



BOARD OF TRUSTEES MEETING

AMENDED AGENDA

****Monday, July 9, 2018****

7:00 p.m.

District Office

155 Mason Circle

Concord, California 94520

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)
- 5.* PUBLIC INPUT ON NON AGENDA ITEMS
Public Participation: Members of the public may address the Board of Trustees regarding items of interest that are within the subject matter jurisdiction of the Board of Trustees. Generally, the Board will not enter into a dialogue during this period.

Speakers should have a “Speaker Card” completed and presented to the Clerk of the Board prior to the start of the Board meeting. Public input on agenda items will be taken at the beginning of the discussion of those agenda items.

Comments shall be limited to **three minutes per person**, unless different time limits are set by the Chairperson.
6. PRESENTATION
Darryl Young for 5 years of service
7. CONSENT CALENDAR
The following items listed ☼ are enclosed. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

A.☼ MINUTES (Pages 8-12) - APPROVAL OF MINUTES 18-4, REGULAR BOARD MEETING HELD ON MAY 21, 2018.

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BOARD OF TRUSTEES

- B. ☀ EXPENDITURES (Pages 13-24) - APPROVAL OF EXPENDITURES OF MAY 1, 2018 THROUGH JUNE 30, 2018, INCLUDING CHECKS NO. 26944 THROUGH NO. 27102, IN THE AMOUNT OF \$468,634.2.
- C. PAYROLL - APPROVAL OF PAYROLL EXPENDITURES OF MAY 1, 2018 THROUGH JUNE 30, 2018, INCLUDING CHECKS NO. 16065 THROUGH NO. 16081 AND DIRECT DEPOSIT NO. D02514 THROUGH NO. D02651 IN THE AMOUNT OF \$294,750.68.
- D. ☀ INVESTMENT ACTIVITY REPORT FOR APRIL 2018 & MAY 2018 (Pages 25-28)
- E. ☀ FINANCIAL REPORT (Pages 29-30)

8. BOARD AND STAFF ANNOUNCEMENTS

- A. Board
- B. General Manager
- C. Staff Report
- D. Legal

CLOSED SESSION

9. CONFERENCE WITH LABOR NEGOTIATORS WARREN CLAYTON, PRESIDENT OF THE BOARD, FRAN BUCHANAN, IEDA, AND PAULA MACEDO, GENERAL MANAGER, AS DISTRICT NEGOTIATORS, TO REVIEW THE DISTRICT'S POSITION ON SALARY AND BENEFITS FOR REPRESENTED EMPLOYEES, PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6(a).

Titles: All represented employees (SEIU Local 1021)

RETURN FROM CLOSED SESSION

REPORT FROM CLOSED SESSION

10. <u>ACTION ITEMS</u>	<u>Comments</u>	<u>Required</u>
<u>Item</u>		
A. ☀ <u>Authorizing Investment of Monies in the Local Agency Investment Fund (LAIF) (Pages 31-32)</u>	Macedo	**
i. <u>Recommendation</u> – To approve amendment to and adopt Resolution 18-1 authorizing investment of monies in the		

Local Agency Investment Fund (LAIF)

- B. ☀ Report on Mosquito & Vector Surveillance and Control Engineers Report on the District-Wide Special Benefit Assessment Espinoza **
- i. Recommendation – To approve the Engineer’s Report for Contra Costa Mosquito and Vector Control Benefit Assessment District – FY 2018-2019 (*Attached*)
 - ii. Recommendation – To adopt Resolution 18-2 to continue the Mosquito & Vector Surveillance and Control Project for the benefit of four zones and to continue the financing of the Project by continued assessment upon property within the District (*Pages 33-34*)
- C. ☀ Authorize Hiring of an Additional Vector Control Technician Macedo **
- i. Recommendation – To approve General Manager Macedo’s recommendation to hire an additional Vector Control Technician
- D. ☀ Personnel Committee Report Carlston **
- i. Recommendation – To approve a 3.1% C.O.L.A. for Unrepresented employees with one exception (General Manager)
 - ii. Recommendation – To approve unrepresented employee’s enrollment in State Disability Insurance, at no cost to the employer, and the increase in safety award incentive to \$15 per month.
 - iii. Recommendation – To approve new titles, job descriptions and salary range recommendations for the positions Community Affairs Representatives (*Pages 35-40*)
 - iv. Recommendation – To approve new salary ranges for the following positions:

Biologist (\$6,836 - \$8,732 + C.O.L.A.)
Vector Ecologist II (\$6,836 - \$8,732 + C.O.L.A.)
- E. ☀ Budget Committee Report Krieg **
- i. Recommendation – To approve the Proposed

- ii. Recommendation – To adopt the District Investment Policy (Pages 42-48)

11. ADJOURNMENT

I hereby certify that the District Board of Trustee Agenda was posted 72 hours, _____ days, or hours before the noted meeting.



Natalie Martini, Administrative Assistant

7/05/2018

Date

The Contra Costa Mosquito & Vector Control District will provide reasonable accommodations for persons with disabilities planning to attend CCMVCD meetings who contact Natalie Jones at least 24 hours before the meeting, at (925) 771-6100.

Documents that are disclosable public records required to be made available under California Government Code Section 54957.5 (b) (1) and (2) are available to the public for inspection at no charge during business hours at our administrative office located at 155 Mason Circle, Concord, California.