

ADVANCE PLANNING COMMITTEE MEETING  
MINUTES

An Advance Planning Committee meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, April 8, 2019, in the District Office at 155 Mason Circle, Concord, California.

TRUSTEES PRESENT	Warren Clayton, Chair Richard Ainsley Richard Means James Murray Lola Odunlami Daniel Pellegrini
TRUSTEES ABSENT	Soheila Bana Marshon Thomas
OTHERS PRESENT	Paula Macedo, General Manager Natalie Martini, Administrative Assistant

CALL TO ORDER

Chair Clayton called the meeting to order at 6:02 p.m.

ROLL CALL

A roll call indicated that 6 Trustees were present, and two were absent.

1. PUBLIC INPUT ON NON AGENDA ITEMS - None.
2. APPROVAL OF MINUTES FROM ADVANCE PLANNING COMMITTEE MEETING HELD ON APRIL 16, 2018

**\*\*** Motion was made by Trustee Pellegrini and seconded by Trustee Murray to approve the minutes from the Advance Planning Committee meeting held on April 16, 2018.

3. DISCUSSION OF FORMAT CHANGES TO FUTURE FIVE-YEAR PLANS – General Manager Macedo proposed to restructure the future five-year plans to better allow for changing goals and clearer reports. It was suggested that the committee continues to use the adopted format for the remainder of the current five-year plan (2020). Discussion ensued. The committee asked General Manager Macedo to start working on a new format to be presented to the committee in the end of the year for discussion. The new format would work like a working document looking at the future five years ahead from the current year. It was also suggested that the committee should move the meeting to December, when the future annual goals would be discussed ahead of time to allow more

time for budget justifications and any other committee meetings needed before a final recommendation can be presented for the new fiscal year.

4. FIVE YEAR PLAN 2016-2020 – General Manager Macedo reported on the progress of District goals and objectives to date according to the previously approved 5-year plan. In addition, the committee discussed the General Manager’s concept for restructuring the District’s Safety committee and the Programmatic EIR compliance checklist.
5. BOARD AND STAFF ANNOUNCEMENTS – None
6. ADJOURNMENT – 7:25 p.m.

I certify the above minutes were approved as read or corrected at a special meeting of the Advance Planning Committee held on May 4, 2020.

A large black rectangular redaction box covering the signature of Robert Lucacher.

Robert Lucacher, 2020 Chair  
Advance Planning Committee