

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT
BOARD MEETING
MINUTES NO. 08-2

A regular meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, March 10, 2008, in the District Office at 155 Mason Circle, Concord, California.

TRUSTEES PRESENT Richard Ainsley
 Soheila Bana
 Russ Belleci
 Jeff Bennett
 Nancy Brownfield
 Jim Fitzsimmons
 Richard Head
 Peggie Howell
 Richard Mank
 Tim McDonough
 Richard Means
 Angela Micheals-Tibbals
 Dan Pellegrini
 Myrto Petreas
 James Pinckney
 Jose Saavedra
 Dick Vesperman
 Diane Wolcott

TRUSTEES ABSENT Heather Gibson
 C. Kaleinani Lau

OTHERS PRESENT Mark Cornelius, Legal Counsel
 Craig Downs, General Manager
 Carlos Sanabria, Operations Manager
 Ray Waletzko, Administrative & Finance Manager
 Karl Malamud-Roam, Environmental Projects Manager
 Allison Lewis, Administrative Secretary

1. President Head called the meeting to order at 7:00 p.m.
2. A roll call indicated that 18 Trustees were present, two were absent, and there are two vacancies.
3. The meeting opened with the Pledge of Allegiance.

4. APPROVAL OF THE AGENDA

** A motion was made by Trustee Pellegrini and seconded by Trustee Pinckney to approve the agenda as posted. *Motion passed unanimously.*

5.* PUBLIC INPUT ON NON AGENDA ITEMS - None

6.✧ CONSENT CALENDAR

A.✧ MINUTES - APPROVAL OF MINUTES 08-1, REGULAR BOARD MEETING HELD ON JANUARY 7, 2008.

B.✧ EXPENDITURES - APPROVAL OF EXPENDITURES OF JANUARY 1, 2008 THROUGH FEBRUARY 29, 2008, INCLUDING CHECKS NO. 15512 THROUGH NO. 15687, IN THE AMOUNT OF \$510,294.93.

C. PAYROLL - APPROVAL OF PAYROLL EXPENDITURES OF JANUARY 1, 2008 THROUGH FEBRUARY 29, 2008, INCLUDING CHECKS NO. 59627 THROUGH NO. 59806, IN THE AMOUNT OF \$301,304.25.

D.✧ INVESTMENT ACTIVITY REPORT FOR DECEMBER 2007 & JANUARY 2008

** A motion was made by Trustee McDonough and seconded by Trustee Fitzsimmons to approve the consent calendar items 6A-D. *Motion passed unanimously.*

E. APPROVAL OF TRUSTEE TRAVEL - Short discussion ensued regarding the need for Trustees to attend workshops and conferences. Learning about governance issues and having an impact in legislative matters were brought up as key reasons. The need for quality reports back to the board by those attending events was emphasized.

** A motion was made by Trustee Pellegrini and seconded by Trustee Means to approve travel reimbursement . *Motion passed unanimously.*

7. ACTION ITEMS

A. Contract for Audit Services with Maze & Associates (Appendix I) - Audit Committee Chairperson Fitzsimmons reported that the committee had negotiated a three year contract extension with Maze & Associates for auditing the District financial statements.

** A motion was made by Trustee Fitzsimmons and seconded by Trustee Mank to approve the three year auditing contract. *Motion passed unanimously.*

- B. EXECUTIVE COMMITTEE REPORT (Appendix II) - Executive Committee Chairperson Head reported the District received six responses to the RFP for a Photovoltaic (PV) System. The committee's evaluation and selection process was summarized. Staff fully supported the recommendation to award the contract to Marin Solar. A brief discussion ensued regarding warranty issues and the installation time frame.

** A motion was made by Trustee Means and seconded by Trustee Micheals to approve the contract with Marin Solar. *Motion passed unanimously.*

8. INFORMATION ITEMS

- A. Report on Annual Environmental Audit/ CEQA Compliance (Appendix III) - Environmental Projects Manager Karl Malamud-Roam presented the annual Environmental Audit and CEQA Review. In particular, he reported in detail on the District's use of fish and pesticides, and how these use patterns compared with previous years. Some minor variations are observed from year to year, largely as a result of weather influences and other impacts on mosquito habitat distribution, but no major changes in District policies nor practices were noted. A review of changing regulatory requirements and recent scientific studies on the potential environmental impacts of vector control practices was presented.
- B. West Nile Virus Update - General Manager Downs reported that the first West Nile Virus activity in the state occurred in two sentinel chickens in February in Los Angeles County. The primary mosquito species that can transmit WNV in the district have emerged from diapause (hibernation) in February. Light traps are set up year round to detect this and technicians are actively attempting to suppress these populations. A project to place absorbent in treehole cavities where rainwater has collected has been completed. Treehole mosquitoes can transmit dog heartworm to canines. The State Department of Public Health has resumed dead bird testing after a brief hiatus. Seventeen newly hired seasonal employees have completed mandatory training and are now working in the labs and in the field. Operations Manager, Carlos Sanabria, will give a presentation at the next board meeting highlighting field activities, including the new swimming pool and catch basin programs, created in response to WNV issues last season.
- C. Report on Conferences Attended (Appendix IV) - Trustees Russ Belleci, Richard Means and Diane Wolcott each submitted a summary on the MVCAC Annual conference. Trustee Russ Belleci also submitted MVCAC Legislative Committee Meeting notes.

CLOSED SESSION - Began 8:08 p.m.

9. CONFERENCE WITH LEGAL COUNSEL–ANTICIPATED LITIGATION

- A. Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9 of the California Government Code: 5 or more potential cases.
- B. Initiation of litigation pursuant to subdivision © of Section 54956.9 of the California Government Code: 5 or more potential cases.

RETURN TO OPEN SESSION - 8:27 p.m.

REPORT FROM CLOSED SESSION

No reportable actions from closed session.

10. BOARD AND STAFF ANNOUNCEMENTS

A. Board - None

B. Staff - None

11. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:42 p.m.

I certify the above minutes were approved as read or corrected at a meeting of the Board held on May 12, 2008.

Ayes: _____
Noes: _____
Absent: _____
Abstain: _____

H. Richard Mank
Secretary, Board of Trustees

W:\TRUSTEE\MINUTES\Minmar08.wpd