

BOARD OF TRUSTEES
****MONDAY, JANUARY 8, 2007****
DISTRICT OFFICE
155 Mason Circle
Concord, CA 94520
7:00 PM

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)
- 5.* PUBLIC INPUT ON NON AGENDA ITEMS
6. CONSENT CALENDAR - The following items listed ☆ are enclosed. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.
 - A.☆ MINUTES - APPROVAL OF MINUTES 06-6, REGULAR BOARD MEETING HELD ON NOVEMBER 13, 2006
 - B.☆ EXPENDITURES - APPROVAL OF EXPENDITURES OF NOVEMBER 1, 2006 THROUGH DECEMBER 31, 2006, INCLUDING CHECKS NO. 14183 THROUGH NO. 14356, IN THE AMOUNT OF \$691,826.37
 - C. PAYROLL - APPROVAL OF PAYROLL EXPENDITURES OF NOVEMBER 1, 2006 THROUGH DECEMBER 31, 2006, INCLUDING CHECKS NO. 58346 THROUGH NO. 58491, IN THE AMOUNT OF \$262,159.15
 - D.☆ INVESTMENT ACTIVITY REPORT FOR OCTOBER 2006 & NOVEMBER 2006
 - E. APPROVAL OF TRUSTEE TRAVEL

The Contra Costa Mosquito & Vector Control District will provide reasonable accommodations for persons with disabilities planning to attend CCMVCD meetings who contact Nancy Thurman at least 24 hours before the meeting, at 685-9301

7.	<u>ACTION ITEMS</u>		<u>Action Required</u>
	<u>Item</u>	<u>Comments</u>	
	A. <u>Executive Committee Report (Appendix I)</u>		Tervelt **
	<u>Recommendation</u> - To Approve the Update of Sections I through V of the Reference Manual for Trustees		
8.	<u>INFORMATIONAL REPORTS</u>		
	A. <u>West Nile Virus Update</u>	Staff	
	B. <u>Public Affairs Program - 2006 Summary</u>	Staff	
	C. <u>Reports on Recent Conferences and Workshops (Appendix II)</u>	Trustees Staff	
9.	<u>2007 CALENDAR</u>		
	A. <u>Election of Officers (Appendix III)</u>	Tervelt	**
	President, Richard Means Vice President, Richard Head Secretary, Dick Mank		
	<u>Recommendation</u> - To Approve the Election of Officers		
	B. <u>2007 Meeting Schedule (Appendix IV)</u>		
	<u>Recommendation</u> - To Approve the Meeting Schedule		
			**
10.	<u>COMMITTEE ASSIGNMENTS</u>		
	A. <u>Committee Charges (Appendix V)</u>		
	<u>Recommendation</u> - To approve the committee charges		
			**
	B. <u>Committee sign-up</u>		
11.	<u>BOARD AND STAFF ANNOUNCEMENTS</u>		
	A. Board		
	B. Staff		
	- 2006 Major Accomplishments Handout, CSDA (Appendix VI)		
12.	<u>ADJOURNMENT</u>		

*I hereby certify that the District Board of Trustee Agenda was posted 72 hours, _____ days,
or _____ hours before the noted meeting:*

Nancy Thurman, Secretary

Date

* Public comments for non agenda items will be limited to five minutes per person and can be brought up at this time.

✧ Supporting documents are enclosed

December 31, 2006

STAFF REPORT OF
JANUARY 8, 2007 BOARD MEETING
AGENDA

1. - 6D No Comment, See Agenda.

6 E. APPROVAL OF TRUSTEE TRAVEL - Trustee Belleci is requesting approval for reimbursement of expenses for travel to the Mosquito and Vector Control Association of California's Annual Conference in Fresno, CA, February 4-7, 2007. Trustee Belleci is requesting approval for reimbursement of expenses for travel to the American Mosquito Control Conference's Annual Conference in Orlando, FL, April 1-5, 2007.

7. ACTION ITEMS

A. Executive Committee Report (Appendix I) - The committee reviewed and updated the five sections of the Reference Manual for Trustees. All section code references to the Health and Safety Code were updated. Various minor edits were done to update to current practices.

Recommendation - To Approve the Update of Sections I through V of the Reference Manual for Trustees

8. INFORMATIONAL REPORTS

A. West Nile Virus Update - Fifty four counties have reported WNV activity in California. Statewide there have been 272 human cases with six fatalities. In Contra Costa County; eight humans, one equine, 20 positive mosquito samples, 90 dead birds, 19 Squirrels, and 24 chickens in three out of five sentinel flocks have tested positive for West Nile virus. Staff will give a complete update at the meeting.

B. Public Affairs Program - 2006 Summary - Public Affairs Manager Deborah Bass will review the District's public affairs outreach efforts for 2006. Deborah will highlight the challenges and strategies of the District's West Nile virus communications. She will also address some of the department's goals and objectives for 2007.

C. Report on Recent Conferences and Workshops (Appendix II) - Trustees and/or staff will give reports on recent conferences and workshops attended.

9. 2007 CALENDAR

A. Election of Officers (Appendix III) - The following trustees are slated for election as officers of the Board for 2007: for President, Richard Means; for Vice President, Richard Head; and for Secretary, Dick Mank.

Recommendation - To Approve the Election of Officers

- B. 2007 Meeting Schedule (Appendix IV) - The proposed schedule will provide a template for Board and Committee activities for the year.

Recommendation - To approve the meeting schedule for 2007.

10. COMMITTEE ASSIGNMENTS

- A. Committee Charges (Appendix V) - A list of committee charges is included as per Board practice. Committee charges are intended to be broad enough to handle a wide range of duties relevant to each committee. A notation is also provided on the committee sheet explaining the composition of the Executive Committee and the process for selection of chairs.

Recommendation - To approve the Committee Charges.

- B. Committee sign-up - A sign-up sheet will be circulated at the board meeting.

11. BOARD AND STAFF ANNOUNCEMENTS

A. Board -

B. Staff -

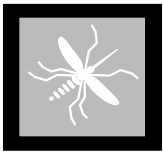
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12. ADJOURNMENT

CONTRA COSTA MOSQUITO & VECTOR CONTROL DISTRICT

UNUSUAL ITEMS LIST

DATE	CHECK#	AMOUNT OF CHECK	VENDOR & DESCRIPTION
November 30, 2006	14274	\$580.00	Bureau Veritas North America - Engineer's Report
" "	14284	\$2033.00	Foster's Enterprises, Inc. - Shampoo Carpets
December 15, 2006	14332	\$3000.00	Gammalynn Roofing - Deposit/Roof @ BSS
December 31, 2006	14354	\$4500.00	Gammalynn Roofing - Complete Roof Repair



CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT

155 MASON CIRCLE * CONCORD, CA 94520 * (925) 685-9301 * FAX: 685-0266 * www.ccmvcd.dst.ca.us

BOARD OF TRUSTEES

PRESIDENT
Richard Means
PLEASANT HILL

VICE PRESIDENT
Richard Head
OAKLEY

SECRETARY
H. Richard Mank
EL CERRITO

ANTIOCH
Jose Saavedra

BRENTWOOD
Jon Elam

CLAYTON
Ronald Tervelt

CONCORD
Angela Micheals

CONTRA COSTA COUNTY
Russ Belleci
Jim Pinckney
Heather Gibson

DANVILLE
Kaleinani Lau

HERCULES
Vacancy

LAFAYETTE
James Fitzsimmons

MARTINEZ
Daniel Pellegrini

MORAGA
Myrto Petreas, Ph.D.

ORINDA
Diane Wolcott

PINOLE
Tim McDonough

PITTSBURG
Vacancy

RICHMOND
Jeannette Mahoney

SAN PABLO
Vacancy

SAN RAMON
Dick Vesperman

WALNUT CREEK
Nancy Brownfield

ADMINISTRATION

GENERAL MANAGER
Craig Downs

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