

PERSONNEL COMMITTEE MEETING  
MINUTES

A Personnel Committee special meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, June 24, 2019, in the District Office at 155 Mason Circle, Concord, California.

TRUSTEES PRESENT      Randall Diamond, Chair  
Richard Ainsley  
Perry Carlston  
Chris Cowen  
Peggie Howell  
Richard Means  
Peter Pay  
Peter Pay  
Daniel Pellegrini

TRUSTEES ABSENT      None

OTHERS PRESENT      Paula Macedo, General Manager  
Maria Bagley, Administrative Services Manager  
Natalie Martini, Administrative Assistant  
Jack Hughes, Liebert Cassidy Whitmore  
Yen Do, SEIU 1021  
Brandon French  
Jason Descans  
Miaja McCauley  
David Obrochta  
Reed Black

CALL TO ORDER

Chair Diamond called the meeting to order at 6:01 p.m.

ROLL CALL

A roll call indicated that 9 Trustees were present, none was absent.

1.      PUBLIC INPUT ON NON AGENDA ITEMS –

Public speakers Miaja McCauley (Vector Control Technician), and Yen Do (SEIU 1021 Field Representative) introduced themselves to the committee and spoke on behalf of the open mechanic position, expressing support for filling the position and for the position to remain in the bargaining unit. SEIU 1021 Field Representative Do indicated the union is working on the District regarding the revision of the job specifications of the open mechanic position.

2. APPROVAL OF MINUTES FROM PERSONNEL COMMITTEE MEETING HELD ON APRIL 30, 2019

\*\* Motion was made by Trustee Pellegrini and seconded by Trustee Carlston to approve the minutes from the Personnel Committee meeting held on April 30, 2019.

CLOSED SESSION – 6:06 p.m.

3. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6

Agency Negotiator: Paula Macedo, General Manager and Randall Diamond, Chair of the Personnel Committee

Employee Group: Unrepresented employees

4. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6

Agency Negotiator: Paula Macedo, General Manager and Randall Diamond, Chair of the Personnel Committee, and Jack Hughes, legal counsel

Employee Group: Represented employees, SEIU 1021

RETURN TO OPEN SESSION – 7:03 p.m.

REPORT FROM CLOSED SESSION – the committee gave direction to labor negotiators.

5. EMPLOYEE HANDBOOK UPDATE – General Manager Macedo discussed the proposed changes to the District’s Employee Handbook and the Committee recommended approval with changes to present to the full Board.

7. BOARD AND GENERAL MANAGER ANNOUNCEMENTS – None

8. ADJOURNMENT – 7:38 p.m.

I certify the above minutes were approved as read or corrected at a meeting of the Personnel Committee held on May 18, 2020.

*Minutes approved at the Personnel Committee Meeting held on May 18, 2020*

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Lola Odunlami, 2020 Chair  
Personnel Committee