

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT  
BOARD MEETING  
MINUTES No. 06-6

A regular meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, November 14, 2006, in the District Office at 155 Mason Circle, Concord, California.

TRUSTEES PRESENT      Nancy Brownfield  
                                 Jim Fitzsimmons  
                                 Richard Head  
                                 Jeannette Mahoney  
                                 Richard Mank  
                                 Tim McDonough  
                                 Richard Means  
                                 Angela Micheals  
                                 Daniel Pellegrini  
                                 Myrto Petreas  
                                 Jose Saavedra  
                                 Ronald Tervelt  
                                 Dick Vesperman  
                                 Diane Wolcott

TRUSTEES ABSENT      Russ Belleci  
                                 Jon Elam  
                                 Heather Gibson  
                                 C. Kaleinani Lau  
                                 James Pinckney

OTHERS PRESENT      Craig Downs, General Manager  
                                 Mark Cornelius, General Counsel  
                                 Carlos Sanabria, Operations Manager  
                                 Ray Waletzko, Administrative & Finance Manager  
                                 Tim Krisch, Maze & Associates  
                                 Vikki Rodriguez, Maze & Associates  
                                 Karl Malamud-Roam, Environmental Projects Manager  
                                 Nancy Thurman, Administrative Secretary  
                                 Susan Jun-Fish, Parents for a Safer Environment

1.      President Tervelt called the meeting to order at 7:05 p.m.
2.      A roll call indicated that 14 Trustees were present, five were absent, and there are three vacancies.
3.      The meeting opened with the Pledge of Allegiance.
4.      APPROVAL OF THE AGENDA AS POSTED

\*\*      Motion was made by Trustee Pellegrini and seconded by Trustee Head to approve the Agenda. *Motion passed unanimously.*

5. PUBLIC INPUT ON NON AGENDA ITEMS - Susan Jun-Fish, Parents for a Safer Environment, presented concerns over the toxicity of the adulticides currently used, as well as the efficacy of these products for decreasing West Nile virus.
6. PRESENTATIONS - Trustee Jeannette Mahoney was presented with a certificate of appreciation for her 10 years of service on the Board of Trustees. Ray Waletzko, Administrative & Finance Manager was presented with a certificate of appreciation for his 15 years of service to the District.
7. CONSENT CALENDAR
  - A. MINUTES - APPROVAL OF MINUTES 06-5, REGULAR BOARD MEETING HELD ON SEPTEMBER 11, 2006
  - B. EXPENDITURES - APPROVAL OF EXPENDITURES OF SEPTEMBER 1, 2006 THROUGH OCTOBER 31, 2006, INCLUDING CHECKS NO. 13811 THROUGH NO. 13993, IN THE AMOUNT OF \$1,422,737.22
  - C. PAYROLL - APPROVAL OF PAYROLL EXPENDITURES OF SEPTEMBER 1, 2006 THROUGH OCTOBER 31, 2006, INCLUDING CHECKS NO. 57978 THROUGH NO. 58166, IN THE AMOUNT OF \$291,105.45
  - D. INVESTMENT ACTIVITY REPORT FOR AUGUST 2006 & SEPTEMBER 2006

\*\* Motion was made by Trustee Pellegrini and seconded by Trustee Head to approve the consent calendar. *Motion passed unanimously.*

8. ACTION ITEMS

- A. Report on District Annual Audit (Appendix I) - Ms. Vikki Rodriguez, Maze & Associates, emphasized the following points as regards the audit: The District was given an unqualified opinion, which is the highest rating available; no material weaknesses were found; the District is in solid financial position with budget spending decreased and revenue from property taxes increased.

\*\* Motion was made by Trustee Fitzsimmons, seconded by Trustee Vesperman, to accept the District Annual Audit and Memorandum on Internal Control from the auditing firm. *Motion passed unanimously.*

9. INFORMATIONAL REPORTS

- A. West Nile Virus Update - General Manager Downs presented a powerpoint report. Currently fifty four counties have reported virus activity in California, with 267 human cases. Contra Costa County has had eight human cases, one equine, twenty positive mosquito pools, 88 positive dead birds, nineteen positive fox squirrels and twenty four antibody-positive chickens. There were 3,300 calls to the WNV bird hotline from our county. Operations Manager Sanabria gave an overview of field operations throughout this year; from aerial surveillance to six-day work weeks.
- B. Reports on Recent Conferences and Workshops - Board President Tervelt reported on GASB 43 and 45, regarding new accounting rules for disclosing future costs for Health Care & Benefits. General Manager Downs and President

Tervelt have discussed looking into changing the district's retirement plan from the county plan (CCCERA) to the state plan (PERS). The reason for this would be to reduce employer costs.

Trustee Means provided a written report from the CSDA Conference he attended in September.

Trustee Belleci provided a written report of the MVCAC Annual Meeting held in South Lake Tahoe in October. Trustee Belleci was elected Secretary of the Trustee Advisory Council to the Association.

10. BOARD AND STAFF ANNOUNCEMENTS

A. Board

\*\* Motion was made by Trustee Fitzsimmons and seconded by Trustee Saavedra to place the presentation of Parents for a Safer Environment on the March agenda. *Motion passed unanimously.*

B. Staff - General Manager Downs reported on recently attended conferences. The California Special Districts Association conference included a workshop on employer outlook on the decreasing number of competent workers and the benefits of online training. Vendors passed out information on Cal-Trust, water issues and banking services. At the Society Of Vector Ecologists annual conference the highlight was a symposium on exotic arboviruses. Like West Nile virus, they could easily be introduced into the United States.

11. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:55 p.m.

I certify the above minutes were approved as read or corrected at a meeting of the Board of Trustees held on January 8, 2007.

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Richard Mank  
Secretary, Board of Trustees