

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT
BOARD MEETING
MINUTES NO. 22-10

A special meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, October 10, 2022, via teleconference.

TRUSTEES PRESENT	Perry Carlston, Vice President Daniel Pellegrini, Secretary Richard Ainsley Warren Clayton Jon Elam Wade Finlinson Jim Fitzsimmons Jennifer Hogan Kevin Marker James Murray Peter Pay Jim Pinckney Damian Wong Darryl Young
TRUSTEES ABSENT	Michael Krieg Chris Cowen Randall Diamond James Frankenfield
VACANCIES	Clayton El Cerrito Richmond San Pablo
OTHERS PRESENT	Paula Macedo, General Manager Natalie Martini, Administrative Analyst II Steve Schutz, Scientific Program Manager Stacy Stark, Human Resources & Risk Manager Nola Woods, Public Affairs Director David Wexler, Program Supervisor Jeremy Shannon, Program Supervisor Miaja McCauley, Vector Control Technician Douglas Coty, Bartkiewicz, Kronick & Shanahan, Legal Counsel Other members of the public were present but did not identify themselves

1. CALL TO ORDER

Vice President Carlston called the meeting to order at 7:00 p.m.

Roll Call: A roll call indicated that 14 Trustees were present, four Trustees were absent, and there are four vacancies.

Pledge of Allegiance

2.* AUTHORIZATION TO MEET VIA TELECONFERENCE

A. Authorization to Meet Via Teleconference Pursuant to Government Code Section 54953, Subdivision (e)(1)(C) – Consider finding that, as result of the COVID-19 emergency, meeting in person would present imminent risks to the health or safety of attendees, and the meeting should be held by teleconference as authorized by and pursuant to Subdivision (e) of Section 54953 of the Government Code.

** Motion was made by Trustee Pellegrini and seconded by Trustee Ainsley to approve the authorization to meet via teleconference. *Motion passed unanimously.*

3.* AGENDA MANAGEMENT – Agenda was adopted by rule.

4. PUBLIC INPUT ON NON-AGENDA ITEMS – None

5. PRESENTATION

Daniel Pellegrini, 25 years of service.

6. CONSENT CALENDAR

A. Minutes – Approval of Minutes of the September 12, 2022 Board of Trustees Meeting

B. Approval of expenditures of August 2022, including:

Accounts payable August 15th checks No. XXXX05 through No. XXXX20

Payroll August 31st check No. XXXX21 through No. XXXX27

Accounts payable August 31st checks No. XXXX28 through No. XXXX41

Accounts Payable Total: \$55,610.57 Payroll Total: \$601.45

C. Direct Deposit Expenditures for payroll & accounts payable – Approval of payroll expenditures of August 2022, including:

Payroll August 15th No. D000018572 through No. D000018603

Payroll August 31st No. D000018604 through No. D000018643

Accounts payable August 15th E000002820 through E000002827

Accounts payable August 31st E000002828 through E000002840

Accounts Payable Total: \$110,852.84 Payroll Total: \$170,575.94

D. Investment Activity for August 2022

E. Financial Report

** Motion was made by Trustee Elam and seconded by Trustee Pellegrini to approve the consent calendar. *Motion passed.*

7. ACTION ITEMS

A. BOARD CONSIDERATION AND APPROVAL OF TRUSTEE

ATTENDANCE AT THE 2023 MVCAC ANNUAL MEETING - per Board resolution, attendance to the Mosquito and Vector Control Association of California Annual conference is already approved for the Board President and Vice President. In 2023, the conference will be held in Anaheim on January 29 – 31, 2023. Registration and reservation deadlines will be prior to Board elections, which occur at the January meeting, therefore Board authorization is needed for any Trustees that would like to attend the meeting.

** Motion was made by Trustee Murray and seconded by Trustee Elam to approve Trustees requesting travel and attendance to the 2023 MVCAC Annual conference, not to exceed a total of (7) Trustees. *Motion passed unanimously.*

8. BOARD AND STAFF REPORTS

A. BOARD – None

B. GENERAL MANAGER – General Manager Macedo will email Trustees that need to take the AB1234 Ethics Training, which can be conducted online, and must be completed every two years. She also updated Trustees on the progress of the FY22 audit, noting Maze & Associates are also short staffed and the draft should be available for review by the Audit Committee soon.

General Manager Macedo is updating the five-year plan document with the changes recommended by the Advance Planning Committee and will be reaching out to the Committee Chair to schedule a Committee meeting soon. The Personnel Committee will also need to schedule a special meeting to discuss updates to the Employee Handbook and update a few job descriptions.

Lastly, General Manager Macedo reported that she has been working with legal counsel to proceed with the warrants to inspect the Martinez residences who have not granted access to their backyard for the invasive species surveillance and control. The good news is only eight properties have denied access to District's staff request to inspect. Legal counsel has reviewed the prepared warrants and the District will proceed in the following weeks.

C. STAFF – Reports were submitted and provided in the agenda packet.

Scientific Programs Manager Schutz provided a brief update on West Nile Virus (WNV) activity as the season is winding down. No additional WNV activity noted throughout the County except for the sentinel chickens at Holland Tract, which have all tested positive for the virus.

Regarding the invasive *Aedes aegypti* mosquitoes in Martinez, Schutz mentioned that there haven't been any invasive species located outside of that small quarter mile radius in Martinez, however *Aedes aegypti* is still being found within that neighborhood so efforts may include more public education to help eradicate and stop further spread of those mosquitoes.

Trustee Young requested a separate staff report in future Board agendas, to include a summary on the invasive *Aedes aegypti* mosquito surveillance and control efforts.

Public Affairs Director Woods reported that she will be doing a presentation at the upcoming Martinez City Council meeting to update them on the invasive species message from the District, which is now more direct in spreading awareness throughout the communities where the invasive *Aedes aegypti* mosquitoes have been found.

Vector Control Technician Miaja McCauley gave a presentation on the mosquito control efforts in East County, describing the zone she is responsible for, and what her typical day entails. East County is typically a warmer climate than West County, therefore has a higher rate of mosquito development and potential for WNV transmission. There are several agriculture fields and cattle pastures, as well as many duck clubs that need to be regularly inspected. McCauley answered questions from Trustees and the Board thanked her for her great efforts in East County.

Administrative Analyst II Martini reported that the City of Richmond will be appointing a new Trustee to the Board in mid-October and there are still vacancies from the Cities of Clayton, El Cerrito and San Pablo.

D. LEGAL COUNSEL – None.

9. **CLOSING COMMENTS** – Trustee Young inquired about Assembly Bill 2449 regarding teleconferencing ability. Legal Counsel Coty indicated that AB 2449 will go into effect on January 1, 2023 and provides a complex alternative teleconference procedure to allow members of a legislative body to participate remotely, although would still require a quorum. Legal Counsel Coty will provide an update to Trustees at the next Board meeting.

Trustee Young also inquired if the District has been drawing from the Emergency Funds for the invasive species surveillance. General Manager Macedo indicated that the District has been able to absorb the costs within the District's current budget and she would come to the Board in the future if the District needed to dip into the emergency funds.

10. **ADJOURNMENT** – 7:44 p.m.

I certify the above minutes were approved as read or corrected at the meeting of the Board held on November 14, 2022.

Ayes: _____

Noes: _____

Abstain: _____

Absent: _____

Daniel Pellegrini
2022 Secretary, Board of Trustees