

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT
BOARD SPECIAL MEETING
MINUTES NO. 22-8

A special meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, August 8, 2022, via teleconference.

TRUSTEES PRESENT	Michael Krieg, President Perry Carlston, Vice President Daniel Pellegrini, Secretary Richard Ainsley Warren Clayton Chris Cowen Jon Elam Jim Fitzsimmons James Frankenfield Jennifer Hogan Peggie Howell Kevin Marker James Murray Peter Pay Jim Pinckney
TRUSTEES ABSENT	Randall Diamond Damian Wong Darryl Young
VACANCIES	Antioch El Cerrito Richmond San Pablo
OTHERS PRESENT	Paula Macedo, General Manager Natalie Martini, Administrative Analyst II Steve Schutz, Scientific Program Manager Stacy Stark, Human Resources & Risk Manager Nola Woods, Public Affairs Director Doug Coty, Bartkiewicz, Kronick & Shanahan, Legal Counsel Heidi Budge, Vector Control Inspector Olivia Zaragoza, Vector Control Inspector Chris Doll, Vector Control Inspector Other members of the public were present but did not identify themselves

1. CALL TO ORDER

President Krieg called the meeting to order at 7:00 p.m.

Roll Call: A roll call indicated that 15 Trustees were present, three Trustees were absent, and there are four vacancies.

Pledge of Allegiance

2.* AUTHORIZATION TO MEET VIA TELECONFERENCE

A. Authorization to Meet Via Teleconference Pursuant to Government Code Section 54953, Subdivision (e)(1)(C) – Consider finding that, as result of the COVID-19 emergency, meeting in person would present imminent risks to the health or safety of attendees, and the meeting should be held by teleconference as authorized by and pursuant to Subdivision (e) of Section 54953 of the Government Code.

** Motion was made by Trustee Fitzsimmons and seconded by Trustee Ainsley to approve the authorization to meet via teleconference. *Motion passed unanimously.*

3.* AGENDA MANAGEMENT - Agenda was adopted by rule.

4. PUBLIC INPUT ON NON-AGENDA ITEMS – Vector Control Technicians Budge and Zaragoza thanked the Board for the 2% salary adjustment for the vector control inspectors and technicians and spoke on behalf of other staff in appreciation of the adjustment and the recognition of their hard work.

5. CONSENT CALENDAR

A. MINUTES – Approval of Minutes of the July 11, 2022 Board of Trustees Meeting

B. Approval of expenditures of June 2022, including:

Accounts payable June 15th checks No. XXXX44 through No. XXXX52

Payroll June 30th check No. XXXX53 through No. XXXX60

Accounts payable June 30th checks No. XXXX61 through No. XXXX74

Accounts Payable Total: \$32,717.29

Payroll Total: \$2,125.11

C. Direct Deposit Expenditures for payroll & accounts payable – Approval of payroll expenditures of June 2022, including:

Payroll June 15th No. D000018419 through No. D000018448

Payroll June 30th No. D000018449 through No. D000018492

Accounts payable June 15th E000002775 through E000002784

Accounts payable June 30th E000002785 through E000002796

Accounts Payable Total: \$119,285.66

Payroll Total: \$160,479.96

D. Investment Activity for June 2022

E. Financial Report

** Motion was made by Trustee Pellegrini and seconded by Trustee Clayton to approve the consent calendar as amended with the addition of the missing value for 'District Paid

Health Retiree Cost & Fees' expenses to date for FY22 as of 6/30/22 on item 5.E. Financial report, page 25. *Motion passed unanimously.*

6. BOARD AND STAFF REPORTS

- A. BOARD – President Krieg mentioned there remains four vacancies on the Board: Antioch, El Cerrito, Richmond and San Pablo. He's reached out to all four cities and the City of Antioch will be putting out an application in hopes to appoint a representative in the near future. The City of San Pablo and El Cerrito noted they have been posted the vacancies, however no one has applied for the position to date. President Krieg encouraged Trustees to reach out to residents in the vacant cities to join the Board, so that all vacancies are filled. Discussion ensued regarding whether the vacant seats will need to be filled by someone residing within that City, if the Board asks the County Board of Supervisors to fill the vacant positions. Legal Counsel Coty advised that the position must be filled by someone within that city, although the City could lose their ability to appointment a representative if the District chose to have the County Board of Supervisors fill the vacancies. It was requested that this item be put on the next Board meeting agenda for further discussion.

Trustee Pinckney acknowledged the technicians' appreciation on what the District has done regarding the represented employees wage adjustment and mentioned how it shows the benefit of all working together.

- B. GENERAL MANAGER – General Manager Macedo mentioned that the last letter submitted to San Pablo indicated that if they were unable to appoint someone to our Board within the next 90 days that we would submit the request to the County Board of Supervisors so they could appoint someone.

General Manager Macedo updated the Board on the email she sent to Trustees advising that the District found a non-native species of mosquito, *Aedes aegypti*, in a residential area of Martinez, south of Highway 4. There will be a future item for discussion at the September Board meeting to present the District's surveillance and control efforts to date. She mentioned that the District has posted the positions of Vector Control Aide and Laboratory Aide for seasonal work with respect to the District's administration efforts to eradicate this invasive species and there will be a very extensive door to door surveillance plan, with all hands of the District on deck for this project.

- C. STAFF – Scientific Program Manager Schutz updated the Board on the District's surveillance program, with the District's first positive WNV mosquito found this season in Oakley, although West Nile activity has been pretty low throughout the County this season. Also, as General Manager Macedo mentioned, the District had its first detection of *Aedes aegypti*, the yellow fever mosquito.

This mosquito has been spreading through Southern California and the Central Valley for several years so the District has been in anticipation of finding this

species within the County sooner or later. Scientific Program Manager Schutz explained that this mosquito is spread more by people rather than by flying since they lay their eggs in any small container that contain water. Those eggs can dry and when they are watered they can hatch in less than a week. The District found this invasive species by following up on a service request from the public, where they were getting bitten by mosquitoes during the day in their backyard. Our technician was able to secure a mosquito sample from the backyard, which was later confirmed to be *Aedes aegypti*.

Subsequently, staff went out and placed traps around the neighborhood and collected larval samples from the area and continue to go door to door in the surrounding areas to inspect every backyard. Based on surveillance efforts to date, Schutz indicated that this mosquito has most likely been here for a while, at least for a few months, and expressed concerns that there may already be a stable population.

Public Affairs Director Woods provided an update to the Board and advised that at the end of July the District received media coverage for the first West Nile mosquitoes found this season in Contra Costa County due to a Trustee conducting an interview with the reporter who then contacted the General Manager for the story. Woods will be putting business cards in the next Board packet for Trustees to use in the future if anyone would like more information about the District or to reach her directly for media purposes.

Vector Control Technician Budge gave a presentation on the unintended role that bioswales play in mosquito production in new construction and residential areas. Bioswales diverts stormwater away from developments and back into the ground and can be a mosquito source that may be overlooked if not regularly inspected. Budge answered questions from trustees.

C. LEGAL – None

7. **CLOSING COMMENTS** – Trustee Howell updated the Board that she will be moving and will be no longer residing in Clayton, thus she will need to resign from the Board. She mentioned that she has really enjoyed working with all the Trustees.

President Krieg recognized the significant role Trustee Howell has played on the Board for several years, including two terms as President and noted she has set as a great example of how the Board should function.

8. **ADJOURNMENT** – 8:06 p.m.

I certify the above minutes were approved as read or corrected at the meeting of the Board held on September 12, 2022.

Ayes: 14

Noes: 0

Abstain: 1

Absent: 3

Daniel Pellegrini
2022 Secretary, Board of Trustees