

EXECUTIVE COMMITTEE MEETING  
MINUTES

An Executive Committee meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, December 16, 2019, in the District Office at 155 Mason Circle, Concord, California.

TRUSTEES PRESENT      Michael Krieg, Chair  
                                 Perry Carlston  
                                 Warren Clayton  
                                 Randall Diamond  
                                 Daniel Pellegrini

TRUSTEES ABSENT      None

OTHERS PRESENT      Paula Macedo, General Manager  
                                 Douglas Coty, Legal Counsel  
                                 Natalie Martini, Administrative Analyst II

CALL TO ORDER

Chair Krieg called the meeting to order at 6:00 p.m.

ROLL CALL

A roll call indicated that five Trustees were present and none absent.

1.      PUBLIC INPUT ON NON AGENDA ITEMS - None.
2.      APPROVAL OF MINUTES FROM EXECUTIVE COMMITTEE MEETING HELD ON JUNE 18, 2019

\*\*      Motion was made by Trustee Carlston and seconded by Trustee Clayton to approve the minutes from the Executive Committee meeting held on June 18, 2019.

3.      REVIEW PROCEDURES FOR BOARD VACANCIES – the committee discussed Board vacancies and suggested legal counsel should submit letters to the vacant cities requesting appointment to the Board, otherwise appointment authority will be shifted to the County’s Board of Supervisors.
4.      REVIEW RESOLUTION FOR BOARD REIMBURSEMENT POLICY – the committee reviewed Resolution 14-3 regarding Board reimbursement policy and discussed changes to present to the Board for approval of an updated resolution for Board reimbursements.

5. REVIEW AND UPDATE PROCEDURE FOR ELECTING BOARD OFFICERS - the committee reviewed Resolution 10-1 establishing a procedure for electing Board officers and discussed changes that will be presented to the Board for approval.
6. BOARD AND STAFF ANNOUNCEMENTS – None
6. ADJOURNMENT – 8:18 p.m.

I certify the above minutes were approved as read or corrected at a meeting of the Executive Committee held on June 8, 2020.

  
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Perry Carlston, 2020 Chair  
Executive Committee