



CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT

155 MASON CIRCLE * CONCORD, CA 94520 * (925) 685-9301 * FAX: 685-0266 * www.ccmvcd.dst.ca.us

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BOARD OF TRUSTEES

MONDAY, JULY 9, 2007

DISTRICT OFFICE
155 Mason Circle
Concord, CA 94520

7:00 PM

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)
- 5.* PUBLIC INPUT ON NON AGENDA ITEMS
6. PRESENTATIONS
 - A. Presentation to Dick Vesperman, Trustee, for 15 years of service.
7. CONSENT CALENDAR - The following items listed ☆ are enclosed. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.
 - A.☆ MINUTES - APPROVAL OF MINUTES 07-3, REGULAR BOARD MEETING HELD ON MAY 14, 2007
 - B.☆ EXPENDITURES - APPROVAL OF EXPENDITURES OF MAY 1, 2007 THROUGH JUNE 30, 2007, INCLUDING CHECKS NO. 14740 THROUGH NO. 14970, IN THE AMOUNT OF \$590,890.98
 - C. PAYROLL - APPROVAL OF PAYROLL EXPENDITURES OF MAY 1, 2007 THROUGH JUNE 30, 2007, INCLUDING CHECKS NO. 58883 THROUGH NO. 59077, IN THE AMOUNT OF \$306,080.12
 - D.☆ INVESTMENT ACTIVITY REPORT FOR APRIL 2007 & MAY 2007

8. ACTION ITEMS

<u>Item</u>	<u>Comments</u>	<u>Action Required</u>
A. <u>Report on Mosquito & Vector Surveillance and Control Engineers Report on the District-Wide Special Benefit Assessment</u>	Klingelhofer	
i. <u>Recommendation</u> - To approve the Engineer's Report for Contra Costa Mosquito and Vector Control Benefit Assessment District - Fiscal Year 2007-2008 (Appendix VIII)		**
ii. <u>Recommendation</u> - To adopt Resolution 07-3, to continue the Mosquito & Vector Surveillance and Control Project for the benefit of four zones and to continue the financing of the Project by continued assessment upon property within the District (Appendix I)		**
B. <u>Resolution Concerning Public Comment at Meetings</u>	Means	**
<u>Recommendation</u> - To adopt Resolution 07-2 Concerning Public Comment at Meetings (Appendix II)		
C. <u>Personnel Committee Report</u>	McDonough	
i. <u>Recommendation</u> - To approve a C.O.L.A. for unrepresented employees with one exception		**
ii. <u>Recommendation</u> - To approve new salary ranges for the following positions:		**
Accounting & Benefits Specialist Administrative & Finance Manager IT Technician		
iii. <u>Recommendation</u> - To reclassify the position Laboratory Assistant to Vector Ecologist (Appendix III)		**
iv. <u>Recommendation</u> - To approve changes to the Employee Handbook, rev. July 9, 2007 (Appendix IV)		**
D. <u>Budget Committee Report</u>	Head	
i. <u>Recommendation</u> - To approve expenditures in accounts that have exceeded budgeted amounts by more than 10%		**
ii. <u>Recommendation</u> - To approve the Proposed Budget for FY 2007/2008 with designation of reserves (Appendix V)		**
iii. <u>Recommendation</u> - To adopt the District Investment Policy (Appendix VI)		**

■ *A vector is any insect or other arthropod, rodent or other animal of public health significance capable of causing human discomfort, injury, or capable of harboring or transmitting the causative agents of human diseases*
 ■ *Protecting the public health and welfare through area-wide, responsive services and programs* ■

9. INFORMATIONAL REPORTS

- A. West Nile Virus Update Staff
- B. Progress Report on Five Year Plan Objectives (Appendix VII) Staff

CLOSED SESSIONS

10. A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54957

Title: General Manager

- B. CONFERENCE WITH LABOR NEGOTIATOR, RICHARD MEANS, BOARD PRESIDENT, TO REVIEW THE DISTRICT'S POSITION ON SALARY AND BENEFITS FOR UNREPRESENTED EMPLOYEES, PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6

Title: General Manager

RETURN TO OPEN SESSION

REPORT FROM CLOSED SESSION

11. PUBLIC EMPLOYEE APPOINTMENT

PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54957: CONSIDER CONTRACT OF EMPLOYMENT WITH CRAIG W. DOWNS.

Title: General Manager

12. BOARD AND STAFF ANNOUNCEMENTS

- A. Board
- B. Staff

13. ADJOURNMENT

* Public comments for non agenda items will be limited to five minutes per person and can be brought up at this time.

☼ Supporting documents are enclosed