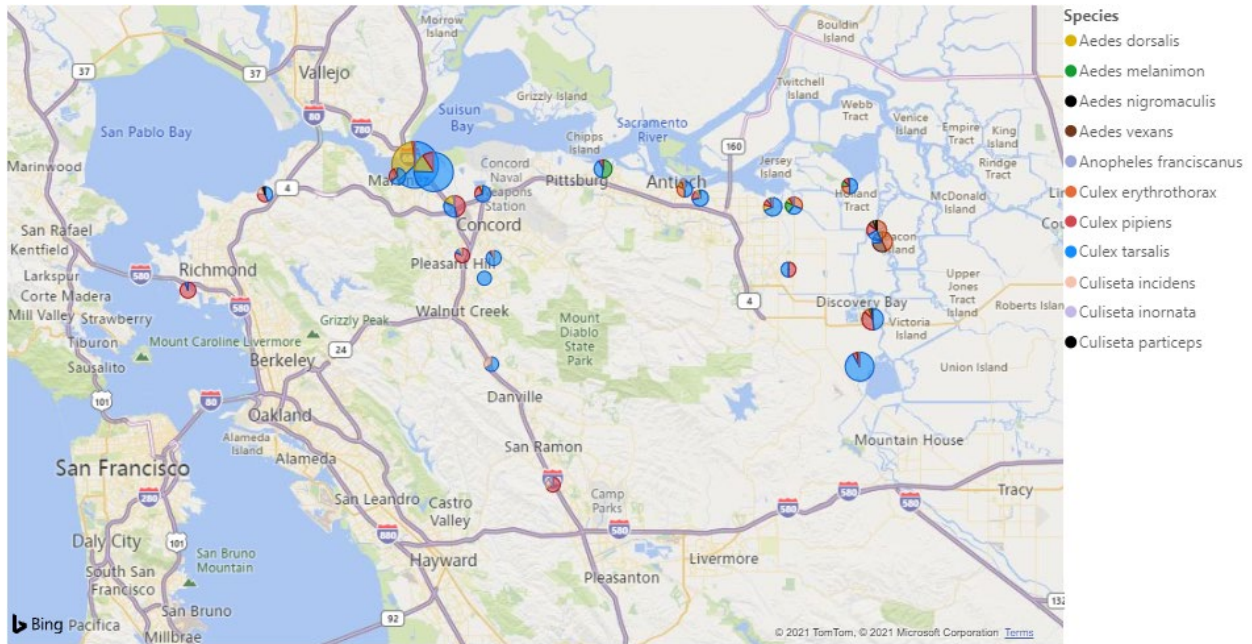
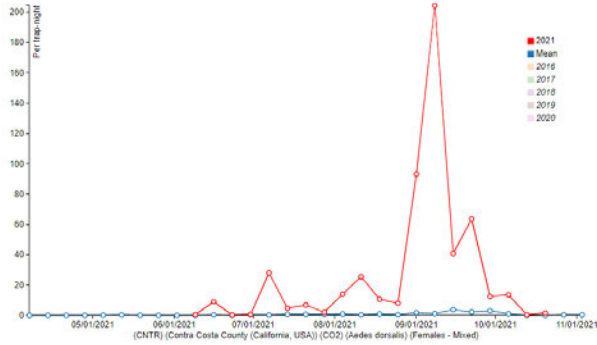




Map showing light trap locations and relative species counts for October 1st-25th

Carbon dioxide traps: Counts of *Culex tarsalis* and *Cx pipiens* peaked in September due to unusually high counts at some Waterfront and East County locations. As with the light traps, we saw an earlier than average fall peak in *Culex tarsalis* counts. Counts of *Aedes dorsalis* were also well above average due to sources in the refinery salt marsh areas but are now declining. Map below shows trap counts by species for October 1st-25th, with circles proportional to the numbers collected. Weekly trapping has been suspended until next season.

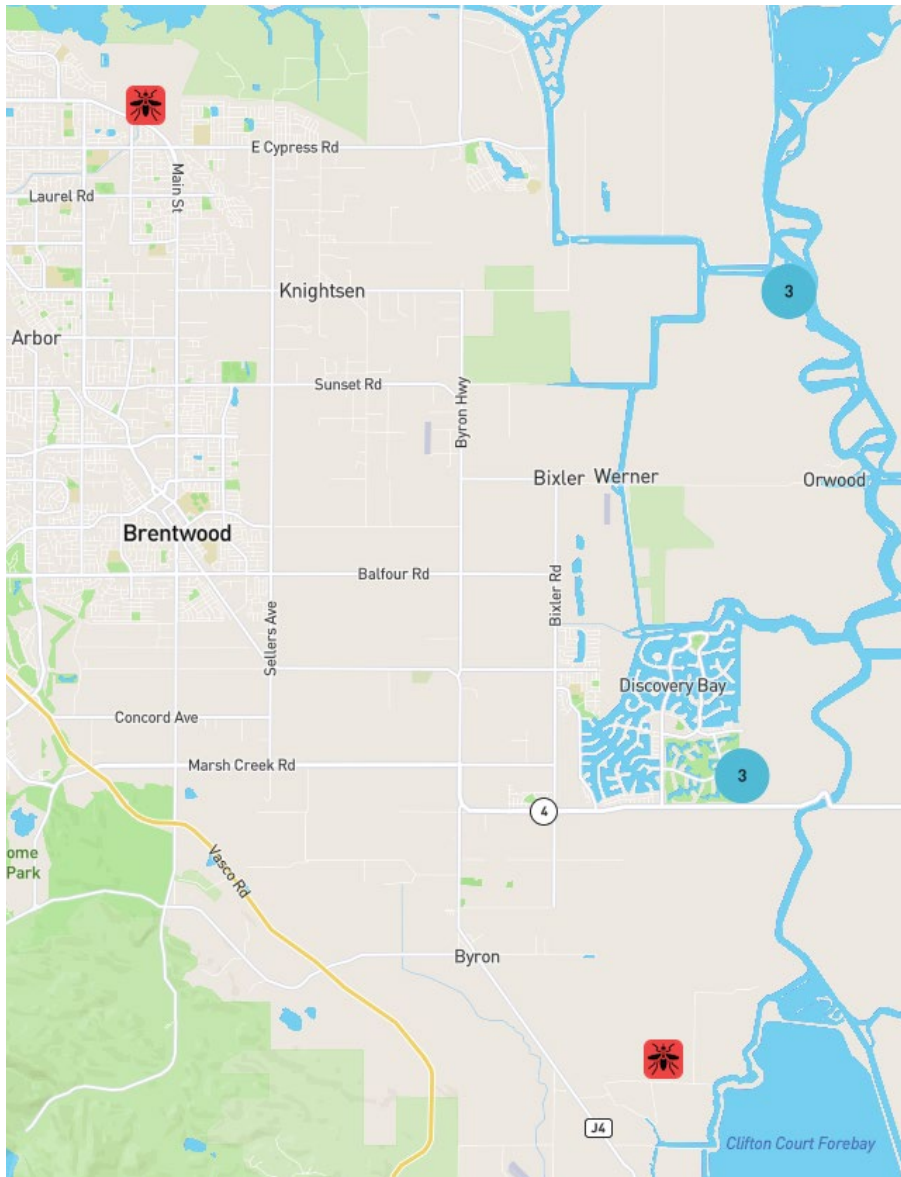




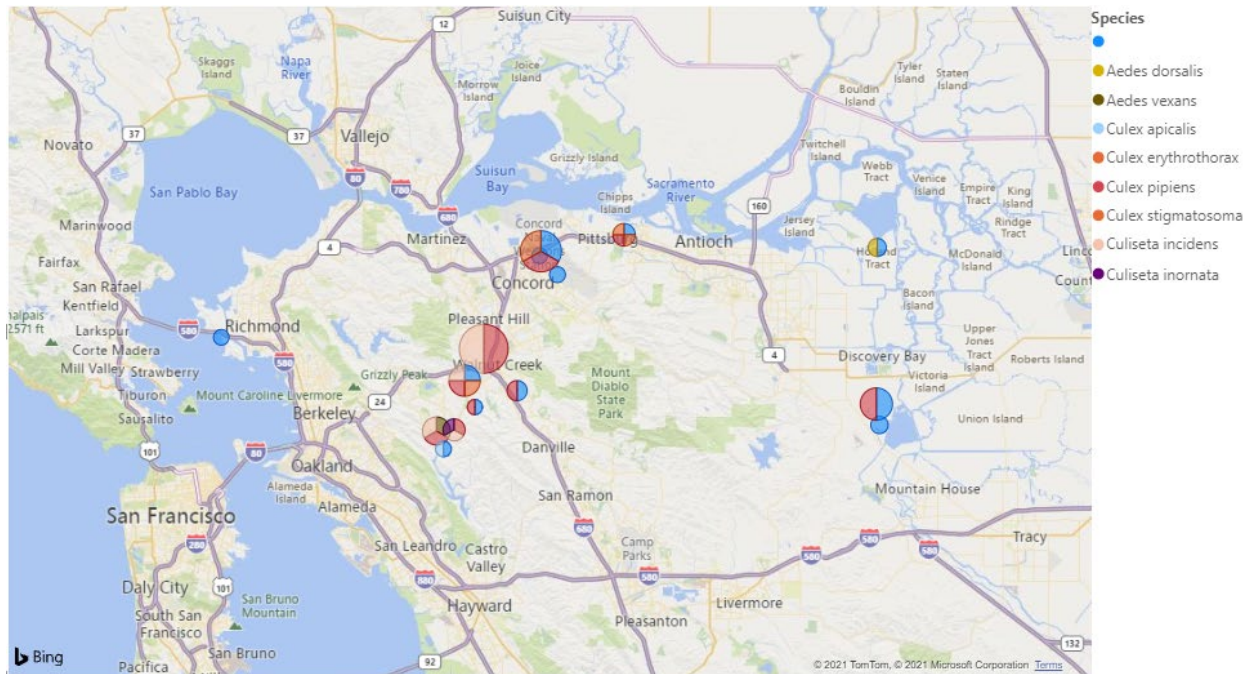
Map showing CO₂ trap locations and relative species counts for October 1-25th

‘Random’ traps: ‘Random’ trapping is conducted throughout the season by Operations employees and Lab staff in selected areas, as needed. No additional positive samples have been found.

Mosquito testing: 396 pooled mosquito samples from our CO₂ traps were submitted for testing through October 25th; eight WNV positive (*Culex tarsalis*, Byron, Orwood (2), Holland Tract, Oakley, and Discovery Bay (2 tarsalis, 1 pipiens) (red symbols/blue circles on map).



Larval samples: Lab staff continues to process larval samples collected by field employees daily. In addition to species identification, larval samples are also used to monitor the effectiveness of our larval control program (pre- and post- treatment sampling).



Map showing larval sample locations and relative species counts for October 1-25th.

Sentinel chickens: Statewide, 78 chickens have been reported seropositive so far this season, none in Contra Costa County. Our sentinel flocks have been discontinued until next season and the remaining chickens have been adopted.

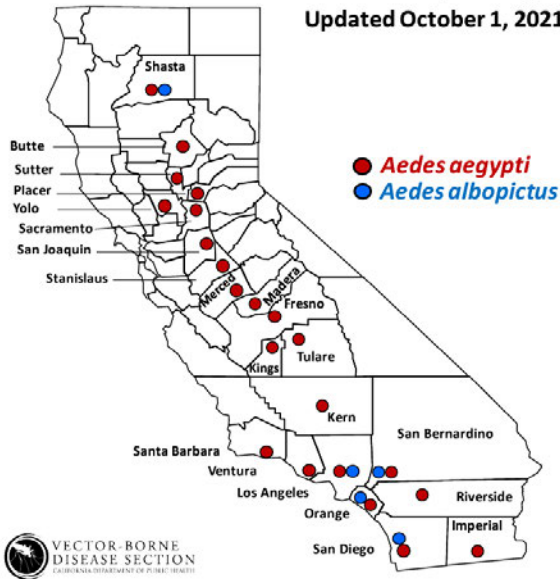
Other projects: Lab staff has collected ticks for CDPH, University of California and University of Nevada-Reno projects on *Rickettsia* and is also providing adult and larval mosquitoes of various species to North Carolina State University for a genetic study on species distribution in North America. We are also continuing to work with Leading Edge staff on developing, refining and learning to work with our new database and field software. Scientific Programs Manager has completed a revision of the identification guide to Mosquitoes of California for the MVCAC, to include larvae and adults of invasive *Aedes* species, and it is available online to all member agencies. We are currently collecting high-resolution photographs of key characteristics of California mosquito species, for eventual inclusion in a photographic version of the key.

Weather conditions: Current average overnight low temperatures are below the 55 degree incubation threshold for West Nile virus, which should curtail virus transmission. Rainfall was well below average for most of this year (drought conditions).

Invasive *Aedes*: We will continue to set 'BG Sentinel' traps at suspect locations as needed, but have not yet seen any evidence of invasive *Aedes* species in Contra Costa County. Statewide, *Aedes aegypti* continued to spread last year, with new reports from Santa Barbara and as far north as Shasta, and new areas in Sacramento, Yolo and Solano Counties. Map shows locations where *Aedes aegypti* (red) and *Ae albopictus* (blue) have been detected.

***Aedes aegypti* and *Aedes albopictus* Mosquitoes
in California by County/City**

Updated October 1, 2021



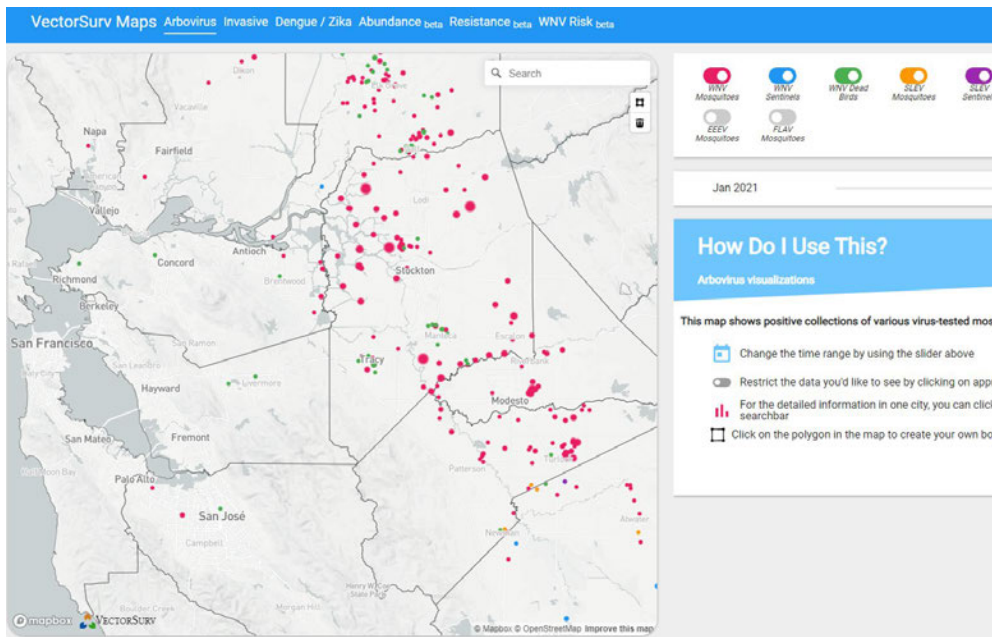
Counties with *Aedes aegypti* only:
Butte, Fresno, Imperial, Kern, Kings, Madera, Merced, Placer, Riverside, Sacramento, San Joaquin, Santa Barbara, Stanislaus, Sutter, Tulare, Ventura, Yolo

Both *Aedes aegypti* and *Aedes albopictus*:
Los Angeles, Orange, San Bernardino, San Diego, Shasta

See pages 2 – 8 for *Aedes* detections by city or census-designated place in each county.

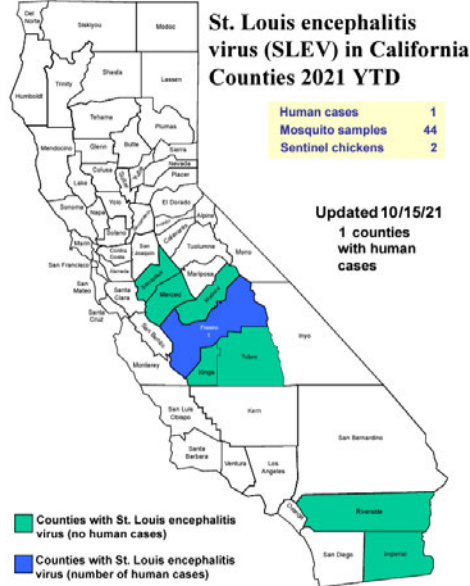
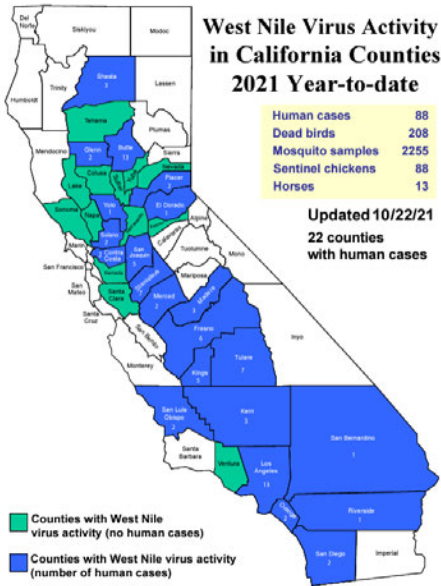


Regional: In 2021, West Nile virus activity (positive dead birds and/or mosquito samples) has been reported in Sacramento, Yolo, San Joaquin, Contra Costa, Solano, Santa Clara and Sonoma Counties. We are seeing the typical yearly pattern of ‘spillover’ of virus activity from the Central Valley into the Coastal Region.



Statewide: 88 human cases of WNV have been reported in 2021 as of October 25th. Thirteen equine cases, 208 West Nile virus positive dead birds, 88 seropositive sentinel chickens and 2,255 positive mosquito samples have been reported so far in California, including locations in San Joaquin, Sacramento, Yolo, Solano, Alameda, Santa Clara, Napa and Sonoma Counties.

Overall activity was lower than last year and well below the 5-year average. In addition, St. Louis encephalitis virus has been detected in Fresno, Tulare, Riverside, Imperial, Stanislaus, Kings, Merced and Madera County mosquito samples and 2 sentinel chickens; one human case has been reported in Fresno County.



October 2021 Operations Report

Prepared October 28th by David Wexler, Terry Davis, and Jeremy Shannon
Program Supervisors

- Update on the approved abatements:
 - Byron Hwy property:
 - The owner has been notifying the District when they order water.
 - No pesticide applications since abatement took effect 8/23/2021.
 - Western Farms:
 - A log has been created and left on-site; it is updated by the on-site irrigator to track irrigations.
 - 59 inspections recorded since 8/23/2021, totaling 20.8 employee hours at approximately \$1850.
 - Since 8/23/2021, there have been 11 larvicide applications requiring 8.6 employee hours to apply, which is roughly half of what was performed before, partially due to the cooler weather in October, when no applications were not needed. This is roughly \$2800 in pesticide costs and employee time.
- The number of service requests for mosquitoes and yellowjackets have just recently dropped off with the cooler temperatures.
- Flooding for duck season started October 1st on Holland Tract and Quimby Island. Landowners communicate their intentions and work with the technicians if there are any issues.
- The focus of the Operations department will be transitioning to rodents in November. This will be the first year that employees will be working in all programs in the field year-round.
- Employees attended the West Coast Rodent Academy virtually on Oct 27/ 28th.

Mosquitoes: we have seen a 53% decrease in the number of service requests for October 2021 (35) compared to 2020 (74). There were 15 requests by the public for mosquito fish in October 2021.

Rodents: we have seen a 34% decrease in the number of service requests for rodents in October 2021 (59) compared to 2020 (89).

Skunks: we have seen a 43% decrease in the number of service requests for skunks in October 2021 (28) compared to 2020 (49).

Yellowjackets: we have seen a 10% increase in the number of service requests for yellowjackets in October 2021 (106) compared to 2020 (96).

October 2021 Public Affairs Report to the Board of Trustees

Prepared October 28, 2021 by Nola Woods, Public Affairs Director

Presentations & Events

- **In October**
 - There were no scheduled events or presentations in October; however, we have received a request and will be providing a General Presentation scheduled for November 14th for the San Pablo Rotary Club.

Training

- **Is Your Website ADA Compliant Webinar**
 - The Public Affairs Department has been looking at ways to improve the District's website for visitors of all abilities and this webinar served as an excellent guide for what to look for and how to update materials to make them more accessible. As a result, the department's Public Information and Technology Officer is coming up with a plan to improve the District's website with accessibility in mind.



Advertising

For the 2021 Advertising Season, the District's Public Affairs department continues to focus on raising awareness among Contra Costa County residents about all of the District's services using the Back to Basics campaign.

As the District's advertising strives to focus on vectors specific to season, October is a transition month when we still feature the late summer/early fall Ground-nesting Yellowjacket ad while we begin to use the District's Rats and Mice ad. This month, the Ground-nesting Yellowjacket ad appeared in online advertising and some print advertising, while other print advertising is beginning to feature the District's Rats and Mice ad.



Vendor	Type of Ad	Locations Targeted
Propel	Online Banner	All of Contra Costa County
Mesa Outdoor	Digital Billboard	Highway 4 Corridor (East to Brentwood/West to Concord) Concluded in September
Brentwood Press	Physical Ad	Brentwood, Disco Bay, Oakley, Antioch
Vector Media	Bus Advertising	Concluded in August
Your Town Monthly	Physical and Online Advertising	Danville, Alamo, Blackhawk, San Ramon
Contra Costa Marketplace	Physical (Direct Mail) And Online Ads	Hercules, Rodeo, Pinole, El Sobrante, San Pablo, El Cerrito, and Richmond

Social Media

The District uses a combination of Twitter, Nextdoor and Facebook to conduct District outreach on social media.

Twitter Activity — Account @CCMosquito

The Public Affairs Department is expanding the District’s social media presence and implementing a new Social Media Calendar. Consequently, Twitter activity continues to increase year over year.

Yearly Comparisons

October 2021 Twitter Activity

1385 Followers
 4 Tweets
 231 Impressions
 0 Media Engagements
 0 Retweets
 1 Likes
 0 Replies
 3 Link Clicks
 1 Detail Expands
 0 Profile Clicks

October2020 Twitter Activity

1378 Followers
 1 Tweets
 637 Impressions
 3 Media Engagements
 1 Retweets
 2 Likes
 0 Replies
 0 Link Clicks
 1 Detail Expands
 0 Profile Clicks

Most Popular @ccmosquito tweet October 4, 2021

67 Impressions
 1 Total Engagements



Nextdoor Activity

Public Affairs Department staff are evaluating the options available from Nextdoor to the District to disseminate information. Specifically, the Public Affairs Department is looking more closely at paid targeted messaging as needed, as the plan to use free accounts has not come to fruition in the manner that had been described by Nextdoor. In the meantime, the District has been notified that the District is a Neighborhood Favorite on Nextdoor.

- 175 Recommendations
- Reach: 21 Neighborhoods
- Reach: 7,121 Neighbors



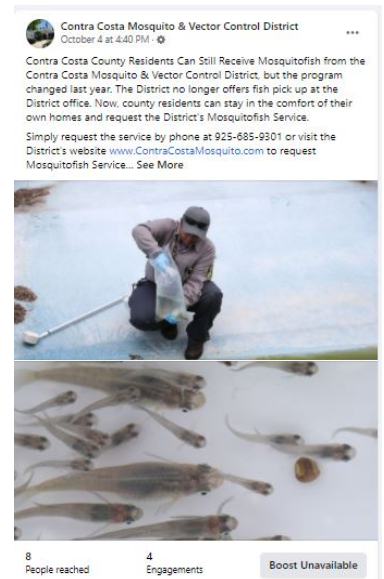
Facebook Activity — Account @CCMosquito

October 2021 Facebook Activity

7 Followers
1 Posts
11 People Reached
2 Likes
4 Post Clicks
1 Photo View
4 Page Views
1 Page Like

Most Popular @ccmosquito Facebook Post October 4, 2021

7 Followers
1 Posts
8 People Reached
2 Likes
4 Post Clicks
1 Photo View



Publications

- **Employee Newsletter**
 - October 20, 2021 Change in Masking requirements in Contra Costa County
 - A new health order from the Contra Costa County Health officer is set to take effect on November 1, 2021. This health order removes the indoor mask requirement in certain settings.
 - Additional Messages of importance for District personnel including:

- Where to find help with the stress caused by the ongoing pandemic
- Welcome message of new employee
- 457 Plan Changes
- Lab Season Synopsis/Dead Bird Call Center Info
- New Uniform Service Provider
- Cybersecurity Month



- **Total Constant Contact Subscribers**
 - Constant Contact is how the District distributes Mosquito Bytes newsletters, Employee Newsletters, Adult Mosquito Control Notifications, and News Releases.
 - October 2021
 - 2856 Subscribers
 - October 2020
 - 2692 Subscribers

Website:

Terms - Website Statistics

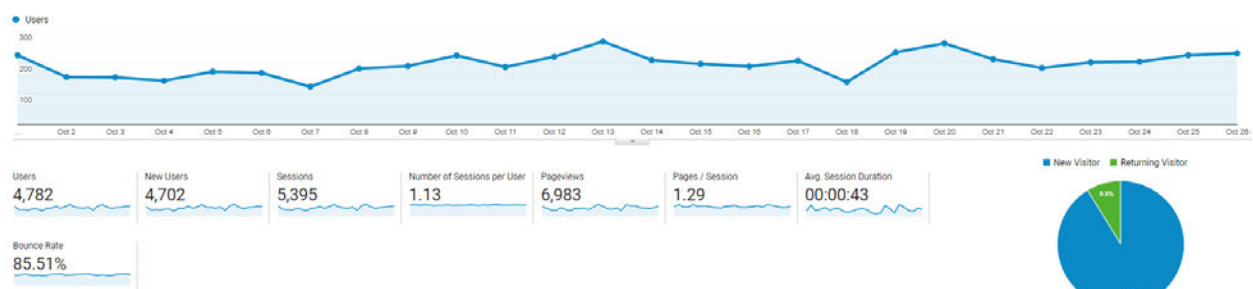
- **Users:** Person visiting the website
- **New Users:** New person who, according the website data, has never visited the website before
- **Sessions:** A group of user interactions with the website that take place within a given time frame.
- **Number of Sessions per User:** The total number of sessions divided by the total number of users.
- **Pageviews:** An instance of a page being loaded (or reloaded) in a browser. Pageviews is a metric defined as the total number of pages viewed.
- **Pages/Sessions:** Average of individual pages visited and individual sessions per user.
- **Avg. Session Duration:** Average length of each session
- **Bounce Rate:** Single-page sessions divided by all sessions, or the percentage of all sessions on the website in which users viewed only a single page.

Website Statistics

Overview of website visitors (October 1-26, 2021)



Overview of website visitors (October 1-26, 2020)



● Top 10 web pages viewed October 1-26, 2021

Page	Pageviews	Unique Pageviews	Avg. Time on Page	Entrances	Bounce Rate
	10,895 % of Total: 100.00% (10,895)	9,817 % of Total: 100.00% (9,817)	00:02:06 Avg for View: 00:02:06 (0.00%)	8,643 % of Total: 100.00% (8,643)	87.23% Avg for View: 87.23% (0.00%)
1. /rodents_virus_risk.htm	4,583 (42.07%)	4,315 (43.95%)	00:05:31	4,308 (49.84%)	94.48%
2. /index.html	1,666 (15.29%)	1,302 (13.26%)	00:00:57	1,128 (13.05%)	58.69%
3. /asian_tiger_mosquito.htm	870 (7.99%)	826 (8.41%)	00:04:53	825 (9.55%)	95.15%
4. /yellowjackets_lq_2021.htm	616 (5.65%)	595 (6.06%)	00:02:35	595 (6.88%)	97.31%
5. /service_request.htm	470 (4.31%)	394 (4.01%)	00:01:59	116 (1.34%)	50.86%
6. /surefire_ways_article.htm	272 (2.50%)	260 (2.65%)	00:03:18	260 (3.01%)	96.15%
7. /mites.htm	270 (2.48%)	248 (2.53%)	00:03:18	246 (2.85%)	90.24%
8. /staff.htm	183 (1.68%)	176 (1.79%)	00:00:26	65 (0.75%)	58.46%
9. /directions.htm	120 (1.10%)	120 (1.22%)	<00:00:01	49 (0.57%)	51.02%
10. /agendas_minutes.htm	103 (0.95%)	54 (0.55%)	00:03:20	19 (0.22%)	89.47%

● Top 10 web pages viewed October 1-26, 2020

Page	Pageviews	Unique Pageviews	Avg. Time on Page	Entrances	Bounce Rate
	6,983 % of Total: 100.00% (6,983)	6,290 % of Total: 100.00% (6,290)	00:02:26 Avg for View: 00:02:26 (0.00%)	5,395 % of Total: 100.00% (5,395)	85.51% Avg for View: 85.51% (0.00%)
1. /rodents_virus_risk.htm	2,662 (38.12%)	2,526 (40.16%)	00:06:25	2,522 (46.75%)	95.00%
2. /asian_tiger_mosquito.htm	869 (12.44%)	810 (12.88%)	00:05:58	810 (15.01%)	93.33%
3. /index.html	757 (10.84%)	639 (10.16%)	00:01:20	600 (11.12%)	43.67%
4. /service_request.htm	304 (4.35%)	276 (4.39%)	00:03:06	92 (1.71%)	77.17%
5. /mites.htm	220 (3.15%)	204 (3.24%)	00:08:28	200 (3.71%)	92.50%
6. /surefire_ways_article.htm	200 (2.86%)	190 (3.02%)	00:05:29	190 (3.52%)	94.74%
7. /adulticide_current_activity.htm	145 (2.08%)	131 (2.08%)	00:02:04	102 (1.89%)	91.18%
8. /covid_19.htm	130 (1.86%)	104 (1.65%)	00:04:51	29 (0.54%)	68.97%
9. /contact.htm	85 (1.22%)	76 (1.21%)	00:01:17	26 (0.48%)	50.00%
10. /rats_mice.htm	85 (1.22%)	68 (1.08%)	00:00:54	62 (1.15%)	48.39%

● Website device preference October 1-26, 2021

Device Category	Acquisition			Behavior		
	Users	New Users	Sessions	Bounce Rate	Pages / Session	Avg. Session Duration
	7,697 % of Total: 100.00% (7,697)	7,526 % of Total: 100.04% (7,523)	8,643 % of Total: 100.00% (8,643)	87.23% Avg for View: 87.23% (0.00%)	1.26 Avg for View: 1.26 (0.00%)	00:00:33 Avg for View: 00:00:33 (0.00%)
1. mobile	5,151 (67.27%)	5,088 (67.61%)	5,884 (68.08%)	91.06%	1.14	00:00:26
2. desktop	2,331 (30.44%)	2,266 (30.11%)	2,556 (29.57%)	78.79%	1.52	00:00:44
3. tablet	175 (2.29%)	172 (2.29%)	203 (2.35%)	82.27%	1.36	00:01:24

● Website device preference October 1-26, 2020

Device Category	Acquisition			Behavior		
	Users	New Users	Sessions	Bounce Rate	Pages / Session	Avg. Session Duration
	4,782 % of Total: 100.00% (4,782)	4,702 % of Total: 100.00% (4,702)	5,395 % of Total: 100.00% (5,395)	85.51% Avg for View: 85.51% (0.00%)	1.29 Avg for View: 1.29 (0.00%)	00:00:43 Avg for View: 00:00:43 (0.00%)
1. mobile	3,255 (68.05%)	3,235 (68.80%)	3,670 (68.03%)	89.62%	1.18	00:00:40
2. desktop	1,378 (28.81%)	1,320 (28.07%)	1,550 (28.73%)	75.87%	1.57	00:00:51
3. tablet	150 (3.14%)	147 (3.13%)	175 (3.24%)	84.57%	1.26	00:00:37

Customer Service Program

- **Physical survey cards**
 - 30 cards (when possible) are sent out each week year-round to county residents at random
 - The postage paid cards are sent two weeks after the initial service request
- **“Contact Us” form via the District website**
 - Residents can provide questions, comments, and concerns at any time via [the District website](#) and messages are received in real time
 - The Public Affairs staff review all incoming online comments from residents and respond as deemed appropriate

- **Examples of Survey Card Responses**

1. I submitted my request for service by: Receptionist Automated Phone System Leaving a Voice Mail Internet P4 1/0

	Strongly Disagree	Disagree	Somewhat Disagree	Somewhat Agree	Agree	Strongly Agree
2. I was contacted by an employee in a timely manner.	☹	☹	☹	☹	☹	☺
3. The technician provided me with professional and courteous service. <input type="checkbox"/> I did not talk with a technician.	☹	☹	☹	☹	☹	☺
4. My mosquito, rodent, skunk or yellowjacket problem was resolved.	☹	☹	☹	☹	☹	☺

5. I was provided printed material such as a brochure or hanging door tag. Yes No

6. I was satisfied with the service CCMVCD provided. Yes No If no, why? _____

7. What could CCMVCD have done to exceed your expectations? Additional comments? COULDN'T HAVE BEEN BETTER -
TECHNICIANS WERE EXTREMELY COURTEOUS & INFORMATIVE!

8. How have you heard about us? Please check all that apply.

Newspaper Internet Television In the Mail Bus

Neighbor/Friend BART Billboard Other PROPERTY TAX BILL

1. I submitted my request for service by: Receptionist Automated Phone System Leaving a Voice Mail Internet P4 1/0

	Strongly Disagree	Disagree	Somewhat Disagree	Somewhat Agree	Agree	Strongly Agree
2. The technician provided me with professional and courteous service. <input type="checkbox"/> I did not talk with a technician.	☹	☹	☹	☹	☹	☺
3. My mosquito, rat/mouse, skunk, yellowjacket, or bee issue was resolved.	☹	☹	☹	☹	☹	☺

4. I was provided printed material such as a brochure or hanging door tag. Yes No

5. I was satisfied with the service CCMVCD provided. Yes No If no, why? _____

6. What could CCMVCD have done to exceed your expectations? Additional comments? David was an excellent
inspector. good communication, knowledgeable, friendly. Wow! we
were impressed!!

7. Please list the name(s) of the employee(s) who assisted you with this service request. David Obrecht

- **Examples of October 2021 Survey Card Response:**

“This was my second or third time using CCMVCD for yellowjackets. Each time you solved my problem. Appreciate your service.”

“Joe has already exceeded my expectations with his professionalism and patience helping us address the skunk who has taken up residence under the backyard shed.”

“Excellent service from Steve. Very knowledgeable and professional and personable.”

“Super nice guy. Explained what was going on in the area.”

- **Examples of October 2021 “Contact Us” Entries on District Website**

“We currently have an annual program with Delta Pest Services for rodent and pest control at my residence in Brentwood, CA. Do I need a review or site visit from you?”

- The resolution to this comment was to respond directly to the resident and provide detailed information pertaining to what our services entail and that we do not work in tandem with a private pest control company nor do we provide company recommendations.

“We would like a speaker for our Rotary Club in San Pablo.”

- Public affairs staff responded to the resident and scheduled a presentation for November (our first in-person presentation in almost two years).

October 2021 Administration Department Report

Prepared October 28th, 2021 by Maria Bagley, Administrative Services Manager

- **Audit**

The Administration department completed the end of the Fiscal year and had the Audit in the first week of August. The Auditor has completed the draft Audit report and District Management has reviewed the draft. An Audit committee meeting will be held in November to review the draft audit, then the audit will go to the full Board.

The District is working toward (GFOA) Certificate of Achievement for Excellence in Financial Reporting. This requires that we complete the audit with several other requirements by Dec 31st 2021. This would be the first time the District will apply for the certificate; several neighboring Special Districts have this as well as our neighboring Mosquito and Vector Control Districts.

- **IT**

October is Cybersecurity month and IT department attended the MVCAC IT conference to learn about the best resources around to help our District stay safer and more secure online.

- **Human Resources & Benefits**

CPS, the agency that is conducting the recruitment for the approved HR position, met with the District to share their recommendation of top five candidates for a second round of interviews, which will be held in early November, with an expected offer being made to a candidate by the end of November.

Open enrollment is complete, the last day was October 15th. This year open enrollment was completely digital, by doing it digitally it helped provide a streamlined administrative experience for both the front office and the end-user.

The Administration staff has started the process of the 457 conversion, the kick-off meeting will be held in early November. When the District was informed that the prior provider was retiring and getting out of the business, the District took the opportunity to evaluate plans with the goal to reduce administration fees and look for a streamlined system which would offer our employees a better experience. The goal is to have the plan conversion to the new vendor completed by the end of the year.