



**BOARD OF TRUSTEES**  
**\*\*MONDAY, JANUARY 8, 2018**  
**DISTRICT OFFICE**  
**155 Mason Circle**  
**Concord, CA 94520**  
**7:00 PM**

**AGENDA**

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)

5. PUBLIC INPUT ON NON AGENDA ITEMS

Public Participation: Members of the public may address the Board of Trustees regarding items of interest that are within the subject matter jurisdiction of the Board of Trustees. Generally, the Board will not enter into a dialogue during this period.

Speakers should have a "Speaker Card" completed and presented to the Clerk of the Board prior to the start of the Board meeting. Public input on agenda items will be taken at the beginning of the discussion of those agenda items.

Comments shall be limited to **three minutes per person**, unless different time limits are set by the Chairperson.

6. CONSENT CALENDAR

The following items listed ✪ are enclosed. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- A. ✪ MINUTES (Pages 7-11) - APPROVAL OF MINUTES 17-6, REGULAR BOARD MEETING HELD ON NOVEMBER 13, 2017
- B. ✪ EXPENDITURES (Pages 12-21) - APPROVAL OF EXPENDITURES OF NOVEMBER 1, 2017 THROUGH DECEMBER 31, 2017, INCLUDING CHECKS NO. 26478 THROUGH NO. 26635, IN THE AMOUNT OF \$465,302.99
- C. PAYROLL - APPROVAL OF PAYROLL EXPENDITURES OF NOVEMBER 1, 2017 THROUGH DECEMBER 31, 2017, INCLUDING CHECKS NO. 016028 THROUGH NO. 016037 AND DIRECT DEPOSIT NO. D02075 THROUGH NO.

*Protecting Public Health Since 1927*

**BOARD OF TRUSTEES**

President PEGGIE HOWELL Clayton • Vice President WARREN CLAYTON Pinole • Secretary H. RICHARD MANK El Cerrito • Antioch LOLA ODUOLAMI  
Brentwood Vacant • Concord PERRY CARLSTON • Contra Costa County JIM PINCKNEY, CHRIS COWEN & DARRYL YOUNG • Danville RANDALL DIAMOND  
Hercules Vacant • Lafayette JAMES FITZSIMMONS • Martinez DANIEL PELLEGRINI • Moraga ROBERT LUCACHER • Oakley MICHAEL KRIEG • Orinda DIANE WOLCOTT  
Pittsburg RICHARD AINSLEY, PhD • Pleasant Hill RICHARD MEANS • Richmond SHEILA BANA, PhD • San Pablo Vacant • San Ramon PETER PAY • Walnut Creek JAMES MURRAY

D02222 IN THE AMOUNT OF \$307,242.66

D.✳ INVESTMENT ACTIVITY REPORT FOR OCTOBER 2017 & NOVEMBER 2017  
(Pages 22-26)

E.✳ FINANCIAL REPORT (Pages 27-28)

F. EXCESS OF EQUIPMENT

G. APPROVAL OF TRUSTEE TRAINING

7. BOARD AND STAFF REPORTS

A. Board

B. General Manager

C. Staff Report

D. Legal

8. INFORMATIONAL ITEMS

Comments

A. Personnel Committee

Diamond

9. ACTION ITEMS

Item

Comments

Action  
Required

A. Administrative Services Manager Position

Macedo

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I. Recommendation - To approve the new position,  
job description and salary range for the position  
Administrative Services Manager (Pages 29-31)

CLOSED SESSION

10. A. CONFERENCE WITH LEGAL COUNSEL - SIGNIFICANT EXPOSURE TO  
LITIGATION - AS AUTHORIZED PURSUANT TO PARAGRAPH 2 OF  
SUBDIVISION (d) OF GOVERNMENT CODE SECTION 54956.9: (3 CASES)

RETURN TO OPEN SESSION

REPORT FROM CLOSED SESSION

11. 2018 CALENDAR

A. Election of Officers (Pages 32-33)

Howell

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President : Warren Clayton  
Vice President : Michael Krieg  
Secretary : Dick Mank

- B. 2018 Meeting Schedule (Page 34) Clayton \*\*  
Recommendation - To Approve the Meeting Schedule Clayton \*\*
12. COMMITTEE ASSIGNMENTS
- A. Committee Charges (Page 35) Clayton  
Recommendation - To approve the committee charges \*\*
- B. Committee sign-up
13. ADJOURNMENT

I hereby certify that the District Board of Trustee Agenda was posted 72 hours, 10 days, or \_\_\_\_\_ hours before the noted meeting:

  
\_\_\_\_\_  
Natalie Jones, Administrative Assistant

12/29/17  
\_\_\_\_\_  
Date

✱ Supporting documents are enclosed

*The Contra Costa Mosquito & Vector Control District will provide reasonable accommodations for persons with disabilities planning to attend CCMVCD meetings who contact Natalie Jones at least 24 hours before the meeting, at (925) 771-6100*

*Documents that are disclosable public records required to be made available under California Government Code Section 54957.5 (b) (1) and (2) are available to the public for inspection at no charge during business hours at our administrative office located at 155 Mason Circle, Concord, California*



**CCMAD FINANCING CORPORATION MEETING**  
**MONDAY, JANUARY 8, 2018**  
**(Following the Regular 7:00 P.M. Meeting**  
**of the Contra Costa Mosquito & Vector Control District)**

**AGENDA**

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3.\* PUBLIC INPUT AND NON AGENDA ITEMS
- 4.\*\* CONSENT CALENDAR

MINUTES - APPROVAL OF MINUTES 17-1, REGULAR CCMAD FINANCING CORPORATION MEETING HELD ON JANUARY 9, 2017

<u>5. INFORMATIONAL REPORT</u>	<u>Comments</u>	<u>Action Required</u>
<u>Report on Financing Corporation</u>	Waletzko	
<u>6. ACTION ITEMS</u>		
<u>Election of Officers</u>	Walezko	**

President: Warren Clayton  
Vice President: Michael Krieg  
Executive Director, Treasurer, and  
Secretary: General Manager Paula Macedo

Recommendation - To Approve the Election of Officers

- 7. NEW BUSINESS
- 8. OLD BUSINESS

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9. ADJOURNMENT

*I hereby certify that the District Board of Trustee Agenda was posted 72 hours, 10 days,  
or \_\_\_\_\_ hours before the noted meeting:*

  
\_\_\_\_\_  
Natalie Jones, Administrative Assistant

12/29/17  
\_\_\_\_\_  
Date

- \* Public comments for non agenda items will be limited to five minutes per person and can be brought up at this time.
- \*\* Supporting documents are enclosed