

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT
BOARD MEETING
MINUTES NO. 05-2

A regular meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, March 14, 2005, in the District Office at 155 Mason Circle, Concord, California.

TRUSTEES PRESENT Russ Belleci
 Nancy Brownfield
 Jim Fitzsimmons
 Heather Gibson
 Kaleinani Lau
 Jeannette Mahoney
 Richard Mank
 Tim McDonough
 Richard Means
 Dan Pellegrini
 James Pinckney
 Ronald Tervelt
 Dick Vesperman
 Diane Wolcott

TRUSTEES ABSENT Richard Head
 Jon Elam
 Earl Mortenson
 Myrto Petreas
 John Poon

OTHERS PRESENT Mark Cornelius, Legal Counsel
 Craig Downs, General Manager
 Deborah Bass, Public Affairs Manager
 Steve Schutz, Scientific Programs Manager
 Ray Waletzko, Administrative & Finance Manager
 Susan Buckland, Community Affairs Representative
 Lucy Perez, Community Affairs Representative
 Nancy Thurman, Administrative Secretary

1. Vice President Tervelt called the meeting to order at 7:00 p.m.
2. A roll call indicated that 14 Trustees were present, five were absent, and there were three vacancies.
3. The meeting opened with the Pledge of Allegiance.

4. APPROVAL OF THE AGENDA AS AMENDED

** A motion was made by Trustee Pellegrini and seconded by Trustee Head to approve the agenda. *Motion passed unanimously.*

5.* PUBLIC INPUT ON NON AGENDA ITEMS

A plaque was presented to Dr. David Jameson, honoring his 13 years of dedicated service as a board member from the Town of Danville.

6.* CONSENT CALENDAR

A.* MINUTES - APPROVAL OF MINUTES 05-1, REGULAR BOARD MEETING HELD ON JANUARY 10, 2005.

B.* EXPENDITURES - APPROVAL OF EXPENDITURES OF JANUARY 1, 2005 THROUGH FEBRUARY 28, 2005, INCLUDING CHECKS NO. 12096 THROUGH NO. 12274, IN THE AMOUNT OF \$324,426.40.

C. PAYROLL - APPROVAL OF PAYROLL EXPENDITURES OF JANUARY 1, 2005 THROUGH FEBRUARY 28, 2005, INCLUDING CHECKS NO. 56499 THROUGH NO. 56648, IN THE AMOUNT OF \$212,087.98.

D.* INVESTMENT ACTIVITY REPORT FOR DECEMBER 2004 & JANUARY 2005

** Motion was made by Trustee McDonough and seconded by Trustee Brownfield to approve the consent calendar as posted. *Motion passed unanimously.*

CLOSED SESSION 7:04 PM

7. CONFERENCE WITH LABOR NEGOTIATORS

Conference with Craig Downs, General Manager, as District Negotiator, to Review the District's Position on Salary and Benefits for Represented Employees, Pursuant to California Government Code 54957.6(a).

Titles: All represented employees (SEIU Local 790)

** REPORT FROM CLOSED SESSION

Board unanimously approved M.O.U. between CCMVCD and Local 790 SIEU, effective February 1, 2005 through March 1, 2009.

END CLOSED SESSION

RETURN TO OPEN SESSION 7:35 PM

8. ACTION ITEMS

A. Personnel Committee Report - Personnel Committee recommended that the District recognize March 31st (Caesar Chavez Day) as a District holiday, in line with new represented labor contract.

** Motion by Trustee McDonough, seconded by Trustee Gibson to approve Caesar Chavez Day as District holiday. *Motion passed unanimously.*

B. Executive Committee Report -

1. Report on Trustee Travel - Executive Committee recommended that Resolution 05-1 be adopted. The committee also recommended approval of travel of Vice President Tervelt to the American Mosquito Control Association conference.

** Motion by Trustees Vesperman and Fitzsimmons to refer Resolution 05-1 back to Executive Committee. *Motion passed unanimously.*

** Motion by Trustee McDonough and seconded by Trustee Brownfield to approve Vice President Tervelt to attend AMCA conference. *Motion passed unanimously.*

2. Report on Auditor RFP - The Executive Committee recommended that the Executive Committee conduct the interview process to recommend a new audit firm to the full board. It was felt that the smaller size of the Executive Committee as compared to the Budget Committee would better facilitate the process.

** Motion by Trustee Vesperman and seconded by Trustee McDonough to charge Executive Committee with sending out RFP, conducting interviews and making recommendations to full board for new auditor. *Trustees Pinckney and Fitzsimmons opposed. Motion passed.*

C. Report on Mosquito & Vector Control & WNV Awareness Week - Staff recommends that the board adopt Resolution 05-2, declaring April 25 through May 1, 2005 West Nile Virus and Mosquito & Vector Control Awareness Week.

** Motion made by Trustee McDonough and seconded by Trustee Brownfield to adopt Resolution 05-2. *Motion passed unanimously.*

9. INFORMATIONAL REPORTS

A. Advanced Planning Committee Report - Trustee Brownfield reported that

the Advanced Planning Committee met on February 28th, and discussed potential projects for the next five years; and how they best could be implemented. Consideration was given to the county property tax growth rate projections and the District forecasts. The area of immediate consideration is centered on an upgrade of the surveillance and community education for rodent control, with an emphasis on some creative ways to reach more of the communities, taking into consideration staff levels, Code Enforcement, Homeowner Association presentations, and door tagging operations. Facility expansion, with consideration to Brentwood, was also discussed. Equipment needs and financial projections will be addressed at the next meeting, which is due to be held on April 11, 2005.

- B. West Nile Virus Update - Scientific Programs Manager Steve Schutz summarized West Nile virus (WNV) activity in California during 2004 and early 2005. California's statewide integrated surveillance program worked as expected, detecting WNV activity well in advance of human cases. The highest numbers of human, bird and equine cases occurred in southern California, but surprisingly, infection rates (cases per unit of population) were higher in some northern California counties.

So far this year, WNV activity in northern California seems to be following a pattern similar to southern California last year, with a scattering of positive birds in February. The timing of the first positive birds in Contra Costa County in 2005, coincided with the emergence of *Culex tarsalis* mosquitoes from their winter resting sites, suggesting that infected overwintering mosquitoes are responsible for maintaining the disease cycle. District surveillance and control efforts continue to be expanded and improved, and so far trap counts are below average for this time of year.

10. BOARD AND STAFF ANNOUNCEMENTS

- A. Trustee Wolcott reported on her attendance at recent conferences. She noted that other districts expressed that they were impressed with the District innovations in regard to WNV preparedness.

Trustee Brownfield was reappointed by the City of Walnut Creek for another three years.

Board President Petreas wished to thank Vector Control Technician Sheila Currier for her graciousness and expertise in showing her where and how sources are treated in her city of Moraga.

A five year service pin was awarded to Trustee Ronald Tervelt.

- B. The Trustee group photo will be taken by a photographer before the May 9th, 2005, Board Meeting.

11. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:42 p.m.

I certify the above minutes were approved as read or corrected at a meeting of the Board held on May 9, 2005.

H. Richard Mank
Secretary, Board of Trustees