

EXECUTIVE COMMITTEE MEETING
MINUTES

An Executive Committee meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, September 10, 2018, in the District Office at 155 Mason Circle, Concord, California.

TRUSTEES PRESENT Warren Clayton, Chair
 Michael Krieg
 Richard Mank
 Peggie Howell
 Randall Diamond

TRUSTEES ABSENT None


OTHERS PRESENT Paula Macedo, General Manager
 Maria Bagley, Administrative Services Manager
 Douglas Coty, Legal Counsel

1. The Committee meeting was called to order at 6:00 pm
 2. Roll call indicated that all five trustees were present and none were absent.
 3. PUBLIC INPUT ON NON AGENDA ITEMS - None
 4. APPROVAL OF MINUTES FROM EXECUTIVE COMMITTEE MEETING HELD ON AUGUST 13, 2018
- ** Motion was made by Trustee Krieg and seconded by Trustee Mank to approve the minutes from the Executive Committee meeting held on August 13, 2018.
5. CONSIDERATION OF PROCEDURES FOR FUTURE GENERAL MANAGER'S PERFORMANCE APPRAISALS – Administrative Services Manager Bagley presented a summary of procedures used to evaluate the General Manager from different public agencies and proposed a new evaluation form to be used for the evaluation of the General Manager for the following year. The procedures will be further discussed at a future meeting of the committee.
 6. DISCUSSION REGARDING TRUSTEE TRAINING - The committee discussed the upcoming Ethics training for all trustees and compliance of trustees with mandatory training.

7. BOARD AND STAFF ANNOUNCEMENTS – None

8. ADJOURNMENT – 6:58 pm

I certify the above minutes were approved as read or corrected at a meeting of the Executive Committee held on February 11, 2019.



Michael Krieg, Chair
Executive Committee

