

**BOARD OF TRUSTEES**  
**\*\*MONDAY, JULY 8, 2002\*\***  
DISTRICT OFFICE  
155 Mason Circle  
Concord, CA 94520  
**7:00 PM**

**AGENDA**

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)
- 5.\* PUBLIC INPUT ON NON AGENDA ITEMS
- 6.\* CONSENT CALENDAR - The following items listed \* are enclosed. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.
  - A.\* MINUTES - APPROVAL OF MINUTES 02-3, REGULAR BOARD MEETING HELD ON MAY 13, 2002
  - B.\* EXPENDITURES - APPROVAL OF EXPENDITURES OF MAY 1, 2002 THROUGH JUNE 30, 2002, INCLUDING CHECKS NO. 8884 THROUGH NO. 9100, IN THE AMOUNT OF \$267,114.02
  - C. PAYROLL - APPROVAL OF PAYROLL EXPENDITURES OF MAY 1, 2002 THROUGH JUNE 30, 2002, INCLUDING CHECKS NO. 54172 THROUGH NO. 54291, IN THE AMOUNT OF \$171,783.45
  - D.\* INVESTMENT ACTIVITY REPORT FOR APRIL 2002 & MAY 2002

7. CLOSED SESSION

A. CONFERENCE WITH LABOR NEGOTIATORS

CONFERENCE WITH DANIEL PELLEGRINI, CHAIR OF PERSONNEL COMMITTEE, FRAN BUCHANAN, IEDA, AND CRAIG DOWNS, GENERAL MANAGER, AS DISTRICT NEGOTIATORS, TO REVIEW THE DISTRICT'S POSITION ON SALARY AND BENEFITS FOR REPRESENTED EMPLOYEES, PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6(a).

Titles: All represented employees (SEIU Local 790)

B. CONFERENCE WITH LABOR NEGOTIATORS

CONFERENCE WITH DANIEL PELLEGRINI, CHAIR OF PERSONNEL COMMITTEE, AND CRAIG DOWNS, GENERAL MANAGER, TO REVIEW THE DISTRICT'S POSITION ON SALARY AND BENEFITS FOR UNREPRESENTED EMPLOYEES, PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6 (a).

Titles: All unrepresented employees

RETURN TO OPEN SESSION

REPORT FROM CLOSED SESSION

8. ACTION ITEMS

	<u>Comments</u>	<u>Action Required</u>
A. <u>Report on Mosquito &amp; Vector Surveillance and Control Engineers Report on the District-Wide Special Benefit Assessment</u>	Klingelhofer Roblyer Downs	
<u>Recommendation</u> - To Approve the Engineer's Report for Contra Costa Mosquito and Vector Control Benefit Assessment District - Fiscal Year 2002-2003 (Appendix VII)		**
<u>Recommendation</u> - To Adopt Resolution 02-3, to Continue the Mosquito & Vector Surveillance and Control Project for the Benefit of Four Zones and to Continue the Financing of the Project by Continued Assessment upon Property within the District (Appendix I)		**
B. <u>Personnel Committee Report on Employee</u>	Pellegrini	

	<u>Salaries and Benefits for FY 2002/2003</u>	Downs	
	<u>Recommendation</u> - To Approve a Cost of Living for Unrepresented Employees		**
	<u>Recommendation</u> - To Reclassify the Field Supervisor position to Operations Manager and change the salary range for this position		**
	<u>Recommendation</u> - To Reclassify the Assistant Entomologist position to Vector Ecologist and change the salary range for this position		**
C.	<u>Personnel Committee Report on new positions</u>	Pellegrini Downs	
	<u>Recommendation</u> - To Approve the new position of Laboratory Assistant (Appendix VIII)		**
	<u>Recommendation</u> - To Approve the new position of Technology Technician (Appendix IX)		**
D.	<u>Budget Committee Report on Proposed Budget for FY 2002/2003</u>	Elam Waletzko	
	<u>Recommendation</u> - To Approve the Proposed Budget for FY 2002/2003 (Appendix II)		**
E.	<u>Budget Committee Report on Service Charge for FY 2002/2003</u>	Elam Waletzko	
	<u>OPEN THE PUBLIC HEARING ON THE PROPOSED SERVICE CHARGE TO RECEIVE COMMENTS</u>		
	<u>CLOSE THE PUBLIC HEARING</u>		
	<u>CLOSING COMMENTS BY BOARD AND STAFF</u>		
	<u>Recommendation</u> - To Adopt Resolution 02-4, a Zero Dollar (\$0) Per Parcel Service Charge for FY 2002/2003 (Appendix III)		**
F.	<u>Report on Investment Policy</u>	Waletzko	
	<u>Recommendation</u> - To Adopt the District Investment Policy (Appendix IV)		**
G.	<u>Report on Bayhill Advisors Funding Option For District's 457 Deferred Compensation Plan</u>	Downs	
	<u>Recommendation</u> - To Adopt Resolution 02-5, Authorizing Bayhill Advisor's Deferred Compensation Plan funding vehicles under the Internal Revenue		**

Code 457 (Appendix V)

9. INFORMATIONAL REPORTS

- |    |   |                  |
|----|---|------------------|
| A. | <u>Update on SB 1588 - The Mosquito Abatement and Vector Control District Law (Appendix VI)</u> | Jameson<br>Downs |
| B. | <u>Update on NPDES permit</u>   | Malamud-Roam     |

10. BOARD AND STAFF ANNOUNCEMENTS

- A. Board
- B. Staff

11. ADJOURNMENT

*I hereby certify that the District Board of Trustee Agenda was posted 72 hours, \_\_\_\_\_ days, or \_\_\_\_\_ hours before the noted meeting:*

\_\_\_\_\_  
Michele Valencia, Secretary

\_\_\_\_\_  
Date

\* Public comments for non agenda items will be limited to five minutes per person and can be brought up at this time.

✧ Supporting documents are enclosed