

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT
BOARD MEETING
MINUTES NO. 07-2

A regular meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, March 12, 2007, in the District Office at 155 Mason Circle, Concord, California.

TRUSTEES PRESENT Richard Ainsley
 Russ Belleci
 Nancy Brownfield
 Jim Fitzsimmons
 Richard Head
 C. Kaleinani Lau
 Richard Mank
 Tim McDonough
 Richard Means
 Angela Micheals-Tibbals
 Dan Pellegrini
 Myrto Petreas
 James Pinckney
 Jose Saavedra
 Dick Vesperman
 Diane Wolcott

TRUSTEES ABSENT Heather Gibson
 Jeannette Mahoney
 Ronald Tervelt

OTHERS PRESENT Marty Snyder, Legal Counsel
 Craig Downs, General Manager
 Carlos Sanabria, Operations Manager
 Ray Waletzko, Administrative & Finance Manager
 Karl Malamud-Roam, Environmental Projects Manager
 Steve Schutz, Scientific Program Manager
 Deborah Bass, Public Affairs Manager
 Allan Pfuntner, Program Supervisor
 Nancy Thurman, Administrative Secretary
 Susan Junfish, Parents for a Safer Environment
 Guenter Hofstadler, M.D., Concord resident
 Clyde Trombettas, Martinez resident
 Andrea Wilson, Lafayette resident
 Stan Husted, Danville resident

1. President Means called the meeting to order at 7:00 p.m.

2. A roll call indicated that 16 Trustees were present, three were absent, and there are three vacancies.

3. The meeting opened with the Pledge of Allegiance.

4. APPROVAL OF THE AGENDA

** A motion was made by Trustee Pellegrini and seconded by Trustee Head to approve the agenda as amended. *Motion passed unanimously.*

5.* PUBLIC INPUT ON NON AGENDA ITEMS

Ms. Susan Junfish, Parents for a Safer Environment, gave a PowerPoint presentation citing case studies and arguments against the use of adulticides for mosquito control.

** A motion was made by Trustee Vesperman and seconded by Trustee Petreas to refer the information presented by Parents for a Safer Environment to the Advance Planning Committee. *Motion passed unanimously.*

President Means called for a 5 minute break at 8:42 PM. Reconvened at 8:49 PM.

6.☼ CONSENT CALENDAR

A.☼ MINUTES - APPROVAL OF MINUTES 07-1, REGULAR BOARD MEETING HELD ON JANUARY 8, 2007.

B.☼ EXPENDITURES - APPROVAL OF EXPENDITURES OF JANUARY 1, 2007 THROUGH FEBRUARY 28, 2007, INCLUDING CHECKS NO. 14357 THROUGH NO. 14540, IN THE AMOUNT OF \$600,768.79.

C. PAYROLL - APPROVAL OF PAYROLL EXPENDITURES OF JANUARY 1, 2007 THROUGH FEBRUARY 28, 2007, INCLUDING CHECKS NO. 584922 THROUGH NO. 58665, IN THE AMOUNT OF \$284,611.29.

D.☼ INVESTMENT ACTIVITY REPORT FOR DECEMBER 2006 & JANUARY 2007

E. APPROVAL OF TRUSTEE TRAVEL

** A motion was made by Trustee Fitzsimmons and seconded by Trustee Head to approve the consent calendar as posted. *Motion passed unanimously.*

7. ACTION ITEMS

A. Personnel Committee Report - Committee Chair McDonough reported that the committee had reviewed staffing needs for the coming year, as well as the contract expiration for represented employees.

** A motion was made by Trustee Pellegrini and seconded by Trustee Lau to approve an additional Community Affairs Representative Position, effective April 1, 2007. *Motion passed unanimously.*

** A motion was made by Trustee Vesperman and seconded by Trustee Petreas to add the following item regarding Catastrophic Leave for CCMVCD employees to the agenda. *Motion passed unanimously.*

Emergency Catastrophic Leave Plan - General Manager Downs presented to the board policy language to allow employees to donate vacation time to another employee who has a catastrophic need and has used all of their own accrued time off. This is a temporary program for the benefit of one employee at this time, and will expire September 2007. Discussion was held and it was agreed to strike all language regarding "banking" time off, and to proportionally refund time donated if not used by this individual. A permanent policy will be considered by the Personnel Committee at their next meeting.

** A motion was made by Trustee Fitzsimmons and seconded by Trustee Vesperman to approve the Emergency Catastrophic Leave Policy, as amended. *Motion passed unanimously.*

B. Report on Mosquito & Vector Control & WNV Awareness Week - (Appendix III) - Resolution 07-1 declares the week of April 23 through April 29, 2007 as West Nile Virus and Mosquito and Vector Control Awareness Week. General Manager Downs reported that the county, cities and towns will be asked to adopt similar proclamations to raise awareness. Trustees were encouraged to personally accept these at council meetings. A script will be provided from the Public Affairs Department. Numerous other events are planned during this week, including a DEET Awareness presentation at Rossmoor, and an Open House at the District. If needed, staff will also be available to attend city council meetings.

** A motion was made by Trustee Pellegrini and seconded by Trustee Lau to adopt Resolution 07-01. *Motion passed unanimously.*

8. INFORMATIONAL REPORTS

A. Executive Committee Report - Committee Chair Means reported that the

Trustee Manual is currently being updated. One item added is a glossary of the terms and acronyms used for reference for trustees. West Nile virus preparation and operations will remain similar to our efforts last year. Underground mosquito sources are being identified with the assistance of several cities.

- B. West Nile Virus Update - Five counties in California have reported activity so far this year. Santa Clara County has reported the first WNV positive bird of the year in the Bay area; a crow in the city of Santa Clara. Since crows almost always die of WNV within 2-4 days, it must have been infected around the 2nd week in February which is exactly when we saw the first Culex tarsalis emerge from overwintering in our county. No birds from our county have tested positive yet, although we have been seeing some distinct clusters of dead bird reports (Brentwood, Concord, El Cerrito). A CD with PowerPoint presentations on our WNV surveillance and response program as well as our Integrated Pest Management (IPM) vector programs was distributed.
- C. Report on Recent Conferences and Workshops - Trustee Belleci submitted Appendix IV, a summary of the MVCAC Annual conference, with the emphasis being on legislative issues this year. Appendix V is a copy of the Special District Leadership Academy registration flyer.

9. BOARD AND STAFF ANNOUNCEMENTS

- A. Trustee Wolcott suggested an Advance Planning Committee meeting on March 19th or 20th.

10. ADJOURNMENT

There being no further business, the meeting was adjourned at 9:30 p.m.

I certify the above minutes were approved as read or corrected at a meeting of the Board held on May 14, 2007.

Ayes: _____
 Noes: _____
 Absent: _____
 Abstain: _____

H. Richard Mank
 Secretary, Board of Trustees