

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT  
BOARD MEETING  
MINUTES NO. 22-2

A special meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, February 14, 2022, via teleconference.

TRUSTEES PRESENT      Perry Carlston, Vice President  
                                 Daniel Pellegrini, Secretary  
                                 Richard Ainsley  
                                 Warren Clayton  
                                 Chris Cowen  
                                 Jon Elam  
                                 Jim Fitzsimmons  
                                 James Frankenfield  
                                 Jennifer Hogan  
                                 Peggie Howell  
                                 Thomas Minter  
                                 James Murray  
                                 Peter Pay  
                                 Jim Pinckney  
                                 Damian Wong  
                                 Darryl Young

TRUSTEES ABSENT      Randall Diamond  
                                 Michael Krieg  
                                 Kevin Marker

VACANCIES              Antioch  
                                 Richmond  
                                 San Pablo

OTHERS PRESENT      Paula Macedo, General Manager  
                                 Maria Bagley, Administrative Services Manager  
                                 Natalie Martini, Administrative Analyst II

**1. CALL TO ORDER**

Vice President Carlston called the meeting to order at 7:00 p.m.

Roll Call: A roll call indicated that 16 Trustees were present, three Trustees were absent, and there are three vacancies.

Pledge of Allegiance

**2.\* AUTHORIZATION TO MEET VIA TELECONFERENCE**

A. Authorization to Meet Via Teleconference Pursuant to Government Code Section 54953, Subdivision (e)(1)(C) – Consider finding that, as result of the COVID-19

emergency, meeting in person would present imminent risks to the health or safety of attendees, and the meeting should be held by teleconference as authorized by and pursuant to Subdivision (e) of Section 54953 of the Government Code.

\*\* Motion was made by Trustee Ainsley and seconded by Trustee Clayton to approve the authorization to meet via teleconference. *Motion passed unanimously.*

3.\* **AGENDA MANAGEMENT** - Agenda was adopted by rule.

4. **PUBLIC INPUT ON NON-AGENDA ITEMS** – None

5. **PRESENTATION**

Damian Wong, newly appointed Trustee representing the City of Hercules, introduced himself to the Board as a graduate from University of California Davis with a background in environmental policy analysis and planning and currently working on agriculture/horticulture.

6. **CONSENT CALENDAR**

A. MINUTES – Approval of Minutes of the January 10, 2022 Board of Trustees Meeting

B. Approval of expenditures of December 1, 2021 through December 31, 2021, including:

Payroll December 15<sup>th</sup> check No. 029450 through No. 029451

Accounts Payable December 15<sup>th</sup> check No. 029452 through No. 029461

Payroll December 30<sup>th</sup> check No. 029462 through No. 029476

Accounts Payable December 30<sup>th</sup> check No. 029477 through No. 029494

Accounts Payable Total: \$83,652.77 Payroll Total: \$509.10

C. Direct Deposit Expenditures for payroll & accounts payable – Approval of payroll expenditures of December 1, 2021 through December 31, 2021, including:

Accounts Payable December 10<sup>th</sup> No. E02656

Accounts Payable December 15<sup>th</sup> No. E02657 through No. E02669

Accounts Payable December 30<sup>th</sup> No. E02670 through No. E02679

Payroll December 15<sup>th</sup> No. D17965 through No. D17995

Payroll December 30<sup>th</sup> No. D17996 through No. D18037

Accounts Payable Total: \$150,396.84 Payroll Total: \$164,844.97

D. Investment Activity for December 2021

E. Financial Report

\*\* Motion was made by Trustee Pellegrini and seconded by Trustee Pinckney to approve the consent calendar. *Motion passed unanimously.*

## 6. BOARD AND STAFF REPORTS

- A. BOARD – Vice President Carlston updated the Board on his attendance at the MVCAC annual meeting and mentioned that he found the presentations from District staff enjoyable and educational. He appreciated the presentation from the District’s Public Affairs Director, Nola Woods, who presented about Trustee Communications. Trustees Ainsley, Cowen and Frankenfield also provided feedback from their attendance at the MVCAC conference and the breakout sessions they attended. All Trustees in attendance found the meeting to be very informative.
- B. GENERAL MANAGER – General Manager Macedo noted the two staff members who presented during the MVCAC conference. Heidi Budge presented information on bioswales and Patrick Vicencio did a poster presentation about the potential sources of mosquito production found at refineries. In addition, Public Affairs Director Woods and Public Information and Technology Officer Pierce also presented at the conference. Much of the attention and many presentations focused on new technology currently being used or proposed to combat invasive mosquitoes. General Manager Macedo and Public Affairs Director Woods will be working on a communication plan for Trustees and how to respond to the public with respect to those.
- C. STAFF – Administrative Analyst II Martini noted that Trustees may start receiving information sent on behalf of NetFile, regarding the Statement of Economic Interest/Form 700 reports for 2021 annual statements, due April 1, 2022.
- D. LEGAL – None.

## 78. BOARD COMMITTEES REPORT

- A. Advance Planning Committee Report – The Advance Planning Committee met on February 7, 2022 to discuss the new 5-year plan. Advance Planning Committee Chair Murray provided a summary of the committee’s meeting and spoke about the building remodel project, which is one of the goals in the new 5-year plan, 2022 – 2026 and proposed the formation of an ad-hoc committee to oversee the project.

12. **CLOSING COMMENTS** – Trustee Carlston stated that he would like to include a discussion of in-person meetings at the next Board meeting.

13. **ADJOURNMENT** – 7:35 p.m.

I certify the above minutes were approved as read or corrected at the regular meeting of the Board held on March 14, 2022.

Ayes: 17

Noes: 0

Abstain: 0

Absent: 1

---

Daniel Pellegrini  
2022 Secretary, Board of Trustees