

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT
BOARD MEETING
MINUTES NO. 12-1

A regular meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on January 9, 2012, in the District Office at 155 Mason Circle, Concord, California.

TRUSTEES PRESENT Richard Ainsley
 Soheila Bana
 Russ Belleci
 Jeff Bennett
 Randall Diamond
 Jim Fitzsimmons
 Kristin Haegeland
 Richard Head
 Peggie Howell
 Richard Mank
 Angela Micheals
 Daniel Pellegrini
 Myrto Petreas
 Jim Pinckney
 Sharyn Rossi
 Diane Wolcott

TRUSTEES ABSENT Nancy Brownfield
 Chris Cowen
 Richard Means
 Jose Saavedra

OTHERS PRESENT Craig Downs, General Manager
 Ray Waletzko, Administrative & Finance Manager
 Mark Cornelius, Legal Counsel
 Allison Nelson, Administrative Secretary
 Fran Buchanan, IEDA
 Jason Descans, VCI
 John Bailey

1. President Micheals called the meeting to order at 7:00 p.m.
2. A roll call indicated that 16 Trustees were present, four were absent, and there were two vacancies.
3. The meeting opened with the Pledge of Allegiance.
4. APPROVAL OF THE AGENDA AS POSTED

** Motion was made by Trustee Head and seconded by Trustee Ainsley to approve the agenda as posted. *Motion passed unanimously.*

5. PUBLIC INPUT ON NON AGENDA ITEMS - None

6. CONSENT CALENDAR

A. MINUTES - APPROVAL OF MINUTES 11-6, REGULAR BOARD MEETING HELD ON NOVEMBER 14, 2011.

B. EXPENDITURES - APPROVAL OF EXPENDITURES OF NOVEMBER 1, 2011 THROUGH DECEMBER 31, 2011, INCLUDING CHECKS NO. 19661 THROUGH NO. 19803, IN THE AMOUNT OF \$480,348.27

C. PAYROLL - APPROVAL OF PAYROLL EXPENDITURES OF NOVEMBER 1, 2011 THROUGH DECEMBER 31, 2011, INCLUDING CHECKS NO. 63481 THROUGH NO. 63617 IN THE AMOUNT OF \$299,242.59

D. INVESTMENT ACTIVITY REPORT FOR OCTOBER 2011 & NOVEMBER 2011

E. FINANCIAL REPORT

** Motion was made by Trustee Fitzsimmons and seconded by Trustee Pinckney to approve the consent calendar. *Motion passed unanimously.*

7. ACTION ITEMS

A. Report on CEQA (Appendices V & VI) - General Manager Downs reported on the RFP for Environmental Consulting Services to update our CEQA compliance. The environmental consulting firm, Cardno Entrix, presented the Coastal Region Districts with a comprehensive scope of services that they would provide. The updated document would give all nine Districts legal support and defensible documentation showing full current CEQA compliance. Each of the nine Districts would share costs, the three Districts with the highest budgets would contribute \$20,000 more, while the three districts with small budgets would contribute \$20,000 less. As part of their services, Cardno Entrix will conduct public scoping meetings in each county to determine any concerns with the programs that are provided. A Programmatic Environmental Impact Report would be completed by April 2013 and is sufficient for 15 years. A discussion ensued regarding the NPDES permit and cost sharing amounts if other districts decided not to participate.

** Motion was made by Trustee Fitzsimmons and seconded by Trustee Pinckney to approve expenditures, not to exceed \$120,000 and give authority to the General Manager to enter into a contract with Cardno Entrix for CEQA compliance. *Motion passed unanimously.*

B. Approval of Trustee Travel - Trustee Wolcott is requesting reimbursement of expenses for travel to the Mosquito & Vector Control Association of California Annual Meeting in Burlingame, CA, January 29-31, 2012.

** Motion was made by Trustee Wolcott and Seconded by Trustee Petreas to approve trustee travel. *Motion passed.*

8. INFORMATIONAL REPORTS

- A. Regulatory Update - General Manager Downs reported on the NPDES Permit and congressional bill HR 872. Mosquito & Vector Control Districts are still waiting for legislative relief at the national level and HR 872 would legislate an exemption from the Clean Water Act. However, it is now held up in the US Senate. California districts are working with Senator Boxer's office to hopefully create a bill for a public health exemption.
- B. Reports on Conferences/Meetings Attended - General Manager Downs reported on the Mosquito & Vector Control Association of California (MVCAC) Planning Session in December. It was determined that an RFP would be distributed for a Regulatory Affairs representative to keep the association up to date on all legislative, regulatory and judicial issues.

9. 2012 CALENDAR

A. Election of Officers (Appendix I)

President, Soheila Bana
Vice President, Jeff Bennett
Secretary, Dick Mank

** Motion was made by Trustee Pellegrini and seconded by Trustee Fitzsimmons, to approve the election of the officers. *Motion passed unanimously.*

B. 2012 Meeting Schedule (Appendix II) - Board and committee schedule was reviewed.

** Motion was made by Trustee Fitzsimmons and seconded by Trustee Pinckney, to approve the meeting schedule. *Motion passed unanimously.*

10. COMMITTEE ASSIGNMENTS

A. Committee Charges (Appendix III) - The committee charges were reviewed.

** Motion was made by Trustee Fitzsimmons and seconded by Trustee Pellegrini to approve the committee charges. *Motion passed unanimously.*

B. Committee sign-up - Sign-up sheet was circulated to all trustees.

CLOSED SESSION - 8:09 p.m.

11. CONFERENCE WITH LABOR NEGOTIATORS

CONFERENCE WITH JEFF BENNETT, CHAIR OF PERSONNEL COMMITTEE, FRAN BUCHANAN, IEDA, AND CRAIG DOWNS, GENERAL MANAGER, AS DISTRICT NEGOTIATORS, TO REVIEW THE DISTRICT'S POSITION ON SALARY AND BENEFITS FOR REPRESENTED EMPLOYEES, PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6 (a).

RETURN TO OPEN SESSION - 9:12 p.m.

REPORT FROM CLOSED SESSION

12. BOARD AND STAFF ANNOUNCEMENTS

- A. Board - Trustee Mank inquired on the status of the Chevron property tax appeal repayment lawsuit. It was stated that no decision has been made public at this time.

Staff - None

13. ADJOURNMENT

There being no further business, the meeting was adjourned at 9:15 p.m.

I certify the above minutes were approved as read or corrected at a meeting of the Board held on March 12, 2012.

Ayes: _____
Noes: _____
Abstain: _____
Absent: _____

H. Richard Mank
Secretary, Board of Trustees