

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT  
BOARD MEETING  
MINUTES NO.01-4

A regular meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, May 14, 2001, in the District Office at 155 Mason Circle, Concord, California.

TRUSTEES PRESENT	Russ Belleci Nancy Brownfield David Carpenter Jon Elam Heather Gibson John Hall Richard Head David Jameson Charles Lupsha Richard Mank Tim McDonough Richard Means Earl Mortenson James Pinckney John Poon Ronald Tervelt
TRUSTEES EXCUSED	Daniel Pellegrini Myrto Petreas Dick Vesperman
TRUSTEES ABSENT	Jeannette Mahoney
OTHERS PRESENT	Craig Downs, General Manager Michele Valencia, Secretary Mark Cornelius, General Counsel Ray Waletzko, Administrative Analyst Dennis Klingelhofer, Berryman & Henigar Amy Roblyer, Berryman & Henigar Steve Perkins, Union Steward

1. President McDonough called the meeting to order at 7:30 p.m.
2. A roll call indicated that 16 Trustees were present, three were excused, one was absent, and there were two vacancies.

3. The meeting opened with the Pledge of Allegiance.

4. APPROVAL OF THE AGENDA AS AMENDED

\*\* Motion was made by Trustee Hall and seconded by Trustee Jameson to approve the Agenda. Motion passed.

5. PUBLIC INPUT ON NON AGENDA ITEMS - None

6. CONSENT CALENDAR

A. MINUTES - APPROVAL OF MINUTES 01-3, REGULAR BOARD MEETING HELD ON MARCH 12, 2001

B. EXPENDITURES - APPROVAL OF EXPENDITURES OF MARCH 1, 2001 THROUGH APRIL 30, 2001, INCLUDING CHECKS NO. 7509 THROUGH NO. 7712, IN THE AMOUNT OF \$284,142.52

C. PAYROLL - APPROVAL OF PAYROLL EXPENDITURES OF MARCH 1, 2001 THROUGH APRIL 30, 2001, INCLUDING CHECKS NO. 53381 THROUGH NO. 53499, IN THE AMOUNT OF \$175,852.86

D. INVESTMENT ACTIVITY REPORT FOR FEBRUARY 2001 & MARCH 2001

\*\* Motion was made by Trustee Jameson and seconded by Trustee Head to approve the Consent Calendar. Motion passed.

7. ACTION ITEMS

A. Report on Investment Policy - Administrative Analyst Waletzko explained that the full Board of Trustees is required to annually adopt the District Investment Policy. The Budget Committee met on April 16, 2001, reviewed changes and recommended the attached policy.

\*\* Motion was made by Trustee Jameson and seconded by Trustee Carpenter to approve the Investment Policy. Motion passed.

B. Report on on Mosquito & Vector Surveillance and Control Engineers Report on the District-Wide Special Benefit Assessment - Dennis Klingelhofer gave a brief overview of the Engineers Report. The Assessment District was established in 1996 by board resolution 96-5. At that time a benefit methodology was developed which was based on a combination of land use and the special benefit the parcels received from the services being funded through the assessment. There have been no proposed changes to the assessment methodology or benefit zones since

establishment in 1996. An inflationary increase of 4.5% is included for 2001-2002 which is the average annual increase in the CPI for the bay area. A discussion ensued about the difference in assessment levels per parcel areas. Mr. Klingelhofer reviewed the benefit factors that are consistent across all zones.

CLOSED SESSION - 7:55 pm

9. B. CONFERENCE WITH LEGAL COUNSEL

ANTICIPATED LITIGATION, SIGNIFICANT EXPOSURE TO LITIGATION  
PURSUANT TO SUBDIVISION (B) OF CALIFORNIA GOVERNMENT CODE  
SECTION 54956.9: ONE POTENTIAL CASE

RETURN TO OPEN SESSION - 8:25 pm

\*\* Motion was made by Trustee Elam and seconded by Trustee Pinckney to adopt the Engineers Report. Motion passed.

\*\* Motion was made by Trustee Elam and seconded by Trustee Pinckney to adopt Resolution 01-1. Motion passed.

7. C. Report on California's Energy Challenge - General Manager Downs informed the board that the California Special Districts Association was requesting special districts to cut back energy use by 10% and adopt a resolution indicating such to pass on to the Governor (resolution 01-2). The District conducted a PG &E energy audit last fall. As a result, lighting has been reduced, and thermostats raised to 76 degrees. It was decided not to adopt the resolution but develop a plan to accomplish said reduction.

8. INFORMATIONAL REPORTS

A. Report on Budget Committee Meeting and Preliminary Budget - Administrative Analyst Waletzko highlighted the preliminary budget. He reported that an inflationary increase in payroll is shown. General Manager Downs is doing a review of administrative duties at this point and there are no recommended changes to staffing level at this time. Payroll-Temps numbers should go back down next year. They are high this year because we have backfilled vacancies in regular full-time field positions with temps. We expect to have these positions filled with regular full time employees in next years budget. Electric Gas & Water has a large increase as we can expect to have our energy bill doubled this year. Property taxes are estimated to increase 7% and Benefit Assessment 5%. This Budget is preliminary and the Budget Committee will meet again June 25, 2001. Trustee Elam mentioned that in spite of the increases in energy costs we will have another successful year for the district with an ending balance projected at around 55,000 dollars.

- B. Report on Headwaters Case - Karl Malamud-Roam reported on FIFRA (Federal Insecticide, Fungicide & Rodenticide Act) and CWA (Clean Water Act) laws' and the impact of the Headwaters, Inc. vs Talent Irrigation District case. Karl explained the effects that this case could have on the District and it's activities. The Mosquito and Vector Control Association of California (MVCAC) has formed an ad-hoc technical committee, which Karl is a member, to advise vector control agencies regarding this court case and subsequent activities by regulatory agencies.
- C. Report on Vector Control Joint Powers Agency (VCJPA) - Administrative Analyst Waletzko reported that the District, through membership in the VCJPA, is self insured. He went on to explain the program coverages: liability, workers compensation, auto physical damage, property, and underground storage tank. An explanation on risk sharing procedures and the District costs was given.
- D. Report on Brentwood Substation - General Manager Downs reaffirmed that the Board was not interested in selling the substation at this time. Information gathered by Administrative Analyst Waletzko indicated any lease involving the building may be cost prohibitive due to costs involved in bringing the building up to code and restrictions by the city. The Executive Committee recommends putting up a sign offering the lot for lease to see what offers are received.
- E. Report on Legislation - General Manager Downs reported that due to the energy crisis any legislative bill costing greater than \$150,000 is being put on suspense. In reference to AB 573 (Canciamilla), the Public Health Vector Control Act of 2001, although receiving support, this bill is at \$500.000 and has been put on suspense. AB1355 (Dausher), Local Government Reorganization, has received a lot of opposition so has been changed to a two year bill and will be revisited next year. AB 682 (Calderon), Mosquito Abatement of Vector Control Districts: traveling expenses, will probably be written into law July 1, 2001. Thereafter travel expense cap for trustees attending meetings will go up to \$100. AB 3 (Ashburn) & AB 100 (Simitian), both aimed at capping ERAF losses, have been put on hold due to the energy crisis.

CLOSED SESSION - 9:50 pm

9. A. CONFERENCE WITH LABOR NEGOTIATORS

CONFERENCE WITH JEANNETTE MAHONEY, CHAIR OF PERSONNEL COMMITTEE AND CRAIG DOWNS, GENERAL MANAGER, TO REVIEW THE DISTRICT'S POSITION ON SALARY AND BENEFITS FOR UNREPRESENTED EMPLOYEES, PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6 (a).

TITLES: All unrepresented employees with the exception of the General Manager

RETURN TO OPEN SESSION - 10:00 pm

10. BOARD AND STAFF ANNOUNCEMENTS

A. Board

B. Staff

11. ADJOURNMENT

There being no further business, the meeting was adjourned at 10:02 p.m.

I certify the above minutes were approved as read or corrected at a meeting of the Board held on July 9, 2001.

---

Richard Mank  
Secretary, Board of Trustees