



CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT

155 MASON CIRCLE * CONCORD, CA 94520 * (925) 685-9301 * FAX: 685-0266 * www.ccmvcd.dst.ca.us

BOARD OF TRUSTEES

PRESIDENT
Richard Head
OAKLEY

VICE PRESIDENT
Diane Wolcott
ORINDA

SECRETARY
H. Richard Mank
EL CERRITO

ANTIOCH
Jose Saavedra

BRENTWOOD
Vacancy

CLAYTON
Peggie Howell

CONCORD
Angela Micheals

CONTRA COSTA COUNTY
Russ Belleci
Jim Pinckney

DANVILLE
Kaleinani Lau

HERCULES
Jeff Bennett

LAFAYETTE
James Fitzsimmons

MARTINEZ
Daniel Pellegrini

MORAGA
Myrto Petreas, Ph.D.

PLEASANT HILL
Richard Means

PINOLE
Tim McDonough

PITTSBURG
Richard, Ainsley, Ph.D.

RICHMOND
Soheila Bana

SAN PABLO
Vacancy

SAN RAMON
Sharyn Rossi

WALNUT CREEK
Nancy Brownfield

ADMINISTRATION

GENERAL MANAGER
Craig Downs

BOARD OF TRUSTEES

****MONDAY, NOVEMBER 10, 2008****

DISTRICT OFFICE
155 Mason Circle
Concord, CA 94520

7:00 PM

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)

5. PUBLIC INPUT ON NON AGENDA ITEMS

Public Participation: Members of the public may address the Board of Trustees regarding items of interest that are within the subject matter jurisdiction of the Board of Trustees. Generally, the Board will not enter into a dialogue during this period.

Speakers should have a "Speaker Card" completed and presented to the Clerk of the Board prior to the start of the Board meeting. Public input on agenda items will be taken at the beginning of the discussion of those agenda items.

Comments shall be limited to **three minutes per person**, unless different time limits are set by the Chairperson.

6. CONSENT CALENDAR - The following items listed ☼ are enclosed. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

A.☼ MINUTES - APPROVAL OF MINUTES 08-5, REGULAR BOARD MEETING HELD ON SEPTEMBER 8, 2008

B.☼ EXPENDITURES - APPROVAL OF EXPENDITURES OF SEPTEMBER 1, 2008 THROUGH OCTOBER 31, 2008, INCLUDING CHECKS NO. 16278 THROUGH NO. 16479, IN THE AMOUNT OF \$819,007.37

■ *A vector is any insect or other arthropod, rodent or other animal of public health significance capable of causing human discomfort, injury, or capable of harboring or transmitting the causative agents of human diseases*

■ *Protecting the public health and welfare through area-wide, responsive services and programs* ■

C. PAYROLL - APPROVAL OF PAYROLL EXPENDITURES OF SEPTEMBER 1, 2008 THROUGH OCTOBER 31, 2008, INCLUDING CHECKS NO. 60446 THROUGH NO. 60650, IN THE AMOUNT OF \$355,409.33

D. INVESTMENT ACTIVITY REPORT FOR AUGUST 2008 & SEPTEMBER 2008

7. ACTION ITEMS

	<u>Comments</u>	<u>Action Required</u>
A. <u>Report on District Annual Audit (Appendix IV)</u>	Maze and Associates Fitzsimmons	
<u>Recommendation</u> - To Accept the District Annual Audit and Memorandum on Internal Control Structure		**
B. <u>Employee Handbook (Appendix I)</u>	Staff	
<u>Recommendation</u> - To Adopt Updates to the Employee Handbook		**

8. INFORMATIONAL REPORTS

A. <u>Audit Committee Report</u>	Fitzsimmons
B. <u>West Nile Virus Update</u>	Staff
C. <u>PV Solar System Update (Appendix II)</u>	Staff
D. <u>Report(s) on CSDA Conference (Appendix III)</u>	Trustees

9. BOARD AND STAFF ANNOUNCEMENTS

- A. Board
- B. Staff

10. ADJOURNMENT