



BOARD OF TRUSTEES

****MONDAY, NOVEMBER 5, 2018****

DISTRICT OFFICE

155 Mason Circle

Concord, CA 94520

7:00 PM

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)

5.* PUBLIC INPUT ON NON AGENDA ITEMS

Public Participation: Members of the public may address the Board of Trustees regarding items of interest that are within the subject matter jurisdiction of the Board of Trustees. Generally, the Board will not enter into a dialogue during this period.

Speakers should have a "Speaker Card" completed and presented to the Clerk of the Board prior to the start of the Board meeting. Public input on agenda items will be taken at the beginning of the discussion of those agenda items.

Comments shall be limited to **three minutes per person**, unless different time limits are set by the Chairperson.

6. PRESENTATION
H. Richard Mank, for 25 years of service

7. CONSENT CALENDAR

The following items listed ☼ are enclosed. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- A.☼ MINUTES (Pages 6-11) - APPROVAL OF MINUTES 18-6, REGULAR BOARD MEETING HELD ON SEPTEMBER 10, 2018.

Protecting Public Health Since 1927

BOARD OF TRUSTEES

- B. ☼ EXPENDITURES (Pages 12-23) - APPROVAL OF EXPENDITURES OF SEPTEMBER 1, 2018 THROUGH OCTOBER 15, 2018, INCLUDING CHECKS NO. 27260 THROUGH NO. 27374, IN THE AMOUNT OF \$340,434.32.
- C. PAYROLL - APPROVAL OF PAYROLL EXPENDITURES OF SEPTEMBER 1, 2018 THROUGH OCTOBER 15, 2018, INCLUDING CHECKS NO. 16094 THROUGH NO. 16102 AND DIRECT DEPOSIT NO. D02834 THROUGH NO. D02957 IN THE AMOUNT OF \$267,979.90.
- D. ☼ INVESTMENT ACTIVITY REPORT FOR AUGUST 2018 & SEPTEMBER 2018 (Pages 24-27)
- E. ☼ FINANCIAL REPORT (Pages 28-29)

8. BOARD AND STAFF ANNOUNCEMENTS

- A. Board
- B. General Manager
- C. Staff Report
- D. Legal

9. ACTION ITEMS

<u>Item</u>	<u>Comments</u>	<u>Action Required</u>
A. ☼ <u>Report on District FY 17/18 Financial Audit (Enclosed)</u>	Rodriguez Fitzsimmons	
<u>Recommendation</u> - To accept the District FY 17/18 Financial Audit and Memorandum on Internal Control		**
B. <u>Approval of Trustee Travel</u>	Macedo	**
C. <u>Approval of Boat Purchase for Operations</u>	Macedo	**
<u>Recommendation</u> – To approve purchase of a new boat for operational use, not to exceed \$31,000.		

10. ADJOURNMENT

I hereby certify that the District Board of Trustee Agenda was posted 10 days, before the noted meeting.



10/26/2018

Natalie Martini, Administrative Assistant

Date

The Contra Costa Mosquito & Vector Control District will provide reasonable accommodations for persons with disabilities planning to attend CCMVCD meetings who contact Natalie Martini at least 24 hours before the meeting, at (925) 771-6100.

Documents that are disclosable public records required to be made available under California Government Code Section 54957.5 (b) (1) and (2) are available to the public for inspection at no charge during business hours at our administrative office located at 155 Mason Circle, Concord, California.

October 26, 2018

STAFF REPORT
NOVEMBER 5, 2018 BOARD MEETING AGENDA

1-7. No Comment. See Agenda.

8. BOARD AND STAFF ANNOUNCEMENTS

- A. Board
- B. General Manager
- C. Staff Report

West Nile Virus Update – Scientific Programs Manager Steve Schutz will update the Board on WNV and other activity for the year.

UAS demo – Operations Manager Brad Wright will show the District’s UAS (drone) and give a brief presentation on how it has been utilized by for District’s operations.

- D. Legal

9. ACTION ITEMS

- A. Report on District Annual Financial Audit (Enclosed) - District Audit Committee Chair, Trustee Jim Fitzsimmons, and Ms. Vikki Rodriguez, Partner from the firm of Maze & Associates, will discuss the Fiscal Year 17/18 annual financial audit that is enclosed with this Board packet. The District received an unmodified opinion for this audit; which is the cleanest opinion available.

Audit Highlights

Auditor Opinion

This language is the best possible audit language, a clean audit. The auditor will describe it as an unmodified audit or in the past an unqualified audit.

Current Year Financial Highlights

The District fiscal year 2017/2018 total current assets increased 12% from the prior fiscal year. The majority of the increase is due to market value increases and prudent fiscal management, along with higher than expected revenues. The net position of the fund grew by \$159K to \$6.2MM, reflecting the districts assets exceed liabilities. The districts balance sheet shows an unassigned reserve balance of \$4.7M, which does not include the board approved 6 months of

expenditures per the investment policy, due to GASB 54 excluding operating cash flows from reserve balances.

Long Term Liabilities – Retirement

The Other Post-Employment Benefits (OPEB), the district contributed the full yearly contribution amount at \$176K. The fund has a \$2MM balance as of yearend.

The net pension liability decreased by 41% due to the county retirement agency (CCCERA) having better returns, and slowing retirement benefit obligation.

Recommendation - To accept the District Annual Financial Audit for Fiscal Year 17/18 and the Memorandum on Internal Control.

- B. Approval of Trustee Travel – Travel to MVCAC Annual meeting in Burlingame, CA, February 3 – 6, 2019 is already approved for the Board President and Vice President. Board authorization is needed for other Trustees that would like to go to the meeting.
- C. Approval of Boat Purchase for Operations – The Operations department is requesting approval to purchase a new boat to aid surveillance of mosquitoes under aquatic weeds in the Delta. Although this purchase has not been previously approved through our budget process, we have received approval as an expense under the requested budget on the USDA-ARS0-funded Delta Region Areawide Aquatic Weed Project (DRAAWP), in which we are collaborators, and will be refunded to the District. The current quote is for \$29,727.68. The District is requesting approval to purchase the boat not to exceed \$31,000.00.

10. ADJOURNMENT

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT
BOARD MEETING
MINUTES NO. 18-7

A regular meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, September 10, 2018, in the District Office at 155 Mason Circle, Concord, California.

TRUSTEES PRESENT Warren Clayton, President
Richard Ainsley
Soheila Bana
Perry Carlston
Chris Cowen
Randall Diamond
Jim Fitzsimmons
Peggie Howell
Michael Krieg
Robert Lucacher
Richard Mank
Richard Means
James Murray
Lola Odunlami
Peter Pay
Daniel Pellegrini
Jim Pinckney

TRUSTEES ABSENT Mark Lewis
Darryl Young

OTHERS PRESENT Paula Macedo, General Manager
Maria Bagley, Administrative Services Manager
Natalie Martini, Administrative Assistant
Steve Schutz, Scientific Program Manager
Bradley Wright, Operations Manager
Nola Woods, Public Affairs Director
Andrew Pierce, Public Information & Technology Officer
Douglas Coty, Legal Counsel

1. President Clayton called the meeting to order at 7:02 p.m.
2. A roll call indicated that 17 Trustees were present, two were absent, and there are three vacancies.
3. The meeting opened with the Pledge of Allegiance.
4. APPROVAL OF THE AGENDA AS POSTED

****** Motion was made by Trustee Pellegrini and seconded by Trustee Carlston to approve the agenda as posted. *Motion passed unanimously.*

5. PUBLIC INPUT ON NON AGENDA ITEMS – None

6. CONSENT CALENDAR

A. MINUTES - APPROVAL OF MINUTES 18-5, REGULAR BOARD MEETING HELD ON JULY 9, 2018 AND APPROVAL OF MINUTES 18-6, SPECIAL BOARD MEETING HELD ON JULY 11, 2018.

B. EXPENDITURES - APPROVAL OF EXPENDITURES OF JULY 1, 2018 THROUGH AUGUST 31, 2018, INCLUDING CHECKS NO. 27103 THROUGH NO. 27259, IN THE AMOUNT OF \$2,107,026.51.

C. PAYROLL - APPROVAL OF PAYROLL EXPENDITURES OF JULY 1, 2018 THROUGH AUGUST 31, 2018, INCLUDING CHECKS NO. 16082 THROUGH NO. 16093 AND DIRECT DEPOSIT NO. D02652 THROUGH NO. D02833 IN THE AMOUNT OF \$389,537.41.

D. INVESTMENT ACTIVITY REPORT FOR JUNE 2018 & JULY 2018

E. FINANCIAL REPORT

F. EXCESS VEHICLES

****** A motion was made by Trustee Fitzsimmons and seconded by Trustee Pellegrini to approve the consent calendar. *Motion passed unanimously.*

7. BOARD AND STAFF ANNOUNCEMENTS

A. BOARD – None

B. GENERAL MANAGER – General Manager Macedo mentioned vacancies on the Board of Trustees for City of Brentwood, Hercules and San Pablo, and that letters were sent again to those cities requesting appointed representatives to the Board.

General Manager Macedo reminded the Board that, as it had previously been approved, the November Board meeting will not be held on the second Monday of the month due to Veteran's Day (November 10, 2018), and instead Board meeting will be November 5th. Immediately prior to the November 5th meeting there will be a live training session for Trustees to attend the required AB1234 Ethics Training. If trustees would prefer to take the mandatory training online, General Manager Macedo can assign the training to be completed prior to the live session on November 5, 2018.

General Manager Macedo reported on the CDC ELC Zika grant, which was used to purchase new invasive species traps and advertising for the “Fight the New Bite” campaign. Funding from that grant ended in July 2018. She also advised the Board that the funding provided to the California Department of Public Health (CDPH) from CDC to partially fund the Dead Bird Hotline has not been renewed, and that the future of the program will be discussed at the upcoming meetings of the Mosquito and Vector Control Association of California (MVCAC).

General Manager Macedo announced the Annual MVCAC Meeting is scheduled for February 3-6, 2019 in Burlingame. Typically, the Board President and Vice President are authorized to go. Registrations are now open, and Macedo requested that the trustees let her know if they are interested in attending.

General Manager Macedo reported that staff continues to work on changes to operational and internal procedures, as necessary, to comply with laws and regulations, such as a recent modification on how the District administers its cash-in-lieu of medical program. In addition, she requested that all requests from Board members to staff be facilitated through the General Manager or Administrative Services Manager so that they can prioritize job duties based on the requests.

In terms of legislative updates, Macedo made mention of a few bills that may affect the District; AB2892 would create a California Mosquito Surveillance and Research Program, to be administered by CDPH, however the bill has been suspended. The District has sent a support letter and is currently waiting to see what will happen. Another bill, SB929, would require every independent special district to maintain a website that clearly lists contact information, and it is currently enrolled and awaiting action by Governor Brown. On the Federal side, General Manager Macedo reported that two bills, S340 and HR953 have been introduced in the Senate and have passed the House of representatives, which would amend the Federal Insecticide, Fungicide, and Rodenticide Act (FIFRA) and the Federal Water Pollution Control Act to prohibit EPA or a state from requiring a permit under the National Pollutant Discharge Elimination System (NPDES) for a discharge of pesticide from a point source into navigable waters if the discharge is approved under FIFRA.

- C. STAFF REPORT – Scientific Program Manager Schutz reported on current West Nile virus activity. To date countywide, there have been 11 positive birds, 15 positive mosquito samples, 13 positive chickens, and 1 positive human case confirmed last week. He reported that there are more positive mosquitoes this time of year than last year, most likely temperature-driven and associated to the “spill over” of activity from the nearby Central Valley.

General Manager Macedo introduced Bradley Wright, the new Operations Manager for the District, who gave a brief description of his past experience in mosquito control at the Alexandria Department of Health in Virginia, as well as the US Army, where he was an Entomologist, and had the chance to deploy to Puerto Rico for Hurricane Maria approximately one year ago working to prevent

the spread of Dengue. Operations Manager Wright presented a comparison of service request numbers generated this year compared to last year, as well as the 30-year average, and reported that the current average is slightly down from last year. He also reported on the aerial treatment planned for the week over approximately 600 acres on Quimby Island, due to mosquito problems generated by flooding after a fire on the island.

Nola Woods and Andrew Pierce were re-introduced to the Board with their new titles of Public Affairs Director and Public Information & Technology Officer respectively, and presented updates regarding advertising campaigns for “Fight the New Bite”, as well as various advertising strategies employed by the District this year in the county. They presented the District’s plans to restructure the library into a community education center where residents can come to receive information regarding the various programs and services provided by the District.

D. LEGAL – None

8. ACTION ITEMS

A. Annual Report of 2017/2018 Investment Portfolio Performance – Administrative Services Manager Bagley reported 2017/2018 Investment Portfolio Performance. The District’s investment income increased in correlation with the rising interest rates of the Federal Reserve, along with the positive economic news over the past few years.

i. Recommendation to accept Annual Report of 2017/2018 Investment Portfolio Performance.

** A motion was made by Trustee Fitzsimmons and seconded by Trustee Pinckney to accept the Annual Report of 2017/2018 Investment Portfolio Performance. *Motion passed unanimously.*

B. Executive Committee Report – President Clayton reported on the two meetings held by the committee (August 13, 2018 and immediately prior to this Board meeting, September 10, 2018). The committee discussed possible changes in procedures for the General Manager’s performance evaluation, changes are tabled for further discussion at this time.

C. Unmanned Aircraft System (UAS) Policy – General Manager Macedo presented the new policy created for the Unmanned Aircraft System (UAS) Program for Board approval before insuring the program and UAS through VCJPA. She explained the current planned use of the UAS for mosquito surveillance efforts. Discussion followed regarding certification requirements and potential updates due to any regulatory changes. The Board requested that Trustee Pinckney remains involved in program discussions due to his extensive experience in the field of aviation and its requirements.

- i. Recommendation to approve the new policy for the use of UAS as part of the District's vector control operations.

** A motion was made by Trustee Diamond and seconded by Trustee Pellegrini to approve the new policy for use of UAS as part of the District's operations with amendments suggested by legal counsel. *Motion passed unanimously.*

CLOSED SESSION – 8:50 p.m.

- 9. A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54957

Title: General Manager

- B. CONFERENCE WITH LABOR NEGOTIATOR, WARREN CLAYTON, BOARD PRESIDENT, TO REVIEW THE DISTRICT'S POSITION ON SALARY AND BENEFITS FOR UNREPRESENTED EMPLOYEES, PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6

Title: General Manager

RETURN TO OPEN SESSION – 9:05 p.m.

REPORT FROM CLOSED SESSION – No reportable action

- 10. PUBLIC EMPLOYEE APPOINTMENT

CONSIDER CONTRACT OF EMPLOYMENT WITH DR. PAULA MACEDO

Title: General Manager

** A motion was made by Trustee Pinckney and seconded by Trustee Howell to approve a merit increase of 5% and 3.1% C.O.L.A. for the General Manager, retroactive to the General Manager's hire anniversary date of August 14, 2018. *Motion passed unanimously.*

- 11. ADJOURNMENT

There being no further business the meeting was adjourned at 9:09 p.m.

I certify the above minutes were approved as read or corrected at a meeting of the Board held on November 5, 2018.

Ayes: _____
Noes: _____
Abstain: _____
Absent: _____

H. Richard Mank
Secretary, Board of Trustees

**AMENDMENT NO. 1
TO
PERSONAL SERVICES AGREEMENT
BETWEEN CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT
AND
DR. PAULA MACEDO**


The Personal Services Agreement dated August 14, 2017, between the Contra Costa Mosquito and Vector Control District ("District") and Dr. Paula Macedo ("General Manager") shall be amended as follows:

1. Section V (COMPENSATION): Retroactive to August 14, 2018, the annual salary amount shall be increased by 8.1% (consisting of a 3.1% cost of living increase plus a 5% merit salary increase) to a total annual compensation of \$178,365.

Except as specified above, all other provisions of the Agreement dated August 14, 2017, between District and General Manager shall remain in full force and effect.

IN WITNESS WHEREOF, the District and General Manager hereto have executed this Agreement as of the date signed by District below.

 09/26/18
Dr. Paula Macedo, General Manager DATE

 9/26/18
Warren Clayton, President, Board of Trustees DATE

ATTEST:

By:  10/12/18
District Secretary Date
Board

Check Register

Journal Posting Date: 9/14/2018

Register Number: CD-000084

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCM)

Bank Code: 1 - Bank of the West

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
027260	9/14/2018	0000001	Bank of the West - Federal Income Taxes					Check Entry Number: 001
			SEP1518 FED INC TAX	9/14/2018	13,671.55	0.00	13,671.55	
		G/L Account: 202010-100-000	Federal Income Tax W/H					13,671.55
			SEP1518 FED INC TAXE	9/14/2018	55.96	0.00	55.96	
		G/L Account: 202010-100-000	Federal Income Tax W/H					55.96
			Check 027260 Total:		13,727.51	0.00	13,727.51	
027261	9/14/2018	0000002	Employment Development - Personal Income Taxes					Check Entry Number: 001
			SEP1518 STATE TAXES	9/14/2018	6,627.45	0.00	6,627.45	
		G/L Account: 202020-100-000	State Income Tax W/H					6,627.45
			SEP1518 STATEINCTAXE	9/14/2018	15.35	0.00	15.35	
		G/L Account: 202020-100-000	State Income Tax W/H					15.35
			Check 027261 Total:		6,642.80	0.00	6,642.80	
027262	9/14/2018	0000003	Bank of the West - FICA & MEDICARE Taxes					Check Entry Number: 001
			SEP1518 FICA TAX	9/14/2018	22,423.64	0.00	22,423.64	
		G/L Account: 202030-100-000	FICA Tax - Employer					9,086.73
		G/L Account: 202031-100-000	FICA Tax - Employee					9,086.73
		G/L Account: 202040-100-000	MEDICARE Tax - Employer					2,125.09
		G/L Account: 202041-100-000	MEDICARE Tax - Employee					2,125.09
			SEP1518 FICA/MED TAX	9/14/2018	186.18	0.00	186.18	
		G/L Account: 202030-100-000	FICA Tax - Employer					75.45
		G/L Account: 202031-100-000	FICA Tax - Employee					75.45
		G/L Account: 202040-100-000	MEDICARE Tax - Employer					17.64
		G/L Account: 202041-100-000	MEDICARE Tax - Employee					17.64
			Check 027262 Total:		22,609.82	0.00	22,609.82	
027263	9/14/2018	0000006	Employment Development - Disability Insurance					Check Entry Number: 001
			SEP1518 SDI TAXES	9/14/2018	832.96	0.00	832.96	
		G/L Account: 203051-100-000	State Disability Insurance - SDI Employee					832.96
027264	9/14/2018	0000009	Nationwide Retirement Solutions - 457 Plan					Check Entry Number: 001
			SEP1518 457 PLAN	9/14/2018	654.00	0.00	654.00	
		G/L Account: 204022-100-000	457 Deferred Savings Plan					554.00
		G/L Account: 204022-100-000	457 Deferred Savings Plan					100.00
027265	9/14/2018	0000031	CA State Disbursement Unit					Check Entry Number: 001
			SEP1518 CSE200000001	9/14/2018	403.50	0.00	403.50	
		G/L Account: 203090-100-000	Garnishment-General					403.50
027266	9/14/2018	0000313	Contra Costa Water District					Check Entry Number: 001
			SEP1518 B974296	9/14/2018	1,434.78	0.00	1,434.78	
		G/L Account: 502601-100-000	Electric, Gas & Water					1,434.78
			SEP1518 INVB974295	9/14/2018	4.63	0.00	4.63	
		G/L Account: 502601-100-000	Electric, Gas & Water					4.63
			Check 027266 Total:		1,439.41	0.00	1,439.41	
027267	9/14/2018	0000324	Diablo Trophy					Check Entry Number: 001
			SEP1518 INV14547	9/14/2018	11.42	0.00	11.42	
		G/L Account: 502305-100-000	Other Expense					11.42
027268	9/14/2018	0000328	PG&E					Check Entry Number: 001
			SEP1518 3508093469-4	9/14/2018	19.71	0.00	19.71	
		G/L Account: 502601-100-000	Electric, Gas & Water					19.71
027269	9/14/2018	0000482	City of Antioch Marina					Check Entry Number: 001
			SEP1518 INV6214	9/14/2018	168.58	0.00	168.58	
		G/L Account: 502305-100-000	Other Expense					100.00

Check Register

Journal Posting Date: 9/14/2018

Register Number: CD-000084

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCM)

Bank Code: 1 - Bank of the West

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
		G/L Account: 502501-100-000	Gasoline				68.58
027270	9/14/2018	0000649 CCC Auditor-Controller	SEP1518 INV1819-0026	9/14/2018	4,036.68	0.00	4,036.68
							Check Entry Number: 001
		G/L Account: 502305-100-000	Other Expense				4,036.68
027271	9/14/2018	0000694 TD Ameritrade Institution	SEP1518 457 PLAN	9/14/2018	5,161.67	0.00	5,161.67
							Check Entry Number: 001
		G/L Account: 204022-100-000	457 Deferred Savings Plan				5,161.67
027272	9/14/2018	0000778 Bay Area Regional Training	SEP1518 PRG#19-00170	9/14/2018	1,125.00	0.00	1,125.00
							Check Entry Number: 001
		G/L Account: 502506-100-000	Training				1,125.00
027273	9/14/2018	0000778 Bay Area Regional Training	SEP1518 PRG#19-00171	9/14/2018	1,170.00	0.00	1,170.00
							Check Entry Number: 002
		G/L Account: 502506-100-000	Training				1,170.00
027274	9/14/2018	0000806 Fred Loux	SEP1518 HLTH REIMB	9/14/2018	316.34	0.00	316.34
							Check Entry Number: 001
		G/L Account: 612100-100-000	Health Insurance				316.34
027275	9/14/2018	0000814 Staples Business Advantage	SEP1518 IN3387529629	9/14/2018	483.77	0.00	483.77
							Check Entry Number: 001
		G/L Account: 501701-100-000	Office Supplies				483.77
			SEP1518 IN3387595051	9/14/2018	222.89	0.00	222.89
		G/L Account: 500503-100-540	Safety Items				222.89
			Check 027275 Total:		706.66	0.00	706.66
027276	9/14/2018	0000894 Quenvold's Safety Shoemobile	SEP1518 INV61994	9/14/2018	185.96	0.00	185.96
							Check Entry Number: 001
		G/L Account: 500502-100-510	Boots & Rainwear				185.96
027277	9/14/2018	0000896 BAT Fire Protection Syste	SEP1518 INV2879	9/14/2018	900.00	0.00	900.00
							Check Entry Number: 001
		G/L Account: 501807-100-000	Security Services				900.00
027278	9/14/2018	0000913 Guardian Security Agency	SEP1518 INV51470	9/14/2018	475.00	0.00	475.00
							Check Entry Number: 001
		G/L Account: 501807-100-000	Security Services				475.00
			SEP1518 INV51518	9/14/2018	475.00	0.00	475.00
		G/L Account: 501807-100-000	Security Services				475.00
			Check 027278 Total:		950.00	0.00	950.00
027279	9/14/2018	0000916 Spark Creative Design	SEP1518 INV1848	9/14/2018	367.50	0.00	367.50
							Check Entry Number: 001
		G/L Account: 501811-100-120	Outside Printing				150.00
		G/L Account: 501811-100-120	Outside Printing				200.00
		G/L Account: 501811-100-120	Outside Printing				17.50
027280	9/14/2018	0000927 Bank of the West	SEP1518 FSA&DEP CARE	9/14/2018	1,123.40	0.00	1,123.40
							Check Entry Number: 001
		G/L Account: 203070-100-000	Health FSA - Employee				373.38
		G/L Account: 203080-100-000	Dependent Care - Employee				750.02
027281	9/14/2018	0000956 Waterlogic West Inc.	SEP1518 INVCNIN73793	9/14/2018	78.08	0.00	78.08
							Check Entry Number: 001
		G/L Account: 500503-100-000	Safety Items				78.08
027282	9/14/2018	0000971 Flyers Energy, LLC	SEP1518 CFS1668717	9/14/2018	3,548.77	0.00	3,548.77
							Check Entry Number: 001
		G/L Account: 502501-100-000	Gasoline				3,548.77
027283	9/14/2018	0000991 BOLD, POLISNER, MADDOW, NELSON & JUDSON					Check Entry Number: 001

Run Date: 9/12/2018 8:31:35AM

Page: 2

A/P Date: 9/14/2018

Check Register

Journal Posting Date: 9/14/2018

Register Number: CD-000084

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCM)

Bank Code: 1 - Bank of the West

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
			SEP1518 INV12603	9/14/2018	630.00	0.00	630.00
		G/L Account: 501803-100-000		Legal Counsel			630.00
027284	9/14/2018	0000992 MVCAC					Check Entry Number: 001
			SEP1518 INV7360232	9/14/2018	3,640.00	0.00	3,640.00
		G/L Account: 501809-100-130		Misc Services			3,640.00
027285	9/14/2018	0001030 Golden State Overnight					Check Entry Number: 001
			SEP1518 INV3723728	9/14/2018	42.75	0.00	42.75
		G/L Account: 501401-100-130		Lab Supplies			42.75
027286	9/14/2018	0001040 WAVE					Check Entry Number: 001
			SEP1518 813635010039	9/14/2018	80.57	0.00	80.57
		G/L Account: 500601-100-000		Telecommunication Services			80.57
027287	9/14/2018	0001049 ALSCO					Check Entry Number: 001
			SEP1518 LSAC1443566	9/14/2018	299.05	0.00	299.05
		G/L Account: 500501-100-000		Uniform Rental			299.05
			SEP1518 LSAC1445835	9/14/2018	254.95	0.00	254.95
		G/L Account: 500501-100-000		Uniform Rental			254.95
			SEP1518 LSAC1447658	9/14/2018	273.00	0.00	273.00
		G/L Account: 500501-100-000		Uniform Rental			273.00
			SEP1518 LSAC1448103	9/14/2018	250.64	0.00	250.64
		G/L Account: 500501-100-000		Uniform Rental			250.64
			SEP1518 LSAC1448103C	9/14/2018	1.68	0.00	1.68
		G/L Account: 500501-100-000		Uniform Rental			1.68
			SEP1518 LSAC1450402	9/14/2018	246.76	0.00	246.76
		G/L Account: 500501-100-000		Uniform Rental			246.76
			SEP1518 LSAC1452627	9/14/2018	246.76	0.00	246.76
		G/L Account: 500501-100-000		Uniform Rental			246.76
			Check 027287 Total:		1,569.48	0.00	1,569.48
027288	9/14/2018	0001061 KBA DOCUSYS, INC.					Check Entry Number: 001
			SEP1518 INV703778	9/14/2018	72.36	0.00	72.36
		G/L Account: 502001-100-000		Rentals & Leases			72.36
027289	9/14/2018	0001072 Mt. Diablo Resource Recovery-Concord					Check Entry Number: 001
			SEP1518 01-0022594	9/14/2018	567.85	0.00	567.85
		G/L Account: 502601-100-000		Electric, Gas & Water			567.85
027290	9/14/2018	0001078 Kirk Thill					Check Entry Number: 001
			SEP1518 HLTH REIMB	9/14/2018	316.34	0.00	316.34
		G/L Account: 612100-100-000		Health Insurance			316.34
027291	9/14/2018	0001097 Express Services, Inc.					Check Entry Number: 001
			SEP1518 INV21071172	9/14/2018	722.24	0.00	722.24
		G/L Account: 609100-100-000		Temporary - Office			722.24
			SEP1518 INV21114238	9/14/2018	902.80	0.00	902.80
		G/L Account: 609100-100-000		Temporary - Office			902.80
			Check 027291 Total:		1,625.04	0.00	1,625.04
			Report Total:		74,724.16	0.00	74,724.16

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		Bank Code: 1 - Bank of the West						
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
027292	9/28/2018	0000001	Bank of the West - Federal Income Taxes					Check Entry Number: 001
			SEP3018 FED INC TAX	9/28/2018	13,834.21	0.00	13,834.21	
			G/L Account: 202010-100-000	Federal Income Tax W/H				13,834.21
027293	9/28/2018	0000002	Employment Development - Personal Income Taxes					Check Entry Number: 001
			SEP3018 STATE INC TA	9/28/2018	6,630.29	0.00	6,630.29	
			G/L Account: 202020-100-000	State Income Tax W/H				6,630.29
027294	9/28/2018	0000003	Bank of the West - FICA & MEDICARE Taxes					Check Entry Number: 001
			SEP3018 FICA/MED TAX	9/28/2018	22,118.32	0.00	22,118.32	
			G/L Account: 202030-100-000	FICA Tax - Employer				8,931.89
			G/L Account: 202031-100-000	FICA Tax - Employee				8,931.89
			G/L Account: 202040-100-000	MEDICARE Tax - Employer				2,127.27
			G/L Account: 202041-100-000	MEDICARE Tax - Employee				2,127.27
027295	9/28/2018	0000004	CCC Employees Retirement					Check Entry Number: 001
			SEP3018 EE RET CONTR	9/28/2018	14,810.82	0.00	14,810.82	
			G/L Account: 204011-100-000	Retirement - CCCERA Employee				14,810.82
			SEP3018 EE RETIREMEN	9/28/2018	14,751.13	0.00	14,751.13	
			G/L Account: 204011-100-000	Retirement - CCCERA Employee				14,751.13
			SEP3018 EE RETRO RET	9/28/2018	59.56	0.00	59.56	
			G/L Account: 204011-100-000	Retirement - CCCERA Employee				59.56
			Check 027295 Total:		29,621.51	0.00	29,621.51	
027296	9/28/2018	0000004	CCC Employees Retirement					Check Entry Number: 002
			SEP3018 EE RET RETRO	9/28/2018	116.52	0.00	116.52	
			G/L Account: 204011-100-000	Retirement - CCCERA Employee				116.52
027297	9/28/2018	0000006	Employment Development - Disability Insurance					Check Entry Number: 001
			SEP3018 DIS INS	9/28/2018	814.91	0.00	814.91	
			G/L Account: 203051-100-000	State Disability Insurance - SDI Employee				814.91
027298	9/28/2018	0000007	SEIU UPE LOCAL 1021-Union Dues					Check Entry Number: 001
			SEP3018 UNION DUES15	9/28/2018	1,182.21	0.00	1,182.21	
			G/L Account: 205020-100-000	SEIU Local 1021 - Union Dues				1,182.21
			SEP3018 UNIONDUES	9/28/2018	1,153.50	0.00	1,153.50	
			G/L Account: 205020-100-000	SEIU Local 1021 - Union Dues				1,153.50
			Check 027298 Total:		2,335.71	0.00	2,335.71	
027299	9/28/2018	0000009	Nationwide Retirement Solutions - 457 Plan					Check Entry Number: 001
			SEP3018 457 PLAN	9/28/2018	654.00	0.00	654.00	
			G/L Account: 204022-100-000	457 Deferred Savings Plan				554.00
			G/L Account: 204022-100-000	457 Deferred Savings Plan				100.00
027300	9/28/2018	0000010	CalPERS					Check Entry Number: 001
			SEP3018 EE HLTH PREM	9/28/2018	6,243.30	0.00	6,243.30	
			G/L Account: 203011-100-000	Medical - CALPers Employee				3,121.65
			G/L Account: 203011-100-000	Medical - CALPers Employee				3,121.65
			SEP3018 ID4330759454	9/28/2018	44,320.55	0.00	44,320.55	
			G/L Account: 203010-100-000	Medical - CALPers Employer				35,789.28
			G/L Account: 612110-100-000	Health Retirees-General				8,415.24
			G/L Account: 612110-100-000	Health Retirees-General				19.36
			G/L Account: 612100-100-000	Health Insurance				96.67
			Check 027300 Total:		50,563.85	0.00	50,563.85	
027301	9/28/2018	0000011	Vision Service Plan					Check Entry Number: 001
			SEP3018 EE VSP PREM	9/28/2018	16.68	0.00	16.68	
			G/L Account: 203031-100-000	Vision - VSP Employee				16.68
			SEP3018 VISION SERVI	9/28/2018	700.13	0.00	700.13	

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				Bank Code: 1 - Bank of the West			
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
		G/L Account: 612102-100-000	Vision Insurance				700.13
			Check 027301 Total:		716.81	0.00	716.81
027302	9/28/2018	0000015 Health Care Dental Trust					Check Entry Number: 001
		SEP3018 DENTAL PREM	9/28/2018	5,580.95	0.00	5,580.95	5,580.95
		G/L Account: 612101-100-000	Dental Insurance				
		SEP3018 EE DENTAL PR	9/28/2018	116.28	0.00	116.28	
		G/L Account: 203021-100-000	Dental - Delta Dental Employee				116.28
			Check 027302 Total:		5,697.23	0.00	5,697.23
027303	9/28/2018	0000031 CA State Disbursement Unit					Check Entry Number: 001
		SEP3018 CSE200000001	9/28/2018	403.50	0.00	403.50	
		G/L Account: 203090-100-000	Garnishment-General				403.50
027304	9/28/2018	0000328 PG&E					Check Entry Number: 001
		SEP3018 34664268005-	9/28/2018	122.60	0.00	122.60	
		G/L Account: 502601-100-000	Electric, Gas & Water				122.60
027305	9/28/2018	0000346 FRANCO TYP-POSTALIA, INC.					Check Entry Number: 001
		SEP3018 INVRI1037968	9/28/2018	126.75	0.00	126.75	
		G/L Account: 501204-100-000	Service Contracts				126.75
027306	9/28/2018	0000482 City of Antioch Marina					Check Entry Number: 001
		SEP3018 INV6421	9/28/2018	100.00	0.00	100.00	
		G/L Account: 502305-100-000	Other Expense				100.00
027307	9/28/2018	0000486 Bay Alarm Company					Check Entry Number: 001
		SEP3018 527222418091	9/28/2018	504.00	0.00	504.00	
		G/L Account: 501807-100-000	Security Services				504.00
		SEP3018 585624180915	9/28/2018	382.75	0.00	382.75	
		G/L Account: 501807-100-000	Security Services				115.00
		G/L Account: 501807-100-000	Security Services				267.75
			Check 027307 Total:		886.75	0.00	886.75
027308	9/28/2018	0000610 Liebert Cassidy					Check Entry Number: 001
		SEP3018 INV1466051	9/28/2018	1,937.00	0.00	1,937.00	
		G/L Account: 501803-100-000	Legal Counsel				1,937.00
		SEP3018 INV1466053	9/28/2018	24.00	0.00	24.00	
		G/L Account: 501803-100-000	Legal Counsel				24.00
			Check 027308 Total:		1,961.00	0.00	1,961.00
027309	9/28/2018	0000694 TD Ameritrade Institution					Check Entry Number: 001
		SEP3018 457 PLAN	9/28/2018	5,161.67	0.00	5,161.67	
		G/L Account: 204022-100-000	457 Deferred Savings Plan				5,161.67
027310	9/28/2018	0000793 AFLAC					Check Entry Number: 001
		SEP3018 EE DIS INS	9/28/2018	52.84	0.00	52.84	
		G/L Account: 203052-100-000	Disability Insurance & Other - Employee				29.04
		G/L Account: 203052-100-000	Disability Insurance & Other - Employee				23.80
027311	9/28/2018	0000814 Staples Business Advantage					Check Entry Number: 001
		SEP3018 INV339003270	9/28/2018	155.96	0.00	155.96	
		G/L Account: 501701-100-000	Office Supplies				155.96
027312	9/28/2018	0000889 TPX Communications					Check Entry Number: 001
		SEP3018 INV107977373	9/28/2018	629.09	0.00	629.09	
		G/L Account: 500501-100-000	Telecommunication Services				629.09
027313	9/28/2018	0000899 Sun Life Financial					Check Entry Number: 001
		SEP3018 LIFE INS PRE	9/28/2018	791.84	0.00	791.84	
		G/L Account: 612400-100-000	Life Insurance				791.84

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027314	9/28/2018	0000925	INFINISOURCE, Inc.				Check Entry Number: 001
			SEP3018 INV90252833	9/28/2018	80.00	0.00	80.00
		G/L Account: 501806-100-000	Financial Services				80.00
027315	9/28/2018	0000927	Bank of the West				Check Entry Number: 001
			SEP3018 FSADEPCARE	9/28/2018	1,123.40	0.00	1,123.40
		G/L Account: 203070-100-000	Health FSA - Employee				373.38
		G/L Account: 203080-100-000	Dependent Care - Employee				750.02
027316	9/28/2018	0000943	Vector-Borne Disease Account				Check Entry Number: 001
			SEP3018 CERTIFICATIO	9/28/2018	224.00	0.00	224.00
		G/L Account: 502506-100-000	Training				224.00
027317	9/28/2018	0000971	Flyers Energy, LLC				Check Entry Number: 001
			SEP3018 CFS1678430	9/28/2018	2,756.38	0.00	2,756.38
		G/L Account: 502501-100-000	Gasoline				2,756.38
027318	9/28/2018	0000975	Reliance Standard Life In				Check Entry Number: 001
			SEP3018 LTD	9/28/2018	388.88	0.00	388.88
		G/L Account: 612200-100-000	Disability Insurance				388.88
			SEP3018 STD	9/28/2018	383.45	0.00	383.45
		G/L Account: 612200-100-000	Disability Insurance				383.45
			Check 027318 Total:		772.33	0.00	772.33
027319	9/28/2018	0000981	Colonial Life				Check Entry Number: 001
			SEP3018 DISACCINS	9/28/2018	352.76	0.00	352.76
		G/L Account: 203052-100-000	Disability Insurance & Other - Employee				352.76
027320	9/28/2018	0001002	U.S. BANK CORPORATE PAYMENT SYSTEMS				Check Entry Number: 001
			SEP3018 TFISHEVISA	9/28/2018	3,583.53	0.00	3,583.53
		G/L Account: 501201-100-000	Automotive Supplies				46.36
		G/L Account: 501201-100-000	Automotive Supplies				88.20
		G/L Account: 502203-100-000	Tools & Instruments				14.51
		G/L Account: 502203-100-000	Tools & Instruments				32.90
		G/L Account: 501301-100-000	Maintenance Supplies				236.59
		G/L Account: 501203-100-000	Repair Parts				173.59
		G/L Account: 501203-100-000	Repair Parts				72.46
		G/L Account: 501202-100-000	Contractual Repairs				74.06
		G/L Account: 501203-100-000	Repair Parts				49.77
		G/L Account: 501201-100-000	Automotive Supplies				1,040.88
		G/L Account: 501301-100-000	Maintenance Supplies				247.81
		G/L Account: 500502-100-000	Boots & Rainwear				162.04
		G/L Account: 501202-100-000	Contractual Repairs				45.00
		G/L Account: 501202-100-000	Contractual Repairs				45.00
		G/L Account: 501202-100-000	Contractual Repairs				45.00
		G/L Account: 501202-100-000	Contractual Repairs				45.00
		G/L Account: 501202-100-000	Contractual Repairs				45.00
		G/L Account: 501202-100-000	Contractual Repairs				45.00
		G/L Account: 501202-100-000	Contractual Repairs				45.00
		G/L Account: 501202-100-000	Contractual Repairs				45.00
		G/L Account: 501202-100-000	Contractual Repairs				45.00
		G/L Account: 501202-100-000	Contractual Repairs				45.00
		G/L Account: 501202-100-000	Contractual Repairs				45.00
		G/L Account: 501202-100-000	Contractual Repairs				45.00
		G/L Account: 501202-100-000	Contractual Repairs				45.00
		G/L Account: 501301-100-000	Maintenance Supplies				25.27
		G/L Account: 501303-100-000	Building Materials				172.78

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		G/L Account: 501201-100-000		Automotive Supplies			68.18
		G/L Account: 500503-100-000		Safety Items			55.28
		G/L Account: 501203-100-000		Repair Parts			198.35
		G/L Account: 501203-100-000		Repair Parts			284.50
027321	9/28/2018	0001004	U.S. BANK CORPORATE PAYMENT SYSTEMS				Check Entry Number: 001
		SEP3018 EGHILARDVISA		9/28/2018	935.54	0.00	935.54
		G/L Account: 501401-100-130		Lab Supplies			29.95
		G/L Account: 501401-100-130		Lab Supplies			46.14
		G/L Account: 501401-100-130		Lab Supplies			17.45
		G/L Account: 501401-100-130		Lab Supplies			10.00
		G/L Account: 501401-100-130		Lab Supplies			170.00
		G/L Account: 501401-100-130		Lab Supplies			662.00
027322	9/28/2018	0001007	U.S. BANK CORPORATE PAYMENT SYSTEMS				Check Entry Number: 001
		SEP3018 CMILLERVISA		9/28/2018	38.06	0.00	38.06
		G/L Account: 501301-100-000		Maintenance Supplies			38.06
027323	9/28/2018	0001010	U.S. BANK CORPORATE PAYMENT SYSTEMS				Check Entry Number: 001
		SEP3018 APIERCEVISA		9/28/2018	33.36	0.00	33.36
		G/L Account: 501701-100-120		Office Supplies			33.36
027324	9/28/2018	0001011	U.S. BANK CORPORATE PAYMENT SYSTEMS				Check Entry Number: 001
		SEP3018 JREHANAVISA		9/28/2018	1,351.71	0.00	1,351.71
		G/L Account: 500501-100-510		Uniform Rental-Mosquito			169.55
		G/L Account: 501301-100-540		Maintenance Supplies			1,182.16
027325	9/28/2018	0001013	U.S. BANK CORPORATE PAYMENT SYSTEMS				Check Entry Number: 001
		SEP3018 SSSHUTZVISA		9/28/2018	1,500.36	0.00	1,500.36
		G/L Account: 501401-100-130		Lab Supplies			507.19
		G/L Account: 501401-100-130		Lab Supplies			251.05
		G/L Account: 501401-100-130		Lab Supplies			244.69
		G/L Account: 501401-100-130		Lab Supplies			249.35
		G/L Account: 501401-100-130		Lab Supplies			248.08
027326	9/28/2018	0001014	U.S. BANK CORPORATE PAYMENT SYSTEMS				Check Entry Number: 001
		SEP3018 WSHIEHVISA		9/28/2018	1,154.38	0.00	1,154.38
		G/L Account: 501705-100-000		Computer Supplies			1.51
		G/L Account: 500601-100-000		Telecommunication Services			15.85
		G/L Account: 501705-100-000		Computer Supplies			50.80
		G/L Account: 500601-100-000		Telecommunication Services			191.66
		G/L Account: 501705-100-000		Computer Supplies			229.66
		G/L Account: 500602-100-000		Two-Way Radios			117.65
		G/L Account: 502305-100-000		Other Expense			26.23
		G/L Account: 501705-100-000		Computer Supplies			92.40
		G/L Account: 501705-100-000		Computer Supplies			24.71
		G/L Account: 500602-100-000		Two-Way Radios			139.93
		G/L Account: 501705-100-000		Computer Supplies			53.94
		G/L Account: 501705-100-000		Computer Supplies			137.10
		G/L Account: 501705-100-000		Computer Supplies			64.93
		G/L Account: 501705-100-000		Computer Supplies			6.49
		G/L Account: 501705-100-000		Computer Supplies			1.52
027327	9/28/2018	0001016	U.S. BANK CORPORATE PAYMENT SYSTEMS				Check Entry Number: 001
		SEP3018 NWOODSVISA		9/28/2018	127.24	0.00	127.24
		G/L Account: 502305-100-120		Other Expense			127.24
027328	9/28/2018	0001020	U.S. BANK CORPORATE PAYMENT SYSTEMS				Check Entry Number: 001

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			SEP3018 SCURRIERVISA	9/28/2018	859.06	0.00	859.06
		G/L Account: 501301-100-510	Maintenance Supplies				21.75
		G/L Account: 501401-100-510	Lab Supplies				175.96
		G/L Account: 500501-100-510	Uniform Rental-Mosquito				372.48
		G/L Account: 501401-100-510	Lab Supplies				125.78
		G/L Account: 500501-100-510	Uniform Rental-Mosquito				163.09
027329	9/28/2018	0001030	Golden State Overnight				Check Entry Number: 001
			SEP3018 INV3732451	9/28/2018	26.67	0.00	26.67
		G/L Account: 501701-100-130	Office Supplies				26.67
027330	9/28/2018	0001047	Calderon Janitorial Services				Check Entry Number: 001
			SEP3018 INV038	9/28/2018	650.00	0.00	650.00
		G/L Account: 500901-100-000	Janitorial Services				650.00
027331	9/28/2018	0001059	U.S. BANK CORPORATE PAYMENT SYSTEMS				Check Entry Number: 001
			SEP3018 NMARTINVISA	9/28/2018	73.08	0.00	73.08
		G/L Account: 502305-100-000	Other Expense				73.08
027332	9/28/2018	0001076	U.S. BANK CORPORATE PAYMENT SYSTEMS				Check Entry Number: 001
			SEP3018 PMACEDOVISA	9/28/2018	382.92	0.00	382.92
		G/L Account: 502503-100-000	Authorized Travel				121.96
		G/L Account: 502503-100-000	Authorized Travel				15.00
		G/L Account: 502503-100-000	Authorized Travel				15.00
		G/L Account: 502503-100-000	Authorized Travel				203.96
		G/L Account: 502503-100-000	Authorized Travel				9.00
		G/L Account: 502503-100-000	Authorized Travel				18.00
027333	9/28/2018	0001083	Guardian Security Agency				Check Entry Number: 001
			SEP3018 INV51565	9/28/2018	380.00	0.00	380.00
		G/L Account: 501807-100-000	Security Services				380.00
			SEP3018 INV51653	9/28/2018	587.00	0.00	587.00
		G/L Account: 501807-100-000	Security Services				587.00
			Check 027333 Total:		967.00	0.00	967.00
027334	9/28/2018	0001088	Verizon Wireless				Check Entry Number: 001
			SEP3018 342197518-00	9/28/2018	1,283.93	0.00	1,283.93
		G/L Account: 500602-100-000	Two-Way Radios				1,283.93
027335	9/28/2018	0001096	U.S. BANK CORPORATE PAYMENT SYSTEMS				Check Entry Number: 001
			SEP3018 MBAGLEYVISA	9/28/2018	17.37	0.00	17.37
		G/L Account: 502305-100-000	Other Expense				17.37
027336	9/28/2018	0001097	Express Services, Inc.				Check Entry Number: 001
			SEP3018 INV21144286	9/28/2018	857.66	0.00	857.66
		G/L Account: 609100-100-000	Temporary - Office				857.66
			SEP3018 INV21179617	9/28/2018	361.12	0.00	361.12
		G/L Account: 609100-100-000	Temporary - Office				361.12
			Check 027336 Total:		1,218.78	0.00	1,218.78
027337	9/28/2018	0001098					Check Entry Number: 001
			SEP3018 SETTLEMENT A	9/28/2018	10,000.00	0.00	10,000.00
		G/L Account: 501803-100-000	Legal Counsel				10,000.00
027338	9/28/2018	0001099	U.S. BANK CORPORATE PAYMENT SYSTEMS				Check Entry Number: 001
			SEP3018 DWEXLERVISA	9/28/2018	119.06	0.00	119.06
		G/L Account: 500503-100-510	Safety Items				82.60
		G/L Account: 502503-100-510	Authorized Travel				36.46
			Report Total:		173,126.28	0.00	173,126.28

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							Bank Code: 1 - Bank of the West	
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
027339	10/15/2018	0000001	Bank of the West - Federal Income Taxes					Check Entry Number: 001
			OCT1518 FED INC TAX	10/15/2018	13,419.10	0.00	13,419.10	
			G/L Account: 202010-100-000	Federal Income Tax W/H				13,419.10
027340	10/15/2018	0000002	Employment Development - Personal Income Taxes					Check Entry Number: 001
			OCT11518 STATE TAX	10/15/2018	5,244.02	0.00	5,244.02	
			G/L Account: 202020-100-000	State Income Tax W/H				5,244.02
027341	10/15/2018	0000003	Bank of the West - FICA & MEDICARE Taxes					Check Entry Number: 001
			OCT1518 FICAMED TAX	10/15/2018	20,693.52	0.00	20,693.52	
			G/L Account: 202030-100-000	FICA Tax - Employer				8,296.30
			G/L Account: 202031-100-000	FICA Tax - Employee				8,296.30
			G/L Account: 202040-100-000	MEDICARE Tax - Employer				2,050.46
			G/L Account: 202041-100-000	MEDICARE Tax - Employee				2,050.46
027342	10/15/2018	0000006	Employment Development - Disability Insurance					Check Entry Number: 001
			OCT1518 SDI	10/15/2018	787.92	0.00	787.92	
			G/L Account: 203051-100-000	State Disability Insurance - SDI Employee				787.92
027343	10/15/2018	0000009	Nationwide Retirement Solutions - 457 Plan					Check Entry Number: 001
			OCT1518 457 PLAN	10/15/2018	654.00	0.00	654.00	
			G/L Account: 204022-100-000	457 Deferred Savings Plan				554.00
			G/L Account: 204022-100-000	457 Deferred Savings Plan				100.00
027344	10/15/2018	0000031	CA State Disbursement Unit					Check Entry Number: 001
			OCT1518 CSE200000001	10/15/2018	403.50	0.00	403.50	
			G/L Account: 203090-100-000	Garnishment-General				403.50
027345	10/15/2018	0000328	PG&E					Check Entry Number: 001
			OCT1518 3508093469-4	10/15/2018	21.03	0.00	21.03	
			G/L Account: 502601-100-000	Electric, Gas & Water				21.03
027346	10/15/2018	0000370	CENTRAL CC SANITARY DISTRICT					Check Entry Number: 001
			OCT1518 APN159-070-0	10/15/2018	1,262.25	0.00	1,262.25	
			G/L Account: 502601-100-000	Electric, Gas & Water				1,262.25
027347	10/15/2018	0000600	Univar USA Inc.					Check Entry Number: 001
			OCT1518 INVSJ898108	10/15/2018	684.61	0.00	684.61	
			G/L Account: 500401-100-530	Agriculture				278.00
			G/L Account: 502203-100-530	Tools & Instruments				406.61
027348	10/15/2018	0000609	Precissi Flying Service					Check Entry Number: 001
			OCT1518 INV01912-18-	10/15/2018	10,248.00	0.00	10,248.00	
			G/L Account: 501802-100-510	Aviation Services				5,128.00
			G/L Account: 501802-100-510	Aviation Services				5,120.00
027349	10/15/2018	0000694	TD Ameritrade Institution					Check Entry Number: 001
			OCT1518 457 PLAN	10/15/2018	5,161.67	0.00	5,161.67	
			G/L Account: 204022-100-000	457 Deferred Savings Plan				5,161.67
027350	10/15/2018	0000696	KBA DOCUSYS, INC					Check Entry Number: 001
			OCT1518 CONT41760900	10/15/2018	203.36	0.00	203.36	
			G/L Account: 501204-100-000	Service Contracts				203.36
027351	10/15/2018	0000804	Maze & Associates					Check Entry Number: 001
			OCT1518 INV29805	10/15/2018	11,700.00	0.00	11,700.00	
			G/L Account: 501801-100-000	Auditing Services				11,700.00
027352	10/15/2018	0000806	Fred Loux					Check Entry Number: 001
			OCT1518 HLTH INS REI	10/15/2018	316.34	0.00	316.34	
			G/L Account: 612100-100-000	Health Insurance				316.34
027353	10/15/2018	0000879	Jorys Flowers					Check Entry Number: 001
			OCT1518 INV000658	10/15/2018	76.07	0.00	76.07	

Check Register
 Journal Posting Date: 10/15/2018
 Register Number: CD-000086

OCTOBER 15 2018 PAYROLL RUN (OCT)

		Bank Code: 1 - Bank of the West					
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
			G/L Account: 502305-100-000	Other Expense			76.07
027354	10/15/2018	0000912	Cortese Photography				Check Entry Number: 001
			OCT1518 INV2018-0809	10/15/2018	360.00	0.00	360.00
			G/L Account: 502305-100-120	Other Expense			360.00
027355	10/15/2018	0000913	Guardian Security Agency				Check Entry Number: 001
			OCT1518 INV51704	10/15/2018	475.00	0.00	475.00
			G/L Account: 501807-100-000	Security Services			475.00
			OCT1518 INV51753	10/15/2018	475.00	0.00	475.00
			G/L Account: 501807-100-000	Security Services			475.00
			Check 027355 Total:		950.00	0.00	950.00
027356	10/15/2018	0000927	Bank of the West				Check Entry Number: 001
			OCT1518 FSADEPCARE	10/15/2018	1,123.40	0.00	1,123.40
			G/L Account: 203070-100-000	Health FSA - Employee			373.38
			G/L Account: 203080-100-000	Dependent Care - Employee			750.02
027357	10/15/2018	0000956	Waterlogic West Inc.				Check Entry Number: 001
			OCT1518 INVCNIN74051	10/15/2018	77.35	0.00	77.35
			G/L Account: 500503-100-000	Safety Items			77.35
027358	10/15/2018	0000971	Flyers Energy, LLC				Check Entry Number: 001
			OCT1518 CFS1694777	10/15/2018	3,348.11	0.00	3,348.11
			G/L Account: 502501-100-000	Gasoline			3,348.11
027359	10/15/2018	0000991	BOLD, POLISNER, MADDOW, NELSON & JUDSON				Check Entry Number: 001
			OCT1518 INV12666	10/15/2018	1,942.90	0.00	1,942.90
			G/L Account: 501803-100-000	Legal Counsel			1,942.90
027360	10/15/2018	0000992	MVCAC				Check Entry Number: 001
			OCT1518 INV7360284	10/15/2018	3,780.00	0.00	3,780.00
			G/L Account: 501809-100-130	Misc Services			3,780.00
027361	10/15/2018	0001027	Ramos Environmental				Check Entry Number: 001
			OCT1518 INV171657	10/15/2018	75.00	0.00	75.00
			G/L Account: 501201-100-000	Automotive Supplies			75.00
027362	10/15/2018	0001028	Red Wing Business Advantage Account				Check Entry Number: 001
			OCT1518 INV166-1-651	10/15/2018	195.74	0.00	195.74
			G/L Account: 500502-100-000	Boots & Rainwear			195.74
027363	10/15/2018	0001030	Golden State Overnight				Check Entry Number: 001
			OCT1518 INV3737425	10/15/2018	35.56	0.00	35.56
			G/L Account: 501702-100-130	Postage			35.56
027364	10/15/2018	0001040	WAVE				Check Entry Number: 001
			OCT1518 ACCT81363501	10/15/2018	89.90	0.00	89.90
			G/L Account: 500601-100-000	Telecommunication Services			89.90
027365	10/15/2018	0001049	ALSCO				Check Entry Number: 001
			OCT1518 LSAC1447658-	10/15/2018	135.00-	0.00	135.00-
			G/L Account: 500501-100-000	Uniform Rental			135.00-
			OCT1518 LSAC1454976	10/15/2018	303.49	0.00	303.49
			G/L Account: 500501-100-000	Uniform Rental			303.49
			OCT1518 LSAC1457324	10/15/2018	294.05	0.00	294.05
			G/L Account: 500501-100-000	Uniform Rental			294.05
			OCT1518 LSAC1459618	10/15/2018	246.76	0.00	246.76
			G/L Account: 500501-100-000	Uniform Rental			246.76
			OCT1518 LSAC1460376	10/15/2018	200.00	0.00	200.00
			G/L Account: 500501-100-000	Uniform Rental			200.00
			OCT1518 LSAC1461410	10/15/2018	165.12	0.00	165.12

Check Register

Journal Posting Date: 10/15/2018

Register Number: CD-000086

OCTOBER 15 2018 PAYROLL RUN (OCT)

							Bank Code: 1 - Bank of the West	
Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
		G/L Account: 500501-100-000	500501-100-000	Uniform Rental				165.12
			OCT1518 LSAC1461883	10/15/2018	245.33	0.00	245.33	
		G/L Account: 500501-100-000	500501-100-000	Uniform Rental				245.33
			OCT1518 LSAC1461883-	10/15/2018	1.35-	0.00	1.35-	
		G/L Account: 500501-100-000	500501-100-000	Uniform Rental				1.35-
			Check 027365 Total:		<u>1,318.40</u>	<u>0.00</u>	<u>1,318.40</u>	
027366	10/15/2018	0001061	KBA DOCUSYS, INC.					Check Entry Number: 001
			OCT1518 INV713504	10/15/2018	38.02	0.00	38.02	
		G/L Account: 501204-100-000	501204-100-000	Service Contracts				38.02
027367	10/15/2018	0001063	OSCA					Check Entry Number: 001
			OCT1518 INVCBT180V89	10/15/2018	40.00	0.00	40.00	
		G/L Account: 502506-100-510	502506-100-510	Training				40.00
027368	10/15/2018	0001072	Mt. Diablo Resource Recovery-Concord					Check Entry Number: 001
			OCT1518 ACCT01-00225	10/15/2018	567.85	0.00	567.85	
		G/L Account: 502601-100-000	502601-100-000	Electric, Gas & Water				567.85
027369	10/15/2018	0001077	Banksia Landscape, Inc.					Check Entry Number: 001
			OCT1518 INV1759	10/15/2018	475.00	0.00	475.00	
		G/L Account: 500903-100-000	500903-100-000	Landscaping Services				475.00
027370	10/15/2018	0001078	Kirk Thill					Check Entry Number: 001
			OCT15189 HLTH REIMBU	10/15/2018	316.34	0.00	316.34	
		G/L Account: 612100-100-000	612100-100-000	Health Insurance				316.34
027371	10/15/2018	0001094	Rose Freedman					Check Entry Number: 001
			OCT1518 REIMBURSEMEN	10/15/2018	100.00	0.00	100.00	
		G/L Account: 500502-100-000	500502-100-000	Boots & Rainwear				100.00
027372	10/15/2018	0001097	Express Services, Inc.					Check Entry Number: 001
			OCT1518 INV21248130	10/15/2018	801.23	0.00	801.23	
		G/L Account: 609100-100-000	609100-100-000	Temporary - Office				801.23
027373	10/15/2018	0001101	CD & Power					Check Entry Number: 001
			OCT1518 INV01-8534	10/15/2018	4,951.69	0.00	4,951.69	
		G/L Account: 501202-100-000	501202-100-000	Contractual Repairs				4,951.69
027374	10/15/2018	0001102	PSI					Check Entry Number: 001
			OCT1518 INV312641801	10/15/2018	1,122.00	0.00	1,122.00	
		G/L Account: 501302-100-000	501302-100-000	Contractual Repairs				1,122.00
			Report Total:		<u>92,583.88</u>	<u>0.00</u>	<u>92,583.88</u>	

CONTRA COSTA MOSQUITO & VECTOR CONTROL DISTRICT
UNUSUAL ITEMS LIST

<i>DATE</i>	<i>CHECK #</i>	<i>AMOUNT OF CHECK</i>	<i>VENDOR & DESCRIPTION</i>
September 14, 2018	027272	1,125.00	Bay Area Regional Training – Continuing Education Training
“ “ “	027273	1,170.00	Bay Area Regional Training – Continuing Education Training
“ “ “	027283	630.00	Bold, Polisner, Maddow, Nelson & Judson – Professional Legal Services
“ “ “	027284	3,640.00	MVCAC – Mosquito Pool Testing
September 28, 2018	027308	1,961.00	Liebert Cassidy – Professional Legal Services
“ “ “	027334	1,283.93	Verizon Wireless – Cellular Phone and iPad Monthly Service Charges
“ “ “	027337	10,000.00	Legal Settlement
October 15, 2018	027346	1,262.25	Central CC Sanitary District – Sewer Service Charge
“ “ “	027348	10,248.00	Precissi Flying Service – Aerial Treatment of Quimby Island
“ “ “	027351	11,700.00	Maze & Associates – Professional Audit Services
“ “ “	027359	1,942.90	Bold, Polisner, Maddow, Nelson & Judson – Professional Legal Services
“ “ “	027360	3,780.00	MVCAC – Mosquito Pool Testing
“ “ “	027373	4,951.69	CD & Power – Generator Repair
“ “ “	027374	1,122.00	PSI – Partition Repairs in Board Room

CONTRA COSTA MOSQUITO & VECTOR CONTROL DISTRICT
 INVESTMENT ACTIVITY REPORT
 August & September

Month of August

<u>Transaction Number</u>	<u>Date</u>	<u>Wells Fargo</u>	<u>LAIF</u>	<u>Bank of the West</u>
Beginning Balance	8/1/2018	14,154.12	6,412,849.27	572,548.28
1	8/3/2018	22,790.17		
2	8/14/2018		(217,000.00)	217,000.00
3	8/20/2018	82.83		
4	8/23/2018	896.13		
5	8/28/2018	940.75		
6	8/29/2018		(257,000.00)	257,000.00
7	8/31/2018	0.58		(758,918.16)
Ending Balance	8/31/2018	38,864.58	5,938,849.27	287,630.12

Month of September

<u>Transaction Number</u>	<u>Date</u>	<u>Wells Fargo</u>	<u>LAIF</u>	<u>Bank of the West</u>
Beginning Balance	9/1/2018	38,864.58	5,938,849.27	287,630.12
1	9/7/2018	511.75		
2	9/10/2018	14,969.15		
3	9/12/2018		(164,000.00)	164,000.00
4	9/24/2018	1,073.27		
5	9/26/2018		(262,000.00)	262,000.00
6	9/27/2018	11,706.47		
7	9/28/2018	1.26		(416,263.28)
Ending Balance	7/31/2018	67,126.48	5,512,849.27	297,366.84

**INVESTMENT ACTIVITY REPORT
DESCRIPTIONS OF TRANSACTION
August & September**

Month of August

Transaction

Number

- 1 Deposit of Contract Billing & Miscellaneous Checks in Wells Fargo Bank
- 2 Transfer from LAIF to Bank of the West for Payroll & Vendor Checks
- 3 Deposit of Contract Billing & Miscellaneous Checks in Wells Fargo Bank
- 4 Deposit of Contract Billing & Miscellaneous Checks in Wells Fargo Bank
- 5 Deposit of Contract Billing & Miscellaneous Checks in Wells Fargo Bank
- 6 Transfer from LAIF to Bank of the West for Payroll & Vendor Checks
- 7 Clearing of checks from Bank of the West for Payroll & Vendor & Int Earned in Wells Fargo

Month of September

Transaction

Number

- 1 Deposit of Contract Billing & Miscellaneous Checks in Wells Fargo Bank
- 2 Deposit of Contract Billing & Miscellaneous Checks in Wells Fargo Bank
- 3 Transfer from LAIF to Bank of the West for Payroll & Vendor Checks
- 4 Deposit of Contract Billing & Miscellaneous Checks in Wells Fargo Bank
- 5 Transfer from LAIF to Bank of the West for Payroll & Vendor Checks
- 6 Deposit of Contract Billing & Miscellaneous Checks in Wells Fargo Bank
- 7 Clearing of checks from Bank of the West for Payroll & Vendor & Int Earned in Wells Fargo

I certify that this report reflects all cash and investments and is in conformity with the Investment Policy of the District adopted on October 26, 2018. The investment program herein shown provides sufficient cash flow liquidity to meet the next six months expenditures.

Respectfully submitted,

Paula Macedo
General Manager

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp
September 04,
2018

CONTRA COSTA MOSQUITO AND VECTOR CONTROL
DISTRICT
MANAGER
155 MASON CIRCLE
CONCORD, CA 94520

PMIA Average Monthly Yields

Account Number:

Tran Type Definitions

August 2018 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
8/14/2018	8/14/2018	RW	1581781	PAULA MACEDO	-217,000.00
8/30/2018	8/29/2018	RW	1582877	PAULA MACEDO	-257,000.00

Account Summary

Total Deposit:	0.00	Beginning Balance:	6,412,849.27
Total Withdrawal:	-474,000.00	Ending Balance:	5,938,849.27

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp

October 18, 2018

CONTRA COSTA MOSQUITO AND VECTOR CONTROL
DISTRICT
MANAGER
155 MASON CIRCLE
CONCORD, CA 94520

PMIA Average Monthly Yields

Account Number:

Tran Type Definitions

September 2018 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
9/12/2018	9/12/2018	RW	1583623	PAULA MACEDO	-164,000.00
9/27/2018	9/26/2018	RW	1584601	PAULA MACEDO	-262,000.00

Account Summary

Total Deposit:	0.00	Beginning Balance:	5,938,849.27
Total Withdrawal:	-426,000.00	Ending Balance:	5,512,849.27

FY 18/19 Actuals VS Budget As of 9.30.18

ACCOUNT	Adopted 18/19	Actual	YTD %
SALARIES AND WAGES			
Payroll & OT & Direct Seasonals	3,351,636	906,588	27.05%
Retirement	1,216,950	1,245,810	102.37%
FICA - (OASDI)	217,092	70,556	32.50%
Medicare	50,772	16,539	32.58%
Health Insurance (Medical, Dental, Vision)	646,382	209,669	32.44%
Unemployment	32,202	20,608	64.00%
Disability Ins	10,009	2,437	24.35%
Other Post Employment Benefits	176,000	-	0.00%
Subtotal	5,850,894	2,472,208	42.25%
040 -Agriculture	200,000	18,539	9.27%
050 - Clothing/Personal Supplies	28,500	7,799	27.36%
060 - Communications	36,000	5,917	16.44%
090 - Household Expense	21,700	3,333	15.36%
100 - Insurance	281,726	272,835	96.84%
120 - Maintenance/Equipment	34,300	7,148	20.84%
130 - Maintenance/Bldg. & Grounds	108,500	27,129	25.00%
170 - Office Expense	59,140	8,315	14.06%
180 - Professional/Special Services	375,905	61,594	16.39%
230 - District Special Expense	40,100	13,011	32.45%
250 - Transportation/Travel	538,329	35,041	6.51%
Subtotal	1,724,200	460,661	26.72%
CAPITAL			
350 - Land			
360 - Structures and Improvements	36,500	-	0.00%
371 - Vehicles	107,000	62,322	58.24%
372 - Equipment	110,003	-	0.00%
Subtotal	253,503	62,322	24.58%
TOTAL EXPENDITURES			
	7,828,597	2,995,190	38.26%
PROJECTED REVENUES			
Property Taxes	5,633,173	-	0.00%
Benefit Assessment	2,038,000	-	0.00%
Contract Billing	42,000	2,833	6.74%
Interest Income (LAIF)	74,462	37,334	50.14%
Miscellaneous	109,621	1,201	1.10%
Medical Reimbursement	89,760	7,906	8.81%
TOTAL REVENUES	7,987,016	49,273	0.62%

ACCOUNT	Adopted 18/19	Actual	YTD %
ENDING BALANCE	158,419		
Transfer (from) to Reserves			
Designated Reserves			
Africanized Honey Bee	165,000		
Emerging Disease Surveillance	1,500,000		
Building Fund	1,222,584		
Investment Policy 6 Months Cash Flow	3,914,298		
Public Health Emergency	1,000,000		
Total Committed Reserves	7,801,882		