



155 Mason Circle
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BOARD OF TRUSTEES
****MONDAY, MARCH 9, 2015****
DISTRICT OFFICE
155 Mason Circle
Concord, CA 94520
7:00 PM

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)

5. PUBLIC INPUT ON NON AGENDA ITEMS

Public Participation: Members of the public may address the Board of Trustees regarding items of interest that are within the subject matter jurisdiction of the Board of Trustees. Generally, the Board will not enter into a dialogue during this period.

Speakers should have a "Speaker Card" completed and presented to the Clerk of the Board prior to the start of the Board meeting. Public input on agenda items will be taken at the beginning of the discussion of those agenda items.

Comments shall be limited to **three minutes per person**, unless different time limits are set by the Chairperson.

6. PRESENTATIONS
Myrto Petreas, Trustee, for 15 years of service

7. CONSENT CALENDAR

The following items listed ✨ are enclosed. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- A. ✨ MINUTES (Pages 7-10) - APPROVAL OF MINUTES 15-1, REGULAR BOARD MEETING HELD ON JANUARY 12, 2015

Protecting Public Health Since 1927

BOARD OF TRUSTEES

President **CHRIS COWEN** Contra Costa County • Vice President **RANDALL DIAMOND** Danville • Secretary **H. RICHARD MANK** El Cerrito
Antioch **LOLA ODUNLAMI** • Brentwood **ROLANDO VILLAREAL** • Clayton **PEGGIE HOWELL** • Concord **PERRY CARLSTON** • Contra Costa County **JIM PINCKNEY & DARRYL YOUNG**
Hercules **JEFF BENNETT** • Lafayette **JAMES FITZSIMMONS** • Martinez **DANIEL PELLEGRINI** • Moraga **MYRTO PETREAS, PhD** • Oakley **MICHAEL KRIEG** • Orinda **DIANE WOLCOTT**
Pinole **WARREN CLAYTON** • Pittsburg **RICHARD AINSLEY, PhD** • Pleasant Hill **RICHARD MEANS** • Richmond **SOHEILA BANA, PhD** • San Pablo *Vacant* • San Ramon **SHARYN ROSSI** • Walnut Creek **MORRIS JONES PhD**

- B. ✨ EXPENDITURES (Pages 11-18) - APPROVAL OF EXPENDITURES OF DECEMBER 31, 2014 THROUGH FEBRUARY 28, 2015, INCLUDING CHECKS NO. 22857 THROUGH NO. 23085, IN THE AMOUNT OF \$869,914.46
- C. PAYROLL - APPROVAL OF EXPENDITURES OF DECEMBER 31, 2014 THROUGH FEBRUARY 28, 2015, INCLUDING CHECKS NO. 66196 THROUGH NO. 66360, IN THE AMOUNT OF \$348,506.62
- D. ✨ INVESTMENT ACTIVITY REPORT FOR DECEMBER 2014 & JANUARY 2015 (Pages 19-23)

8. ACTION ITEMS

<u>Item</u>	<u>Comments</u>	<u>Action Required</u>
A. <u>Approval of District Trustee Committee Members for 2015</u>	Waletzko	
<u>Recommendation</u> - To Approve the current roster of trustee committee members for 2015 (Page 24)		**

9. INFORMATIONAL REPORTS

- A. Financial Report (Pages 25-26) Waletzko
- B. Annual Environmental Audit/CEQA Compliance (Pages 27-43) Schutz
- C. Reports on Conferences/Meetings - MVCAC Board Staff

CLOSED SESSIONS

- 10. A. CONFERENCE WITH LABOR NEGOTIATORS
 CONFERENCE WITH RICHARD MANK, CHAIR OF PERSONNEL COMMITTEE, FRAN BUCHANAN, IEDA, CRAIG DOWNS, GENERAL MANAGER, AND RAY WALETZKO, ASSISTANT MANAGER, AS DISTRICT NEGOTIATORS, TO REVIEW THE DISTRICT'S POSITION ON SALARY AND BENEFITS FOR REPRESENTED EMPLOYEES, PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6(a).

 Titles: All represented employees (SEIU Local 1021)
- B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54957

Title: General Manager

RETURN TO OPEN SESSION

REPORT FROM CLOSED SESSIONS

11. BOARD AND STAFF ANNOUNCEMENTS

A. Board

B. Staff

12. ADJOURNMENT

I hereby certify that the District Board of Trustee Agenda was posted 72 hours, _____ days, or _____ hours before the noted meeting:

Ray Waletzko, Assistant Manager

Date

✪ Supporting documents are enclosed

The Contra Costa Mosquito & Vector Control District will provide reasonable accommodations for persons with disabilities planning to attend CCMVCD meetings who contact Ray Waletzko at least 24 hours before the meeting, at 771-6110

Documents that are disclosable public records required to be made available under California Government Code Section 54957.5 (b) (1) and (2) are available to the public for inspection at no charge during business hours at our administrative office located at 155 Mason Circle, Concord, California

Feb 27, 2015

STAFF REPORT
MARCH 9, 2015 BOARD MEETING
AGENDA

1 - 7D No Comment, See Agenda.

8. ACTION ITEMS

- A. Approval of District Trustee Committee Members for 2015 - The District primary banking institution, Bank of the West, would like to see board minutes that officially designate board members who are on the Executive Committee; and can thereby sign District checks.

Recommendation - To Approve the current roster of trustee committee members for 2015 (*Page 24*)

9. INFORMATIONAL REPORTS

- A. Financial Report (Pages 25-26) - Assistant Manager Ray Waletzko will give a brief update on the District budget year to date.
- B. Annual Environmental Audit/CEQA Compliance (Pages 27-43) - Scientific Programs Manager Steve Schutz will present and discuss the District's annual Environmental Audit.
- C. Reports on Conferences/Meetings Attended - Board and staff will present written/oral summaries of the Mosquito & Vector Control conference.

CLOSED SESSIONS

10. A. CONFERENCE WITH LABOR NEGOTIATORS

CONFERENCE WITH RICHARD MANK, CHAIR OF PERSONNEL COMMITTEE, FRAN BUCHANAN, IEDA, CRAIG DOWNS, GENERAL MANAGER, AND RAY WALETZKO, ASSISTANT MANAGER, AS DISTRICT NEGOTIATORS, TO REVIEW THE DISTRICT'S POSITION ON SALARY AND BENEFITS FOR REPRESENTED EMPLOYEES, PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6(a).

Titles: All represented employees (SEIU Local 1021)

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54957

Title: General Manager

RETURN TO OPEN SESSION

REPORT FROM CLOSED SESSIONS

11. BOARD AND STAFF ANNOUNCEMENTS

A. Board

B. Staff

12. ADJOURNMENT

CONTRA COSTA MOSQUITO & VECTOR CONTROL DISTRICT

UNUSUAL ITEMS LIST

<i>DATE</i>	<i>CHECK #</i>	<i>AMOUNT OF CHECK</i>	<i>VENDOR & DESCRIPTION</i>
January 15, 2015	22918	\$2683.65	ADAPCO, Inc. - Altosid Liquid Larvicide, Vectolex, and Vectobac
January 31, 2015	22970	\$2175.00	Liebert Cassidy - Professional Legal Service
February 15, 2015	23013	\$1642.80	YP - Yellow Page Advertising for Contra Costa County Central/East Books
" " " "	23025	\$1176.00	Bold, Polisner, Maddow, Nelson - Professional Legal Service
February 28, 2015	23054	\$13908.26	Cole-Parmer Instrument - Lab Safety Cabinet
" " " "	23057	\$1185.00	Maze & Associates - Professional Auditing Services
" " " "	23084	\$1846.68	CalAmp Wireless Network - Vehicle Tracking Service