



155 Mason Circle
Concord, CA 94520
phone (925) 685-9301
fax (925) 685-0266
www.ccmvcd.dst.ca.us

BOARD OF TRUSTEES
****MONDAY, JULY 13, 2015****
DISTRICT OFFICE
155 Mason Circle
Concord, CA 94520
7:00 PM

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)

5. PUBLIC INPUT ON NON AGENDA ITEMS

Public Participation: Members of the public may address the Board of Trustees regarding items of interest that are within the subject matter jurisdiction of the Board of Trustees. Generally, the Board will not enter into a dialogue during this period.

Speakers should have a "Speaker Card" completed and presented to the Clerk of the Board prior to the start of the Board meeting. Public input on agenda items will be taken at the beginning of the discussion of those agenda items.

Comments shall be limited to **three minutes per person**, unless different time limits are set by the Chairperson.

6. CONSENT CALENDAR

The following items listed ✨ are enclosed. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

A. ✨ MINUTES (Pages 9-12) - APPROVAL OF MINUTES 15-3, REGULAR BOARD MEETING HELD ON MAY 11, 2015

B. ✨ EXPENDITURES (Pages 13-19) - APPROVAL OF EXPENDITURES OF MAY 1, 2015 THROUGH JUNE 30, 2015, INCLUDING CHECKS NO. 23271 THROUGH NO. 23467, IN THE AMOUNT OF \$723,718.32

Protecting Public Health Since 1927

BOARD OF TRUSTEES

President **CHRIS COWEN** Contra Costa County • Vice President **RANDALL DIAMOND** Danville • Secretary **H. RICHARD MANK** El Cerrito
Antioch **LOLA ODUNLAMI** • Brentwood **ROLANDO VILLAREAL** • Clayton **PEGGIE HOWELL** • Concord **PERRY CARLSTON** • Contra Costa County **JIM PINCKNEY** ; DARRYL YOUNG
Hercules vacant • Lafayette **JAMES FITZSIMMONS** • Martinez **DANIEL PELLEGRINI** • Moraga vacant • Oakley **MICHAEL KRIEG** • Orinda **DIANE WOLCOTT**
Pinole **WARREN CLAYTON** • Pittsburg **RICHARD AINSLEY, PhD** • Pleasant Hill **RICHARD MEANS** • Richmond **SOHEILA BANA, PhD** • San Pablo Vacant • San Ramon **SHARYN ROSSI** • Walnut Creek **MORRIS JONES PhD**

C. PAYROLL - APPROVAL OF PAYROLL EXPENDITURES OF MAY 1, 2015 THROUGH JUNE 30, 2015, INCLUDING CHECKS NO. 66495 THROUGH NO. 66668, IN THE AMOUNT OF \$311,381.40

D. ✨ INVESTMENT ACTIVITY REPORT FOR APRIL 2015 & MAY 2015 (Pages 20-24)

E. ✨ FINANCIAL REPORT (Pages 25-26)

7. ACTION ITEMS

<u>Item</u>	<u>Comments</u>	<u>Action Required</u>
A. <u>Report on Mosquito & Vector Surveillance and Control Engineers Report on the District-Wide Special Benefit Assessment</u>	Espinoza	
i. <u>Recommendation</u> - To approve the Engineer's Report for Contra Costa Mosquito and Vector Control Benefit Assessment District - Fiscal Year 2015-2016 (Attached)		**
ii. <u>Recommendation</u> - To adopt Resolution 15-1, to continue the Mosquito & Vector Surveillance and Control Project for the benefit of four zones and to continue the financing of the Project by continued assessment upon property within the District (Pages 27-28)		**
B. <u>Personnel Committee Report</u>	Mank	
i. <u>Recommendation</u> - To approve a C.O.L.A. for unrepresented employees with one exception		**
ii. <u>Recommendation</u> - To approve new salary range for the following position (Pages 29-30): Community Affairs Representative		**
iii. <u>Recommendation</u> - To approve changes to the Employee Handbook, rev. July 13, 2015 (Pages 31-63)		**
C. <u>Budget Committee Report</u>	Diamond Waletzko	
i. <u>Recommendation</u> - To approve the Proposed Budget for FY 2015/2016 (Pages 64-65)		**
ii. <u>Recommendation</u> - To adopt the District Investment Policy (Pages 66-74)		**

8. INFORMATION ITEMS

A. West Nile Virus Update

Schutz

B. CEQA PEIR Update

Downs

9. A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54957

Title: General Manager

- B. CONFERENCE WITH LABOR NEGOTIATOR, CHRIS COWEN, BOARD PRESIDENT, TO REVIEW THE DISTRICT'S POSITION ON SALARY AND BENEFITS FOR UNREPRESENTED EMPLOYEES, PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6

Title: General Manager

RETURN TO OPEN SESSION

REPORT FROM CLOSED SESSION

10. PUBLIC EMPLOYEE APPOINTMENT

CONSIDER CONTRACT OF EMPLOYMENT WITH CRAIG W. DOWNS.

Title: General Manager

11. BOARD AND STAFF ANNOUNCEMENTS

A. Board

B. Staff

12. ADJOURNMENT