



155 Mason Circle  
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## **BOARD OF TRUSTEES**

**\*\*MONDAY, NOVEMBER 14, 2016\*\***

**DISTRICT OFFICE**

**155 Mason Circle**

**Concord, CA 94520**

**5:00 - 7:00 PM**

### **SPECIAL MEETING - BIENNIAL AB1234 TRAINING**

#### **AGENDA**

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)

5. PUBLIC INPUT ON NON AGENDA ITEMS

Public Participation: Members of the public may address the Board of Trustees regarding items of interest that are within the subject matter jurisdiction of the Board of Trustees. Generally, the Board will not enter into a dialogue during this period.

Speakers should have a "Speaker Card" completed and presented to the Clerk of the Board prior to the start of the Board meeting. Public input on agenda items will be taken at the beginning of the discussion of those agenda items.

Comments shall be limited to **three minutes per person**, unless different time limits are set by the Chairperson.

6. TRAINING WORKSHOP - Biennial AB 1234 training
7. ADJOURNMENT

*I hereby certify that the District Board of Trustee Agenda was posted 72 hours, \_\_\_\_\_ days, or \_\_\_\_\_ hours before the noted meeting:*

\_\_\_\_\_  
Natalie Jones, Administrative Assistant

\_\_\_\_\_  
Date

*Protecting Public Health Since 1927*

#### **BOARD OF TRUSTEES**

President **RANDALL DIAMOND** Danville • Vice President **PEGGIE HOWELL** Clayton • Secretary **H. RICHARD MANK** El Cerrito • Antioch **LOLA ODUNLAMI**  
Brentwood **ROLANDO VILLAREAL** • Concord **PERRY CARLSTON** • Contra Costa County **JIM PINCKNEY, CHRIS COWEN & DARRYL YOUNG** • Hercules **Vacant**  
Lafayette **JAMES FITZSIMMONS** • Martinez **DANIEL PELLEGRINI** • Moraga **ROBERT LUCACHER** • Oakley **MICHAEL KRIEG** • Orinda **DIANE WOLCOTT** • Pinole **WARREN CLAYTON**  
Pittsburg **RICHARD AINSLEY, PhD** • Pleasant Hill **RICHARD MEANS** • Richmond **SOHEILA BANA, PhD** • San Pablo **Vacant** • San Ramon **Vacant** • Walnut Creek **JAMES MURRAY**

## **BOARD OF TRUSTEES**

**\*\*MONDAY, NOVEMBER 14, 2016\*\***

**DISTRICT OFFICE**

**155 Mason Circle**

**Concord, CA 94520**

**7:00 PM**

### **AGENDA**

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6. PRESENTATIONS

General Manager Craig Downs for 35 years of service

7. CONSENT CALENDAR

The following items listed ✨ are enclosed. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

A. ✨ MINUTES (Pages 5-9) - APPROVAL OF MINUTES 16-5, REGULAR BOARD MEETING HELD ON SEPTEMBER 12, 2016

B. ✨ EXPENDITURES (Pages 10-21) - APPROVAL OF EXPENDITURES OF SEPTEMBER 1, 2016 THROUGH OCTOBER 31, 2016, INCLUDING CHECKS NO. 24670 THROUGH NO. 24832, IN THE AMOUNT OF \$931,312.77

C. PAYROLL - APPROVAL OF PAYROLL EXPENDITURES OF SEPTEMBER 1, 2016 THROUGH OCTOBER 31, 2016, INCLUDING CHECKS NO. 66966 THROUGH NO. 66969 AND DIRECT DEPOSIT NO. D00997 THROUGH NO. D01141, IN THE AMOUNT OF \$316,385.08

D. ✨ INVESTMENT ACTIVITY REPORT FOR AUGUST 2016 & SEPTEMBER 2016 (Pages 22-26)

E. ✨ FINANCIAL REPORT (Pages 27-28)

F. APPROVAL OF TRUSTEE TRAVEL

8. ACTION ITEMS

<u>Item</u>	<u>Comments</u>	<u>Action Required</u>
A. <u>Front Entrance Automatic Gate (Page 29)</u>  <u>Recommendation</u> - To approve expenditure not to exceed \$25,000.	Downs	**

9. INFORMATION ITEMS

A. <u>Report on District FY 15/16 Financial Audit</u>	Fitzsimmons Waletzko
B. <u>Arbovirus Update</u>	Schutz
C. <u>Reports on Conferences/Meetings Attended</u>	Board/Staff

10. BOARD AND STAFF ANNOUNCEMENTS

- A. Board
- B. Staff

11. ADJOURNMENT

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\_\_\_\_\_  
Natalie Jones, Administrative Assistant

\_\_\_\_\_  
Date

✨ Supporting documents are enclosed

*The Contra Costa Mosquito & Vector Control District will provide reasonable accommodations for persons with disabilities planning to attend CCMVCD meetings who contact Natalie Jones at least 24 hours before the meeting, at 685-9301*

*Documents that are disclosable public records required to be made available under California Government Code Section 54957.5 (b) (1) and (2) are available to the public for inspection at no charge during business hours at our administrative office located at 155 Mason Circle, Concord, California*