

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT  
BOARD MEETING  
MINUTES No. 09-5

A regular meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, September 14, 2009, in the District Office at 155 Mason Circle, Concord, California.

TRUSTEES PRESENT      Soheila Bana  
                                 Russ Belleci  
                                 Jeff Bennett  
                                 Nancy Brownfield  
                                 Michael Cory  
                                 Chris Cowen  
                                 Jim Fitzsimmons  
                                 Richard Head  
                                 Richard Mank  
                                 Tim McDonough  
                                 Richard Means  
                                 Angela Micheals  
                                 Daniel Pellegrini  
                                 Jim Pinckney  
                                 Sharyn Rossi  
                                 Kirk Thill  
                                 Diane Wolcott

TRUSTEES ABSENT      Richard Ainsley  
                                 Peggie Howell  
                                 Myrto Petreas  
                                 Jose Saavedra  
                                 Brian Smalley

OTHERS PRESENT      Craig Downs, General Manager  
                                 Ray Waletzko, Administrative & Finance Manager  
                                 Steve Schutz, Scientific Programs Manager  
                                 Allison Lewis, Administrative Secretary

1.      President Wolcott called the meeting to order at 7:00 p.m.
2.      A roll call indicated that 17 Trustees were present, five were absent, and there are no vacancies.
3.      The meeting opened with the Pledge of Allegiance.
4.      APPROVAL OF THE AGENDA AS POSTED

\*\*      Motion was made by Trustee Pellegrini and seconded by Trustee Head, to approve the Agenda as posted. *Motion passed unanimously.*

5. PUBLIC INPUT ON NON AGENDA ITEMS - None

6. CONSENT CALENDAR

A. MINUTES - APPROVAL OF MINUTES 09-4, REGULAR BOARD MEETING HELD ON JULY 13, 2009

B. EXPENDITURES - APPROVAL OF EXPENDITURES OF JULY 1, 2009 THROUGH AUGUST 31, 2009, INCLUDING CHECKS NO. 17230 THROUGH NO. 17413, IN THE AMOUNT OF \$1,669,201.48

C. PAYROLL - APPROVAL OF PAYROLL EXPENDITURES OF JULY 1, 2009 THROUGH AUGUST 31, 2009, INCLUDING CHECKS NO. 61361 THROUGH NO. 61545, IN THE AMOUNT OF \$341,466.89

D. INVESTMENT ACTIVITY REPORT FOR JUNE 2009 & JULY 2009

E. APPROVAL OF TRUSTEE TRAVEL - Trustee Belleci is requesting approval for reimbursement of expenses for travel to the Mosquito and Vector Control Association of California's fall meetings in Lake Tahoe, CA, Oct. 29-30, 2009.

F. EXCESS OF DISTRICT VEHICLES - Approval to excess one vehicle: a 2000 CHEVROLET C1500 (#9) 112,000 miles. This vehicle is showing signs of age and in need of above average repairs, if kept in service.

\*\* Motion was made by Trustee Pellegrini and seconded by Trustee Brownfield to approve the Consent Calendar. *Motion passed unanimously.*

7. ACTION ITEMS

A. Annual Report of 2008/2009 Investment Portfolio Performance (Appendix I) - Administrative & Finance Manager Waletzko reported that the District investments remain exclusively in the Local Agency Investment Fund (LAIF). The average rate of return on these funds for FY 2008/2009 was 2.22%; a decrease from the previous year return of 4.33%. The District earned \$145,234 in interest for the fiscal year. As interest rates have dropped recently, the District anticipates that earnings will decrease next year.

\*\* Motion was made by Trustee Head and seconded by Trustee Cowen to accept the 2008/2009 Investment Portfolio Performance Report. *Motion passed unanimously.*

B. Mosquito Producing Bank Owned Homes (Appendix II) - General Manager Downs discussed the proposed Resolution 09-2, authorization for the General Manager to initiate small claims court actions to recover civil fines imposed and/or treatment costs charged by the district on vacant foreclosed residential properties. This proposed resolution is in conjunction with the board adopted resolution 08-2, which implemented Civil Code Section 2929.3 (SB 1137).

\*\* Motion was made by Trustee Pinckney and seconded by Trustee Pellegrini, to adopt Resolution 09-2, authorization for the General Manager to initiate small claims court

actions to recover civil fines and treatment costs charged by the district. *Motion passed unanimously.*

8. INFORMATIONAL REPORTS

- A. Audit Committee Report - Trustee Pinckney reported that the committee met on August 26<sup>th</sup>, at the offices of the district auditors, Maze & Associates. Vikki Rodriguez of Maze & Associates, discussed the scope & timing of the audit as well as the steps that would be followed for auditing the districts financial statements for fiscal year 08/09. The auditors will be at the district the week of September 14th-18th, to work with district staff.
- B. West Nile Virus Update - Scientific Programs Manager, Steve Schutz, reported that West Nile Virus activity is down both locally and statewide compared to last year. Possibly due to below average summer temperatures in June and July. As in the past two years, virus activity is highest in East County. Due to a statewide 50% decrease in dead bird reports, the DYCAST risk model has not been particularly useful for predicting human disease risk this year. However, we are still able to use dead bird reports to direct mosquito trapping and other surveillance efforts.
- C. New Mosquito Control Products Report - Scientific Programs Manager, Steve Schutz, reported that a field trial of Natular, a new organic-certified larvicide, was conducted in stormwater catch basins in Discovery Bay recently. Results of this first trial were unsatisfactory; additional trials are being planned.
- D. NPDES Permit Update - General Manager Downs reported that MVCAC, UC & California Department of Public Health had been working with the State Water Resource Control Board to develop NPDES Permits for California. MVCAC has sent out solicitation for bids to environmental firms to assist in negotiations, review permit requirements and provide research assistance to develop the monitoring plan that satisfies NPDES requirements. The board will be kept apprised of any major developments.
- E. Proposition 1A Securitization Program (Appendix III) - General Manager Downs reported on the Proposition 1A Securitization Program, which authorizes California Communities to securitize property tax revenue owed to local agencies as a result of the suspension of Proposition 1A. The options are to sell state repayment obligations to California Communities or wait until June 2013 for the state to repay the money borrowed. It was the consensus of the board to not participate in the Securitization Program.

9. BOARD AND STAFF ANNOUNCEMENTS

- A. Board - Trustee Rossi commended General Manager Downs on a presentation he gave at the California Special Districts Contra Costa Chapter meeting.
- B. Staff - None

10. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:20 p.m.

I certify the above minutes were approved as read or corrected at a meeting of the Board of Trustees held on November 9, 2009.

Ayes: 17  
Noes: \_\_\_\_\_  
Abstain: \_\_\_\_\_  
Absent: 5

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H. Richard Mank  
Secretary, Board of Trustees