

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT
BOARD MEETING
MINUTES NO. 13-5

A regular meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on September 9, 2013, in the District Office at 155 Mason Circle, Concord, California.

TRUSTEES PRESENT Richard Ainsley
 Soheila Bana
 Jeff Bennett
 Perry Carlston
 Chris Cowen
 Randall Diamond
 Jim Fitzsimmons
 Michael Krieg
 Richard Mank
 Richard Means
 Daniel Pellegrini
 James Pinckney
 Sharyn Rossi
 Rolando Villareal
 Darryl Young

TRUSTEES ABSENT Warren Clayton
 Peggie Howell
 Morris Jones
 Myrto Petreas
 Jose Saavedra
 Diane Wolcott

OTHERS PRESENT Craig Downs, General Manager
 Mark Cornelius, Legal Counsel
 Steve Schutz, Scientific Programs Manager
 Ray Waletzko, Assistant Manager
 Deborah Bass, Public Affairs Manager
 Allison Nelson, Administrative Secretary

1. President Bennett called the meeting to order at 7:00 p.m.
2. A roll call indicated that 15 Trustees were present, six were absent, and there was one vacancy.
3. The meeting opened with the Pledge of Allegiance.
4. APPROVAL OF AGENDA AS POSTED (OR AMENDED)

** A motion was made by Trustee Pellegrini and seconded by Trustee Fitzsimmons to approve the agenda as posted. *Motion passed unanimously.*

President Bennett introduced Darryl Young, new County at Large Trustee.

5. PUBLIC INPUT ON NON AGENDA ITEMS - None

6. CONSENT CALENDAR

- A. MINUTES - APPROVAL OF MINUTES 13-4, REGULAR BOARD MEETING HELD ON JULY 8, 2013
- B. EXPENDITURES - APPROVAL OF EXPENDITURES OF JULY 1, 2013 THROUGH AUGUST 31, 2013, INCLUDING CHECKS NO. 21302 THROUGH NO. 21468, IN THE AMOUNT OF \$2,085,451.13
- C. PAYROLL - APPROVAL OF PAYROLL EXPENDITURES OF JULY 1, 2013 THROUGH AUGUST 31, 2013, INCLUDING CHECKS NO. 64935 THROUGH NO. 65047, IN THE AMOUNT OF \$298,281.32
- D. INVESTMENT ACTIVITY REPORT FOR JUNE 2013 & JULY 2013
- E. FINANCIAL REPORT
- F. EXCESS DISTRICT VEHICLE

** A motion was made by Trustee Pellegrini and seconded by Trustee Bana to approve the consent calendar. *Motion passed unanimously.*

7. ACTION ITEMS

- A. Annual Report for 2012/2013 Investment Portfolio Performance - Assistant Manager Ray Waletzko reported on the 2012/2013 Investment Portfolio Performance. The District uses the Local Agency Investment Fund (LAIF); which is part of the California State Treasury. The District earned \$17,000 in interest on the portfolio during fiscal year 2012/2013, which was a \$5,000 decline from the previous year. The average rate of return for the year was .31%, a decrease from the previous year of .38%. As recently as five years ago the average interest rate of return on our portfolio was 5.24%, and the District earned over \$200,000 in interest.

Other agencies surveyed had similar low rates of return in the past year. It was noted that the rate on one year treasury bills was currently at .12%. It was further noted that interest rates worldwide continue to be at record lows and the District should not expect to see a substantial increase in interest earnings any time soon.

** A motion was made by Trustee Pellegrini and seconded by Trustee Bana to approve the Annual Report of 2012/2013 Investment Portfolio Performance. *Motion passed unanimously.*

- B. Personnel Committee Report - Trustee Cowen reported that the Committee met on August 27, 2013 and the health benefit plans were discussed. The District pays for the lowest cost HMO plan available to District employees, Anthem Blue Cross Select is the lowest cost plan for 2014. The detailed evidence of coverage documents are available for the Kaiser plan and Blue Shield plans but are not available for the Anthem Blue Cross plans. Based on the current information available, Anthem Blue Cross is only available in Contra Costa County.

Employees who reside outside of Contra Costa County and use their home address with CalPers are not eligible to participate in the Anthem Blue Cross plan. It is the request of management that the Board specify whether the lowest cost HMO applies to where the employee lives or where the employee works. After an extensive discussion, it was decided that the Board does not have enough information to make a decision. It was the consensus that the Personnel Committee should meet and make the final decision on health benefits.

** A motion was made by Trustee Fitzsimmons and seconded by Trustee Mank to amend the agenda to be able to vote on the issue and add the information General Manager Downs provided, to the original personnel report. *Motion passed.*

** A motion was made by Trustee Fitzsimmons and seconded by Trustee Bana to delegate the Personnel Committee to make the final decision on health benefits. *Motion passed.*

9. INFORMATION ITEMS

A. Audit Committee Report - Trustee Pinckney reported that the Committee met September 5, 2013. Field auditors from Maze & Associates will be at the District the week of September 16, 2013, to perform the annual audit. The Committee will reconvene after the draft audit report is received and make a recommendation to the full Board at the November meeting.

B. West Nile Virus Update - Scientific Programs Manager, Steve Schutz, reported on current West Nile Virus activity. To date countywide there have been 62 positive birds, 12 positive mosquito samples, 5 positive chickens, and 2 positive human cases; that were not locally acquired. The current increased mosquito activity in East County is believed to be associated by the "spill over" of activity from the nearby Central Valley. The Yellow Fever mosquito has been found in Fresno, Madera, and recently San Mateo County. The District will be conducting our own surveillance in the form of Ova traps. The mosquitoes will lay their eggs in the traps, the mosquitoes will be hatched, and the species identified.

C. CEQA PEIR Update - General Manager Downs reported that the CEQA Programmatic Environmental Impact Report (PEIR) template is still being tailored to meet the District's needs. Due to the busy West Nile season, not all Districts have had time to complete their documents. It is the hope that the 9 coastal region MVCD's will be able to submit each of their drafts for a 45 day public comment period around the same time, likely the beginning of next year.

10. BOARD AND STAFF ANNOUNCEMENTS

A. Board - None

B. Staff - None

11. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:06 p.m.

** A motion was made by Trustee Pellegrini and seconded by Trustee Cowen to adjourn the meeting. *Motion passed unanimously.*

I certify the above minutes were approved as read or corrected at a meeting of the Board held on November 4, 2013.

Ayes: _____

Noes: _____

Absent: _____

Abstain: _____

H. Richard Mank
Secretary, Board of Trustees