

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT
BOARD MEETING
MINUTES NO.01-3

A regular meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, March 12, 2001, in the District Office at 155 Mason Circle, Concord, California.

TRUSTEES PRESENT Russ Belleci
 Nancy Brownfield
 David Carpenter
 Jon Elam
 John Hall
 Richard Head
 David Jameson
 Charles Lupsha
 Jeannette Mahoney
 Richard Mank
 Tim McDonough
 Earl Mortenson
 Daniel Pellegrini
 Myrto Petreas
 John Poon
 Ronald Tervelt
 Dick Vesperman

TRUSTEES EXCUSED Heather LeRoy
 Richard Means
 James Pinckney

TRUSTEES ABSENT None

OTHERS PRESENT Charles Beesley, General Manager
 Craig Downs, Assistant Manager
 Tina Cox, Administrative Assistant
 Mark Cornelius, General Counsel
 Ray Waletzko, Administrative Analyst
 Steve Schutz, Entomologist
 Deborah Bass, Public Affairs Officer
 Ron Kaminski, Appraiser

1. President McDonough called the meeting to order at 7:04 p.m.
2. A roll call indicated that 17 Trustees were present, three were excused, none were absent, and there were two vacancies.

3. The meeting opened with the Pledge of Allegiance.

4. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)

** Motion was made by Trustee Belleci and seconded by Trustee Jameson to approve the Agenda. Motion passed.

5. PUBLIC INPUT ON NON AGENDA ITEMS - None

6. CONSENT CALENDAR

A. MINUTES - APPROVAL OF MINUTES 01-1, REGULAR BOARD MEETING HELD ON JANUARY 8, 2001

B. MINUTES - APPROVAL OF MINUTES 01-2, SPECIAL BOARD MEETING HELD ON FEBRUARY 20, 2001

C. EXPENDITURES - APPROVAL OF EXPENDITURES OF JANUARY 1, 2001 THROUGH FEBRUARY 28, 2001, INCLUDING CHECKS NO. 7296 THROUGH NO. 7507, IN THE AMOUNT OF \$233,342.68

D. PAYROLL - APPROVAL OF PAYROLL EXPENDITURES OF JANUARY 1, 2001 THROUGH FEBRUARY 28, 2001, INCLUDING CHECKS NO. 53275 THROUGH NO. 53380, IN THE AMOUNT OF \$155,849.05

E. INVESTMENT ACTIVITY REPORT FOR DECEMBER 2000 & JANUARY 2001

** Motion was made by Trustee Pellegrini and seconded by Trustee Elam to approve the Consent Calendar. Motion passed.

7. ACTION ITEMS

A. Report on Excess Vehicles - Assistant Manager Downs reported that two vehicles were scheduled to be disposed of this year due to high mileage and age. There will be an ad in the paper for the vehicles, and the District will receive sealed bids, with a minimum bid price set by the District.

** Motion was made by Trustee Jameson and seconded by Trustee Head to Approve the Excess Sale of Two Vehicles. Motion passed.

8. INFORMATIONAL ITEMS

- A. Report on Legislation - General Manager Beesley reported that because of the current energy crisis, most other legislation has been given lower priority. The State Supreme Court declined hearing the Sonoma case on ERAF, so it has become a dead issue. There has been a bill drafted, AB 682, to allow an increase in Trustee reimbursement, if desired by a District. No action has been taken at this time. AB 573, the Public Health Pesticide Act, is a bill promoted by MVCAC for the minor use of pesticides without registration.
- B. Report on Reference Manual for Trustees - Administrative Analyst Waletzko distributed the Reference Manual he had prepared. It is a compilation of a manual from San Gabriel MVCD and our old manual that was in need of updating, as well as input from Trustees and staff. This is a manual for the Trustees to keep until the end of their terms. He pointed out some important appendices.
- C. Report on Brentwood Substation - Assistant Manager Downs reported that in December of 2000 he had received an inquiry about the status of our substation site in Brentwood. There was an inspection of the property by the potential buyer and they expressed an interest in purchase of the facility. The offer was presented to the Board at the special Board meeting in February. The District solicited appraisal services from several companies and selected Mr. Ron Kaminski. Mr. Downs gave some background on the substation and gave the Trustees options for the future of the property.

9. CLOSED SESSION 7:35 p.m.

- A. CONFERENCE WITH LABOR NEGOTIATOR, TIM MCDONOUGH, CHAIR OF EXECUTIVE COMMITTEE, TO REVIEW THE DISTRICT'S POSITION ON SALARY AND BENEFITS FOR UNREPRESENTED EMPLOYEES, PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6

Title: General Manager Designate

- B. PUBLIC EMPLOYEE APPOINTMENT

PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54957

TITLE: General Manager

C. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

PROPERTY: Brentwood Substation, 29 Spruce St., Brentwood, CA

AGENCY NEGOTIATORS: General Manager, Assistant Manager, President and Vice President

NEGOTIATING PARTIES: Contra Costa Mosquito & Vector Control District and Mr. & Mrs. Hoggan, Brentwood, Ca.

UNDER NEGOTIATIONS: Appraisal by Mr. Ron Kaminski. Price and terms of payment

PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54956.8

RETURN TO OPEN SESSION 7:55 p.m.

REPORT FROM CLOSED SESSION

The Board decided unanimously that they would not be accepting the offer from Mr. & Mrs. Hoggan for the Brentwood Substation.

10. PUBLIC EMPLOYEE APPOINTMENT

PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54957:
CONSIDER CONTRACT OF EMPLOYMENT WITH CRAIG W. DOWNS.

TITLE: General Manager

** Motion was made by Trustee Vesperman and seconded by Trustee Head to approve the employment of Craig Downs as General Manager pursuant to the contract dated March 8, 2001. Motion passed.

11. BOARD AND STAFF ANNOUNCEMENTS

A. Board

- President McDonough reported that he and Trustee Mortenson attended an informative MVCAC conference in January.
- Trustees Mortenson, Brownfield and Jameson each made a speech on General Manager's Beesley's retirement.
- Tim McDonough, as President of the Board as well as Former Chair of the Building Committee, made a presentation to dedicate our building to Dr. Charles Beesley.

B. Staff

- None

12. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:55 p.m.

I certify the above minutes were approved as read or corrected at a meeting of the Board held on May 14, 2001.

Richard Mank
Secretary, Board of Trustees