

EXECUTIVE COMMITTEE MEETING
MINUTES

An Executive Committee meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, August 13, 2018, in the District Office at 155 Mason Circle, Concord, California.

TRUSTEES PRESENT Warren Clayton, Chair
 Michael Krieg
 Richard Mank
 Peggie Howell
 Randall Diamond

TRUSTEES ABSENT None

OTHERS PRESENT Paula Macedo, General Manager

1. The Committee meeting was called to order at 7:02 pm
2. Roll call indicated that all five trustees were present and none were absent.
3. PUBLIC INPUT ON NON AGENDA ITEMS - None.
4. APPROVAL OF MINUTES FROM EXECUTIVE COMMITTEE MEETING HELD ON APRIL 9, 2018

** Motion was made by Trustee Diamond and seconded by Trustee Howell to approve the minutes from the Executive Committee meeting held on April 9, 2018.

CLOSED SESSION – 7:03 pm

5. PUBLIC EMPLOYEE PERFORMANCE APPRAISAL PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957

Title: General Manager

6. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54957.6

Agency Designated Representative: Warren Clayton, Board President


Unrepresented Employee: General Manager

RETURN TO OPEN SESSION – 7:55 pm

REPORT FROM CLOSED SESSION – No reportable action

7. CONSIDERATION OF PROCEDURES FOR FUTURE GENERAL MANAGER'S PERFORMANCE APPRAISALS - The committee discussed processes and proposed changes for the evaluation of the General Manager for the following years. The committee directed staff to create guidelines and a list of recommendations to be approved at the next committee meeting.
8. BOARD AND STAFF ANNOUNCEMENTS – None
9. ADJOURNMENT – 9:03 pm

I certify the above minutes were approved as read or corrected at a meeting of the Executive Committee held on September 10, 2018.



Warren Clayton, Chair
Executive Committee