

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT
BOARD MEETING
MINUTES NO. 13-3

A regular meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on May 13, 2013, in the District Office at 155 Mason Circle, Concord, California.

TRUSTEES PRESENT Soheila Bana
 Jeff Bennett
 Perry Carlston
 Warren Clayton
 Chris Cowen
 Randall Diamond
 Jim Fitzsimmons
 Michael Krieg
 Richard Mank
 Richard Means
 Daniel Pellegrini
 Jim Pinckney
 Jose Saavedra
 Diane Wolcott

TRUSTEES ABSENT Richard Ainsley
 Peggie Howell
 Morris Jones
 Myrto Petreas
 Sharyn Rossi
 Rolando Villareal

OTHERS PRESENT Craig Downs, General Manager
 Mark Cornelius, Legal Counsel
 Allison Nelson, Administrative Secretary

1. President Bennett called the meeting to order at 7:00 p.m.
2. A roll call indicated that 14 Trustees were present, six were absent, and there were two vacancies.

President Bennett introduced Perry Carlston, new Trustee from Concord.

General Manager Downs noted that Morris Jones, Trustee from Walnut Creek, has been called up to active duty and will be gone the remainder of the year.

3. The meeting opened with the Pledge of Allegiance.
4. APPROVAL OF AGENDA AS POSTED

** A motion was made by Trustee Pellegrini and seconded by Trustee Wolcott to approve the agenda as posted. *Motion passed unanimously.*

5. PUBLIC INPUT ON NON AGENDA ITEMS - None

6. CONSENT CALENDAR

- A. MINUTES - APPROVAL OF MINUTES 13-2, REGULAR BOARD MEETING HELD ON MARCH 11, 2013
- B. EXPENDITURES - APPROVAL OF EXPENDITURES OF MARCH 1, 2013 THROUGH APRIL 30, 2013, INCLUDING CHECKS NO. 20973 THROUGH NO. 21133, IN THE AMOUNT OF \$617,684.99
- C. PAYROLL - APPROVAL OF PAYROLL EXPENDITURES OF MARCH 1, 2013 THROUGH APRIL 30, 2013, INCLUDING CHECKS NO. 64643 THROUGH NO. 64782, IN THE AMOUNT OF \$281,159.40
- D. INVESTMENT ACTIVITY REPORT FOR FEBRUARY 2013 & MARCH 2013
- E. FINANCIAL REPORT
- F. APPROVAL OF COMMITTEES
- G. EXCESS VEHICLE

** A motion was made by Trustee Pellegrini and seconded by Trustee Saavedra to approve the consent calendar. *Motion passed unanimously.*

7. INFORMATIONAL REPORTS

- A. Budget Committee Report - Committee Chair Fitzsimmons reported that the committee met on April 22, 2013. The Board adopted a budget for FY 12/13 with a deficit of \$325,000 and if the State of California reimburses the District this year for borrowed Proposition 1A funds, plus interest, we hope to end the fiscal year with a balanced budget. Property tax revenue seems to have stabilized, the most recent property tax check showed a decline of .82% from last year but based on previous years, this could be a sign of economic recovery. The committee will present the proposed FY 13/14 budget at the July meeting.
- B. Personnel Committee Report - Committee Chair Cowen reported that the committee met on April 8, 2013. There were several recommendations made to the Employee Handbook, specifically updating the language due to changes in laws & regulations. The process on assessing compensation and benefits for employees was reviewed, as was the five year staffing plan.
- C. West Nile Virus Update - General Manager Downs reported statewide, there have been two positive birds reported in Los Angeles and Yuba County. There are no human or horse cases reported to date but there was one positive mosquito pool reported in Visalia. Lack of rainfall makes the beginning of this season similar to last season. Field staff are currently treating known mosquito producing sources. The CDC reported that last year was the deadliest in WNV cases; with 286 related deaths nationwide.
- D. NPDES Permit Update - Our District is still operating under the NPDES permit.

The State water board has relieved us of some of the visual & physical monitoring at the individual District level. The chemistry monitoring is still being conducted by the MVCAC coalition; which we are a member. Federal legislation that would relieve us of the monitoring was introduced in the House and Senate with bi-partisan support.

- E. CEQA Project Update - General Manager Downs reported that nine Coastal Region Mosquito & Vector Control Districts are making progress on the CEQA project. The initial public scoping meeting, project description documents, technical studies and draft PEIR document have been completed. The draft PEIR will be distributed for a 45 day comment period, hopefully in July, after which a public hearing would likely be held at the September board meeting. The projected completion of the CEQA document is March 2014.
- F. Reports on Conferences/Meetings Attended - Trustee Wolcott provided the board a written summary of the MVCAC meeting she attended in February and discussed the highlights.

8. BOARD AND STAFF ANNOUNCEMENTS

- A. Board - None
- B. Staff - General Manger Downs noted that Scientific Program Manager Schutz, gave a presentation at the local CSDA chapter meeting last month and it was well received.

9. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:40 p.m.

** A motion was made by Trustee Pellegrini and seconded by Trustee Cowen to adjourn the meeting. *Motion passed unanimously.*

I certify the above minutes were approved as read or corrected at a meeting of the Board held on July 8, 2013.

Ayes: _____

Noes: _____

Absent: _____

Abstain: _____

H. Richard Mank
Secretary, Board of Trustees