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**BOARD OF TRUSTEES
MEETING
MONDAY, SEPTEMBER 12, 2022
7:00 PM**

THIS MEETING WILL BE HELD VIA TELECONFERENCE/ZOOM

To join the meeting please follow the instruction below:

Access via the following link:

<https://us06web.zoom.us/j/94095162206?pwd=amp0UXhCSEt3a0Qxc2ludWJnVmVmZz09>

Audio only: If you do not have internet access, you may join by phone by using the following information, Dial by your location:

- +1 346 248 7799 US (Houston)
- +1 720 707 2699 US (Denver)
- +1 253 215 8782 US (Tacoma)
- +1 312 626 6799 US (Chicago)
- +1 646 558 8656 US (New York)
- +1 301 715 8592 US (Washington DC)

Meeting ID: 940 9516 2206

Passcode: 866980

Find your local number: <https://us06web.zoom.us/u/kb9DRS36p>

All portions of this meeting will be conducted by teleconferencing pursuant to Agenda Item #2 (if approved), in accordance with Government Code Section 54953(e).

Members of the public may participate in the meeting via Zoom or may listen to the meeting telephonically. No physical location will be available from which members may observe the meeting and offer public comment. Public comments may be submitted in advance of the meeting by emailing Paula Macedo at pmacedo@contracostamosquito.com. Alternatively, members of the public may offer spoken comments when public comment is requested, either at the beginning of the meeting as to non-agenda items, or regarding and agenda item at the time the item is considered. Comments shall be limited to three minutes per person, unless different time limits are set by the Chairperson.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Paula Macedo, General Manager, as early as possible, and at least 48 hours before the meeting at (925) 457-8464 or pmacedo@contracostamosquito.com.

Protecting Public Health Since 1927

BOARD OF TRUSTEES

President MICHAEL KRIEG Oakley • Vice President PERRY CARLSTON Concord • Secretary DANIEL PELLEGRINI Martinez
Antioch WADE FINLINSON • Brentwood JON ELAM • Clayton Vacant • Contra Costa County JIM PINCKNEY, CHRIS COWEN & DARRYL YOUNG • Danville RANDALL DIAMOND
El Cerrito Vacant • Hercules DAMIAN WONG • Lafayette JAMES FITZSIMMONS • Moraga JAMES FRANKENFIELD • Orinda KEVIN MARKER • Pinole WARREN CLAYTON
Pittsburg RICHARD AINSLEY, PhD • Pleasant Hill JENNIFER HOGAN • Richmond Vacant • San Ramon PETER PAY • San Pablo Vacant • Walnut Creek JAMES MURRAY

AGENDA

1. CALL TO ORDER

Roll Call
Pledge of Allegiance

2.* AUTHORIZATION TO MEET VIA TELECONFERENCE

A. Authorization to Meet Via Teleconference Pursuant to Government Code Section 54953, Subdivision (e)(1)(C) – Consider finding by a majority of vote under Government Code 54953(e)(3) that, as result of the COVID-19 emergency, the meeting should be held by teleconference as authorized by and pursuant to Subdivision (e) of Section 54953 of the Government Code.

3.* AGENDA MANAGEMENT

4. PUBLIC INPUT ON NON-AGENDA ITEMS

This time is reserved for members of the public to address the Board relative to matters of the District NOT on the agenda. No action may be taken on non-agenda items unless authorized by law. Public comments may be submitted as specified above and will be limited to three minutes per person.

5. PRESENTATION

Wade Finlinson, newly appointed Trustee representing the City of Antioch.

6.* CONSENT CALENDAR

Any item may be pulled from the Consent Calendar and separately considered at the request of any Trustee. All items may be acted on by a single motion.

- A. Minutes of the August 5, 2022 Board of Trustees Special Meeting
- B. Expenditures for July 2022
- C. Payroll Expenditures July 2022
- D. Investment Activity for July 2022
- E. Financial Report

7. INFORMATION ITEMS

A. Update and Discussion Regarding Discovery of Invasive *Aedes aegypti* Mosquitoes in Contra Costa County

8.* ACTION ITEMS

- A.* Consider Adoption of Resolution 22-3 Authorizing Investment of Monies in the Local Agency Investment Fund (LAIF)
- B.* Consider Approval of the Coastal Region Vector Control Mutual Aid Agreement and Authorize the General Manager to Execute an Addendum to add the Contra Costa Mosquito and Vector Control District as a Party

C.* Approval of Updated District Trustee Committee Members for 2022

9. BOARD AND STAFF REPORTS

- A. Board
- B. General Manager
- C. Staff
- D. Legal Counsel

10. BOARD COMMITTEE REPORTS

- A. Advance Planning Committee Report

CLOSED SESSION

11. CONFERENCE WITH LEGAL COUNSEL – SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO PARAGRAPH (2) OF SUBDIVISION D OF SECTION 54956.9 (ONE CASE)

RETURN TO OPEN SESSION

REPORT FROM CLOSED SESSION

12. CLOSING COMMENTS

This time is reserved for comments by Board members and/or staff and to identify matters for future Board business.

13. ADJOURNMENT

I hereby certify that the District Board of Trustee Agenda was posted 7 days before the noted meeting.

Natalie Martini, Administrative Analyst II

9/03/2022

Date

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT

SEPTEMBER 12, 2022 BOARD MEETING STAFF REPORT

1. No comment

2.* **AUTHORIZATION TO MEET VIA TELECONFERENCE**

- A. Authorization to Meet Via Teleconference Pursuant to Government Code Section 54953, Subdivision (e)(1)(C) – Consider finding by a majority of vote under Government Code 54953 (e)(3) that, as result of the COVID-19 emergency, the meeting should be held by teleconference pursuant to Subdivision (e) of Section 54953 of the Government Code.

BACKGROUND AND STATUS:

In light of the Governor’s declaration that a state of emergency exists due to the incidence and spread of the novel coronavirus, and the pandemic caused by the resulting disease COVID-19, the Board should consider whether meeting in person would present imminent risks to the health or safety of meeting attendees.

The Centers for Disease Control indicates that COVID-19 is a highly transmissible virus that is spread when an infected person breathes out droplets and very small particles that contain the virus, and such droplets and particles are breathed in by other people. Since June of 2021, a more infectious variant of the virus, known as the Delta Variant, has emerged and now accounts for the vast majority of COVID-19 cases. Since then other variants continue to emerge.

Although effective vaccines have been approved by the U.S. Food and Drug Administration for emergency use, vaccination rates are slow and have not yet reached a point to significantly control community transmission. As of September 1, 2022, 73.8 % of Californians are fully vaccinated.

Those who become infected with COVID-19 are at risk of serious illness and death. As of September 1, 2022, over 1.04M Americans have died from the virus. Many more have been hospitalized with serious illness. Currently, in Contra Costa County, there are 57 people hospitalized with COVID-19.

On September 20, 2021, the Contra Costa County Health Officer issued recommendations for safely holding public meetings that include recommended measures to promote social distancing. Among the Health Officer’s recommendations, online (teleconferencing) meetings are strongly recommended as those meetings present the lowest risk of transmission of SARS-CoV-2, the virus that causes COVID-19. Having the option to attend the meetings by teleconference would directly reduce the risk of transmission among meeting attendees, including members of the public and agency staff, which has the ancillary effect of reducing risk of serious illness and death as well as reducing community spread of the virus.

In order to accommodate the requests from some Trustees who desire to attend in-person, the District is opening the Board room for a limited number of Trustees to participate in-person.

Trustees may attend in-person if they wish to do so, while others may continue to participate remotely. The District has documented the vaccination status of Trustees and a pre-meeting health screening checklist for in person attendees will also be required. The number of in-person attendees will also be limited to ensure appropriate social distancing is maintained per County Health Officer recommendations. Since these measures are not practically enforceable for public attendees and allowing public attendees would make contact tracing (in the event of an attendee's testing positive for the virus) impossible, the Boardroom will remain closed to the public at this time.

If the authorization to meet by teleconference is not approved by a majority vote, then the meeting will adjourn after this item and the remaining agenda items will be rescheduled to a future in-person meeting.

Recommendation - Move that the Board finds that, as a result of the COVID-19 emergency, meeting in person would present imminent risks to the health or safety of attendees, and the meeting should be held by teleconference as authorized by Subdivision (e) of Section 54943 of the Government Code.

3.* AGENDA MANAGEMENT – Consider order of items.

4. PUBLIC INPUT ON NON-AGENDA ITEMS

5. PRESENTATION

Wade Finlinson, newly appointed Trustee representing the City of Antioch.

6.* CONSENT CALENDAR

A. Minutes of the August 8, 2022 Board of Trustees Special Meeting (**Pages 8-12**). Approval of Minutes 22-8, Board Meeting held on August 8, 2022.

B. Check Expenditures for payroll & accounts payable for July 2022 (**Pages 13-22**) – Approval of expenditures of July 1, 2022 through July 31, 2022 including:

Accounts payable July 15th checks No. XXXX75 through No. XXXX86
Payroll July 29th check No. XXXX87 through No. XXXX92
Accounts payable July 31st checks No. XXXX93 through No. XXXX04

Accounts Payable Total: \$45,232.99

Payroll Total: \$514.10

C. Direct Deposit Expenditures for payroll & accounts payable – Approval of payroll expenditures of July 1, 2022 through July 31, 2022, including:

Payroll July 15th No. D000018493 through No. D000018527
Payroll July 29th No. D000018428 through No. D000018570
Accounts payable July 15th E000002797 through E000002807
Accounts payable July 29th E000002808 through E000002819

Accounts Payable Total: \$451,585.54

Payroll Total: \$182,526.49

- D. Investment Activity for July 2022 (*Pages 23-24*)
- E. Financial Report (*Page 25*)

Recommendation – Approval of the Consent Calendar

7. INFORMATION ITEMS

- A. Update and Discussion Regarding Discovery of Invasive *Aedes aegypti* Mosquitoes in Contra Costa County – District staff will provide information on the findings of invasive mosquitoes in Martinez and the steps the District has taken so far to inspect properties, treat sources, and prevent the spread to other parts of the County. General Manager Macedo and Legal Counsel Coty will provide information and answer any questions regarding the next steps, including obtaining inspection and abatement warrants to access those properties where access has been denied.

8.* ACTION ITEMS

- A.* Consider Adoption of Resolution 22-3 Authorizing Investment of Monies in the Local Agency Investment Fund (LAIF) (*Pages 26-27*) – two signatures are required in order to make changes to those employees authorized to make deposits or withdrawals in the District’s LAIF account. Currently, the only employees authorized to do so, per Resolution 18-1, are the General Manager, Paula Macedo, and the previous Administrative Services Manager, Maria Bagley. As Maria Bagley is no longer a District employee, the District needs to remove her name from the “authorized” list, which can only be done with two signatures, hence the need to add a third person, the Board President.

Recommendation – Adoption of Resolution 22-3 authorizing investment of monies in the Local Agency Investment Fund (LAIF)

- B.* Consider Approval of the Coastal Region Vector Control Mutual Aid Agreement and Authorize the General Manager to Execute an Addendum to add the Contra Costa Mosquito and Vector Control District as a Party (*Pages 28-36*) – A Mutual Aid Agreement was entered into by Alameda County Mosquito Abatement District, San Mateo County Mosquito & Vector Control District and Marin/Sonoma Mosquito and Vector Control District in 2020 for the purpose of allowing each agency to request and provide assistance during a mosquito-borne virus outbreak or other public health situation, incident or condition that causes an increased demand for vector control services. The General Manager brought the mutual aid agreement in front of the Board previously, as an information item for discussion. Since then the District has met with SEIU 1021 representatives to discuss the agreement. With the recent discovery of invasive mosquitoes in Contra Costa County, the District would like to proceed and is asking for Board consideration and approval of the agreement and to authorize the General Manager to execute an addendum to the agreement to add the District as a party.

Recommendation – Approval of the Coastal Region Vector Control Mutual Aid Agreement and Authorize the General Manager to Execute an Addendum to add the Contra Costa Mosquito and Vector Control District as a Party

- C.* Approval of Updated District Trustee Committee Members for 2022 (**Page 37**) - The District’s Committee list has been updated to include Trustee Finlinson’s committee selection and the removal of Trustee Howell due to her resignation from the Board.

Recommendation – Approval of the 2022 Trustee Committees

9. BOARD AND STAFF REPORTS

- A. Board
- B. General Manager
- C. Staff – staff reports have been submitted and staff will be present to answer any questions (**Pages 38-58**).
- D. Legal Counsel

10. BOARD COMMITTEE REPORTS

- A. Advance Planning Committee Report - Trustee Murray, Chair of the Advance Planning Committee will report on the meeting held on August 22, 2022.

CLOSED SESSION

11. CONFERENCE WITH LEGAL COUNSEL – SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO PARAGRAPH (2) OF SUBDIVISION D OF SECTION 54956.9 (ONE CASE)

RETURN TO OPEN SESSION

REPORT FROM CLOSED SESSION

- 12. CLOSING COMMENTS** - This time is reserved for comments by Board members and/or staff and to identify matters for future Board business.

13. ADJOURNMENT

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT
BOARD SPECIAL MEETING
MINUTES NO. 22-8

A special meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, August 8, 2022, via teleconference.

TRUSTEES PRESENT	Michael Krieg, President Perry Carlston, Vice President Daniel Pellegrini, Secretary Richard Ainsley Warren Clayton Chris Cowen Jon Elam Jim Fitzsimmons James Frankenfield Jennifer Hogan Peggie Howell Kevin Marker James Murray Peter Pay Jim Pinckney
TRUSTEES ABSENT	Randall Diamond Damian Wong Darryl Young
VACANCIES	Antioch El Cerrito Richmond San Pablo
OTHERS PRESENT	Paula Macedo, General Manager Natalie Martini, Administrative Analyst II Steve Schutz, Scientific Program Manager Stacy Stark, Human Resources & Risk Manager Nola Woods, Public Affairs Director Doug Coty, Bartkiewicz, Kronick & Shanahan, Legal Counsel Heidi Budge, Vector Control Inspector Olivia Zaragoza, Vector Control Inspector Chris Doll, Vector Control Inspector Other members of the public were present but did not identify themselves

1. CALL TO ORDER

President Krieg called the meeting to order at 7:00 p.m.

Roll Call: A roll call indicated that 15 Trustees were present, three Trustees were absent, and there are four vacancies.

Pledge of Allegiance

2.* AUTHORIZATION TO MEET VIA TELECONFERENCE

A. Authorization to Meet Via Teleconference Pursuant to Government Code Section 54953, Subdivision (e)(1)(C) – Consider finding that, as result of the COVID-19 emergency, meeting in person would present imminent risks to the health or safety of attendees, and the meeting should be held by teleconference as authorized by and pursuant to Subdivision (e) of Section 54953 of the Government Code.

** Motion was made by Trustee Fitzsimmons and seconded by Trustee Ainsley to approve the authorization to meet via teleconference. *Motion passed unanimously.*

3.* AGENDA MANAGEMENT - Agenda was adopted by rule.

4. PUBLIC INPUT ON NON-AGENDA ITEMS – Vector Control Technicians Budge and Zaragoza thanked the Board for the 2% salary adjustment for the vector control inspectors and technicians and spoke on behalf of other staff in appreciation of the adjustment and the recognition of their hard work.

5. CONSENT CALENDAR

A. MINUTES – Approval of Minutes of the July 11, 2022 Board of Trustees Meeting

B. Approval of expenditures of June 2022, including:
Accounts payable June 15th checks No. XXXX44 through No. XXXX52
Payroll June 30th check No. XXXX53 through No. XXXX60
Accounts payable June 30th checks No. XXXX61 through No. XXXX74
Accounts Payable Total: \$32,717.29 Payroll Total: \$2,125.11

C. Direct Deposit Expenditures for payroll & accounts payable – Approval of payroll expenditures of June 2022, including:
Payroll June 15th No. D000018419 through No. D000018448
Payroll June 30th No. D000018449 through No. D000018492
Accounts payable June 15th E000002775 through E000002784
Accounts payable June 30th E000002785 through E000002796
Accounts Payable Total: \$119,285.66 Payroll Total: \$160,479.96

D. Investment Activity for June 2022

E. Financial Report

** Motion was made by Trustee Pellegrini and seconded by Trustee Clayton to approve the consent calendar as amended with the addition of the missing value for ‘District Paid

Health Retiree Cost & Fees' expenses to date for FY22 as of 6/30/22 on item 5.E. Financial report, page 25. *Motion passed unanimously.*

6. BOARD AND STAFF REPORTS

- A. BOARD – President Krieg mentioned there remains four vacancies on the Board: Antioch, El Cerrito, Richmond and San Pablo. He's reached out to all four cities and the City of Antioch will be putting out an application in hopes to appoint a representative in the near future. The City of San Pablo and El Cerrito noted they have been posted the vacancies, however no one has applied for the position to date. President Krieg encouraged Trustees to reach out to residents in the vacant cities to join the Board, so that all vacancies are filled. Discussion ensued regarding whether the vacant seats will need to be filled by someone residing within that City, if the Board asks the County Board of Supervisors to fill the vacant positions. Legal Counsel Coty advised that the position must be filled by someone within that city, although the City could lose their ability to appointment a representative if the District chose to have the County Board of Supervisors fill the vacancies. It was requested that this item be put on the next Board meeting agenda for further discussion.

Trustee Pinckney acknowledged the technicians' appreciation on what the District has done regarding the represented employees wage adjustment and mentioned how it shows the benefit of all working together.

- B. GENERAL MANAGER – General Manager Macedo mentioned that the last letter submitted to San Pablo indicated that if they were unable to appoint someone to our Board within the next 90 days that we would submit the request to the County Board of Supervisors so they could appoint someone.

General Manager Macedo updated the Board on the email she sent to Trustees advising that the District found a non-native species of mosquito, *Aedes aegypti*, in a residential area of Martinez, south of Highway 4. There will be a future item for discussion at the September Board meeting to present the District's surveillance and control efforts to date. She mentioned that the District has posted the positions of Vector Control Aide and Laboratory Aide for seasonal work with respect to the District's administration efforts to eradicate this invasive species and there will be a very extensive door to door surveillance plan, with all hands of the District on deck for this project.

- C. STAFF – Scientific Program Manager Schutz updated the Board on the District's surveillance program, with the District's first positive WNV mosquito found this season in Oakley, although West Nile activity has been pretty low throughout the County this season. Also, as General Manager Macedo mentioned, the District had its first detection of *Aedes aegypti*, the yellow fever mosquito.

This mosquito has been spreading through Southern California and the Central Valley for several years so the District has been in anticipation of finding this

species within the County sooner or later. Scientific Program Manager Schutz explained that this mosquito is spread more by people rather than by flying since they lay their eggs in any small container that contain water. Those eggs can dry and when they are watered they can hatch in less than a week. The District found this invasive species by following up on a service request from the public, where they were getting bitten by mosquitoes during the day in their backyard. Our technician was able to secure a mosquito sample from the backyard, which was later confirmed to be *Aedes aegypti*.

Subsequently, staff went out and placed traps around the neighborhood and collected larval samples from the area and continue to go door to door in the surrounding areas to inspect every backyard. Based on surveillance efforts to date, Schutz indicated that this mosquito has most likely been here for a while, at least for a few months, and expressed concerns that there may already be a stable population.

Public Affairs Director Woods provided an update to the Board and advised that at the end of July the District received media coverage for the first West Nile mosquitoes found this season in Contra Costa County due to a Trustee conducting an interview with the reporter who then contacted the General Manager for the story. Woods will be putting business cards in the next Board packet for Trustees to use in the future if anyone would like more information about the District or to reach her directly for media purposes.

Vector Control Technician Budge gave a presentation on the unintended role that bioswales play in mosquito production in new construction and residential areas. Bioswales diverts stormwater away from developments and back into the ground and can be a mosquito source that may be overlooked if not regularly inspected. Budge answered questions from trustees.

C. LEGAL – None

7. **CLOSING COMMENTS** – Trustee Howell updated the Board that she will be moving and will be no longer residing in Clayton, thus she will need to resign from the Board. She mentioned that she has really enjoyed working with all the Trustees.

President Krieg recognized the significant role Trustee Howell has played on the Board for several years, including two terms as President and noted she has set as a great example of how the Board should function.

8. **ADJOURNMENT** – 8:06 p.m.

I certify the above minutes were approved as read or corrected at the meeting of the Board held on September 12, 2022.

Ayes: _____

Noes: _____

Abstain: _____

Absent: _____

Daniel Pellegrini
2022 Secretary, Board of Trustees

Check Register

Journal Posting Date: 7/15/2022

Register Number: CD-000110

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
XXXXXXXX75	7/15/2022	0000313	Contra Costa Water District					Check Entry Number: 001
			L432097	6/27/2022	28.92	0.00	28.92	
		G/L Account: 505041-00		Utilities Water:General				28.92
			L432098	6/27/2022	801.82	0.00	801.82	
		G/L Account: 505041-00		Utilities Water:General				801.82
			Check 000029675 Total:		830.74	0.00	830.74	
XXXXXXXX76	7/15/2022	0000315	Van Demyden Makus Law Corporation					Check Entry Number: 001
			21517	7/8/2022	3,975.57	0.00	3,975.57	
		G/L Account: 500111-00		Legal - Counsel Labor:General				3,975.57
XXXXXXXX77	7/15/2022	0000373	FP MAILING SOLUTIONS					Check Entry Number: 001
			RI105368488	6/19/2022	155.47	0.00	155.47	
		G/L Account: 505023-00		Postage:General				155.47
XXXXXXXX78	7/15/2022	0000378	Great-West Trust Company, LLC					Check Entry Number: 001
			348376	6/21/2022	7,500.00	0.00	7,500.00	
		G/L Account: 600185-00		Retirement Fees Other:General				7,500.00
			348377	6/21/2022	7,500.00	0.00	7,500.00	
		G/L Account: 600185-00		Retirement Fees Other:General				7,500.00
			Check 000029678 Total:		15,000.00	0.00	15,000.00	
XXXXXXXX79	7/15/2022	0000649	CCC Auditor-Controller					Check Entry Number: 001
			INV2223-0026	6/15/2022	3,849.87	0.00	3,849.87	
		G/L Account: 505000-00		Assessments & County Fees:General				3,849.87
XXXXXXXX80	7/15/2022	0000929	CCSDA					Check Entry Number: 001
			FISCAL YEAR 2022-202	7/2/2022	150.00	0.00	150.00	
		G/L Account: 505003-00		District Membership & Subscription Dues:General				150.00
XXXXXXXX81	7/15/2022	0000991	BOLD, POLISNER, MADDOW, NELSON & JUDSON					Check Entry Number: 001
			18962	7/7/2022	517.50	0.00	517.50	
		G/L Account: 500110-00		Legal - Counsel General:General				517.50
XXXXXXXX82	7/15/2022	0001040	WAVE					Check Entry Number: 001
			129389201-0009582	7/1/2022	2,298.36	0.00	2,298.36	
		G/L Account: 505039-00		Utilities Internet:General				1,195.00
		G/L Account: 505040-00		Utilities Landline:General				1,103.36
XXXXXXXX83	7/15/2022	0001061	KBA DOCUMENT SOLUTIONS, LLC					Check Entry Number: 001
			55Y1287417	7/1/2022	95.29	0.00	95.29	
		G/L Account: 504008-00		Printing Supplies:General				95.29
XXXXXXXX84	7/15/2022	0001111	TireHub					Check Entry Number: 001
			27720486	6/15/2022	750.65	0.00	750.65	
		G/L Account: 502002-16		Automotive - Repairs:Operations				750.65
			27875645	6/22/2022	599.20	0.00	599.20	
		G/L Account: 502002-16		Automotive - Repairs:Operations				599.20
			Check 000029684 Total:		1,349.85	0.00	1,349.85	
XXXXXXXX85	7/15/2022	0001113	Comcast					Check Entry Number: 001
			150236486	7/1/2022	393.41	0.00	393.41	
		G/L Account: 505039-00		Utilities Internet:General				393.41
			150236488	7/1/2022	420.76	0.00	420.76	
		G/L Account: 505040-00		Utilities Landline:General				420.76
			Check 000029685 Total:		814.17	0.00	814.17	
XXXXXXXX86	7/15/2022	0001117	Concentra					Check Entry Number: 001
			75671268	6/15/2022	175.00	0.00	175.00	
		G/L Account: 500114-00		Medical Services - Pre-Employment:General				175.00

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
			75743646	6/22/2022	120.00	0.00	120.00
		G/L Account: 500114-00		Medical Services - Pre-Employment:General			120.00
			Check 000029686 Total:		295.00	0.00	295.00
E000002797	7/15/2022	0000205 Charles Baek					Check Entry Number: 001
			20220601	7/12/2022	87.00	0.00	87.00
		G/L Account: 500115-16		Permits & Fees:Operations			87.00
E000002798	7/15/2022	0000206 Christine Widger					Check Entry Number: 001
			20220526	7/12/2022	69.00	0.00	69.00
		G/L Account: 500115-16		Permits & Fees:Operations			69.00
E000002799	7/15/2022	0000335 Concur Technologies, Inc					Check Entry Number: 001
			1.016E+11	7/5/2022	714.10	0.00	714.10
		G/L Account: 504005-00		I.T Subscriptions:General			733.82
		G/L Account: 504005-00		I.T Subscriptions:General			714.10
E000002800	7/15/2022	0000713 Mission Linen Supply					Check Entry Number: 001
			517282149	6/24/2022	149.70	0.00	149.70
		G/L Account: 502021-10		Uniform Rental:Lab			24.95
		G/L Account: 502021-16		Uniform Rental:Operations			124.75
			517327352	7/1/2022	238.44	0.00	238.44
		G/L Account: 502021-10		Uniform Rental:Lab			24.95
		G/L Account: 502021-16		Uniform Rental:Operations			213.49
			517372175	7/8/2022	177.88	0.00	177.88
		G/L Account: 502021-16		Uniform Rental:Operations			157.74
		G/L Account: 502021-10		Uniform Rental:Lab			20.14
			Check E000002800 Total:		566.02	0.00	566.02
			Printed Check Total:				0.00
			Electronic Payment Total:				566.02
E000002801	7/15/2022	0000925 iSolved Benefit Services					Check Entry Number: 001
			121055442	7/9/2022	84.56	0.00	84.56
		G/L Account: 600175-00		FSA Admin Fee:General			84.56
E000002802	7/15/2022	0000956 Waterlogic Americas LLC					Check Entry Number: 001
			1547645	6/27/2022	102.55	0.00	102.55
		G/L Account: 505042-00		Water - Drinking:General			102.55
E000002803	7/15/2022	0001028 Red Wing Business Advantage Account					Check Entry Number: 001
			2.02207E+13	7/10/2022	512.05	0.00	512.05
		G/L Account: 502017-16		Safety Boots:Operations			512.05
E000002804	7/15/2022	0001077 Banksia Landscape, Inc.					Check Entry Number: 001
			13717	7/1/2022	513.00	0.00	513.00
		G/L Account: 500109-00		Landscaping Services:General			513.00
E000002805	7/15/2022	0011125 CC Real Green Clean					Check Entry Number: 001
			CCM202207	7/1/2022	1,500.00	0.00	1,500.00
		G/L Account: 500107-00		Janitorial Services:General			1,500.00
			Report Total:		33,480.10	0.00	33,480.10
			Printed Check Total:				29,331.82
			Electronic Payment Total:				4,148.28

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
E000002806	7/15/2022	0000375	Great-West Trust Company, LLC (Empower)					Check Entry Number: 001
			EMPOWER 401A 7/15/22	7/1/2022	754.69	0.00	754.69	
		G/L Account: 611300-00		401a- In Lieu of OASDI:General				754.69
			EMPOWER 457 7/15/22	7/1/2022	8,445.44	0.00	8,445.44	
		G/L Account: 202140-00		457 Deferred Savings Plan				8,445.44
			Check E000002806 Total:		9,200.13	0.00	9,200.13	
			Printed Check Total:				0.00	
			Electronic Payment Total:				9,200.13	
E000002807	7/15/2022	0001072	Mt. Diablo Resource Recovery-Concord					Check Entry Number: 001
			JUN-22	6/30/2022	656.85	0.00	656.85	
		G/L Account: 505037-00		Utilities Garbage:General				656.85
			Report Total:		9,856.98	0.00	9,856.98	
			Printed Check Total:				0.00	
			Electronic Payment Total:				9,856.98	

Check Register

Journal Posting Date: 7/29/2022

Register Number: CD-000112

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
XXXXXXXX93	7/29/2022	0000011	Vision Service Plan					Check Entry Number: 001
			AUGUST 2022 STMT8156	7/19/2022	604.75	0.00	604.75	
		G/L Account: 600140-00		Vision Insurance - Active Employees				604.75
XXXXXXXX94	7/29/2022	0000328	PG&E					Check Entry Number: 001
			JUN-22	7/15/2022	24.64	0.00	24.64	
		G/L Account: 505036-00		Utilities Electric:General				24.64
			JUNE 2022 GAS	7/17/2022	117.38	0.00	117.38	
		G/L Account: 505038-00		Utilities Gas:General				117.38
			Check 000029694 Total:		142.02	0.00	142.02	
XXXXXXXX95	7/29/2022	0000399	Contra Costa County - Fleet					Check Entry Number: 001
			705136	7/19/2022	10,364.31	0.00	10,364.31	
		G/L Account: 502001-16		Automotive - Gasoline:Operations				7,428.34
		G/L Account: 502002-16		Automotive - Repairs:Operations				2,935.97
XXXXXXXX96	7/29/2022	0000600	Veseris (ES OPCO USA LLC)					Check Entry Number: 001
			IN-0564664	7/15/2022	6,415.33	0.00	6,415.33	
		G/L Account: 502008-16		Control Materials - Mosquito Larviciding:Operation				6,415.33
XXXXXXXX97	7/29/2022	0000696	KBA DOCUMENT SOLUTIONS, LLC					Check Entry Number: 001
			9048733	7/21/2022	205.23	0.00	205.23	
		G/L Account: 505027-00		Service & Leasing Contracts:General				205.23
XXXXXXXX98	7/29/2022	0000899	Sun Life Financial					Check Entry Number: 001
			AUG-22	7/20/2022	1,411.07	0.00	1,411.07	
		G/L Account: 202085-00		Employee Voluntary Life Ins - General				522.14
		G/L Account: 600155-00		Life Insurance - General				888.93
XXXXXXXX99	7/29/2022	0000930	Kings Ill of America, Inc.					Check Entry Number: 001
			2187752	4/5/2022	440.73	0.00	440.73	
		G/L Account: 505027-05		Service & Leasing Contracts:Administration				400.00
		G/L Account: 505027-05		Service & Leasing Contracts:Administration				40.73
			2254819	8/1/2022	141.00	0.00	141.00	
		G/L Account: 505027-05		Service & Leasing Contracts:Administration				141.00
			Check 000029699 Total:		581.73	0.00	581.73	
XXXXXXXX00	7/29/2022	0000975	Reliance Standard Life In					Check Entry Number: 001
			AUGUST 2022 LTD	7/25/2022	502.45	0.00	502.45	
		G/L Account: 600150-00		Disability Insurance - General				502.45
			AUGUST 2022 STD	7/25/2022	600.81	0.00	600.81	
		G/L Account: 600150-00		Disability Insurance - General				600.81
			Check 000029700 Total:		1,103.26	0.00	1,103.26	
XXXXXXXX01	7/29/2022	0000981	Colonial Life					Check Entry Number: 001
			4.13508E+13	7/13/2022	457.26	0.00	457.26	
		G/L Account: 202100-00		Other Disability Insurance - Employee				602.66
		G/L Account: 202100-00		Other Disability Insurance - Employee				457.26
		G/L Account: 202100-00		Other Disability Insurance - Employee				457.26
		G/L Account: 202100-00		Other Disability Insurance - Employee				457.26
XXXXXXXX02	7/29/2022	0000992	MVCAC					Check Entry Number: 001
			7363277	7/13/2022	1,144.00	0.00	1,144.00	
		G/L Account: 503005-10		Lab Testing:Lab				1,144.00
			7363316	7/20/2022	11,000.00	0.00	11,000.00	
		G/L Account: 505003-00		District Membership & Subscription Dues:General				11,000.00
			Check 000029702 Total:		12,144.00	0.00	12,144.00	
XXXXXXXX03	7/29/2022	0001063	OSCA					Check Entry Number: 001

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
			CBT220E946	7/18/2022	200.00	0.00	200.00
			G/L Account: 505008-16	Employee - Training:Operations			20.00
			G/L Account: 505008-16	Employee - Training:Operations			180.00
XXXXXXXX04	7/29/2022	0001088	Verizon Wireless				Check Entry Number: 001
			9910789585	7/10/2022	2,296.13	0.00	2,296.13
			G/L Account: 505035-00	Utilities Cell Phone:General			2,296.13
E000002808	7/29/2022	0000007	SEIU UPE LOCAL 1021-Union Dues				Check Entry Number: 001
			JUL-22	7/25/2022	2,294.13	0.00	2,294.13
			G/L Account: 202150-00	SEIU Local 1021			2,294.13
E000002809	7/29/2022	0000010	CalPERS				Check Entry Number: 001
			AUG-22	7/14/2022	65,390.58	0.00	65,390.58
			G/L Account: 600165-00	CalPers Medical Admin Fee - Active Employees Gener			162.71
			G/L Account: 600170-00	CalPers Medical Admin Fee - Retirees			52.37
			G/L Account: 202050-00	CalPers Medical - Employee Contribution			40,924.82
			G/L Account: 202040-00	CalPers Medical - Employer Contribution			8,382.19
			G/L Account: 600145-00	Medical Insurance - Retirees			10,722.48
			G/L Account: 202045-00	CalPers Medical - Retiree Contribution			5,146.01
E000002810	7/29/2022	0000015	Health Care Dental Trust				Check Entry Number: 001
			AUGUST 2022 ADMIN	7/21/2022	1,766.70	0.00	1,766.70
			G/L Account: 600135-00	Dental Insurance - Active Employees General			1,766.70
			AUGUST 2022 OPS & RE	7/21/2022	3,250.04	0.00	3,250.04
			G/L Account: 600136-00	Dental Insurance: Operations			3,250.04
			Check E000002810 Total:		5,016.74	0.00	5,016.74
			Printed Check Total:				0.00
			Electronic Payment Total:				5,016.74
E000002811	7/29/2022	0000317	VCJPA				Check Entry Number: 001
			VCJPA-132	7/1/2022	342,374.00	0.00	342,374.00
			G/L Account: 505012-00	Insurance - Crime & Weapons:General			1,413.00
			G/L Account: 505011-00	Insurance - Auto Physical Damage:General			2,744.00
			G/L Account: 505013-00	Insurance - General:General			4,503.00
			G/L Account: 505014-00	Insurance - Liability:General			157,946.00
			G/L Account: 505015-00	Insurance - Property:General			12,762.00
			G/L Account: 505017-00	Insurance -VCJPA Workers Comp:General			163,006.00
E000002812	7/29/2022	0000368	Gemmiti Model Art				Check Entry Number: 001
			3636	7/7/2022	2,741.70	0.00	2,741.70
			G/L Account: 501008-25	Marketing - Displays:Public Affairs			2,741.70
E000002813	7/29/2022	0000486	Bay Alarm Company				Check Entry Number: 001
			AUG-22	7/15/2022	170.00	0.00	170.00
			G/L Account: 500116-00	Security Service:General			170.00
E000002814	7/29/2022	0000610	Liebert Cassidy Whitmore				Check Entry Number: 001
			221370	6/30/2022	575.00	0.00	575.00
			G/L Account: 500111-00	Legal - Counsel Labor:General			575.00
			221371	6/30/2022	294.00	0.00	294.00
			G/L Account: 500111-00	Legal - Counsel Labor:General			294.00
			221372	6/30/2022	1,512.00	0.00	1,512.00
			G/L Account: 500111-00	Legal - Counsel Labor:General			1,512.00
			Check E000002814 Total:		2,381.00	0.00	2,381.00
			Printed Check Total:				0.00
			Electronic Payment Total:				2,381.00
E000002815	7/29/2022	0000713	Mission Linen Supply				Check Entry Number: 001

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
			517409582	7/15/2022	177.00	0.00	177.00
		G/L Account: 502021-10		Uniform Rental:Lab			28.32
		G/L Account: 502021-16		Uniform Rental:Operations			148.68
			517461419	7/22/2022	180.54	0.00	180.54
		G/L Account: 502021-16		Uniform Rental:Operations			151.65
		G/L Account: 502021-10		Uniform Rental:Lab			28.89
			Check E000002815 Total:		357.54	0.00	357.54
			Printed Check Total:				0.00
			Electronic Payment Total:				357.54
E000002816	7/29/2022	0000793	AFLAC				Check Entry Number: 001
			129139	7/14/2022	52.84	0.00	52.84
		G/L Account: 600150-00		Disability Insurance - General			52.84
E000002817	7/29/2022	0000956	Waterlogic Americas LLC				Check Entry Number: 001
			1613874	7/24/2022	108.22	0.00	108.22
		G/L Account: 505042-00		Water - Drinking:General			108.22
			Report Total:		456,811.84	0.00	456,811.84
			Printed Check Total:				35,925.09
			Electronic Payment Total:				420,886.75

Check Register

Journal Posting Date: 7/29/2022

Register Number: CD-000113

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
E000002818	7/29/2022	0000375	Great-West Trust Company, LLC (Empower)					Check Entry Number: 001
			7/29/22 457	7/26/2022	8,395.44	0.00	8,395.44	
		G/L Account: 202140-00		457 Deferred Savings Plan				8,395.44
			729/22 401A	7/26/2022	729.32	0.00	729.32	
		G/L Account: 611300-00		401a- In Lieu of OASDI:General				729.32
			Check E000002818 Total:		9,124.76	0.00	9,124.76	
			Printed Check Total:				0.00	
			Electronic Payment Total:				9,124.76	
			Report Total:		9,124.76	0.00	9,124.76	
			Printed Check Total:				0.00	
			Electronic Payment Total:				9,124.76	

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Bank Code: 1 - Bank of the West

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
E000002819	7/29/2022	0000452	U.S. BANK CORPORATE PAYMENT SYSTEMS					Check Entry Number: 001
			6/22/2022	6/22/2022	53.64	0.00	53.64	
		G/L Account: 502002-16						Automotive - Repairs:Operations 40.00
		G/L Account: 504005-00						I.T Subscriptions:General 2.40
		G/L Account: 504005-00						I.T Subscriptions:General 11.24
			6/23/2022	6/23/2022	365.39	0.00	365.39	
		G/L Account: 502002-16						Automotive - Repairs:Operations 134.26
		G/L Account: 502002-16						Automotive - Repairs:Operations 134.26
		G/L Account: 505039-00						Utilities Internet:General 96.87
			6/24/2022	6/24/2022	500.13	0.00	500.13	
		G/L Account: 502018-16						Source Reduction/Wetlands:Operations 53.73
		G/L Account: 503008-10						Surveillance:Lab 432.40
		G/L Account: 505003-25						District Membership & Subscription Dues:Public Aff 14.00
			6/27/2022	6/27/2022	616.40	0.00	616.40	
		G/L Account: 500103-00						B&G Maint Major <\$10K:General 73.25
		G/L Account: 500103-00						B&G Maint Major <\$10K:General 510.99
		G/L Account: 502015-16						Equipment Small:Operations 32.16
			6/28/2022	6/28/2022	159.15	0.00	159.15	
		G/L Account: 500103-00						B&G Maint Major <\$10K:General 21.18
		G/L Account: 503003-10						Insectary:Lab 129.00
		G/L Account: 505023-10						Postage:Lab 8.97
			6/30/2022	6/30/2022	53.73	0.00	53.73	
		G/L Account: 502008-16						Control Materials - Mosquito Larviciding:Operation 53.73
			7/1/2022	7/1/2022	830.41	0.00	830.41	
		G/L Account: 502002-16						Automotive - Repairs:Operations 182.60
		G/L Account: 502016-16						Safety & PPE:Operations 10.95
		G/L Account: 502018-16						Source Reduction/Wetlands:Operations 89.30
		G/L Account: 502016-16						Safety & PPE:Operations 35.16
		G/L Account: 504005-00						I.T Subscriptions:General 512.40
			7/10/2022	7/10/2022	16.44	0.00	16.44	
		G/L Account: 503003-10						Insectary:Lab 16.44
			7/11/2022	7/11/2022	914.18	0.00	914.18	
		G/L Account: 502002-16						Automotive - Repairs:Operations 399.12
		G/L Account: 500103-00						B&G Maint Major <\$10K:General 92.15
		G/L Account: 500103-00						B&G Maint Major <\$10K:General 100.94
		G/L Account: 503008-10						Surveillance:Lab 511.85
		G/L Account: 501007-25						Marketing - Design:Public Affairs 12.00
			7/12/2022	7/12/2022	8.97	0.00	8.97	
		G/L Account: 505023-10						Postage:Lab 8.97
			7/14/2022	7/14/2022	133.19	0.00	133.19	
		G/L Account: 502016-16						Safety & PPE:Operations 45.85
		G/L Account: 502004-16						Automotive - Supplies:Operations 13.03
		G/L Account: 502004-16						Automotive - Supplies:Operations 7.45
		G/L Account: 502019-16						Tools & Instruments:Operations 66.86
			7/15/2022	7/15/2022	600.38	0.00	600.38	
		G/L Account: 500115-00						Permits & Fees:General 9.49
		G/L Account: 503008-10						Surveillance:Lab 431.01
		G/L Account: 503001-10						Aquaculture:Lab 28.24
		G/L Account: 502015-16						Equipment Small:Operations 131.64
			7/18/2022	7/18/2022	40.89	0.00	40.89	

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Bank Code: 1 - Bank of the West

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
		G/L Account:	502005-16	Building & Grounds Materials / Supplies:Operations			40.89
	7/19/2022			7/19/2022	426.01	0.00	426.01
		G/L Account:	505023-10	Postage:Lab			8.97
		G/L Account:	502016-16	Safety & PPE:Operations			354.97
		G/L Account:	502016-16	Safety & PPE:Operations			62.07
	7/2/2022			7/2/2022	15.96	0.00	15.96
		G/L Account:	505003-25	District Membership & Subscription Dues:Public Aff			15.96
	7/20/2022			7/20/2022	483.56	0.00	483.56
		G/L Account:	502020-25	Uniform Professional Branded Wear:Public Affairs			469.30
		G/L Account:	504000-16	Computer Equipment Supplies < \$100:Operations			14.26
	7/21/2022			7/21/2022	211.12	0.00	211.12
		G/L Account:	503007-10	Sentinel Bird:Lab			211.12
	7/22/2022			7/22/2022	44.68	0.00	44.68
		G/L Account:	502016-16	Safety & PPE:Operations			44.68
	7/4/2022			7/4/2022	70.66	0.00	70.66
		G/L Account:	502002-16	Automotive - Repairs:Operations			70.66
	7/5/2022			7/5/2022	438.58	0.00	438.58
		G/L Account:	502002-16	Automotive - Repairs:Operations			134.26
		G/L Account:	503001-10	Aquaculture:Lab			34.35
		G/L Account:	504000-00	Computer Equipment Supplies < \$100:General			92.87
		G/L Account:	504005-05	I.T Subscriptions:Administration			141.45
		G/L Account:	502008-16	Control Materials - Mosquito Larviciding:Operation			35.65
	7/6/2022			7/6/2022	791.54	0.00	791.54
		G/L Account:	505023-10	Postage:Lab			8.97
		G/L Account:	501006-25	Marketing - Business Cards:Public Affairs			186.05
		G/L Account:	502010-16	Control Materials - Vertebrate:Operations			298.26
		G/L Account:	502010-16	Control Materials - Vertebrate:Operations			298.26
	7/7/2022			7/7/2022	558.86	0.00	558.86
		G/L Account:	502011-16	Control Materials - Yellowjacket & Bees:Operations			387.42
		G/L Account:	503001-10	Aquaculture:Lab			26.26
		G/L Account:	504007-16	Phone Accessories:Operations			26.32
		G/L Account:	504007-16	Phone Accessories:Operations			18.86
		G/L Account:	505008-05	Employee - Training:Administration			100.00
	7/8/2022			7/8/2022	234.90	0.00	234.90
		G/L Account:	500103-00	B&G Maint Major <\$10K:General			124.95
		G/L Account:	503001-10	Aquaculture:Lab			21.93
		G/L Account:	504005-00	I.T Subscriptions:General			12.49
		G/L Account:	502016-16	Safety & PPE:Operations			59.13
		G/L Account:	502015-16	Equipment Small:Operations			16.40
Check E00002819 Total:					<u>7,568.77</u>	<u>0.00</u>	<u>7,568.77</u>
Printed Check Total:							0.00
Electronic Payment Total:							<u>7,568.77</u>
Report Total:					<u>7,568.77</u>	<u>0.00</u>	<u>7,568.77</u>
Printed Check Total:							0.00
Electronic Payment Total:							<u>7,568.77</u>

CONTRA COSTA MOSQUITO & VECTOR CONTROL DISTRICT
UNUSUAL ITEMS LIST (*New Policy Effective May 2021*)

- *Any checks or ACH over the amount of \$10,000.00 (excludes Procurement Policy General Manager Authority items: payroll taxes, employee fringe benefit payments, and aggregate corporate credit card amount).*
- *Any vendor that has not been paid by the District in the past 15 months.*
- *All legal fees over \$5,000.00 in one month*

DATE	CHECK #	AMOUNT OF CHECK	VENDOR & DESCRIPTION
July 29, 2022	XXXXXXXX95	\$10,364.31	Contra Costa County Fleet – Automotive Gasoline & Repairs
“ “	E000002811	\$342,374.00	VCJPA – Insurance
“ “	E000002812	\$2,741.70	Gemmiti Model Art – Display Scale Model Mosquito Education

TRANSACTION ACTIVITY REPORT

Month of July 2022

Transaction Number	Date	Wells Fargo	LAIF	Bank of the West
Balance	7/1/2022	23,712.20	12,894,602.70	248,619.01
1	7/14/2022		(185,000.00)	185,000.00
2	7/15/2022		22,503.39	
3	7/20/2022	30,394.84		
4	7/26/2022		(1,341,000.00)	1,341,000.00
5	7/28/2022		(660,000.00)	660,000.00
6	7/29/2022	0.35		(2,118,435.56)
Balance		54,107.39	10,731,106.09	316,183.45

Transaction Number & Brief Description

- 1 Transfer from LAIF to Bank of the West for Payroll & Vendor Checks
- 2 LAIF Quarterly Interest Earned
- 3 Misc Deposits into Wells Fargo Account
- 4 Transfer from LAIF to Bank of the West for Payroll & Vendor Checks including CCCERA annual prepayment
- 5 Transfer from LAIF to Bank of the West for Payroll & Vendor Checks
- 6 Interest Earned Wells Fargo and Bank of the West clearing of checks from Bank of the West for Payroll & Vendor

I certify that this report reflects all cash transactions and is in conformity with District Policy. The cash flow shown provides sufficient cash flow liquidity to meet the next six months expenditures.

Respectfully submitted,

*Paula Macedo
General Manager*

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
 P.O. Box 942809
 Sacramento, CA 94209-0001
 (916) 653-3001

August 19, 2022

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT
 MANAGER
 155 MASON CIRCLE
 CONCORD, CA 94520

[Tran Type Definitions](#)



July 2022 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
7/14/2022	7/14/2022	RW	1707689	N/A	PAULA MACEDO	-185,000.00
7/15/2022	7/15/2022	QRD	1708094	N/A	SYSTEM	22,503.39
7/26/2022	7/25/2022	RW	1710831	N/A	PAULA MACEDO	-1,341,000.00
7/28/2022	7/28/2022	RW	1711037	N/A	PAULA MACEDO	-660,000.00

Account Summary

Total Deposit:	22,503.39	Beginning Balance:	12,894,602.70
Total Withdrawal:	-2,186,000.00	Ending Balance:	10,731,106.09

Contra Costa Mosquito and Vector Control District
FY22 Budget Year

(July 1 2022 - June 30 2023)

Board Packet

	FY23 <i>As of 7/31/22</i>	FY23 Budget	8% of the Year completed YTD FY23 VS Adopted Budget	ADOPTED FY23 VS FY23 \$
Personnel Costs				
Payroll & OT	335,854	3,925,348	8.6%	3,589,494
Retirement	1,341,013	1,341,013	100.0%	-
OASDI	20,216	235,521	8.6%	215,305
Medicare	4,728	52,992	8.9%	48,264
Health Insurance (Dental / Vision Etc)	44,665	585,745	7.6%	541,080
Unemployment	1,265	25,900	4.9%	24,635
Disability Ins	1,156	13,614	8.5%	12,458
Other Post Employment Benefits	0	215,000	0.0%	215,000
District Paid Health Retiree Cost & Fees	10,722	143,000	7.5%	132,278
Subtotal Personnel Costs	1,759,618	6,538,133	26.9%	4,778,515
Operational Costs				
Professional Services - Legal includes Settlements	6,874	168,000	4.1%	161,126
Professional Services - Building & Grounds Maint	722	25,000	2.9%	364,068
Professional Services - All Other	2,643	204,600	1.3%	201,957
Public Affairs	2,940	108,000	2.7%	105,060
Lab Services	2,987	47,871	6.2%	44,884
Information & Technology	1,642	153,200	1.1%	151,558
Operations - Control Materials	1,263	113,000	1.1%	111,737
Operations - Aerial	0	10,000	0.0%	10,000
Operation and Facilities - All Other	15,779	442,000	3.6%	426,222
General Office Administration - Insurance	342,374	388,429	88.1%	46,055
General Office Administration - Trustee Expense	0	23,500	0.0%	23,500
General Office - Research	0	0	0.0%	-
General Office Administration - Employee Travel & Training	300	44,000	0.7%	43,700
General Office Administration - Utilities	7,346	117,500	6.3%	110,154
General Office Administration - All Other	16,395	332,700	4.9%	316,305
Subtotal Operational Cost	401,263	2,177,800	18.4%	1,776,537
Capital				
Land				-
Structures and Improvements	0	0	0.0%	-
Vehicles	0	203,000	0.0%	203,000
Heavy Equipment	0	85,000	0.0%	85,000
Subtotal Capital	0	288,000	0.0%	288,000
Total Expenditures	2,160,882	9,003,933		
Revenues				
Property Taxes	0	6,801,654	0.0%	6,801,654
Benefit Assessment	0	2,080,111	0.0%	2,080,111
Contract Billing	0	51,000	0.0%	51,000
Interest Income (LAIF)	0	52,291	0.0%	52,291
Medical Reimbursement	0	0	0.0%	-
Fixed Asset Disposal	0	20,000	0.0%	20,000
Miscellaneous	1,200	25,000	4.8%	23,800
Grant Funds:General	0	-	0.0%	-
Subtotal Revenue	1,200	9,030,056	0.0%	9,028,855
Estimate Ending Balance	-2,159,681	26,123		
Designated Reserves POLICY FY 23 (July 2022 - June 2023)				
Bond Reserve	-			
Public Health Emergency	2,500,000			
Capital Improvement	2,314,407			
Emergency Reconstruction Response	500,000			
Operations	4,446,317			
Vehicle & Equipment Replacement	150,000			
IT Equipment Replacement	200,000			
	10,110,724			

BEFORE THE BOARD OF TRUSTEES OF
CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT

**Resolution of the Contra Costa Mosquito
and Vector Control District Authorizing
Investment of Monies in the Local Agency
Investment Fund**

RESOLUTION 22-3

At a meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District (the "District"), a special district organized and existing under the laws of the State of California, held on the 12th day in September, 2022 by teleconference as authorized by Subdivision (e) of Section 54943 of the Government Code, a quorum being present, the following Resolution was adopted:

WHEREAS, the Local Agency Investment Fund (LAIF) is established in the State Treasury under Government Code section 16429.1 et seq. for the deposit of money of a local agency for the purposes of investment by the State Treasurer; and

WHEREAS, the District hereby finds the deposit and withdrawal of money in LAIF in accordance with Government Code section 16429.1 et seq. and for the purpose of investment as provided therein, is in the best interests of the District;

NOW THEREFORE, BE IT FURTHER RESOLVED, that:

1. The Board of trustees of the Contra Costa Mosquito & Vector Control District hereby authorizes the deposit and withdrawal of Contra Costa Mosquito & Vector Control District monies in the Local Agency Investment Fund in the State Treasury in accordance with Government Code section 16429.1 et seq. for the purpose of investment as provided therein; and

2. The Contra Costa Mosquito and Vector Control District employees holding the title(s) specified herein below, or their successors in employment, are each hereby authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund and may execute and deliver any and all documents necessary or advisable in order to effectuate the purposes of this resolution and the transactions contemplated hereby:

General Manager and Administrative Services Manager

; and

3. In addition to the Contra Costa Mosquito and Vector Control District employees listed in item 2, the President of the Board of Trustees of the Contra Costa Mosquito and Vector Control District is hereby authorized, in the documented absence of either the General Manager or Administrative Services Manager, to order the deposit or withdrawal of monies in the Local Agency Investment Fund and may execute, as the second required signature, and deliver any and all documents necessary or advisable in order to effectuate the purposes of this resolution and the transactions contemplated hereby; and

4. This resolution shall remain in full force and effect until rescinded by the Contra Costa Mosquito and Vector Control District Board of Trustees by resolution and a copy of the resolution rescinding this resolution is filed with the State Treasurers Office.

The foregoing Resolution was duly and regularly adopted at a meeting held on the 12th of September, 2022, by the Board of Trustees of the Contra Costa Mosquito & Vector Control District by the following vote of the Board:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

I, Daniel Pellegrini, the undersigned Secretary of the said Board of Trustees of the Contra Costa Mosquito and Vector Control District, a special district, hereby certify that I am the Secretary of said special district, the foregoing is a full, true and correct copy of the Resolution passed by the Board of Trustees thereof at a meeting of said Board held on the day and at the place therein specified, and that said Resolution has never been revoked, rescinded, or set aside, and is now in full force and effect.

Daniel Pellegrini
Secretary, Board of Trustees

COASTAL REGION VECTOR CONTROL MUTUAL AID AGREEMENT

THIS AGREEMENT is entered into by and between Alameda County Mosquito Abatement District, a local government agency (“ACMAD”), San Mateo County Mosquito & Vector Control District, a local government agency (“SMCMVCD”), and Marin/Sonoma Mosquito and Vector Control District, a local government agency (“MSMVCD”). This Agreement will become effective on the date that it is signed by the last Party to sign as indicated by the date associated with that Party’s signature below. The Parties agree as follows:

1. Definitions. The following definitions apply to words and phrases used in this Agreement:

a. “Agreement” means this Coastal Region Vector Control Mutual Aid Agreement, as it may be amended from time to time.

b. “Coastal Region” means the Coastal Region of the Mosquito and Vector Control Association of California.

c. “Emergency” means the existence or threat of a mosquito-borne virus outbreak or other public health situation or a natural or manmade event, incident or condition that causes an increased demand for vector control services, which is or is likely to be beyond the capability of a Party to respond to and manage with its existing personnel, equipment, and supplies.

d. “Loaned Employee” has the meaning as set forth at section 6.

e. “Parties” mean the initial parties to this Agreement as set forth in the first paragraph plus any additional parties added to the Agreement through an addendum approved pursuant to section 3. “Party” means any one of the Parties.

f. “Request” means a request for mutual aid assistance made pursuant to section 5.

g. “Requesting Party” means a Party that requests mutual aid assistance under this Agreement.

h. “Responding Party” means a Party that agrees to provide mutual aid assistance in response to a Request.

2. Recitals. This Agreement is made with reference to the following background recitals:

a. Each Party provides mosquito or vector control services to its service area within the Coastal Region. Each Party employs certain personnel and owns certain equipment and supplies for use with its mosquito and vector control services.

b. Each Party has limited personnel, equipment, and supplies to serve its service areas and needs. It therefore would be advantageous to, and in the mutual best interests of, the Parties and their residents and taxpayers to develop and implement a mutual aid program to allow for the sharing of personnel, equipment, and supplies when needed. The Parties therefore desire and intend to develop and implement a mutual aid program pursuant to the terms of this Agreement.

c. This Agreement is entered into pursuant to Health and Safety Code section 2045 and other applicable law.

3. Parties. The initial parties to this Agreement are ACMAD, SMCMVCD and MSMVCD. Additional mosquito or vector control districts or agencies within the Coastal Region may become Parties to this Agreement pursuant to an addendum approved and signed by the joining new Party and by all then-existing Parties. The addendum also shall set forth the new Party's contact information for purposes of section 9(g).

4. Term. This Agreement shall commence on its effective date and continue in effect until terminated as provided in this section. While there are two Parties, this Agreement may be terminated for any reason at any time by either Party upon 30-days advance written notice to the other Party. After a third or more Parties have been added to the Agreement pursuant to section 3, then: (a) any Party may withdraw from the Agreement for any reason at any time upon 30-days advance written notice to the other Parties, (b) the Agreement may be terminated by the mutual written approval of all Parties, and (c) if all Parties except one Party withdraw from the Agreement, the Agreement will be deemed terminated. In the event of such a termination or withdrawal, a Responding Party shall be compensated for all use of its personnel, equipment, or supplies provided to a Requesting Party up to the date of termination or withdrawal.

5. Request for Assistance

a. In the event of an Emergency (as reasonably determined by a Party), any Party (the Requesting Party) may request assistance from any other Party or Parties. The Request for assistance shall be in writing (e.g., email) and directed to the manager or chief executive officer of the other Party or Parties. The Request shall specify the nature of the Emergency, desired and requested personnel, equipment (e.g., vehicles, tools, sprayers), or supplies (e.g., pesticides), and the expected duration of the requested mutual aid assistance.

b. Upon receipt of a Request under subsection (a), the other Party(ies) will evaluate the Request, ability to accommodate the Request, and workload, schedule, service, planning, and other effects and concerns associated with providing the assistance in response to a Request. A Party will decide in its sole discretion whether to provide assistance in response to a Request. Assistance ordinarily will be provided only when a Party determines that its own needs can continue to be met while rendering assistance. If a Party decides to provide assistance in response to a Request (in which case it becomes a Responding Party), then Responding Party will so notify the Requesting Party about its available resources and the approximate time of such assistance. This Agreement does not create any duty to respond on the part of any Party receiving a Request and a Party shall not be held liable for declining to provide or failing to provide assistance in response to a Request.

c. If any Responding Party agrees to provide assistance in response to a Request, then it shall provide the requested personnel, equipment, or supplies to and in coordination with Requesting Party. Responding Party's response and assistance will be subject to the extent, type, and timing of its available resources. Requesting Party and Responding Party shall coordinate regarding the time and manner of delivery of assistance in response to a Request.

d. Any Party also may submit a Request to borrow equipment or supplies from any other Party or Parties in a non-Emergency situation. In any such non-Emergency Request, the Requesting Party and any interested Responding Party shall first confirm in writing the scope and type of equipment or supplies to be provided, time and manner of delivery of assistance in response to a Request, duration of the assistance, cost reimbursement arrangement, and other terms of the transaction. The cost reimbursement shall be consistent with section 8, unless the Requesting Party and Responding Party agree in writing otherwise. Upon approval of any non-Emergency request, the Responding Party shall provide the equipment or supplies in accordance with the approved Request.

e. Requesting Party or Responding Party may terminate the mutual aid response at any time by giving 48-hour advance written notice to the other Party. In the event of any such termination, Requesting Party promptly shall return any equipment or unused supplies to Responding Party, Responding Party personnel shall cease working for Requesting Party, and Responding Party shall be compensated for all use of its personnel, equipment, or supplies provided to a Requesting Party up to the date of termination.

6. Sharing of Personnel. This section applies when a Responding Party provides its personnel (a "Loaned Employee") to aid a Requesting Party in response to a Request.

a. **General and Special Employer.** The Parties acknowledge that Responding Party will be the general employer of any Loaned Employee and Requesting Party will be the special employer of the Loaned Employee. The Loaned Employee will work for Requesting Party during the period of the mutual aid assistance, but will remain an employee of Responding Party during that period. The Parties recognize that workload requirements involving either Responding Party or Requesting Party may require temporary adjustments to the Loaned Employee's work schedule and the involved Parties agree to mutually cooperate to accommodate such requirements in coordination with the affected Loaned Employee(s).

b. Special Employer Role

(1) When working for Requesting Party, a Loaned Employee will be under the supervision and direction of Requesting Party, and Requesting Party and its management and supervisory employees will determine the particular tasks, services, and assignments to be performed by the Loaned Employee. Requesting Party shall be responsible for providing the Loaned Employee with office space, support services, materials, supplies, tools, and equipment appropriate to perform the work (unless otherwise provided pursuant to section 7). A Loaned Employee is not expected to know Requesting Party's rules, regulations, and personnel policies. As a result, a Loaned Employee shall abide by all Responding Party rules, regulations, and personnel policies while working at Requesting Party.

(2) If a Loaned Employee undertakes any business-related travel or incurs other business-related expenses at the request and direction of the Requesting Party, then Requesting Party will be responsible for payment or reimbursement of the Loaned Employee's reasonable business-related expenses in accordance with Requesting Party's expense reimbursement policy and procedures. A Requesting Party shall not direct a Loaned Employee to undertake any business-related travel unless authorized by the Responding Party.

(3) If a Loaned Employee commits a crime or act of moral turpitude, or if Loaned Employee, after being instructed by Requesting Party as to its rules, regulations, and personnel policies, violates any of these rules, regulations and/or policies, Requesting Party may immediately remove the Loaned Employee from duty, instruct the Loaned Employee to return to Responding Party, notify Responding Party of any actions that are subject to discipline, and cooperate fully in any investigation undertaken by Responding Party.

(4) Requesting Party may not take any disciplinary action whatsoever against an employee of Responding Party who is temporarily assigned to Requesting Party. The Loaned Employee shall be subject to discipline, in Responding Party's sole discretion, according to Responding Party's disciplinary procedures, regardless of the number of hours the Loaned Employee was assigned to Requesting Party. If employees of more than one Party are involved in an action that may require discipline, there shall be only one investigation, which shall be conducted jointly by the Parties, the results of which may be used by the Parties as each Party sees fit.

(5) Requesting Party will remain responsible for reporting any reportable injuries and illnesses on its OSHA 300 log and for other employer workplace incident reporting obligations involving Requesting Party's workplace, even if a Loaned Employee is the subject of the injury, illness or incident.

(6) If any Loaned Employee proves unsatisfactory to the Requesting Party, for any legal reason, the Loaned Employee shall, upon written notice by Requesting Party to Responding Party, promptly be replaced by another Loaned Employee.

c. General Employer Role.

(1) Any Loaned Employee will remain a regular employee of Responding Party, will remain on Responding Party's payroll, will remain subject to Responding Party's general personnel administration, will continue to receive compensation and benefits solely from Responding Party, and will remain subject to Responding Party's personnel policies, rules and regulations and, if applicable, collective bargaining or union contract. Responding Party will be responsible for payment of all Loaned Employee salary or wages and related benefits, pension, insurance, taxes and withholdings required under Responding Party's personnel rules, policies and contracts and applicable federal and state law. Responding Party will be responsible for keeping and maintaining the personnel file and payroll and other records of the Loaned Employee. No Loaned Employee shall receive any compensation (including salary, retirement, leave and other benefits) from the Requesting Party, regardless of how much time that Loaned Employee is assigned to the Requesting Party under this Agreement.

(2) Loaned Employee shall keep a record of all hours worked and duties performed for Requesting Party in a format and at a frequency specified by Responding Party.

d. Workers' Compensation Insurance

(1) Neither Requesting Party nor Responding Party will be responsible to provide workers' compensation insurance to or for the other Party's employees. Each Party waives any right of subrogation to the other Party.

(2) Responding Party will procure and maintain for the duration of any mutual aid assistance workers' compensation insurance or self-insurance covering any Loaned Employee in accordance with the requirements of California law. In accordance with Labor Code section 3602(d), the Parties intend that this obligation constitute a valid and enforceable agreement by which Responding Party agrees to obtain, and shall obtain, workers' compensation coverage for the Loaned Employee provided to Requesting Party. Requesting Party therefore will not be subject to civil, criminal or other penalties for failure to provide workers' compensation coverage or tort liability in the event of an injury to or illness of a Loaned Employee suffered in the course of providing mutual aid assistance pursuant to a Request.

(3) In accordance with Insurance Code section 11663, and because any Loaned Employee will remain on Responding Party's payroll, Responding Party acknowledges that its workers' compensation insurer or self-insurer will be liable for the entire cost of workers' compensation benefits payable on account of an illness or injury occurring in the course of and arising out of the general and special employment of a Loaned Employee pursuant to a Request. The Parties acknowledge that a fair share of the workers' compensation premium costs attributable to the Loaned Employee will be included in the costs to be paid by Requesting Party to Responding Party under section 8.

(4) If a Loaned Employee suffers a work-related injury or illness when working for Requesting Party, then Requesting Party must immediately inform Responding Party in order for Responding Party to be able to timely provide the workers' compensation claim form (DWC 1) to the Loaned Employee. Responding Party will be responsible for providing the claim form, receiving and processing any claim from the Loaned Employee, arranging for medical treatment and the provision of other workers' compensation benefits, and instructing the Loaned Employee that under this Agreement the Responding Party and its insurer remain liable for any workers' compensation benefits even though the injury or illness occurred when working for the Requesting Party.

e. Indemnification. In accordance with Government Code section 895.4, the following indemnity provisions apply when a Responding Party provides any Loaned Employee to a Requesting Party.

(1) Requesting Party shall, to the fullest extent permitted by law, indemnify, defend, protect, and hold harmless Responding Party, and its officers, employees and agents, from and against any and all liability, losses, claims, damages, expenses, demands, and costs (including, but not limited to, attorney, expert witness and consultant fees, and litigation costs) of every nature arising out of: (i) a breach of Requesting Party's obligations under this Agreement, or (ii) an act or omission of the Loaned Employee in performing work for Requesting Party pursuant to a Request, except for the following: (a) an injury to or illness of the Loaned Employee suffered in the course of providing work pursuant to a Request that is covered by Responding Party's workers' compensation insurance; or (b) as otherwise provided or limited by law. The scope of the Requesting Party's duty to indemnify includes, but is not limited to, any and all liability, losses, claims, damages, expenses, demands, and costs (including, but not limited to, attorney, expert witness and consultant fees, and litigation costs) of every nature arising out of negligent or wrongful use of equipment or supplies on loan to the Requesting Member, or faulty workmanship or other negligent acts, errors or omissions by Requesting Party or the Responding Party's personnel.

(2) Responding Party shall, to the fullest extent permitted by law, indemnify, defend, protect, and hold harmless Requesting Party, and its officers, employees and agents, from and against any and all liability, losses, claims, damages, expenses, demands, and costs (including, but not limited to, attorney, expert witness and consultant fees, and litigation costs) of every nature arising out of a breach of Responding Party's obligations under section 6 subsections (c) and (d), except as otherwise provided or limited by law.

7. Sharing of Equipment and Supplies. This section applies when a Responding Party provides its equipment or supplies to aid a Requesting Party in response to a Request.

a. General. Responding Party will provide the equipment or supplies to the Requesting Party at such time and under such circumstances as agreed to by the Responding Party and Requesting Party. Requesting Party will use the equipment or supplies as appropriate for the reasons described in the Request. Requesting Party will be responsible for the proper use, operation, storage, and care of the equipment or supplies while in its custody or control. Requesting Party will supply all fuel, lubrication, power, other consumables, or services as needed for its use of any equipment. Requesting Party will pay all costs related to the transportation, handling, loading and unloading of the equipment or supplies. At the option of Responding Party, the equipment may be provided together with a Responding Party employee to operate the equipment, in which case the Responding Party employee will be considered a Loaned Employee under section 6.

b. Indemnification. In accordance with Government Code section 895.4, the following indemnity provision applies when a Responding Party provides equipment or supplies to a Requesting Party pursuant to a Request: Requesting Party shall, to the fullest extent permitted by law, indemnify, defend, protect and hold harmless Responding Party, and its officers, employees and agents, from and against any and all liability, losses, claims, damages, expenses, demands, and costs (including, but not limited to, attorney, expert witness and consultant fees, and litigation costs) of every nature arising out of (i) a breach of Requesting Party's obligations under this Agreement, or (ii) the use, operation, storage, or care of the equipment or supplies, except as otherwise provided or limited by law. If the equipment or supplies are damaged, destroyed, or lost while in the custody or control of Requesting Party, Requesting Party will pay or reimburse Responding Party for the cost of repairing or replacing the damaged, destroyed, or lost equipment or supplies.

8. Cost Reimbursement

a. General; Billing and Payment. When a Responding Party provides aid in response to a Request, Requesting Party shall pay to Responding Party the costs and other amounts as described in this section and section 6(d)(3), or as otherwise agreed to in writing between Responding Party and Requesting Party. At the end of the period of mutual aid assistance, Responding Party shall prepare and submit to Requesting Party an itemized statement showing the payment due based on the cost principles set forth below. Requesting Party shall pay requested sum to Responding Party within 45 days after receipt of the statement.

b. Loaned Employee. For a Loaned Employee, the cost will be based on Responding Party's fully-burdened labor cost for the employee, including salary or wages, fringe benefits, overhead, and direct and indirect costs associated with the employee's share of the workers' compensation insurance. The fully burdened labor costs shall be determined as an hourly

rate and that rate will be applied to the number of hours actually worked by the Loaned Employee in providing aid to the Requesting Party. Requesting Party shall keep and maintain a daily time report showing the hours worked per Loaned Employee.

c. Equipment. For equipment, the cost will be based on the then-current Federal Emergency Management Agency schedule of equipment rates (if the particular equipment is listed in that rate schedule), or, if the equipment is not listed on the FEMA rate schedule, a commercially reasonable equipment rental rate applied to the number of hours or days during which the equipment was in Requesting Party's custody and control. Responding Party also shall pay or reimburse any costs relating to the transportation, handling, and loading/unloading of the equipment.

d. Supplies. For supplies used or consumed by Requesting Party, the cost will be based on the actual replacement price for the supplies plus any handling or delivery charges. Requesting Party shall return any unused supplies to Responding Party in a clean, damage-free condition.

e. Non-Emergency. If the Request involves a non-Emergency situation and if Requesting Party and Responding Party established cost reimbursement terms pursuant to section 5(d), then those cost reimbursement terms shall govern the costs and payment arrangement.

9. General Provisions

a. Non-liability of Nonparticipant Party. In the event of any liability, loss, claim, demand or lawsuit arising out of the rendering of assistance under this Agreement, the Responding Party and Requesting Party(ies) agree to indemnify and hold harmless any non-participating Party whose only involvement in the transaction or occurrence that is the subject of the liability, loss, claim, demand or lawsuit is the fact that it is a Party to this Agreement.

b. State Audit. In accordance with Government Code section 8546.7, the Parties acknowledge that this Agreement, and performance and payments under it, may be subject to examination and audit by the State Auditor General for three years following final payment under the Agreement.

c. Entire Agreement. This writing represents the sole, final, complete, exclusive and integrated expression and statement of the terms of this contract among the Parties concerning requests for assistance, and supersedes all prior oral or written negotiations, representations or contracts. This Agreement may be amended only by a subsequent writing approved and executed by all Parties.

d. No Waiver of Rights. Any waiver at any time by a Party of its rights as to a breach or default of this Agreement shall not be deemed to be a waiver as to any other breach or default. No payment by Requesting Party to Responding Party shall be considered or construed to be a waiver of any breach or default.

e. **Severability.** If any part of this Agreement is held to be void, invalid, illegal or unenforceable, then the remaining parts will continue in full force and effect and be fully binding, provided that each Party still receives the benefits of this Agreement.

f. **No Third Party Beneficiaries.** This Agreement shall not be construed to create any third party beneficiaries. This Agreement is for the sole benefit of the Parties and no other person or entity shall be entitled to rely upon or receive any benefit from this Agreement or any of its terms.

g. **Notice.** Any notice, demand, invoice, or other communication required or permitted to be given under this Agreement must be in writing and delivered either (a) in person, (b) by prepaid, first class U.S. mail, (c) by a nationally-recognized commercial overnight courier service that guarantees next day delivery and provides a receipt, or (d) by email with confirmed receipt. Such notices, etc. shall be addressed as follows:

<p>ACMAD:</p> <p>General Manager Alameda County Mosquito Abatement District 23187 Connecticut Street Hayward, CA 94545 ryan@mosquitoes.org</p>	<p>SMCMVCD:</p> <p>District Manager San Mateo County Mosquito & Vector Control District 1351 Rollins Rd. Burlingame, CA 94010 cpeavey@smcmvcd.org</p>
<p>MSMVCD:</p> <p>Manager Marin/Sonoma Mosquito and Vector Control District 595 Helman Lane Cotati, CA 94931 PhilS@msmosquito.com</p>	

or, for other Parties, at such contact information provided by the addendum approved pursuant to section 3.

Notice given as above will be deemed given (a) when delivered in person, (b) three days after deposited in prepaid, first class U.S. mail, (c) on the date of delivery as shown on the overnight courier service receipt, or (d) upon the sender's receipt of an email from the other Party confirming the delivery of the notice, etc. Any Party may change its contact information by notifying the other Party of the change in the manner provided above. Requests for assistance and responses under section 5 may be provided and sent via e-mail to the above e-mail addresses.

h. **Dispute Resolution.** The Parties shall attempt in good faith to resolve any dispute arising out of or relating to this Agreement by promptly holding negotiations between the authorized representatives of each Party involved in the dispute. The disputing Party shall give the other involved Party(ies) written notice of any dispute. Within twenty (20) days after delivery of such notice, the authorized representatives of the involved Parties shall meet at a mutually acceptable time and place, and thereafter as often as they reasonably deem

necessary to exchange information and to attempt to resolve the dispute. If the matter is not resolved within thirty (30) days of the first meeting, any involved Party may initiate a mediation of the dispute. The mediation shall be facilitated by a mediator that is acceptable to all involved Parties and shall conclude within sixty (60) days of its commencement, unless the Parties agree to extend the mediation process beyond such deadline. Upon agreeing on a mediator, the Parties shall enter into a written agreement for the mediation services with each involved Party paying a pro rata share of the mediator's fee, if any. Each involved Party shall bear its own legal fees and expenses. If, after good faith efforts to mediate a dispute the involved Parties cannot agree to a resolution of the dispute, any involved Party may pursue whatever legal remedies may be available to it at law or in equity, before a court of competent jurisdiction.

i. **Governing Law.** This Agreement shall be interpreted in accordance with the laws of the State of California. If, after exhausting the dispute resolution procedure in section 9(h), an action is brought to interpret or enforce any term of this Agreement, the prevailing party shall be entitled to recover all reasonable costs incurred, including reasonable attorneys' fees, as determined by the court.

j. **Compliance with Law.** The Parties shall comply with all applicable laws, ordinances, codes and regulations of the federal, state and local governments.

k. **Assignment.** No Party to this Agreement shall assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the written consent of the other Parties.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date last written below.

ALAMEDA COUNTY MOSQUITO
ABATEMENT DISTRICT

Date: 6/29/2020

By: _____
Ryan Clausnitzer
General Manager

SAN MATEO COUNTY MOSQUITO & VECTOR
CONTROL DISTRICT

Date: 7/1/2020

By: _____
Chindi Peavey
District Manager

MARIN/SONOMA MOSQUITO AND
VECTOR CONTROL DISTRICT

Date: 6/29/2020

By: _____
Philip D. Smith Manager

**CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT
BOARD OF TRUSTEES**

2022 TRUSTEE COMMITTEES

NAME	ADVANCE	AUDIT	BUDGET	EXECUTIVE	PERSONNEL
AINSLEY	X		X		X
CARLSTON	X	X		X	X*
CLAYTON	X				X
COWEN			X		X
DIAMOND					X
ELAM					
FINLINSON					X
FITZSIMMONS		X*			
FRANKENFIELD			X		
HOGAN	X				
KRIEG		X		X*	
MARKER			X		
MURRAY	X*		X		X
PAY	X		X*	X	
PELLEGRINI	X	X		X	X
PINCKNEY					
WONG		X			
YOUNG			X		

* CHAIRPERSON

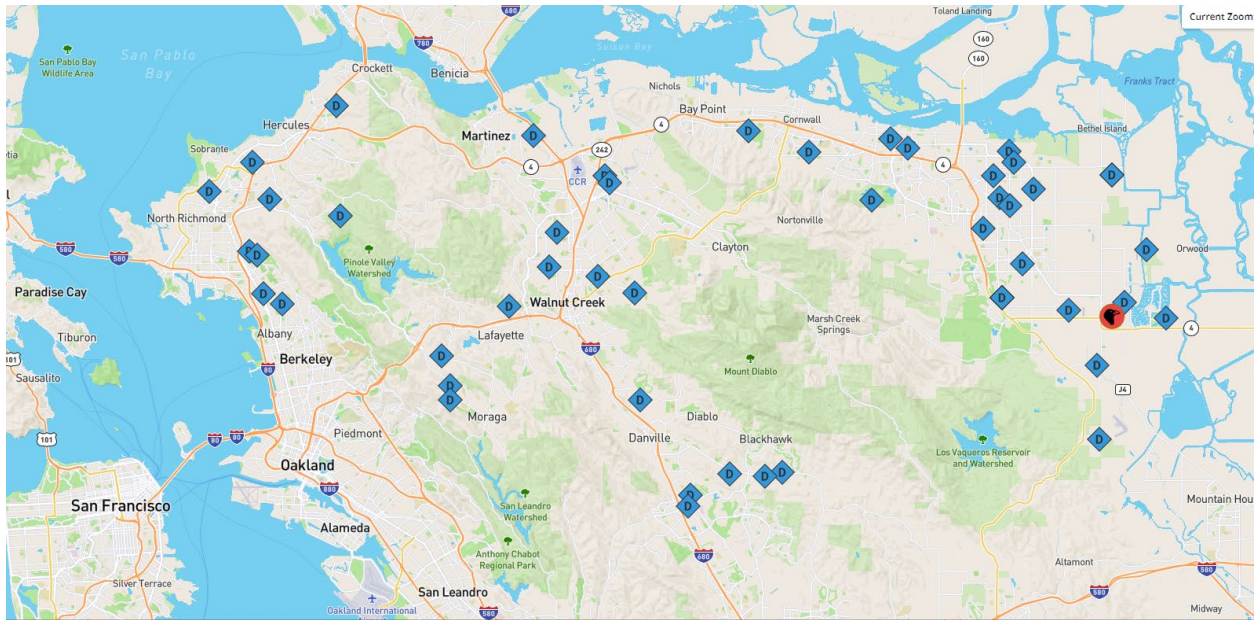
August 2022 Mosquito and Arbovirus Surveillance Report

Updated August 31st by Steve Schutz, Ph.D., Scientific Programs Manager

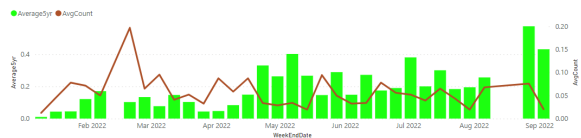
Human cases: As of August 31st, 26 human cases of West Nile virus have been reported in California in 2022, in eleven counties.

Equine cases: Four equine cases of WNV have been reported statewide. An effective vaccine is available for horses; most affected horses have been unvaccinated.

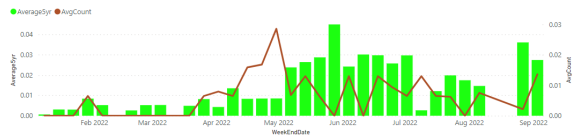
Dead birds: As of August 31st, 287 dead birds had been reported, 34 dead birds had been submitted for testing (blue icons on map), one confirmed positive for WNV (Discovery Bay, red icon on map).



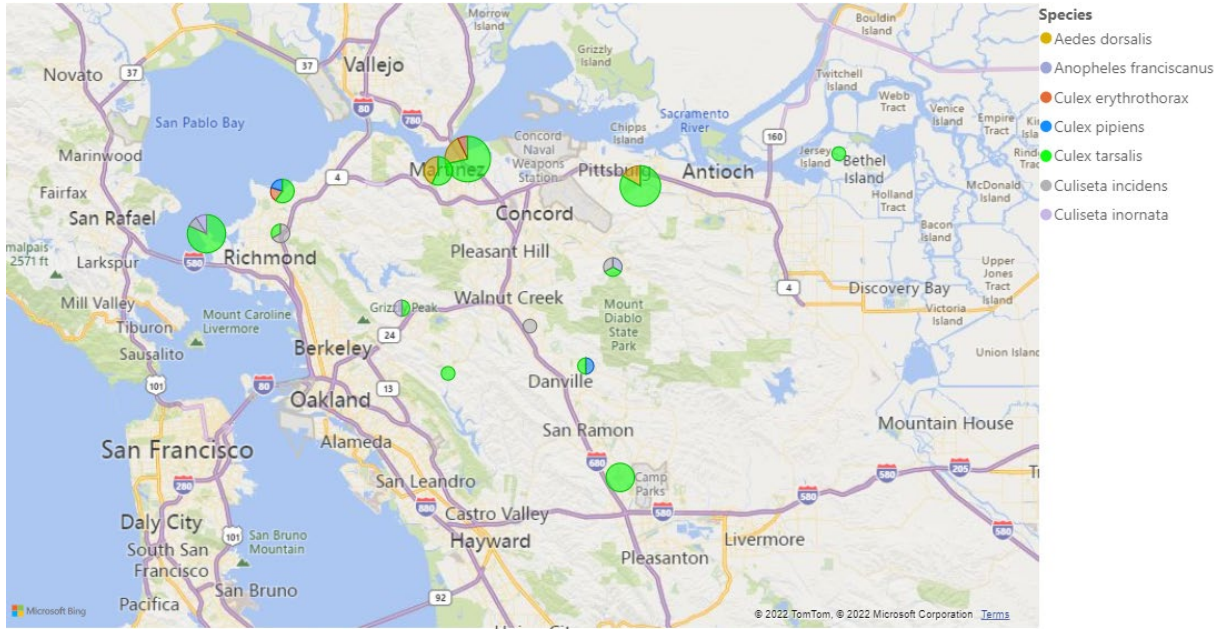
Light trap counts: Twenty-two traps are currently being operated daily year-round, with collections made weekly by field technicians. Countywide *Culex tarsalis* and *Culex pipiens* counts are currently below average. Note: 2 collection weeks were skipped in August due to *Aedes aegypti* response.



Culex tarsalis counts (red) vs. 5 year average

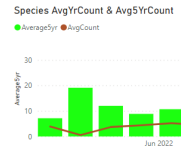


Culex pipiens counts (red) vs. 5 year average

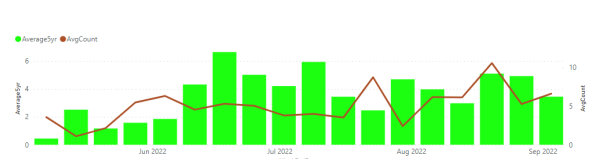


Map showing light trap locations and relative average species counts in August

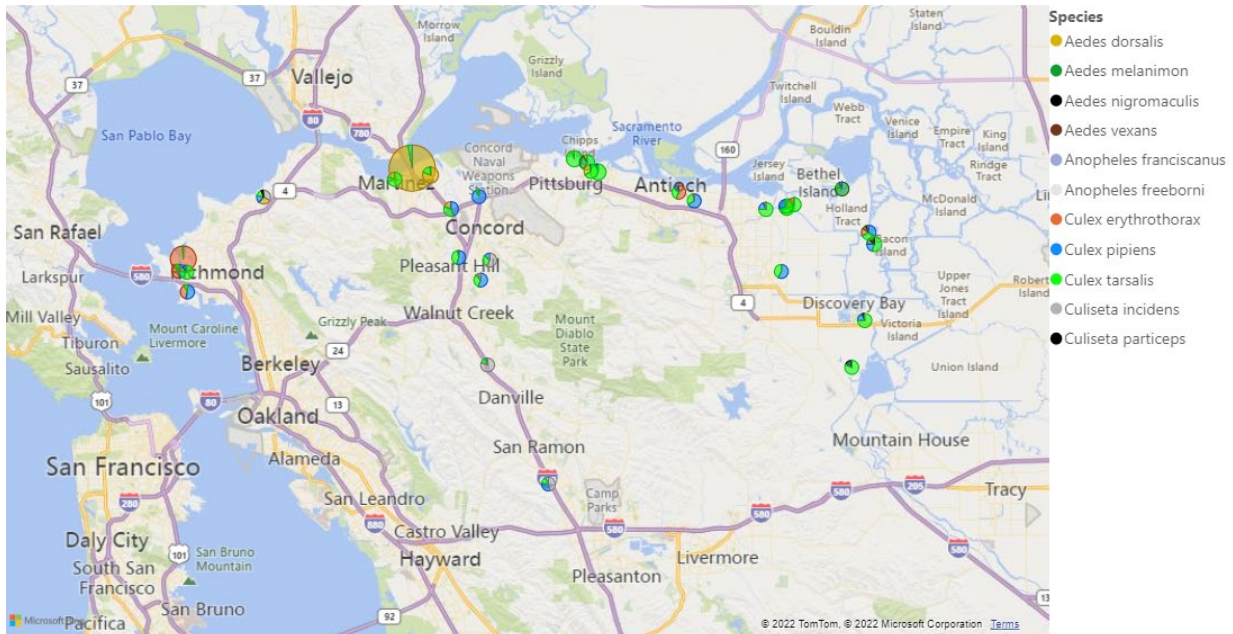
CO₂ traps: Trap counts for *Culex tarsalis* and *Culex pipiens* are currently below average. High tides continue to result in increased *Aedes dorsalis* counts from waterfront areas.



Culex tarsalis counts (red) vs. 5 year average



Culex pipiens counts (red) vs. 5 year average

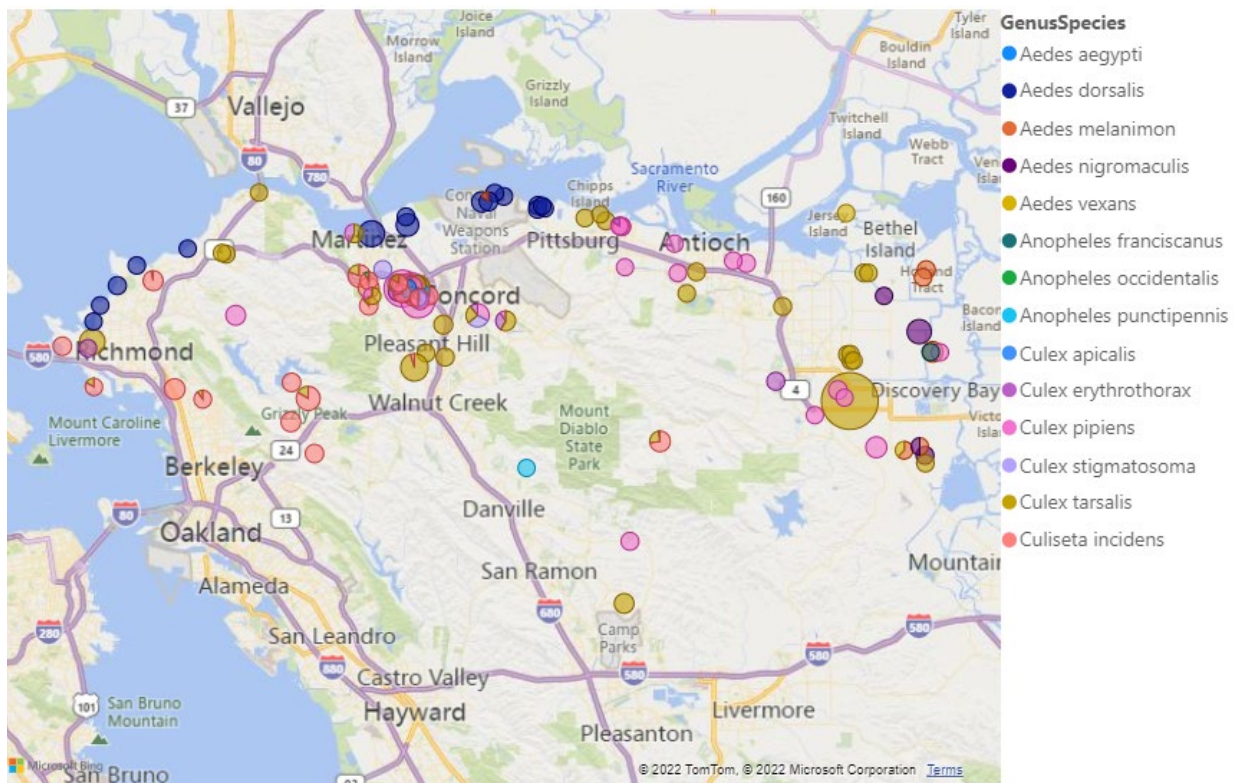


Map showing CO₂ trap locations and relative average species counts in August

'Random' traps: 'Random' trapping is conducted throughout the surveillance season by Operations employees and Lab staff in selected areas, as needed.

Mosquito testing: Through August 31st, 206 pooled samples had been tested, **two positive for WNV (7/25, *Culex tarsalis*, Oakley; 8/8, *Culex pipiens*, Palm Tract-Orwood).**

Larval samples: Lab staff continues to process larval samples collected by field employees daily, year-round.



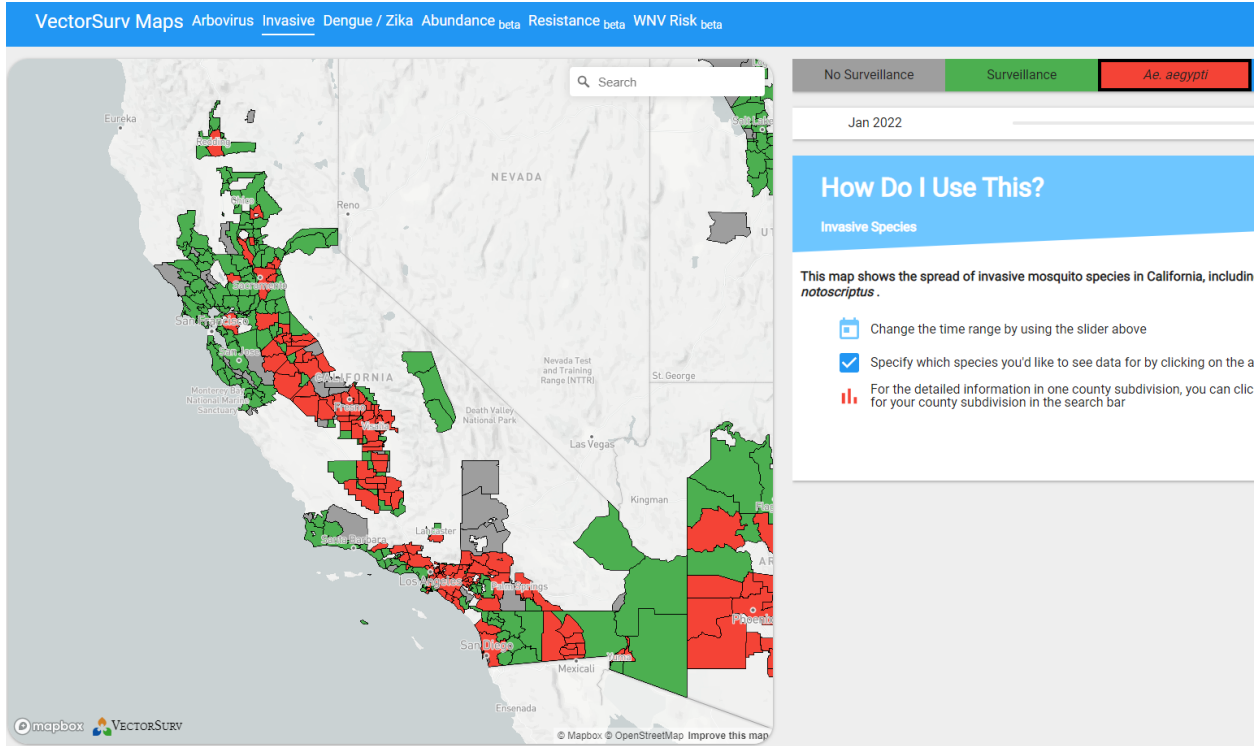
Map showing larval sample locations and relative species counts in August 2022.

Sentinel chickens: One chicken from our flock at Holland Tract (Knightsen) tested **positive** for WNV antibodies, bleed date 8/22.

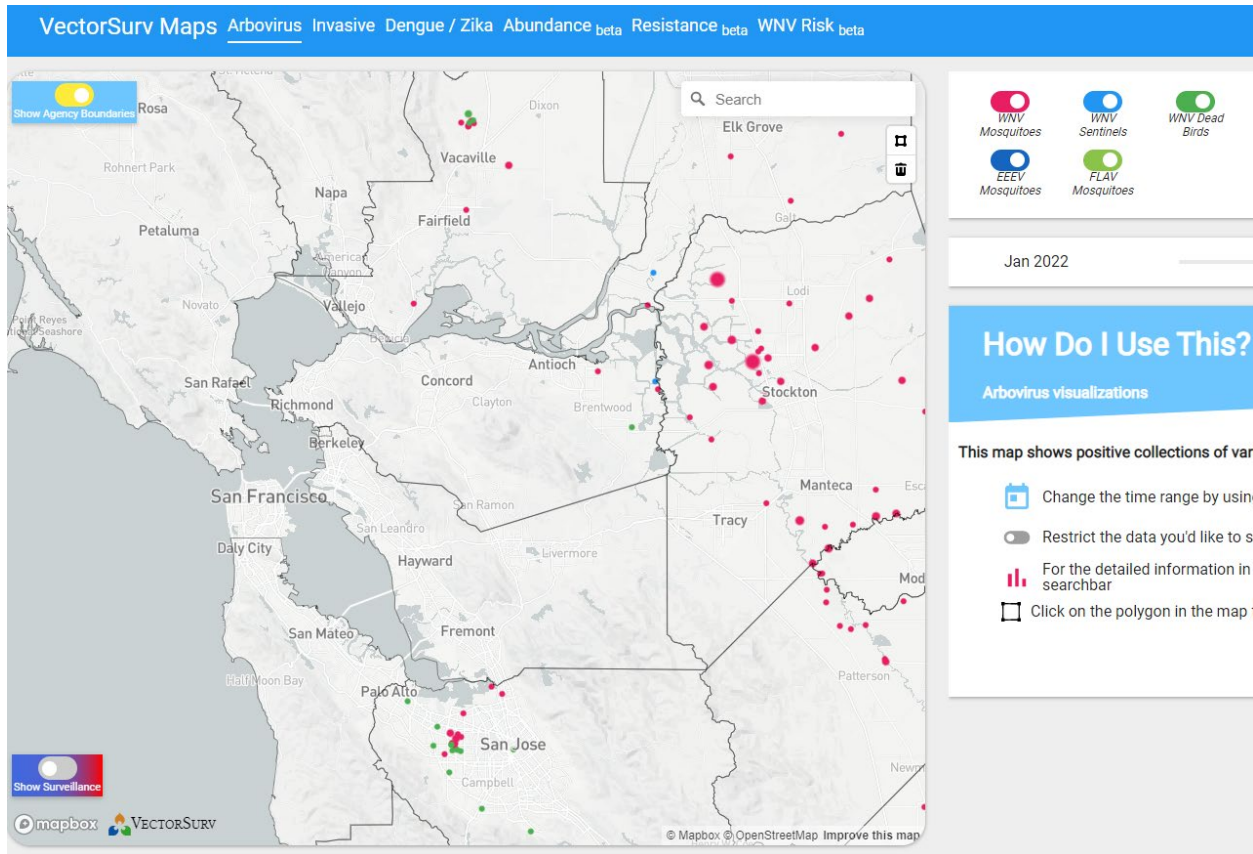
Other projects: Lab staff has collected ticks for CDPH, University of California and University of Nevada-Reno projects on *Rickettsia* and has also provided *Culicoides* (biting midges) to a researcher at UC Riverside studying the distribution of species in California. We are also continuing to work with Leading Edge staff on troubleshooting and refining the MapVision database and field software. Our Scientific Programs Manager completed a revision of the identification guide to Mosquitoes of California for the MVCAC, to include larvae and adults of invasive *Aedes* species, which has been made available online to all member agencies. The MVCAC Lab Technologies Committee is currently collecting high-resolution photographs of key characteristics of California mosquito species from vector control districts statewide, for eventual inclusion in a shared MVCAC photographic library and will also be collecting photographs of other pest/vector species.

Weather conditions: Current average overnight low temperatures are above the 55 degree incubation threshold for West Nile virus,

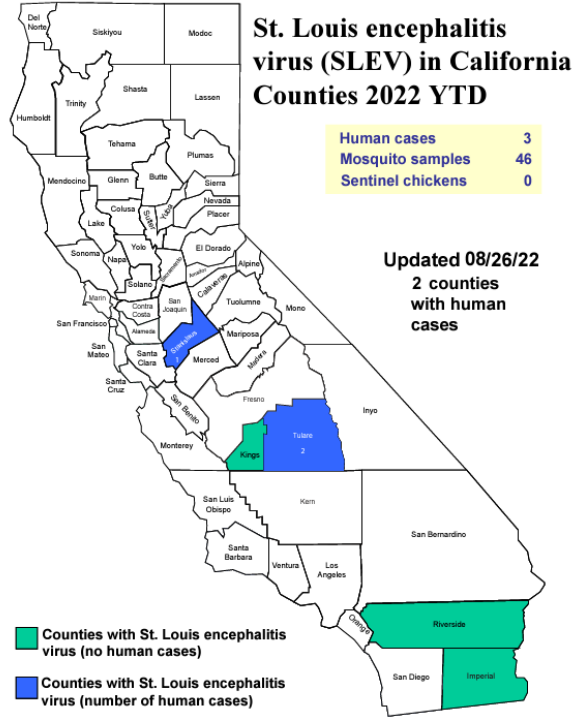
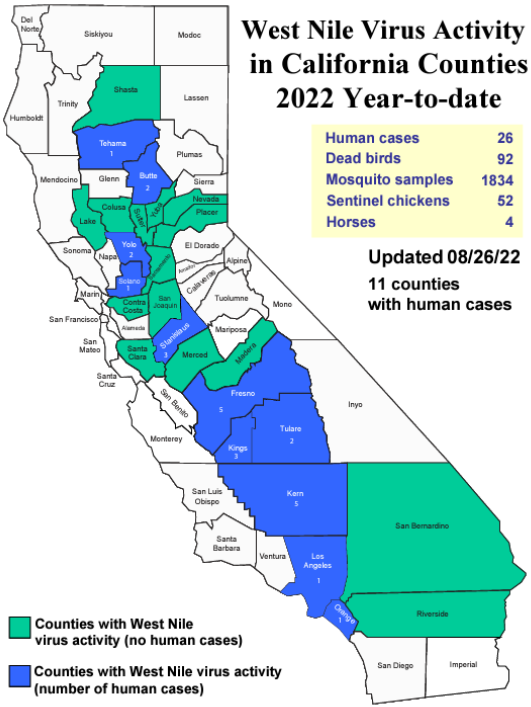
Invasive Aedes: In early August, one of our inspectors collected *Aedes aegypti* (the invasive 'yellow fever mosquito') during a routine backyard inspection in Martinez. Following extensive door-to-door inspections, adults and larvae were recovered from additional locations, all within a ¼ mile radius of the original find. Details of the District's response will be included in the Operations report. Statewide, *Aedes aegypti* continues to expand its range in the Central Valley and southern California.



Regional: Through August 31st, West Nile virus activity has been detected in Contra Costa (1 positive dead bird, 2 mosquito samples, one sentinel chicken), Sacramento, Solano, Santa Clara, Yolo, and San Joaquin Counties, with human cases reported in Yolo and Solano Counties.



Statewide: 26 human cases of WNV have been statewide (see map below). 1,834 WNV positive mosquito samples, 92 positive dead birds and 52 positive sentinel chickens have been reported this year through August 30th. In addition, 46 mosquito samples have tested SLE (Saint Louis Encephalitis) and a human case were reported in Stanislaus and Tulare County. We are currently above the 5-year average in terms of WNV positive mosquito samples but below average in other categories.



August 2022 Operations Report

Prepared on September 1st, 2022, by David Wexler, Terry Davis, and Jeremy Shannon,
Program Supervisors

General:

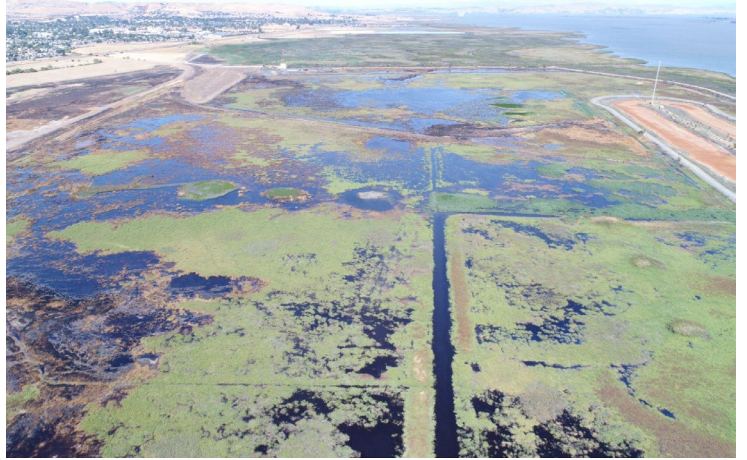
Invasive *Aedes aegypti* mosquitoes were discovered in a Martinez neighborhood in early August. Door-to-door inspections were implemented, paired with trapping to assess the extent of their spread. Approximately 1,000 notices were mailed to residents in the neighborhood to prepare them for our inspections. Door-to-door inspections continued weekly, with additional inspections conducted on Saturdays beginning August 13th. The pictures below show employees helping prepare the notices and some of the sources where the invasive mosquitoes were found.



Flooding for the Pittsburg Marsh fire was completed in July. On-the-ground inspections and treatments were conducted beginning August 23rd and will continue as needed.



Pittsburg Marsh Center facing East



Pittsburg Marsh facing West

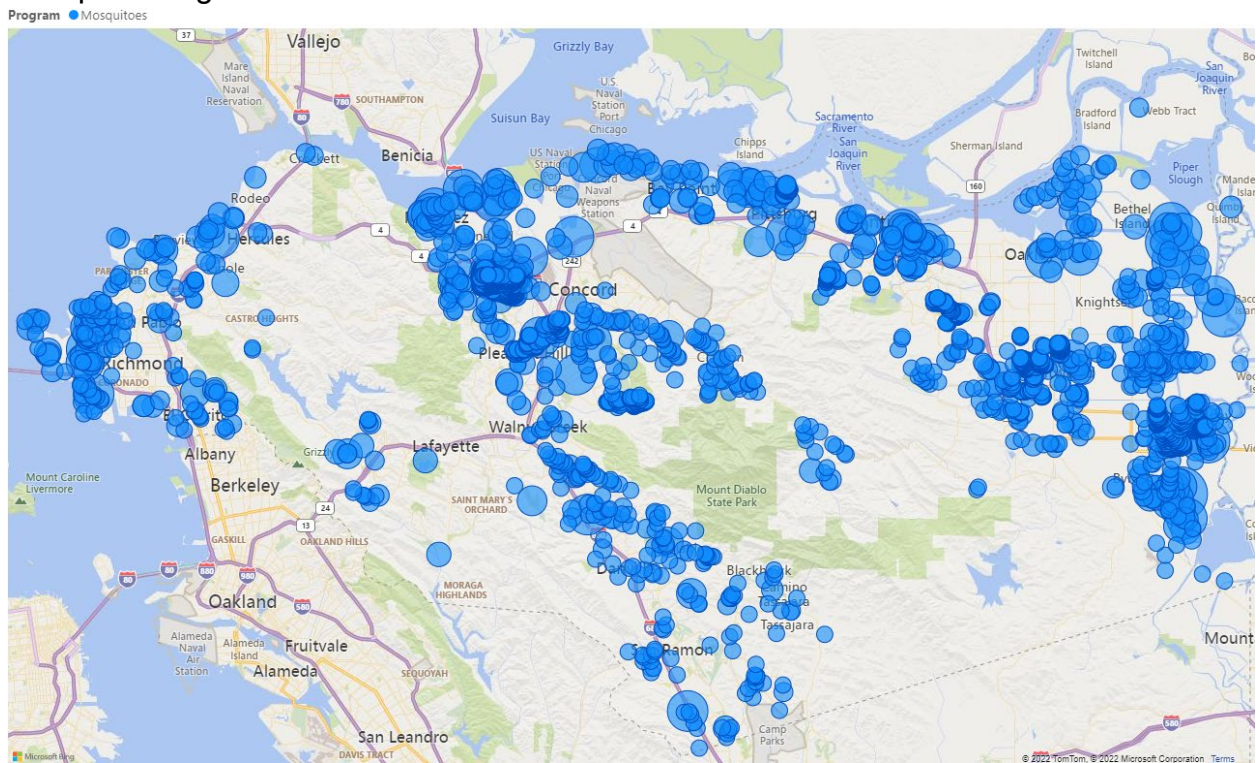
We had large *Aedes dorsalis* fly-offs that affected the waterfront in Martinez. Adult Mosquito Control (AMC) events were conducted on the mornings of August 4th and 25th to reduce adults in the area.



New employees are fully active in the field performing yellowjacket, rodent, and mosquito service requests along with inspections and treatments of known mosquito sources. Supervisors continue to regularly review the dangers of heat illness with operations staff prior to beginning fieldwork when necessary.

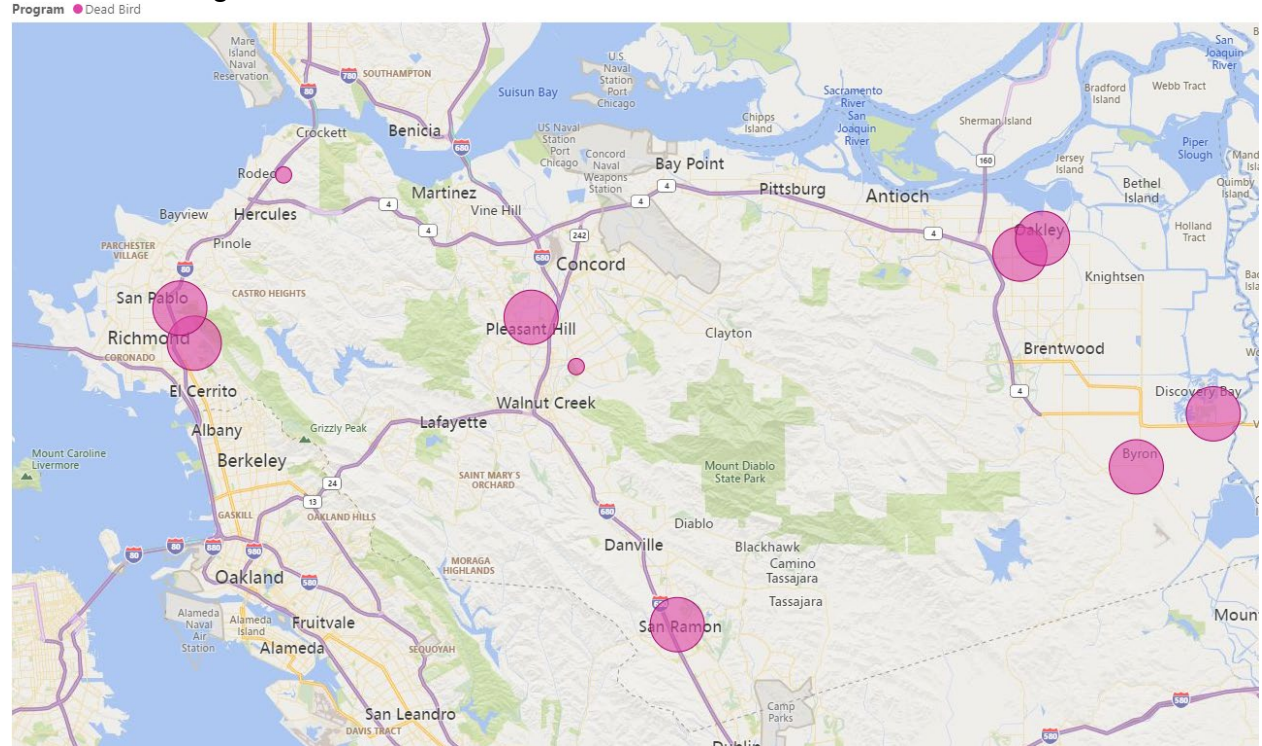
Mosquitoes: In August 2022 there were a total of **2,187** mosquito service requests and 35 requests for mosquitofish, compared to August 2021, when we received 54 service requests for mosquitoes and 25 for mosquitofish. Just under 2,000 of these service requests in August 2022 were created for our invasive *Aedes* response. In addition to service requests, technicians and inspectors recorded 2,010 inspection activities, 246 larval surveillance actions, and collected 262 adult trap samples. Field staff recorded 1,035 site treatments during this time to address mosquito production.

Mosquito Program Actions 8/1/22-8/31/22



Dead Birds: In August 2022 we had 12 dead bird service requests, while we received 4 in 2021. So far, one bird collected 5/4/22 in Brentwood (American crow) has tested positive for West Nile virus.

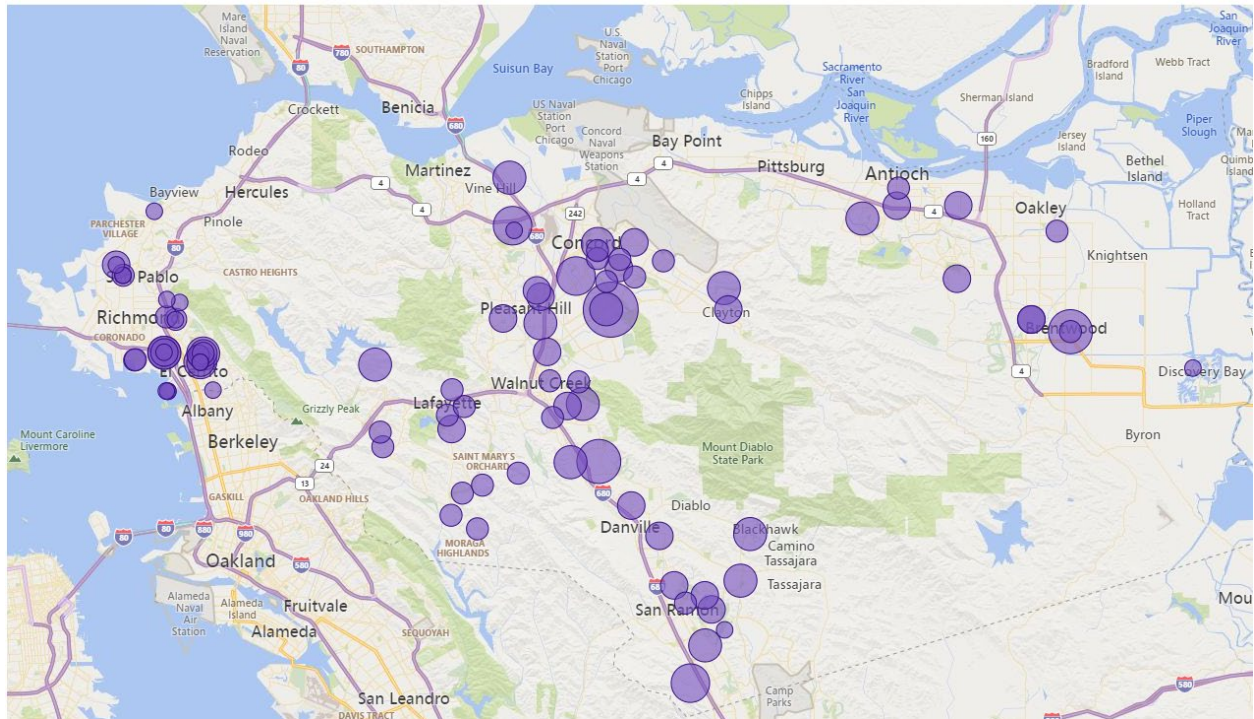
Dead Bird Program Actions 8/1/22-8/31/22



Rodents: In August 2022 we received 79 requests for service for rats and mice, a slight increase compared to the 73 we received in August 2021. Rodent inspection training continues in the field with individual inspectors as needed. In addition to service requests, technicians and inspectors recorded 48 inspection activities and continue to evaluate sites within their geographic boundaries for future baiting activities.

Rodent Program Actions 8/1/22-8/31/22

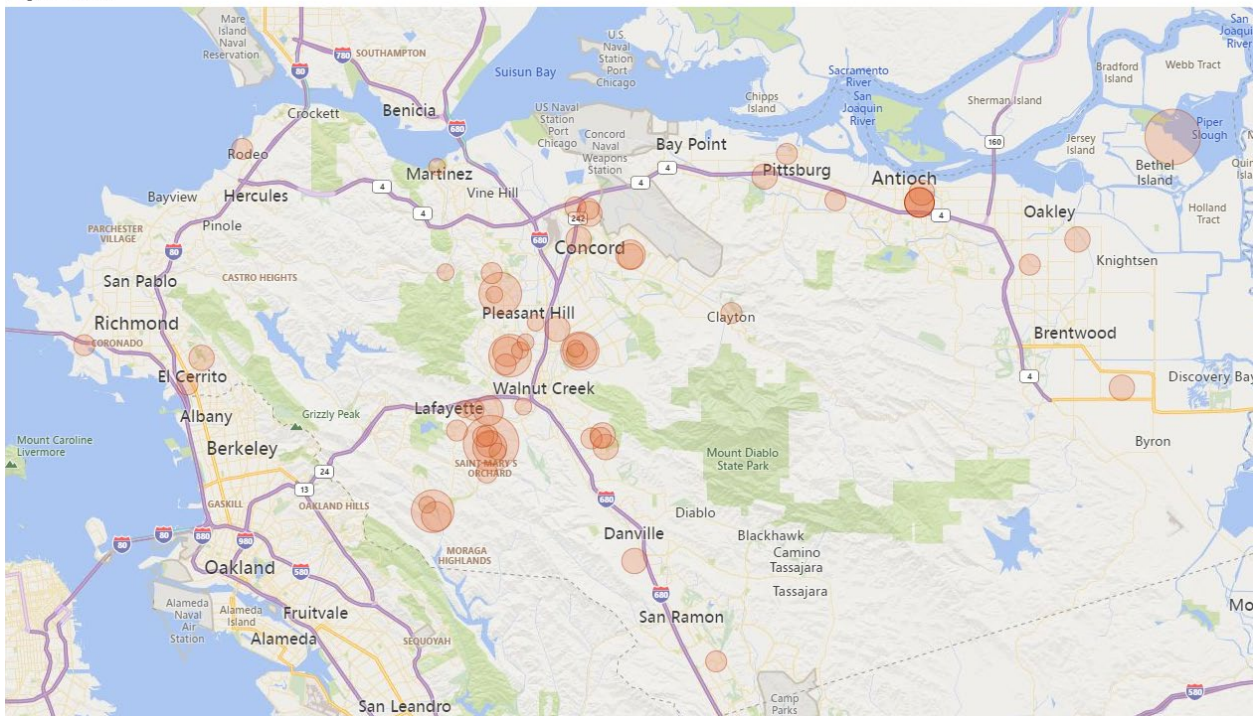
Program ● Rats and Mice



Skunks: The District received 40 service requests for skunks in August 2022, a drop from the 46 we received in August 2021. Twenty-six inspection activities were recorded and 15 skunks were picked up in August 2022, whereas 46 inspections and 14 skunk pickups were recorded in August 2021.

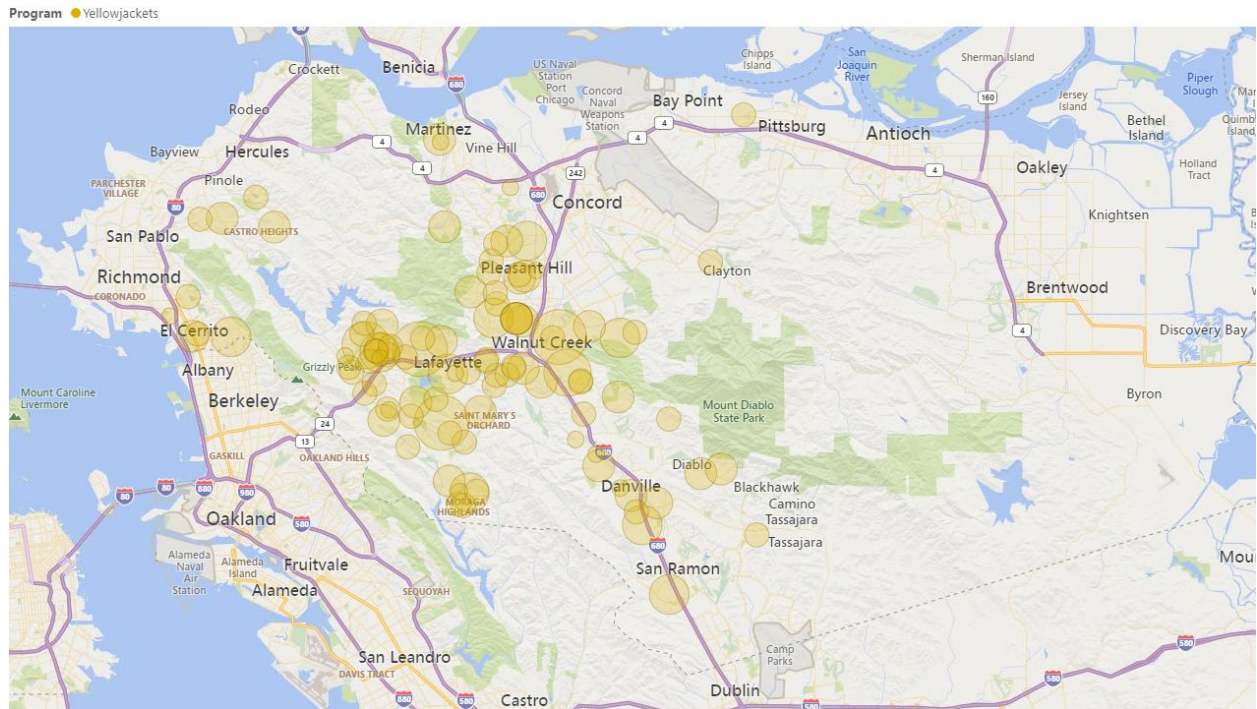
Skunk Program Actions 8/1/22-8/31/22

Program ● Skunk



Yellowjackets: We received 118 requests in August 2022 (98 warranted treatment), a significant drop from the 256 requests received in August 2021, with 177 treatments at that time.

Yellowjacket Actions 8/1/22-8/31/22



Abatement updates:

- The Rago property has continued to notify our District and has been in compliance by not producing mosquitos (to date).
- Western Farms: Invoicing for services rendered are to be generated and sent out.

August 2022 Public Affairs Report to the Board of Trustees

Prepared August 31st, 2022 by Nola Woods, Public Affairs Director

Presentations & Events

- In August 2022, Public Affairs Department staff participated in the following events and provided the following presentations:
 - Provided an informational table at the Pittsburg National Night Out event August 2.
 - Provided a presentation to the San Ramon Rotary Club August 24.



Andrew Pierce provides an information table at the Pittsburg National Night Out.

Advertising

The Public Affairs Department's 2022 Advertising campaign focuses on the District's services in print, digital and vehicle advertising. Specific, service-related advertising appears in digital advertising while larger advertising options feature one ad with multiple vectors to represent all of the District's services.



The District's 2022 Advertising Campaign on Digital products, such as websites.

Social Media

The District uses a combination of Twitter, Nextdoor, and Facebook to conduct District outreach on social media.

Twitter Activity — Account @CCMosquito

Yearly Comparisons

August 2022 Twitter Activity

1417 Followers
5 Tweets
4745 Impressions
20 Media Engagements
19 Retweets

August 2021 Twitter Activity

1388 Followers
12 Tweets
3413 Impressions
21 Media Engagements
4 Retweets

35 Likes
 0 Replies
 61 Link Clicks
 27 Detail Expands
 14 Profile Clicks
 0 Profile Visits
 0 Mentions
 1 Follows

15 Likes
 2 Replies
 9 Link Clicks
 21 Detail Expands
 4 Profile Clicks
 0 Profile Visits
 0 Mentions
 0 Follows

Most Popular @ccmosquito tweet August 5, 2022

2817 Impressions
 26 Likes
 27 Link Clicks
 15 Detail Expands
 12 Profile Clicks
 10 Retweets
 4 Media engagements



Nextdoor Activity

In July 2022, the Public Affairs Department staff was finally granted a long-awaited Public Agency account which now allows Public Affairs staff to post important District messaging countywide or to specific neighborhoods as needed. And along with the change has provided us with different analytics.

Overall, as of August 20, there are:

- 505,125 members
- 284,226 claimed household
- 997 neighborhoods

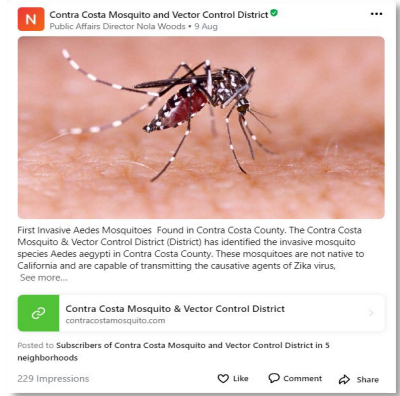
The District's Nextdoor activity August 2022

- 4 Posts
- 71 Reactions
- 23 Comments
- 30,756 Impressions



Most Popular Contra Costa Mosquito and Vector Control District Nextdoor Post August 17, 2022

- 63 Reactions
- 23 Comments
- 30,256 Impressions



Facebook Activity — Account @CCMosquito

August 2022 Facebook Activity

- 12 Followers
- 12 Engagements
- 2 Post
- 141 People Reached
- 1 Like

Most Popular @ccmosquito Facebook Post August, 2022

- 8 Engagements
- 1 Post
- 108 People Reached



Publications

- **Adult Mosquito Control Notification**
 - Public Affairs staff distributed an AMC Notification on August 3, 2022 to let the public know of a planned AMC operation at the Martinez Waterfront (north of Highway 4.)
 - 2031 Subscribers to the AMC Notification
 - 46% opened the Notification
 - 2% clicked on links within the Notification
- Public Affairs staff distributed an AMC Notification on August 25, 2022 to let the public know of a planned AMC operation at the Martinez Waterfront (north of Highway 4.)
 - 2046 Subscribers to the AMC Notification (gained 15 new subscribers to AMC Notifications)
 - 47% opened the Notification
 - 2% clicked on links within the Notification



- **News Releases**

- Public Affairs staff distributed a News Release on August 5, 2022 to inform the public of the discovery of the first invasive *Aedes aegypti* in Contra Costa County
 - 1257 Subscribers to the News Releases
 - 46% opened the Release
 - 2% clicked on the links within the Release
- Public Affairs staff distributed a News Release on August 12 to report more mosquitoes had tested positive for WNV in Contra Costa County this year.
 - 1260 Subscribers (gained 3 new subscribers to News Releases)
 - 43% opened the Release
 - 1% clicked on the links within the Release



- **Mosquito Bytes Newsletter**

- Invasive Species of Mosquitoes in Contra Costa County — What does Invasive Species Mean and How Do We Get Rid of Them?
 - A Q&A Style newsletter, the messages included:
 - What's the Contra Costa Mosquito & Vector Control District doing about these invasive species of mosquitoes?
 - What does the term, "invasive mosquito species " mean?
 - What is the risk of having invasive mosquito species in Contra Costa County?
 - How did these invasive mosquitoes get into Contra Costa County?
 - What can Contra Costa County residents do to help us get rid of these invasive mosquito species?
 - 1407 Subscribers (gained 8 new subscribers to the Mosquito Bytes Newsletter since July)
 - 47% opened the Release
 - 2% clicked on the links within the Release



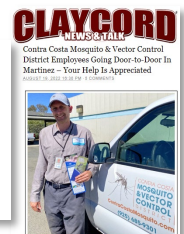
Both News Releases garnered news coverage. In fact, the news coverage from the mosquitoes that tested positive for West Nile virus, prompted the resident to contact the District for what turned out to be the first location of invasive *Aedes aegypti* in Contra Costa County. Among the

coverage included MSN which has a 57 million reach on Desktops and 137 M Reach on Mobile devices. Andrew Pierce, Public Information Officer, was also interviewed by KRON4 on August 18th following the News Release regarding the invasive mosquito species found in Martinez.



Andrew Pierce is interviewed by KRON4 regarding the discovery of invasive mosquito species in Martinez.

Examples of the coverage the District received in August 2022:



- **Total Constant Contact Subscribers**
 - Constant Contact is how the District distributes Mosquito Bytes newsletters, Employee Newsletters, Adult Mosquito Control Notifications, and News Releases.
 - August 2022
 - 2866 Subscribers
 - August 2021
 - 2829 Subscribers

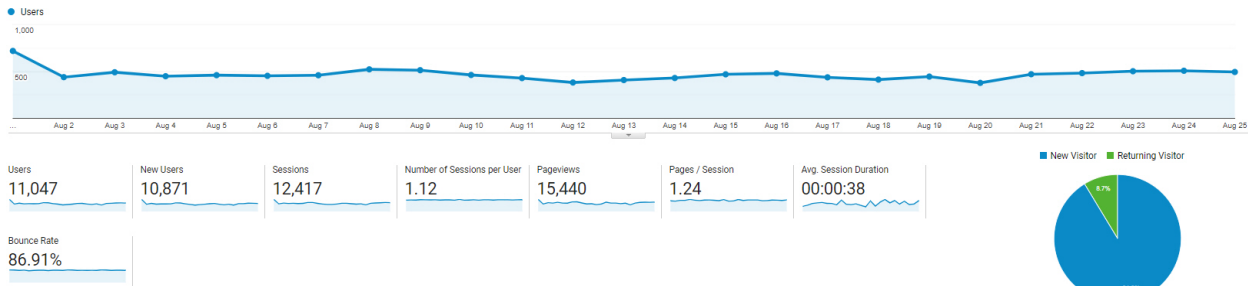
Website:

Terms - Website Statistics

- **Users:** Person visiting the website
- **New Users:** New person who, according the website data, has never visited the website before
- **Sessions:** A group of user interactions with the website that take place within a given time frame.
- **Number of Sessions per User:** The total number of sessions divided by the total number of users.
- **Pageviews:** An instance of a page being loaded (or reloaded) in a browser. Pageviews is a metric defined as the total number of pages viewed.
- **Pages/Sessions:** Average of individual pages visited and individual sessions per user.
- **Avg. Session Duration:** Average length of each session
- **Bounce Rate:** Single-page sessions divided by all sessions, or the percentage of all sessions on the website in which users viewed only a single page.

Website Statistics

● **Overview of website visitors (August 1-25, 2022)**



● **Overview of website visitors (August 1-25, 2021)**



- **Top 10 web pages viewed (August 1-25, 2022)**

<input type="checkbox"/>	Page ?	Pageviews ?	Unique Pageviews ?	Avg. Time on Page ?
		15,440 % of Total: 100.00% (15,440)	13,922 % of Total: 100.00% (13,922)	00:02:38 Avg for View: 00:02:38 (0.00%)
<input type="checkbox"/>	1. /rodents_virus_risk.htm	6,155 (39.86%)	5,795 (41.62%)	00:05:56
<input type="checkbox"/>	2. /index.html	2,441 (15.81%)	1,881 (13.51%)	00:01:36
<input type="checkbox"/>	3. /mo2022.htm	1,280 (8.29%)	1,236 (8.88%)	00:00:31
<input type="checkbox"/>	4. /asian_tiger_mosquito.htm	934 (6.05%)	877 (6.30%)	00:09:34
<input type="checkbox"/>	5. /mites.htm	507 (3.28%)	474 (3.40%)	00:08:27
<input type="checkbox"/>	6. /service_request.htm	412 (2.67%)	343 (2.46%)	00:04:10
<input type="checkbox"/>	7. /surefire_ways_article.htm	410 (2.66%)	394 (2.83%)	00:02:55
<input type="checkbox"/>	8. /invasive_mosquito_species.htm	223 (1.44%)	204 (1.47%)	00:02:38
<input type="checkbox"/>	9. /adulthood_current_activity.htm	209 (1.35%)	177 (1.27%)	00:02:11
<input type="checkbox"/>	10. /rt2022.htm	158 (1.02%)	139 (1.00%)	00:00:10

- **Top 10 web pages viewed (August 1-25, 2021)**

<input type="checkbox"/>	Page ?	Pageviews ?	Unique Pageviews ?	Avg. Time on Page ?
		12,096 % of Total: 100.00% (12,096)	10,724 % of Total: 100.00% (10,724)	00:02:15 Avg for View: 00:02:15 (0.00%)
<input type="checkbox"/>	1. /rodents_virus_risk.htm	4,675 (38.65%)	4,402 (41.05%)	00:05:34
<input type="checkbox"/>	2. /index.html	1,981 (16.38%)	1,432 (13.35%)	00:01:26
<input type="checkbox"/>	3. /mosquitoes_iq_2021.htm	956 (7.90%)	911 (8.49%)	00:01:32
<input type="checkbox"/>	4. /asian_tiger_mosquito.htm	953 (7.88%)	899 (8.38%)	00:06:13
<input type="checkbox"/>	5. /service_request.htm	531 (4.39%)	407 (3.80%)	00:03:13
<input type="checkbox"/>	6. /mites.htm	329 (2.72%)	318 (2.97%)	00:02:28
<input type="checkbox"/>	7. /surefire_ways_article.htm	272 (2.25%)	263 (2.45%)	00:03:36
<input type="checkbox"/>	8. /yellowjackets.htm	205 (1.69%)	177 (1.65%)	00:01:35
<input type="checkbox"/>	9. /adulthood_current_activity.htm	202 (1.67%)	190 (1.77%)	00:01:00
<input type="checkbox"/>	10. /contact.htm	136 (1.12%)	112 (1.04%)	00:01:25

- **Website device preference (August 1-25, 2022)**

Device Category ?	Acquisition			Behavior
	Users ? ↓	New Users ?	Sessions ?	Bounce Rate ?
	11,047 % of Total: 100.00% (11,047)	10,871 % of Total: 100.00% (10,871)	12,417 % of Total: 100.00% (12,417)	86.91% Avg for View: 86.91% (0.00%)
<input type="checkbox"/> 1. mobile	7,619 (69.11%)	7,528 (69.25%)	8,635 (69.54%)	89.53%
<input type="checkbox"/> 2. desktop	3,030 (27.49%)	2,969 (27.31%)	3,390 (27.30%)	81.00%
<input type="checkbox"/> 3. tablet	375 (3.40%)	374 (3.44%)	392 (3.16%)	80.36%

- **Website device preference (August 1-25, 2021)**

Device Category ?	Acquisition			Behavior
	Users ? ↓	New Users ?	Sessions ?	Bounce Rate ?
	8,234 % of Total: 100.00% (8,234)	8,095 % of Total: 100.02% (8,093)	9,448 % of Total: 100.00% (9,448)	86.86% Avg for View: 86.86% (0.00%)
<input type="checkbox"/> 1. mobile	5,712 (69.38%)	5,647 (69.76%)	6,609 (69.95%)	90.38%
<input type="checkbox"/> 2. desktop	2,278 (27.67%)	2,209 (27.29%)	2,573 (27.23%)	77.92%
<input type="checkbox"/> 3. tablet	243 (2.95%)	239 (2.95%)	266 (2.82%)	86.09%

Customer Service Program

- **Physical survey cards**
 - Up to 30 are sent out each week, year-round to county residents at random
 - The postage-paid cards are sent two weeks after the initial service request
- **“Contact Us” form via the District website**
 - Residents can provide questions, comments, and concerns at any time via [the District website](#).
 - Messages are received in real time.
 - The Public Affairs staff review all incoming online comments from residents and respond as deemed appropriate.
- **Examples of August, 2022 Online “Contact Us” submitted comments**
 - Inquiry re: Day-biting mosquitoes.
 - Complaint re: Technicians going door-to-door (invasive species inspections)
 - Inquiry re: Can cats contract yellow fever, dengue, zika?

- Inquiry re: Raccoons
- Inquiry re: No-spray list

All submitted inquiries were answered accordingly.

- **Examples of August, 2022 Survey Card Responses:**

“I dropped off two ticks for ID and got a call back within two hours. That exceeded my expectations! Kudos!”

“Heidi was helpful, thorough and knowledgeable.”

“Great service was provided.”