

ADVANCE PLANNING COMMITTEE SPECIAL MEETING  
MINUTES

An Advance Planning Committee special meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, April 26, 2021, via teleconference only pursuant to Governor's Executive Orders N-25-20, N-29-20, and N-33-20 and the Contra Costa County Public Health Officer Order No. HO-COVID19-03, and guidance from the CDC to minimize the spread of the coronavirus.

TRUSTEES PRESENT      James Murray, Chair  
                                 Richard Ainsley  
                                 Perry Carlston  
                                 Jennifer Hogan  
                                 Peggie Howell  
                                 Michael Krieg  
                                 Peter Pay  
                                 Daniel Pellegrini

TRUSTEES ABSENT      None

OTHERS PRESENT      Paula Macedo, General Manager  
                                 Maria Bagley, Administrative Services Manager

CALL TO ORDER

Chair Murray called the meeting to order at 6:03 pm

ROLL CALL

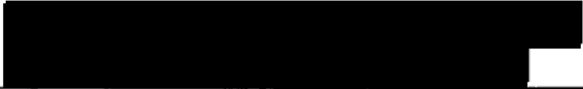
A roll call indicated that 8 Trustees were present, and none were absent.

1.      PUBLIC INPUT ON NON AGENDA ITEMS – None.
  
2.      APPROVAL OF MINUTES FROM ADVANCE PLANNING COMMITTEE MEETINGS HELD ON FEBRUARY 8, 2021
  
- \*\*      Motion was made by Trustee Pellegrini and seconded by Trustee Murray to approve the minutes from the Advance Planning Committee meeting held on February 8, 2021.  
            *Motion passed unanimously.*
  
3.      DISCUSSION OF BOARD'S AND BOARD COMMITTEES' EFFECTIVENESS –  
            Chair Murray led the discussion on the involvement and roles of the Board and the Board's standing committees, made suggestions and asked for feedback from the committee. Committee members provided feedback and discussed the roles of trustees and committees. General Manager Macedo suggested that the committee should continue to work on the Trustee Manual as part of the goals in the new 5-year plan, and that the composition of the Advance Planning committee should be modified to include at least

the Chairs of the other standing committees. The suggestion was well-received by the committee members. Discussion followed.

4. FIVE-YEAR PLAN 2021-2025 – General Manager Macedo presented the progress so far on the 2021-2025 Five-year Plan and the committee discussed the updated document and offered suggestions. General Manager Macedo asked the committee to think about what they see as the District’s strengths, limitations, opportunities and threats, to be discussed at the next meeting. She requested that committee members send their thoughts to her by email prior to the next meeting.
5. BOARD AND GENERAL MANGER ANNOUNCEMENTS – None
5. ADJOURNMENT – 8:21pm

I certify the above minutes were approved as read or corrected at a meeting of the Advance Planning Committee held on May 18, 2021.

  
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James Murray, 2021 Chair  
Advance Planning Committee