

PERSONNEL COMMITTEE MEETING
MINUTES

A Personnel Committee meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Tuesday, April 30, 2019, in the District Office at 155 Mason Circle, Concord, California.

TRUSTEES PRESENT Randall Diamond, Chair
Richard Ainsley
Perry Carlston
Chris Cowen
Peggie Howell
Richard Means
Peter Pay
Peter Pay
Daniel Pellegrini

TRUSTEES ABSENT None

OTHERS PRESENT Paula Macedo, General Manager
Maria Bagley, Administrative Services Manager
Natalie Martini, Administrative Assistant
Jack Hughes, Liebert Cassidy Whitmore
Yen Do, SEIU 1021
Brandon French
Christopher Doll
Jason Descans
Lawrence Brown
Miaja McCauley
Patrick Vicencio
Shaun Redman
Tim Mann

CALL TO ORDER

Chair Diamond called the meeting to order at 6:05 p.m.

ROLL CALL

A roll call indicated that 9 Trustees were present, none was absent.

1. PUBLIC INPUT ON NON AGENDA ITEMS –

Public speakers Christopher Doll (Vector Control Technician), Shaun Redman, (Vector Control Technician), and Yen Do (SEIU 1021 Field Representative) introduced themselves to the committee and spoke on behalf of the open mechanic position,

expressing support for filling the position and for the position to remain in the bargaining unit.

2. APPROVAL OF MINUTES FROM PERSONNEL COMMITTEE MEETING HELD ON MARCH 4, 2019

** Motion was made by Trustee Pellegrini and seconded by Trustee Ainsley to approve the minutes from the Personnel Committee meeting held on March 4, 2019.

CLOSED SESSION – 6:13 p.m.

3. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6

Agency Negotiator: Paula Macedo, General Manager and Randall Diamond, Chair of the Personnel Committee

Employee Group: Unrepresented employees with one exception (General Manager)

4. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6

Agency Negotiator: Paula Macedo, General Manager and Randall Diamond, Chair of the Personnel Committee

Employee Group: Represented employees, SEIU 1021

5. CONFERENCE WITH LEGAL COUNSEL – SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO PARAGRAPH (2) OF SECTION 54956 (ONE CASE)

RETURN TO OPEN SESSION – 7:35 p.m.

REPORT FROM CLOSED SESSION – the committee gave direction to labor negotiators.

6. DISCUSSION ON STRATEGIC ALIGNMENT OF STEPS – Administrative Services Manager Bagley presented the proposal for alignment of salary step increases equally across all job classifications and the cost of living adjustment of 3.9% for non-represented employees and answered questions from the committee.

7. BOARD AND GENERAL MANAGER ANNOUNCEMENTS – None

8. ADJOURNMENT – 7:48 p.m.

I certify the above minutes were approved as read or corrected at a meeting of the Personnel Committee held on June 24, 2019.

A handwritten signature in black ink that reads "Randall Diamond". The signature is written in a cursive style with a large, looped "D" at the end.

Randall Diamond, 2019 Chair
Personnel Committee