

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT
BOARD MEETING
MINUTES No. 14-6

A regular meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, November 10, 2014, in the District Office at 155 Mason Circle, Concord, California.

TRUSTEES PRESENT Richard Ainsley
 Soheila Bana
 Jeff Bennett
 Perry Carlston
 Warren Clayton
 Chris Cowen
 Jim Fitzsimmons
 Peggie Howell
 Morris Jones
 Michael Krieg
 Richard Mank
 Lola Odunlami
 Daniel Pellegrini
 Myrto Petreas
 Jim Pinckney
 Sharyn Rossi
 Rolando Villareal
 Diane Wolcott

TRUSTEES ABSENT Randall Diamond
 Richard Means
 Darryl Young

OTHERS PRESENT Craig Downs, General Manager
 Douglas Coty, General Counsel
 Steve Schutz, Scientific Programs Manager
 Ray Waletzko, Assistant Manager
 Vikki Rodriguez, Maze & Associates

1. President Pinckney called the meeting to order at 7:15 p.m.
2. A roll call indicated that 18 Trustees were present, three were absent, and there is one vacancy.
3. The meeting opened with the Pledge of Allegiance.
4. APPROVAL OF THE AGENDA AS POSTED
- ** A motion was made by Trustee Pellegrini and seconded by Trustee Ainsley to approve the Agenda as posted. *Motion passed unanimously.*
5. PUBLIC INPUT ON NON AGENDA ITEMS - Board President Pinckney acknowledged a

note from Trustee Wolcott that thanked everyone from the District for the condolences on the loss of her husband.

6. CONSENT CALENDAR

- A. MINUTES - APPROVAL OF MINUTES 14-5, REGULAR BOARD MEETING HELD ON SEPTEMBER 8, 2014
- B. EXPENDITURES - APPROVAL OF EXPENDITURES OF SEPTEMBER 1, 2014 THROUGH OCTOBER 31, 2014, INCLUDING CHECKS NO. 22554 THROUGH NO. 22735, IN THE AMOUNT OF \$707,896.53
- C. PAYROLL - APPROVAL OF PAYROLL EXPENDITURES OF SEPTEMBER 1, 2014 THROUGH OCTOBER 31, 2014, INCLUDING CHECKS NO. 65947 THROUGH NO. 66098, IN THE AMOUNT OF \$298,424.27
- D. INVESTMENT ACTIVITY REPORT FOR AUGUST 2014 & SEPTEMBER 2014
- E. FINANCIAL REPORT
- F. TWENTY FIVE YEAR SERVICE AWARD - CHRIS MILLER - BIOLOGIST

** A motion was made by Trustee Pellegrini and seconded by Trustee Jones to approve the consent calendar. *Motion passed unanimously.*

7. ACTION ITEMS

- A. Report on District Annual Audit - President Pinckney reported that Trustee Audit Committee Chair, Randall Diamond, was unable to attend this meeting but Ms. Vikki Rodriguez, Engagement Partner, of Maze & Associates was here to review the District Financial Audit and the Memorandum of Internal Control.

Ms. Rodriguez stated that the District received an unmodified opinion on the financial audit. She explained that this is the same as the unqualified opinions the District had received in the past but that a different terminology was now being used; and this is the cleanest opinion the District can possibly receive. Ms. Rodriguez noted that there were no financial pronouncements or significant deficiencies in the audit. She also noted that the District continued to contribute the Annual Required Contribution (ARC) to the Other Post Employment Benefits (OPEB) trust yearly and that the Net OPEB assets in the trust continue to increase.

Ms. Rodriguez noted that next year, fiscal year 2014/2015, the financial audit will contain much more pension information due to the new Government Accounting Standards Board (GASB) statement 68; which requires the auditors to address the District's unfunded employee pension obligations and the District net liability. There was some discussion on the difference between the annual contributions the District already makes versus this new pronouncement requirements and it was clarified that the previous contributions to a trust were for future retiree medical and the statement changes to be included in next years financial audit are due to future employee pension costs.

It was pointed out that the Board of Trustees were incorrectly identified as the Board of Directors and that the District Employment Practices deductible should be listed as \$25,000 versus \$50,000. There was discussion about the additional information and explanations regarding the content of the audit that were included in the staff report. A number of trustees noted that these notes made the financial audit a much easier document to understand. It was noted that Trustee Diamond suggested the areas to be addressed and all agreed it was not only a good idea but was well received by all trustees.

** Motion was made by Trustee Pellegrini and seconded by Trustee Cowen, to accept the District FY 13/14 Financial Audit and Memorandum on Internal Control from the auditing firm of Maze & Associates with the two noted changes. *Motion passed unanimously.*

8. INFORMATION REPORTS

- A. West Nile Virus Update - Steve Schutz, Scientific Program Manager, reported that 2014 saw the highest West Nile virus activity in Contra Costa County since 2008; with 44 positive birds, 25 positive mosquito samples, 15 seropositive sentinel chickens and 5 human cases; along with 2 asymptomatic blood donors. Human cases were reported in Concord (2) Brentwood (2) and Antioch (1). The majority of positive mosquito samples were collected in and around Discovery Bay. West Nile infection rates in vector species were high, exceeding the 'epidemic risk' threshold in July and August, although trap counts were below average throughout most of the summer. We also saw a resurgence of the salt marsh mosquito (not a vector, but a significant nuisance) in our waterfront areas this season. Statewide, virus activity was well above the five year average with over 700 human cases reported to date. The majority of reported cases were the most severe form of WNV, suggesting that the vast majority of milder cases went unreported. Meanwhile, there have been more reports of introduced mosquito species in California, including *Aedes albopictus*, *Aedes aegypti* and *Aedes notoscriptus*, and widespread reports that our native *Culex pipiens* mosquitoes are carrying a gene that can confer insecticide resistance. The District is monitoring these situations closely and making plans to deal with any issues they may cause.
- B. CEQA PEIR Update - General Manager Craig Downs reported that the District is moving forward on the Draft PEIR. Most of the participating Districts will have the draft document completed and ready for a 45 day public comment period by the end of the year. We are shooting for a public hearing at the March 2014 board meeting to address any comments submitted in the 45 day public comment period.
- C. Mosquito & Vector Control Association (MVCAC) Update - General Manager Craig Downs reported his year as president of the association is winding down. The association elected Jamie Scott, Lake County VCD, as vice president for 2015. The annual conference will be held in Monterey, January 25-28, 2015. A discussion ensued on board member attendance and preliminary consent was given to trustees Wolcott and Pinckney to attend. Formal approval will be on the January 2015 board agenda .

CLOSED SESSION - 7:52 pm

9. A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54957

Title: General Manager

RETURN TO OPEN SESSION - 8:15 pm

REPORT FROM CLOSED SESSION - No reportable actions to report.

10. BOARD AND STAFF ANNOUNCEMENTS

A. Board - None

B. Staff - None

11. ADJOURNMENT -

There being no further business, the meeting was adjourned at 8:23 p.m.

** A motion was made by Trustee Jones and seconded by Trustee Carlston to adjourn the meeting. *Motion passed unanimously.*

I certify the above minutes were approved as read or corrected at a meeting of the Board of Trustees held on January 12, 2015.

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

Richard Mank
Secretary, Board of Trustees