

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT  
BOARD MEETING  
MINUTES NO. 15-3

A regular meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on May 11, 2015, in the District Office at 155 Mason Circle, Concord, California.

TRUSTEES PRESENT      Richard Ainsley  
                                 Perry Carlston  
                                 Warren Clayton  
                                 Chris Cowen  
                                 Randall Diamond  
                                 Jim Fitzsimmons  
                                 Peggie Howell  
                                 Morris Jones  
                                 Michael Krieg  
                                 Richard Mank  
                                 Richard Means  
                                 Lola Odunlami  
                                 Daniel Pellegrini  
                                 Jim Pinckney  
                                 Sharyn Rossi  
                                 Rolando Villareal  
                                 Diane Wolcott

TRUSTEES ABSENT      Soheila Bana  
                                 Darryl Young

OTHERS PRESENT      Craig Downs, General Manager  
                                 Douglas Coty, Legal Counsel  
                                 Ray Waletzko, Assistant Manager  
                                 Allison Nelson, Administrative Secretary  
                                 Fran Buchanan, IEDA

1.      President Cowen called the meeting to order at 7:01 p.m.
2.      A roll call indicated that 17 Trustees were present, two were absent, and there are three vacancies.
3.      The meeting opened with the Pledge of Allegiance.
4.      APPROVAL OF AGENDA AS POSTED
- \*\*      A motion was made by Trustee Pellegrini and seconded by Trustee Krieg to approve the agenda as posted. *Motion passed unanimously.*
5.      PUBLIC INPUT ON NON AGENDA ITEMS - None
6.      PRESENTATIONS - Richard Means, for 15 years of service

7. CONSENT CALENDAR

- A. MINUTES - APPROVAL OF MINUTES 15-2, REGULAR BOARD MEETING HELD ON MARCH 9, 2015
- B. EXPENDITURES - APPROVAL OF EXPENDITURES OF MARCH 1, 2015 THROUGH APRIL 30, 2015, INCLUDING CHECKS NO. 23086 THROUGH NO. 23270, IN THE AMOUNT OF \$736,034.70
- C. PAYROLL - APPROVAL OF PAYROLL EXPENDITURES OF MARCH 1, 2015 THROUGH APRIL 30, 2015, INCLUDING CHECKS NO. 66361 THROUGH NO. 66494, IN THE AMOUNT OF \$270,382.67
- D. INVESTMENT ACTIVITY REPORT FOR FEBRUARY 2015 & MARCH 2015
- E. FINANCIAL REPORT

\*\* A motion was made by Trustee Pellegrini and seconded by Trustee Pinckney to approve the consent calendar. *Motion passed unanimously.*

CLOSED SESSION- 7:05 p.m.

8. A. CONFERENCE WITH LABOR NEGOTIATORS

CONFERENCE WITH RICHARD MANK, CHAIR OF PERSONNEL COMMITTEE, FRAN BUCHANAN, IEDA, CRAIG DOWNS, GENERAL MANAGER, AND RAY WALETZKO, ASSISTANT MANAGER, AS DISTRICT NEGOTIATORS, TO REVIEW THE DISTRICT'S POSITION ON SALARY AND BENEFITS FOR REPRESENTED EMPLOYEES, PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6 (a).

Titles: All represented employees (SEIU Local 1021)

RETURN TO OPEN SESSION- 7:20 p.m.

REPORT FROM CLOSED SESSION- None to report

9. ACTION ITEMS

- A. Memorandum of Understanding between Contra Costa Mosquito & Vector Control District and Local 1021, SEIU

\*\* A motion was made by Trustee Pellegrini and seconded by Trustee Krieg to approve the Memorandum of Understanding between Contra Costa Mosquito & Vector Control District and Local 1021, SEIU. *Motion passed unanimously.*

10. INFORMATIONAL REPORTS

- A. Budget Committee Report - Trustee Diamond reported that the committee met on April 28, 2015. Representatives from the other post employment benefits (OPEB)

trust were in attendance to discuss the performance of the trust, which had no major deficiencies. The budget year to date was discussed as were revenue projections for the upcoming year. Assistant Manager Waletzko noted that property tax projections have greatly increased this year, with projections as high as 10%.

- B. Personnel Committee Report - Trustee Mank reported that the committee met on April 13, 2015. Salary & benefit negotiations for the represented employees were discussed in detail. There was an update on the process and review for unrepresented personnel salary and benefit adjustments. The five year plan personnel projections were discussed as was long range financial planning. Updates to the employee handbook will be discussed at the June committee meeting. General Manager Downs noted that informal negotiations with the unrepresented staff will take place in the following weeks. Downs also noted that following the negotiations between the represented staff, all employees are on track to pay 100% of the employee share of their retirement contribution by 2018.
- C. Advanced Planning Committee Report - Trustee Clayton reported that the committee met on April 6, 2015. The committee discussed the status of conclusions and recommendations of the current five year plan. Much of the discussion centered around invasive species preparation and surveillance. The committee will meet in October to begin work on the next five year plan.
- D. West Nile Virus Update - General Manager Downs updated the Board on West Nile Virus activity, none of which has been reported in Contra Costa County this season. Statewide, there have been 9 positive birds and 6 positive mosquito pools.
- E. CEQA Project Update - General Manager Downs reported that the CEQA Programmatic Environmental Impact Report (PEIR) is progressing. The projected date of completion is sometime this year.
- F. Reports on Conferences/Meetings Attended - General Manager Downs reported that the MVCAC quarterly meeting was held in Modesto the beginning of May. The state association sponsored a piece of legislation, AB 896, that was passed into law which states that CA Fish & Wildlife work with local Mosquito & Vector Control Districts to minimize any mosquito production on wetland refuges. The associations administrator is also working with the State of California to recoup some of the money that was withheld from the UC system for mosquito research.

#### 11. BOARD AND STAFF ANNOUNCEMENTS

- A. Board - None
- B. Staff - General Manager Downs distributed the annual General Manager performance review form to all Trustees. President Cowen noted it was important that all trustees complete the evaluation and return the form to his attention.

#### 12. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:55 p.m.

\*\* A motion was made by Trustee Pellegrini and seconded by Trustee Krieg to adjourn the meeting. *Motion passed unanimously.*

I certify the above minutes were approved as read or corrected at a meeting of the Board held on July 13, 2015.

Ayes: \_\_\_\_\_

Noes: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_

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H. Richard Mank  
Secretary, Board of Trustees