

MINUTES

A Budget Committee meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, April 27, 2009, in the District Office at 155 Mason Circle, Concord, California.

TRUSTEES PRESENT Jim Fitzsimmons, Chairperson
 Richard Head
 Jeff Bennett
 Diane Wolcott
 Richard Means
 Michael Cory

TRUSTEES ABSENT Richard Ainsley

OTHERS PRESENT Craig Downs, General Manager
 Ray Waletzko, Administrative & Finance Manager

1. The Committee meeting was called to order at 7:02 p.m.
2. Roll call indicated that six trustees were present and one was absent.
3. PUBLIC INPUT ON NON AGENDA ITEMS

None.

4. APPROVAL OF MINUTES FROM COMMITTEE MEETING HELD ON JUNE 23, 2008

** Motion was made by Trustee Wolcott and seconded by Trustee Head to approve minutes from Committee meeting held on June 23, 2008. Motion passed.

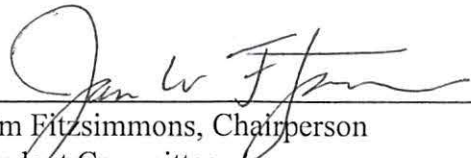
5. REVIEW DISTRICT RESERVES AND REVENUE SOURCES - Administrative and Finance Manager Waletzko addressed the District's current reserves in the Vector Control Joint Powers Agency (VCJPA) and Local Agency Investment Fund (LAIF). Also discussed were the current designated reserves created by previous board action. A projected FY 08/09 cash flow was displayed and discussed.
6. REVIEW FISCAL YEAR 08/09 BUDGET YEAR TO DATE (Appendix I) - Administrative and Finance Manager Waletzko discussed the year to date budget and touched on the projected ending FY 08/09 position. It was noted that Salaries and Wages are fairly easy to project to the year end at this time however, Operations are a little more difficult. Some budget items discussed included *Agriculture, Workers Compensation and Liability Insurance, Gasoline, Electric, Gas & Water, Structures & Improvements, Property Taxes and Benefit Assessment.*

7. REVIEW LONG TERM FORECASTS (Appendix III) - Two different long term forecasts were included in the discussion. The only difference being the removal of the annual board designation for the building fund of \$125,000. There was much discussion about the trend in the decline of District reserves and the assumptions used for property tax and operating cost growth. In addition, the District benefit assessment numbers and options were discussed in length.
8. BOARD AND STAFF ANNOUNCEMENTS - None
9. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:27 P.M.

I certify the above minutes were approved as read or corrected at a meeting of the Budget Committee held on June 22, 2009.

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Jim Fitzsimmons, Chairperson
Budget Committee

AYES:

NOES:

ABSENT:

ABSTAIN: