



**CCMAD FINANCING CORPORATION MEETING**  
**\*\*MONDAY, JANUARY 10, 2022\*\***  
**Commencing after the Regular 7:00 P.M. Board Meeting**  
**of the Contra Costa Mosquito & Vector Control District**

To be held via teleconference – see below

**THIS MEETING WILL BE HELD VIA TELECONFERENCE/ZOOM**

To join the meeting please follow the instruction below:

Access via the following link:

<https://us06web.zoom.us/j/94095162206?pwd=amp0UXhCSEt3a0Qxc2ludWJnVmVmZz09>

Audio only: If you do not have internet access, you may join by phone by using the following information, Dial by your location:

- +1 346 248 7799 US (Houston)
- +1 720 707 2699 US (Denver)
- +1 253 215 8782 US (Tacoma)
- +1 312 626 6799 US (Chicago)
- +1 646 558 8656 US (New York)
- +1 301 715 8592 US (Washington DC)

Meeting ID: 940 9516 2206

Passcode: 866980

Find your local number: <https://us06web.zoom.us/u/kb9DRS36p>

All portions of this meeting will be conducted by teleconferencing pursuant to Agenda Item #2 (if approved), in accordance with Government Code Section 54953(e).

Members of the public may participate in the meeting via Zoom or may listen to the meeting telephonically. No physical location will be available from which members may observe the meeting and offer public comment. Public comments may be submitted in advance of the meeting by emailing Paula Macedo at [pmacedo@contracostamosquito.com](mailto:pmacedo@contracostamosquito.com). Alternatively, members of the public may offer spoken comments when public comment is requested, either at the beginning of the meeting as to non-agenda items, or regarding and agenda item at the time the item is considered. Comments shall be limited to three minutes per person, unless different time limits are set by the Chairperson.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Paula Macedo, General Manager, as early as possible, and at least 48 hours before the meeting at (925) 457-8464 or [pmacedo@contracostamosquito.com](mailto:pmacedo@contracostamosquito.com).

*Protecting Public Health Since 1927*

**BOARD OF TRUSTEES**

President PEGGIE HOWELL Clayton • Vice President PETER PAY San Ramon • Secretary DANIEL PELLEGRINI Martinez  
Antioch Vacant • Brentwood JON ELAM • Concord PERRY CARLSTON • Contra Costa County JIM PINCKNEY, CHRIS COWEN & DARRYL YOUNG  
Danville RANDALL DIAMOND • El Cerrito THOMAS MINTER • Hercules Vacant • Lafayette JAMES FITZSIMMONS • Moraga JAMES FRANKENFIELD • Oakley MICHAEL KRIEG  
Orinda KEVIN MARKER • Pinole WARREN CLAYTON • Pittsburg RICHARD AINSLEY, PhD • Pleasant Hill JENNIFER HOGAN • Richmond Vacant • San Pablo Vacant • Walnut Creek JAMES MURRAY

## AGENDA

**1. CALL TO ORDER**

Roll Call  
Pledge of Allegiance

**2.\* AGENDA MANAGEMENT**

**3. PUBLIC INPUT ON NON-AGENDA ITEMS**

This time is reserved for members of the public to address the Board relative to matters of the District NOT on the agenda. No action may be taken on non-agenda items unless authorized by law. Public comments may be submitted as specified above and will be limited to three minutes per person.

**4.\* CONSENT CALENDAR**

*Any item may be pulled from the Consent Calendar and separately considered at the request of any Trustee. All items may be acted on by a single motion.*

A. Minutes of the January 11, 2021 CCMAD Financing Corporation Meeting

**5. REPORT ON FINANCING CORPORATION**

**6.\* ELECTION OF OFFICERS**

**7. OLD BUSINESS**

**8. NEW BUSINESS**

**9. ADJOURNMENT**

I hereby certify that the District CCMAD Financing Corporation Agenda was posted 6 days before the noted meeting.

\_\_\_\_\_  
Natalie Martini, Administrative Analyst II

12/30/2021

\_\_\_\_\_  
Date

**CCMAD FINANCING CORPORATION MEETING**  
**JANUARY 10, 2022 MEETING STAFF REPORT**

1. No comment

2.\* **AGENDA MANAGEMENT** – Consider order of items.

3. **PUBLIC INPUT ON NON-AGENDA ITEMS**

4.\* **CONSENT CALENDAR**

*Any item may be pulled from the Consent Calendar and separately considered at the request of any Trustee. All items may be acted on by a single motion.*

A. Minutes of the January 11, 2021 CCMAD Financing Corporation (*Page 4-6*) – Approval of minutes 21-1, CCMAD Financing Corporation held on January 11, 2021.

**Recommendation** – Approval of the Consent Calendar

5. **REPORT ON FINANCING CORPORATION** - The CCMAD Financing Corporation was created in 1992 to facilitate the refinancing of the \$2,805,000 debt on the District facilities at 155 Mason Circle. The financial instruments used to refinance the facilities are called Certificates of Participation (COPs), and were sold to the public in \$5,000 increments by the District’s trustee bank.

The law required the creation of this special, and separate, financing corporation to acquire the District property and lease it back to the District over the life of the loan. The Board of Trustees constitutes the Board of Directors of the Corporation, and the President and Vice President of the Board of Trustees will be the President and Vice President of the Corporation. The General Manager of the District serves as Executive Director, Treasurer, and Secretary of this corporation.

The District paid off the debt August 2005; however, the financing corporation could be useful for future financing needs and has therefore been left open.

6.\* **ELECTION OF OFFICERS** - Those slated for election as the officers of the CCMAD Financing Corporation for 2021: President, Board President; Vice President, Board Vice President and General Manager Paula Macedo as Executive Director, Treasurer, and Secretary.

**Recommendation** – Approve the Election of Officers

7-9. No comment

CCMAD FINANCING CORPORATION  
MINUTES NO. 21-1

A meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, January 11, 2021, via teleconference pursuant to Governor's Executive Orders N-25-20, N-29-20, and N-33-20 and the Contra Costa County Public Health Officer Order No. HO-COVID19-03, and guidance from the CDC to minimize the spread of the coronavirus, and the CCMAD Financing Corporation meeting commenced immediately following the regular Board meeting.

TRUSTEES PRESENT	Peggie Howell, President Peter Pay, Vice President Daniel Pellegrini, Secretary Richard Ainsley Perry Carlston Warren Clayton Chris Cowen Jim Fitzsimmons Jen Hogan Michael Krieg Kevin Marker Thomas Minter Shiva Mishek James Murray Lola Odunlami Jim Pinckney Darryl Young
TRUSTEES ABSENT	Randall Diamond Duy Nguyen
VACANCIES	Brentwood Moraga San Pablo
OTHERS PRESENT	Paula Macedo, General Manager Natalie Martini, Administrative Analyst II Douglas Coty, Legal Counsel

CALL TO ORDER

President Howell called the meeting to order at 8:57 p.m.

ROLL CALL

A roll call indicated that 17 Trustees were present, two were absent, and there are three vacancies.

1. APPROVAL OF THE AGENDA AS POSTED

\*\* Motion was made by Trustee Pellegrini and seconded by Trustee Murray to approve the agenda as posted. *Motion passed unanimously.*

2. PUBLIC INPUT ON NON-AGENDA ITEMS – None

3. CONSENT CALENDAR

A. MINUTES – Minutes for CCMAD Financing Corporation meeting 20-2 held on March 9, 2020.

\*\* Motion was made by Trustee Fitzsimmons and seconded by Trustee Cowen to approve the minutes for the CCMAD Financing Corporation meeting 20-2 held on March 9, 2020. *Motion passed unanimously.*

4. INFORMATIONAL REPORT

A. REPORT ON FINANCING CORPORATION - The CCMAD Financing Corporation was created in 1992 to facilitate the refinancing of the \$2,805,000 debt on the District facilities at 155 Mason Circle. The financial instruments used to refinance the facilities are called Certificates of Participation (COP's), and were sold to the public in \$5,000 increments by the District's trustee bank.

The law required the creation of this special, and separate, financing corporation to acquire the District property and lease it back to the District over the life of the loan. The Board of Trustees constitutes the Board of Directors of the Corporation, and the President and Vice President of the Board of Trustees will be the President and Vice President of the Corporation. The General Manager of the District serves as Executive Director, Treasurer, and Secretary of this corporation.

The District paid off the debt August 2005; however the financing corporation could be useful for future financing needs and will therefore be left open.

5. ACTION ITEMS

A. Election of Officers – Those slated for election as officers of the CCMAD Financing Corporation for 2021: President, Peggie Howell; Vice President, Peter Pay, and General Manager, Paula Macedo as Executive Director, Treasurer and Secretary.

\*\* Motion was made by Trustee Fitzsimmons and seconded by Trustee Cowen to approve the election of officers to serve on the CCMAD Financing Corporation for 2021. *Motion passed unanimously.*

6. NEW BUSINESS – None

7. OLD BUSINESS – None

8. ADJOURNMENT – 9:02 p.m.

I certify the above minutes were approved as read or corrected at a meeting of the Board held on January 10, 2022.

Ayes: \_\_\_\_\_

Noes: \_\_\_\_\_

Abstain: \_\_\_\_\_

Absent: \_\_\_\_\_

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Paula Macedo, 2021 Secretary  
CCMAD Financing Corporation