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BOARD OF TRUSTEES
PERSONNEL COMMITTEE SPECIAL MEETING
*****TUESDAY, OCTOBER 15, 2024*****
AGENDA
6:00 PM

TIME: 6:00 PM

LOCATION: Hybrid meeting of the Board of Trustees
Physically held at the District office located at
155 Mason Circle, Concord, CA 94520

By teleconference at:

<https://us06web.zoom.us/j/82473666064?pwd=uUpraniXoXeP4SEjBOzQwElBtQSwAW.1>

Meeting ID: 824 7366 6064

Passcode: 738152

Members of the public may participate in the meeting via teleconference or in-person. Public comments may be submitted in advance of the meeting by emailing Paula Macedo at pmacedo@contracostamosquito.com. Alternatively, members of the public may offer spoken comments when public comment is requested, either at the beginning of the meeting as to non-agenda items, or regarding an agenda item at the time the item is considered. Comments shall be limited to three minutes per person, unless different time limits are set by the Chairperson.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Paula Macedo, General Manager, as early as possible, and at least 48 hours before the meeting at (925) 457-8464 or pmacedo@contracostamosquito.com.

Protecting Public Health Since 1927

BOARD OF TRUSTEES

President **DARRYL YOUNG** Contra Costa County • Vice President **PETER PAY** San Ramon • Secretary **DANIEL PELLEGRINI** Martinez
Antioch **Vacant** • Brentwood **VINOY MEREDDY** • Clayton **ERIC HINZEL** • Concord **PERRY CARLSTON** • Contra Costa County **JIM PINCKNEY & CHRIS COWEN**
Danville **Vacant** • El Cerrito **JIM DOLGONAS** • Hercules **DAMIAN WONG** • Lafayette **Vacant** • Moraga **JAMES FRANKENFIELD** • Oakley **MICHAEL KRIEG**
Orinda **KEVIN MARKER** • Pinole **WARREN CLAYTON** • Pittsburg **RICHARD AINSLEY, PhD** • Pleasant Hill **JENNIFER HOGAN** • Richmond **CHRIS DUPIN** • San Pablo **Vacant** • Walnut Creek **PEGGIE HOWELL**

AGENDA

1. CALL TO ORDER

Roll Call
Pledge of Allegiance

2. AGENDA MANAGEMENT

3. PUBLIC INPUT ON NON-AGENDA ITEMS

This time is reserved for members of the public to address the committee relative to matters of the District NOT on the agenda. No action may be taken on non-agenda items unless authorized by law. Public comments may be submitted as specified above and will be limited to three minutes per person.

4. APPROVAL OF MINUTES FROM PERSONNEL COMMITTEE MEETING HELD ON JUNE 27, 2024

CLOSED SESSION

5. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6

Agency Negotiators: Paula Macedo, General Manager, Michal Jarvis, LCW, and Peter Pay, Chair of the Personnel Committee

Employee Group: All represented employees (SEIU 1021)

6. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6

Agency Negotiators: Paula Macedo, General Manager, and Peter Pay, Chair of the Personnel Committee

Title: Biologist

RETURN TO OPEN SESSION

REPORT FROM CLOSED SESSION

7. BOARD AND STAFF ANNOUNCEMENTS

8. ADJOURNMENT

I hereby certify that the District Board of Trustees Personnel Committee special meeting agenda was posted 7 days before the noted meeting.

Christine Widger, Customer Service Specialist

10/08/2024

Date

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT

1. No comment
2. **AGENDA MANAGEMENT** – Consider order of items.
3. **PUBLIC INPUT ON NON-AGENDA ITEMS**
4. **APPROVAL OF MINUTES FROM PERSONNEL COMMITTEE MEETING HELD ON JUNE 27, 2024 (Pages 5-6)** – Minutes from Personnel Committee meeting held on June 27, 2024 were attached.

CLOSED SESSION

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RETURN TO OPEN SESSION

REPORT FROM CLOSED SESSION

- 7-8. **BOARD AND STAFF ANNOUNCEMENTS / ADJOURNMENT** – No comment

PERSONNEL COMMITTEE MEETING
MINUTES

A Personnel Committee meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Thursday, June 27, 2024, in the District Office at 155 Mason Circle, Concord, California.

TRUSTEES PRESENT Peter Pay, Chair, San Ramon
 Perry Carlston, Concord
 Warren Clayton, Pinole
 Chris Cowen, Contra Costa County

TRUSTEES ABSENT Richard Ainsley, Pittsburg
 Randall Diamond, Danville
 Daniel Pellegrini, Martinez

OTHERS PRESENT Paula Macedo, General Manager
 Michael Jarvis, LCW

1. CALL TO ORDER – Personnel Committee Chair Pay called the meeting to order at 6:00 p.m.
 Roll Call: A roll call indicated that four Trustees were present and three Trustees were absent.
 Pledge of Allegiance

2. AGENDA MANAGEMENT – Agenda was adopted by rule.

3. PUBLIC INPUT ON NON-AGENDA ITEMS – None

4. APPROVAL OF MINUTES FROM PERSONNEL COMMITTEE MEETING HELD ON MARCH 18, 2024

** Motion was made by Trustee Carlston and seconded by Trustee Clayton to approve the minutes from the Personnel Committee meeting held on March 18, 2024. *Motion passed unanimously.*

CLOSED SESSION

5. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6

Agency Negotiators: Paula Macedo, General Manager, Michael Jarvis, LCW, and Peter Pay, Chair of the Personnel Committee

Employee Group: All represented employees (SEIU 1021)

REPORT FROM CLOSED SESSION – no reportable action

6. BOARD AND STAFF ANNOUNCEMENTS - None

7. ADJOURNMENT – 7:05 p.m.

I certify the above minutes were approved as read or corrected at a special meeting of the Personnel Committee held on October 15, 2024.

Peter Pay, 2024 Personnel Committee Chair