

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT  
BOARD MEETING  
MINUTES No. 04-6

A regular meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, November 8, 2004, in the District Office at 155 Mason Circle, Concord, California.

TRUSTEES PRESENT      Russ Belleci  
                                 Nancy Brownfield  
                                 Jim Fitzsimmons  
                                 Heather Gibson  
                                 Richard Head  
                                 David Jameson  
                                 Richard Mank  
                                 Tim McDonough  
                                 Richard Means  
                                 Earl Mortenson  
                                 Daniel Pellegrini  
                                 Myrto Petreas  
                                 James Pinckney  
                                 Ronald Tervelt  
                                 Dick Vesperman  
                                 Diane Wolcott

TRUSTEES ABSENT      Jon Elam  
                                 Jeannette Mahoney  
                                 Johnny Poon

OTHERS PRESENT      Craig Downs, General Manager  
                                 Mark Cornelius, General Counsel  
                                 Ray Waletzko, Administrative & Finance Manager  
                                 Michael O'Connor, R. J. Riccardi, CPA  
                                 Steve Schutz, Scientific Program Manager  
                                 Karl Malamud-Roam, Environmental Projects Manager  
                                 Nancy Thurman, Administrative Secretary

1. Vice-President Petreas called the meeting to order at 7:00 p.m.
2. A roll call indicated that 16 Trustees were present, three were absent, and there are three vacancies.
3. The meeting opened with the Pledge of Allegiance. A brief period of reflection was requested by Vice-President Petreas in memory of Trustee Hall, who has passed away. General Manager Downs read a card from the family, acknowledging the Board's expressions of sympathy.
4. APPROVAL OF THE AGENDA AS POSTED

\*\* Motion was made by Trustee McDonough and seconded by Trustee Brownfield to approve the Agenda. *Motion passed unanimously.*

5. PUBLIC INPUT ON NON AGENDA ITEMS - None.

6. CONSENT CALENDAR

A. MINUTES - APPROVAL OF MINUTES 04-5, REGULAR BOARD MEETING HELD ON SEPTEMBER 13, 2004.

B. EXPENDITURES - APPROVAL OF EXPENDITURES OF SEPTEMBER 1, 2004 THROUGH OCTOBER 31, 2004, INCLUDING CHECKS NO. 11739 THROUGH NO. 11932, IN THE AMOUNT OF \$377,529.68

C. PAYROLL - APPROVAL OF PAYROLL EXPENDITURES OF SEPTEMBER 1, 2004 THROUGH OCTOBER 31, 2004, INCLUDING CHECKS NO. 56219 THROUGH NO. 56376, IN THE AMOUNT OF \$227,914.44.

D. INVESTMENT ACTIVITY REPORT FOR AUGUST 2004 & SEPTEMBER 2004

\*\* Motion was made by Trustee Pellegrini and seconded by Trustee Jameson to approve the consent calendar. *Motion passed unanimously.*

7. ACTION ITEMS

A. Report on District Audit (Appendix III) - Administrative & Finance Manager Waletzko and Mr. Michael O'Connor from the firm of R.J. Riccardi presented the financial statements for the year ending June 30, 2004. Discussion took place regarding the method that resulted in accumulated depreciation changing from \$0 to \$2,606,004 in one year. This is attributed to the fact that GASB 34 is in effect this year, where it previously was not.

\*\* Motion was made by Trustee Pellegrini, seconded by Trustee Head, to accept the Management Letter from auditing firm. *Motion passed unanimously.*

\*\* Motion made by Trustee Vesperman to accept the Annual Audit, with amendment to add a footnote in Note 6 (Capital Assets), p. 18 of the financial statement, to explain the change in depreciation accumulation required by GASB 34. Motion seconded by Trustee Jameson. *Motion passed unanimously.*

8. INFORMATIONAL REPORTS

A. Report on Annual Environmental Audit/CEQA Compliance) - Environmental Projects Manager Malamud-Roam presented the Board with the annual Environmental Audit, which concluded that the District's activities do not cause significant environmental impacts. He did note changes in the use of pesticides since the previous year, and in particular a rise in the amount of pesticides applied directly against adult mosquitoes, as a response to the presence of West Nile virus in the county. He also identified procedures and policies that ensure that these changes have not led to environmental harm. Dr. Malamud-Roam discussed the risk analysis procedure used by the District to evaluate potential impacts, differentiating between qualitative pesticide effects, dose-response measurements, estimates of potential exposure, quantitative evaluations of risk, and analyses of risk vs. benefit and comparative risk. In particular, he reviewed the District's use of the word "safe" when discussing pesticide applications, and

the potential risks to sensitive populations, such as children or chemically sensitive people. He concluded by citing several EPA documents which demonstrate acceptable responses to potential public concerns in the coming year. Finally, it was announced that all future environmental audits will be presented at the March Board meeting, so that the time period for annual reports on pesticide use will be consistent with our new annual reports to the State Water Resources Control Board.

- B. West Nile Virus - Scientific Programs Manager Schutz gave an update on West Nile virus (WNV) surveillance. West Nile virus (WNV) activity was reported in every county in California this summer, although the per-capita incidence of human disease remained low compared to last year's outbreak in Colorado. While the majority of the 795 human cases reported through November 2<sup>nd</sup> were confined to southern California, virus-positive dead birds were found throughout the state by October. Of 111 birds picked up in Contra Costa County through November 2, 2004, 18 tested WNV positive. All of the 600 sentinel chicken serum samples and 417 pooled mosquito samples submitted by our lab tested negative. Positive birds were largely confined to inland areas of the county where mosquito trap counts remained low throughout the season. University of California researchers have suggested that the prevalence of susceptible bird species (crows, scrub jays) in inland areas may explain this pattern. We are discussing ways to enhance surveillance in these areas next season.

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Report on State and National Associations - General Manager Downs reported that the Annual MVCAC conference will be held from January 30, 2005 to February 2, 2005, and the AMCA Annual conference will be held in Vancouver, B.C. the week of April 4, 2005.

## CLOSED SESSION

### 9. CONFERENCE WITH LABOR NEGOTIATORS

Conference scheduled with Myrto Petreas, Chair of Personnel Committee, Fran Buchanan, IEDA, and Craig Downs, General Manager was cancelled due to incomplete negotiations with represented employees. When these negotiations are completed, the Personnel Committee will meet to review the District's position on salary and benefits for all represented employees (SIEU Local 790).

### 10. BOARD AND STAFF ANNOUNCEMENTS

#### A. Board

Trustee Brownfield attended the Community Dinner in Walnut Creek, and was pleased at the exposure the District has received this year.

Trustee Mortenson attended a similar function in the City of Concord, and reported a heightened awareness of the District as well.

#### B. Staff

Thanks to Dan Pellegrini for another fine job of barbequing for the picnic!

11. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:55 p.m.

I certify the above minutes were approved as read or corrected at a meeting of the Board of Trustees held on January 10, 2005.

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Richard Mank  
Secretary, Board of Trustees