

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT  
BOARD MEETING  
MINUTES NO. 15-2

A regular meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, March 9, 2015, in the District Office at 155 Mason Circle, Concord, California.

TRUSTEES PRESENT      Richard Ainsley  
                                 Jeff Bennett  
                                 Perry Carlston  
                                 Chris Cowen  
                                 Randall Diamond  
                                 Jim Fitzsimmons  
                                 Peggie Howell  
                                 Morris Jones  
                                 Michael Krieg  
                                 Richard Mank  
                                 Richard Means  
                                 Lola Odunlami  
                                 Dan Pellegrini  
                                 Myrto Petreas  
                                 Jim Pinckney  
                                 Sharyn Rossi  
                                 Diane Wolcott  
                                 Darryl Young

TRUSTEES ABSENT      Soheila Bana  
                                 Warren Clayton  
                                 Rolando Villareal

OTHERS PRESENT      Craig Downs, General Manager  
                                 Ray Waletzko, Assistant Manager  
                                 Steve Schutz, Scientific Program Manager  
                                 Deborah Bass, Public Affairs Manager  
                                 Douglas Coty, Legal Counsel  
                                 Fran Buchanan, IEDA

1.      President Cowen called the meeting to order at 7:00 p.m.
2.      A roll call indicated that 18 Trustees were present, three were absent, and there is one vacancy.
3.      The meeting opened with the Pledge of Allegiance.
4.      APPROVAL OF THE AGENDA
- \*\*      Motion made by Trustee Pellegrini and seconded by Trustee Krieg to approve the agenda as posted. *Motion passed unanimously.*
5.      PUBLIC INPUT ON NON AGENDA ITEMS - None

6. PRESENTATION

Myrto Petreas, Trustee, for 15 years of service

7. CONSENT CALENDAR

- A. MINUTES - APPROVAL OF MINUTES 15-1, REGULAR BOARD MEETING HELD ON JANUARY 12, 2015
- B. EXPENDITURES - APPROVAL OF EXPENDITURES OF DECEMBER 31, 2014 THROUGH FEBRUARY 28, 2015, INCLUDING CHECKS NO. 22857 THROUGH NO. 23085 IN THE AMOUNT OF \$869,914.46
- C. PAYROLL - APPROVAL OF PAYROLL EXPENDITURES OF DECEMBER 31, 2014 THROUGH FEBRUARY 28, 2015, INCLUDING CHECKS NO. 66196 THROUGH NO. 66360, IN THE AMOUNT OF \$348,506.62
- D. INVESTMENT ACTIVITY REPORT FOR DECEMBER 2014 & JANUARY 2015

\*\* A motion was made by Trustee Pellegrini and seconded by Trustee Carlton to approve the consent calendar. *Motion passed unanimously.*

8. ACTION ITEMS

- A. Approval of District Trustee Committee Members for 2015 - Assistant Manager Waletzko explained that the District's primary banking institution, Bank of the West, requires board minutes acknowledging board members who are on the District Executive Committee; and thereby can sign District checks. In addition, Waletzko noted that Bank of the West is requiring increased amounts of information for all signers on their accounts. The form needed to comply with the requirements was available to the Executive Committee members.

\*\* A motion was made by Trustee Pellegrini and seconded by Trustee Krieg to approve the current roster of District Trustee Committees.

9. INFORMATIONAL REPORTS

- A. Financial Report - Assistant Manager Ray Waletzko gave an overview of the District budget year to date. It was noted that District costs for *Retirement, Other Post Employment Benefits* and *Workers Compensation* are all paid in advance for the year. There was some discussion about *Electric, Gas & Water, Taxes & Assessments* and *Property Taxes*.
- B. Annual Environmental Audit/CEQA Compliance - Scientific Program Manager Steve Schutz, presented a summary of the 2014 Environmental Audit. In order to comply with the California Environmental Quality Act (CEQA), The District adopted a Mitigated Negative Declaration in 1999, which is a statement of best management practices we follow to avoid or mitigate any potential environmental impact our programs may have. At that time, the board requested an annual update from staff. There were no significant changes to our program in 2014 that would have increased our environmental impact. This District, along with a

consortium of Coastal Region Mosquito & Vector Control Districts, is near completion of a full Programmatic Environmental Impact Report (PEIR) to ensure that our program has the highest level of CEQA documentation possible. The template document, prepared by an environmental consulting firm, is being tailored to each individual District's policies and procedures.

A major component of our program continues to be biological control in the form of mosquitofish. District technicians continue to stock fish in neglected swimming pools and a variety of other sources. County residents are able to pick up mosquitofish for ornamental ponds on their property and other residential sources. Pesticide use increased slightly in 2014, but remained below the ten year average. Our program remains largely larval control oriented and emphasizes use of bio-rational and reduced-risk products, although District use of adulticides was higher in 2014 than the previous year due to increased West Nile virus risk and a resurgence of salt marsh mosquitoes. We continue to evaluate and incorporate new products into our program as they become available, to improve efficacy and environmental safety and to manage or prevent the development of resistance. District staff will continue to present annual environmental audits to keep the Board apprised of any changes to our program.

- C. Reports on Conference/Meetings Attended - MVCAC - Trustees Wolcott, Pinckney and Cowen each contributed insights into the conference. Trustee Wolcott was impressed by the keynote speaker who discussed the history of mosquito control and she described sessions that addressed the threat of emerging diseases and pesticide resistance. Trustee Pinckney described information he learned about the increasing use of drones in surveillance and the regulations that must be followed in order to use them. Trustee Cowen related how drones are currently being used in the Napa Valley and he gave details on the aquaculture seminar that he attended that was extremely informative.

CLOSED SESSIONS - 7:55 PM

10. A. CONFERENCE WITH LABOR NEGOTIATORS

CONFERENCE WITH RICHARD MANK, CHAIR OF PERSONNEL COMMITTEE, FRAN BUCHANAN, IEDA, CRAIG DOWNS, GENERAL MANAGER, AND RAY WALETZKO, ASSISTANT MANAGER, AS DISTRICT NEGOTIATORS, TO REVIEW THE DISTRICT'S POSITION ON SALARY AND BENEFITS FOR REPRESENTED EMPLOYEES, PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6(a).

Titles: All represented employees (SEIU Local 1021)

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54957

Title: General Manager

RETURN TO OPEN SESSION - 8:40 pm

REPORT FROM CLOSED SESSIONS - No reportable action to report from either session

11. BOARD AND STAFF ANNOUNCEMENTS

A. Board - Trustees Myrto Petreas and Jeff Bennett announced they were not seeking reappointment and that this would be their last board meeting.

Staff - Trustees were reminded that Form 700 was due and must be postmarked by April 1, 2015.

12. ADJOURNMENT

There being no further business the meeting was adjourned at 8:45 p.m.

\*\* Motion was made by Trustee Pellegrini and seconded by Trustee Krieg to adjourn the meeting. *Motion passed unanimously.*

I certify the above minutes were approved as read or corrected at a meeting of the Board held on May 11, 2015.

Ayes: \_\_\_\_\_  
Noes: \_\_\_\_\_  
Abstain: \_\_\_\_\_  
Absent: \_\_\_\_\_

\_\_\_\_\_  
H. Richard Mank  
Secretary, Board of Trustees