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BOARD OF TRUSTEES
****MONDAY, JULY 14, 2014****
DISTRICT OFFICE
155 Mason Circle
Concord, CA 94520
7:00 PM

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)

5. PUBLIC INPUT ON NON AGENDA ITEMS

Public Participation: Members of the public may address the Board of Trustees regarding items of interest that are within the subject matter jurisdiction of the Board of Trustees. Generally, the Board will not enter into a dialogue during this period.

Speakers should have a "Speaker Card" completed and presented to the Clerk of the Board prior to the start of the Board meeting. Public input on agenda items will be taken at the beginning of the discussion of those agenda items.

Comments shall be limited to **three minutes per person**, unless different time limits are set by the Chairperson.

6. CONSENT CALENDAR

The following items listed ✨ are enclosed. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- A. ✨ MINUTES (Pages 8-11) - APPROVAL OF MINUTES 14-3, REGULAR BOARD MEETING HELD ON MAY 12, 2014
- B. ✨ EXPENDITURES (Pages 12-17) - APPROVAL OF EXPENDITURES OF MAY 1, 2014 THROUGH JUNE 30, 2014, INCLUDING CHECKS NO. 22173 THROUGH NO. 22361, IN THE AMOUNT OF \$689,665.55
- C. PAYROLL - APPROVAL OF PAYROLL EXPENDITURES OF MAY 1, 2014 THROUGH JUNE 30, 2014, INCLUDING CHECKS NO. 65641 THROUGH NO. 65793, IN THE AMOUNT OF \$304,454.98

Protecting Public Health Since 1927

BOARD OF TRUSTEES

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D. ✪ INVESTMENT ACTIVITY REPORT FOR APRIL 2014 & MAY 2014 (Pages 18-22)

E. ✪ FINANCIAL REPORT (Pages 23-24)

7. ACTION ITEMS

<u>Item</u>	<u>Comments</u>	<u>Action Required</u>
A. <u>Report on Mosquito & Vector Surveillance and Control Engineers Report on the District-Wide Special Benefit Assessment</u>	White	
i. <u>Recommendation</u> - To approve the Engineer's Report for Contra Costa Mosquito and Vector Control Benefit Assessment District - Fiscal Year 2014-2015 (<i>Attached</i>)		**
ii. <u>Recommendation</u> - To adopt Resolution 14-2, to continue the Mosquito & Vector Surveillance and Control Project for the benefit of four zones and to continue the financing of the Project by continued assessment upon property within the District (<i>Pages 25-26</i>)		**
B. <u>Personnel Committee Report</u>	Cowen	
i. <u>Recommendation</u> - To approve a C.O.L.A. for unrepresented employees with one exception		**
ii. <u>Recommendation</u> - To approve new salary range for the following position (<i>Pages 27-29</i>): <u>Program Supervisor</u>		**
iii. <u>Recommendation</u> - To approve changes to the Employee Handbook, rev. July 14, 2014 (<i>Pages 30-40</i>)		**
C. <u>Budget Committee Report</u>	Fitzsimmons Waletzko	
i. <u>Recommendation</u> - To approve the Proposed Budget for FY 2014/2015 (<i>Pages 41-42</i>)		**
ii. <u>Recommendation</u> - To adopt the District Investment Policy (<i>Pages 43-51</i>)		**
D. <u>Executive Committee Report</u>	Pinckney	
i. <u>Recommendation</u> - To adopt Resolution 14-3, adopting a Revised Trustee Reimbursement Policy (<i>Pages 52-54</i>)		**

8. INFORMATION ITEMS

A. West Nile Virus Update Schutz

B. CEQA PEIR Update

Downs

CLOSED SESSION

9. A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54957

Title: General Manager

- B. CONFERENCE WITH LABOR NEGOTIATOR, JIM PINCKNEY, BOARD PRESIDENT, TO REVIEW THE DISTRICT'S POSITION ON SALARY AND BENEFITS FOR UNREPRESENTED EMPLOYEES, PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6

Title: General Manager

RETURN TO OPEN SESSION

REPORT FROM CLOSED SESSION

10. PUBLIC EMPLOYEE APPOINTMENT

CONSIDER CONTRACT OF EMPLOYMENT WITH CRAIG W. DOWNS.

Title: General Manager

11. BOARD AND STAFF ANNOUNCEMENTS

A. Board

B. Staff

12. ADJOURNMENT

I hereby certify that the District Board of Trustee Agenda was posted 72 hours, _____ days, or _____ hours before the noted meeting:

Allison Nelson, Administrative Secretary

Date

☼ Supporting documents are enclosed

The Contra Costa Mosquito & Vector Control District will provide reasonable accommodations for persons with disabilities planning to attend CCMVCD meetings who contact Allison Nelson at least 24 hours before the meeting, at 685-9301

Documents that are disclosable public records required to be made available under California Government Code Section 54957.5 (b) (1) and (2) are available to the public for inspection at no charge during business hours at our administrative office located at 155 Mason Circle, Concord, California