



# CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT

155 MASON CIRCLE \* CONCORD, CA 94520 \* (925) 685-9301 \* FAX: 685-0266 \* www.ccmvcd.dst.ca.us

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## ADMINISTRATION

GENERAL MANAGER  
*Craig Downs*

**BOARD OF TRUSTEES**  
**\*\*MONDAY, JULY 13, 2009\*\***  
**DISTRICT OFFICE**  
**155 Mason Circle**  
**Concord, CA 94520**  
**7:00 PM**

## AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)
5. PUBLIC INPUT ON NON AGENDA ITEMS

Public Participation: Members of the public may address the Board of Trustees regarding items of interest that are within the subject matter jurisdiction of the Board of Trustees. Generally, the Board will not enter into a dialogue during this period.

Speakers should have a "Speaker Card" completed and presented to the Clerk of the Board prior to the start of the Board meeting. Public input on agenda items will be taken at the beginning of the discussion of those agenda items.

Comments shall be limited to three minutes per person, unless different time limits are set by the Chairperson.

6. CONSENT CALENDAR  
The following items listed ☼ are enclosed. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.
  - A.☼ MINUTES - APPROVAL OF MINUTES 09-3, REGULAR BOARD MEETING HELD ON MAY 11, 2009
  - B.☼ EXPENDITURES - APPROVAL OF EXPENDITURES OF MAY 1, 2009 THROUGH JUNE 30, 2009, INCLUDING CHECKS NO. 17026 THROUGH NO. 17229, IN THE AMOUNT OF \$656,540.54

- C. PAYROLL - APPROVAL OF PAYROLL EXPENDITURES OF MAY 1, 2009 THROUGH JUNE 30, 2009, INCLUDING CHECKS NO. 61161 THROUGH NO. 61360, IN THE AMOUNT OF \$341,270.86
- D. INVESTMENT ACTIVITY REPORT FOR APRIL 2009 & MAY 2009
- E. APPROVAL OF TRUSTEE TRAVEL

7. ACTION ITEMS

<u>Item</u>	<u>Comments</u>	<u>Action Required</u>
A. <u>Report on Mosquito &amp; Vector Surveillance and Control Engineers Report on the District-Wide Special Benefit Assessment</u>	Chuck Crandall	
i. <u>Recommendation - To approve the Engineer's Report for Contra Costa Mosquito and Vector Control Benefit Assessment District - Fiscal Year 2009-2010 (Appendix VII)</u>		**
ii. <u>Recommendation - To adopt Resolution 09-1, to continue the Mosquito &amp; Vector Surveillance and Control Project for the benefit of four zones and to continue the financing of the Project by continued assessment upon property within the District (Appendix I)</u>		**
B. <u>Executive Committee Report</u>	Fitzsimmons	
i. <u>Contract for Legal Services</u>		
<u>Recommendation - To Approve Contract for Legal Services With Law Offices of Mark Cornelius (Appendix II)</u>		**
ii. <u>Actuarial Valuation of Other Post-Employment Benefit Programs (Appendix III)</u>		
<u>Recommendation - To Accept and File the Actuarial Valuation</u>		**
C. <u>Budget Committee Report</u>	Fitzsimmons	
i. <u>Recommendation - To approve the Proposed Budget for FY 2009/2010 (Appendix IV)</u>		**
ii. <u>Recommendation - To adopt the District Investment Policy (Appendix V)</u>		**
D. <u>Personnel Committee Report</u>	Saavedra	
i. <u>Recommendation - To approve changes to the Employee Handbook, rev. July 14, 2009 (Appendix VI)</u>		**

■ *A vector is any insect or other arthropod, rodent or other animal of public health significance capable of causing human discomfort, injury, or capable of harboring or transmitting the causative agents of human diseases* ■  
 ■ *Protecting the public health and welfare through area-wide, responsive services and programs* ■

8. INFORMATIONAL REPORTS

- A. West Nile Virus Update Staff
- B. Operations Report Staff

CLOSED SESSIONS

9. A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54957

Title: General Manager

- B. CONFERENCE WITH LABOR NEGOTIATOR, JIM FITZSIMMONS, BOARD VICE-PRESIDENT, TO REVIEW THE DISTRICT'S POSITION ON SALARY AND BENEFITS FOR UNREPRESENTED EMPLOYEES, PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6

Title: General Manager

RETURN TO OPEN SESSION

REPORT FROM CLOSED SESSION

10. PUBLIC EMPLOYEE APPOINTMENT

CONSIDER CONTRACT OF EMPLOYMENT WITH CRAIG W. DOWNS.

Title: General Manager

11. BOARD AND STAFF ANNOUNCEMENTS

- A. Board
- B. Staff

12. ADJOURNMENT