



155 Mason Circle
Concord CA 94520
phone (925) 685-9301
fax (925) 685-0266
www.contracostamosquito.com

BOARD OF TRUSTEES
ADVANCE PLANNING COMMITTEE
SPECIAL MEETING

****THURSDAY, AUGUST 22, 2019****

DISTRICT OFFICE
155 Mason Circle
Concord, CA 94520
6:00 PM

SPECIAL MEETING
****AMENDED****
AGENDA

CALL TO ORDER:

Roll Call
Pledge of Allegiance

1. PUBLIC INPUT ON NON AGENDA ITEMS

Public Participation: Members of the public may address the Board of Trustees regarding items of interest that are within the subject matter jurisdiction of the Board of Trustees. Generally, the Board will not enter into a dialogue during this period.

Speakers should have a “Speaker Card” completed and presented to the Clerk of the Board prior to the start of the Board meeting. Public input on agenda items will be taken at the beginning of the discussion of those agenda items.

Comments shall be limited to **three minutes per person**, unless different time limits are set by the Chairperson.

2. DISCUSSION OF EMERGENCY PREPAREDNESS PLAN

3. DISCUSSION OF FORMAT FOR 2021-2025 FIVE YEAR PLAN

4. BOARD AND GENERAL MANAGER ANNOUNCEMENTS


Protecting Public Health Since 1927

BOARD OF TRUSTEES

President MICHAEL KRIEG Oakley • Vice President PERRY CARLSTON Concord • Secretary DANIEL PELLEGRINI Martinez
Antioch LOLA ODUNLAMI • Brentwood MARSHON THOMAS • Clayton PEGGIE HOWELL • Contra Costa County JIM PINCKNEY CHRIS COWEN & DARRYL YOUNG
Danville RANDALL DIAMOND • El Cerrito Vacant • Hercules Vacant • Lafayette JAMES FITZSIMMONS • Moraga ROBERT LUCACHER • Orinda KEVIN MARKER • Pinole WARREN CLAYTON
Pittsburg RICHARD AINSLEY PhD • Pleasant Hill RICHARD MEANS • Richmond SOHEILA BANA PhD • San Pablo Vacant • San Ramon PETER PAY • Walnut Creek JAMES MURRAY

5. ADJOURNMENT

I hereby certify that the District Board of Trustee Agenda was posted 4 days, before the noted meeting.



Natalie Martini, Administrative Assistant

8/19/2019

Date

The Contra Costa Mosquito & Vector Control District will provide reasonable accommodations for persons with disabilities planning to attend CCMVCD meetings who contact Natalie Martini at least 24 hours before the meeting, at (925) 771-6100.

Agenda materials are available to the public for inspection at no charge during business hours at our administrative office located at 155 Mason Circle, Concord, California.

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT

AUGUST 22, 2019 ADVANCE PLANNING COMMITTEE SPECIAL MEETING

1. No comment, see agenda
2. DISCUSSION OF EMERGENCY PREPAREDNESS PLAN – As directed by the Board at the July 8, 2019 Board of Trustees meeting, the committee will discuss options for creating a document for emergency preparedness. Initial discussion of emergency definitions, goals and objectives of the plan, and options on how to proceed will take place at the committee meeting.
3. DISCUSSION OF FORMAT FOR 2021-2025 FIVE YEAR PLAN– At the previous meeting, the committee discussed options to changing the next 5-year plan to allow for more flexibility in updating goals and clearer reporting.
- 4 – 5. No comment

ADVANCE PLANNING COMMITTEE MEETING
MINUTES

An Advance Planning Committee meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, April 8, 2019, in the District Office at 155 Mason Circle, Concord, California.

TRUSTEES PRESENT	Warren Clayton, Chair Richard Ainsley Richard Means James Murray Lola Odunlami Daniel Pellegrini
TRUSTEES ABSENT	Soheila Bana Marshon Thomas
OTHERS PRESENT	Paula Macedo, General Manager Natalie Martini, Administrative Assistant

CALL TO ORDER

Chair Clayton called the meeting to order at 6:02 p.m.

ROLL CALL

A roll call indicated that 6 Trustees were present, and two were absent.

1. PUBLIC INPUT ON NON AGENDA ITEMS - None.
2. APPROVAL OF MINUTES FROM ADVANCE PLANNING COMMITTEE MEETING HELD ON APRIL 16, 2018

** Motion was made by Trustee Pellegrini and seconded by Trustee Murray to approve the minutes from the Advance Planning Committee meeting held on April 16, 2018.

3. DISCUSSION OF FORMAT CHANGES TO FUTURE FIVE-YEAR PLANS – General Manager Macedo proposed to restructure the future five-year plans to better allow for changing goals and clearer reports. It was suggested that the committee continues to use the adopted format for the remainder of the current five-year plan (2020). Discussion ensued. The committee asked General Manager Macedo to start working on a new format to be presented to the committee in the end of the year for discussion. The new format would work like a working document looking at the future five years ahead from the current year. It was also suggested that the committee should move the meeting to December, when the future annual goals would be discussed ahead of time to allow more

time for budget justifications and any other committee meetings needed before a final recommendation can be presented for the new fiscal year.

4. FIVE YEAR PLAN 2016-2020 – General Manager Macedo reported on the progress of District goals and objectives to date according to the previously approved 5-year plan. In addition, the committee discussed the General Manager’s concept for restructuring the District’s Safety committee and the Programmatic EIR compliance checklist.
5. BOARD AND STAFF ANNOUNCEMENTS – None
6. ADJOURNMENT – 7:25 p.m.

I certify the above minutes were approved as read or corrected at a special meeting of the Advance Planning Committee held on August 22, 2019.

Warren Clayton, 2019 Chair
Advance Planning Committee