



CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT

155 MASON CIRCLE ■ CONCORD, CA 94520 ■ (925) 685-9301 ■ FAX: 685-0266
www.ccmvcd.dst.ca.us

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GENERAL MANAGER
Craig Downs

BOARD OF TRUSTEES

MONDAY, JULY 12, 2004

DISTRICT OFFICE
155 Mason Circle
Concord, CA 94520
7:00 PM

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)
- 5.* PUBLIC INPUT ON NON AGENDA ITEMS
- 6.*^{*} CONSENT CALENDAR - The following items listed ^{*} are enclosed. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.
 - A.*^{*} MINUTES - APPROVAL OF MINUTES 04-3, REGULAR BOARD MEETING HELD ON MAY 10, 2004
 - B.*^{*} EXPENDITURES - APPROVAL OF EXPENDITURES OF MAY 1, 2004 THROUGH JUNE 30, 2004, INCLUDING CHECKS NO.11330 THROUGH NO. 11535, IN THE AMOUNT OF \$340,667.05
 - C. PAYROLL - APPROVAL OF PAYROLL EXPENDITURES OF MAY 1, 2004 THROUGH JUNE 30, 2004, INCLUDING CHECKS NO. 55902 THROUGH NO. 56058, IN THE AMOUNT OF \$222,510.58
 - D.*^{*} INVESTMENT ACTIVITY REPORT FOR APRIL 2004 & MAY 2004

The Contra Costa Mosquito & Vector Control District will provide reasonable accommodations for persons with disabilities planning to attend CCMVCD meetings who contact Nancy Thurman at least 24 hours before the meeting, at 685-9301

7. ACTION ITEMS

<u>Item</u>	<u>Comments</u>	<u>Action Required</u>
A. <u>Report on Mosquito & Vector Surveillance and Control Engineers Report on the District-Wide Special Benefit Assessment</u>	Klingelhofer Downs	
<u>Recommendation</u> - To Approve the Engineer's Report for Contra Costa Mosquito and Vector Control Benefit Assessment District - Fiscal Year 2004-2005 (Appendix VII)		**
<u>Recommendation</u> - To Adopt Resolution 04-5, to Continue the Mosquito & Vector Surveillance and Control Project for the Benefit of Four Zones and to Continue the Financing of the Project by Continued Assessment upon Property within the District (Appendix I)		**
B. <u>Personnel Committee Report on Employee Salaries and Benefits for FY 2004/2005</u>	Petreas Downs	
<u>Recommendation</u> - To Approve a Cost of Living for Unrepresented Employees with one exception		**
<u>Recommendation</u> - To approve new salary ranges for the positions; Administrative & Finance Manager and Accounting & Benefits Specialist		**
<u>Recommendation</u> - To adopt changes to the Employee Handbook. (Appendix II)		**
C. <u>Budget Committee Report on Proposed Budget for FY 2004/2005 (Appendix III and IV)</u>	Jameson Waletzko	
<u>Recommendation</u> - To Approve the Proposed Budget for FY 2004/2005 (Appendix IV)		**
D. <u>Report on District Investment Policy</u>	Waletzko	**
<u>Recommendation</u> - To Adopt the District Investment Policy (Appendix V)		
E. <u>Report on Excess Vehicles</u>	Waletzko	
<u>Recommendation</u> - To Approve the Excess Sale of Five (5) District Vehicles		

8. INFORMATIONAL REPORTS

- | | | |
|----|---|----------|
| A. | <u>Report on West Nile Virus</u> | Schutz |
| B. | <u>Report on NPDES permit</u> | Downs |
| C. | <u>Report on CAL-CARD program (Appendix VI)</u> | Waletzko |

9. BOARD AND STAFF ANNOUNCEMENTS

- A. Board
- B. Staff

10. ADJOURNMENT

I hereby certify that the District Board of Trustee Agenda was posted 72 hours, _____ days, or _____ hours before the noted meeting:

Nancy Thurman, Secretary

Date

*
☼ Public comments for non agenda items will be limited to five minutes per person and can be brought up at this time.
Supporting documents are enclosed