

AUDIT COMMITTEE MEETING  
MINUTES

An Audit Committee meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, October 21, 2024, at the District office located at 155 Mason Circle Concord, CA 94520.

TRUSTEES PRESENT      Jim Dolgonas, Chair, El Cerrito  
                                 Perry Carlston, Concord  
                                 Peggie Howell, Walnut Creek  
                                 Michael Krieg, Oakley  
                                 Damian Wong, Hercules

TRUSTEES ABSENT      Daniel Pellegrini, Martinez

OTHERS PRESENT      Paula Macedo, General Manager; Stacy Stark, Human Resources  
                                 & Administration Manager; Natalie Martini, Financial  
                                 Administrator; David Alvey, Maze and Associates

1.      CALL TO ORDER:  
            Audit Committee Chair Dolgonas called the meeting to order at 6:01 PM.  
  
            Roll Call: A roll call indicated that five Trustees were present and one was absent.
2.      AGENDA MANAGEMENT – There were no changes to the agenda and the agenda was adopted by rule.
3.      PUBLIC INPUT ON NON-AGENDA ITEMS – None
4.      APPROVAL OF MINUTES FROM AUDIT COMMITTEE SPECIAL MEETING HELD ON AUGUST 12, 2024  
  
            \*\* Motion was made by Trustee Carlston and seconded by Trustee Krieg to approve the minutes from the Audit Committee special meeting held on August 12, 2024. *Motion passed unanimously.*
5.      MEET WITH DISTRICT AUDITORS, MAZE & ASSOCIATES, FOR REPORT AND ANALYSIS OF DRAFT OF FY 2023/2024 DISTRICT AUDIT AND MEMORANDUM OF INTERNAL CONTROL STRUCTURE – the committee reviewed the draft FY24 District Audit approved by Maze & Associates and agreed to recommend the audit to the Board for approval at the next regularly scheduled Board meeting.
6.      BOARD AND STAFF ANNOUNCEMENTS – None
7.      ADJOURNMENT – 6:29 PM

I certify the above minutes were approved as read or corrected at a meeting of the Audit Committee meeting held on Monday, March 10, 2025.

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Jim Dolgonas, 2025 Chair Audit Committee