

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT
BOARD MEETING
MINUTES NO. 25-2

A meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, February 10, 2025, at the District office at 155 Mason Circle, Concord, CA 94520.

TRUSTEES PRESENT	Peter Pay, President, San Ramon Darryl Young, Vice President, Contra Costa County Daniel Pellegrini, Secretary, Martinez Richard Ainsley, Pittsburg Perry Carlston, Concord Warren Clayton, Pinole Chris Cowen, Contra Costa County Jim Dolgonas, El Cerrito Chris Dupin, Richmond James Frankenfield, Moraga G. Mark Graham, Danville Eric Hinzl, Clayton Jennifer Hogan, Pleasant Hill Peggie Howell, Walnut Creek Michael Krieg, Oakley Vinoy Mereddy, Brentwood Damian Wong, Hercules
TRUSTEES ABSENT	Kevin Marker, Vice President, Orinda James Pinckney, Contra Costa County
VACANCIES	Antioch Lafayette San Pablo
OTHERS PRESENT	Paula Macedo, General Manager; Stacy Stark, Human Resources & Administration Manager; David Wexler, Operations Manager; Timothy Mann, Operations Supervisor; Natalie Martini, Financial Administrator; Wayne Shieh, IT Systems Administrator (remote); Christine Widger, Customer Service Specialist; Doug Coty, BKS Law Firm; Michael Jarvis, Liebert Cassidy Whitmore (LCW) Other members of the public

1. CALL TO ORDER – Vice President Pay called the meeting to order at 7:02 p.m.

Roll Call: At the time of the roll call 16 Trustees were present, one met remotely under the provisions of Government Code 54953, three Trustees were absent, and there are three vacancies.

Pledge of Allegiance

- 2.* AGENDA MANAGEMENT

President Pay asked for a motion finding that there is a need for immediate action to add an item to the agenda to allow the remote participation of Trustees Ainsley due to medical circumstances constituting “just cause” per Government Code section 54953(j)(2), and that the need arose after the agenda was posted.

** Motion was made by Trustee Pellegrini and seconded by Trustee Clayton finding that there was a need for immediate action to add an item to the agenda under the provisions of paragraph (4) of subdivision (b) of Section 54954.2, for Trustee Ainsley to attend remotely, and that the need arose after the meeting agenda had been posted. *Motion passed unanimously.*

Pay called for a second motion to authorize Trustee Ainsley to participate in the February 10, 2023 regular Board of Trustees meeting remotely due to emergency medical circumstances. Trustee Ainsley stated that no one else over 18 years of age was present in the room.

** Motion was made by Trustee Pellegrini and seconded by Trustee Graham to allow remote attendance by Trustee Ainsley in the February 10, 2025 regular Board of Trustees meeting. *Motion passed unanimously.*

The agenda was adopted by rule.

3. PUBLIC INPUT ON NON-AGENDA ITEMS – none

4. PRESENTATIONS

Trustees Chris Cowen and Darryl Young have been reappointed by Contra Costa County as of January 6, 2025

Trustee Jen Hogan was honored for five years of service to the District as of February 3, 2025

- 5.* CONSENT CALENDAR

A. Minutes – Approval of Minutes 25-1, Board Meeting held on Monday, January 13, 2025.

- B. Approval of expenditures for December 1, 2024 through December 31, 2024, including:

Accounts payable December 15th checks No. XXXX19 through No. XXXX24
Payroll December 31st check No. XXXX10 Accounts payable December 31st checks No. XXXX25 through No. XXXX36

Accounts Payable Total: \$42,020.46 Payroll Total: \$92.35

- C. Direct Deposit Expenditures for payroll & accounts payable – Approval of payroll expenditures of December 1, 2024 through December 31, including:

Payroll December 15th No. D000020678 through No. D000020710
Payroll December 31st No. D000020711 through No. D000020753
Accounts payable December 15th EXXX29 through No. EXXX38
Accounts payable December 31st EXXX39 through No. EXXX47

Accounts Payable Total: \$124,364.77 Payroll Total: \$42,020.46

- D. Investment Activity for December 2024

- E. Financial Report

** Motion was made by Trustee Pellegrini and seconded by Trustee Krieg to approve the consent calendar. *Motion passed unanimously.*

6. BOARD AND STAFF REPORTS

- A. Board – Trustee Howell thanked General Manager Macedo for dedicating the time and resources to the employees who presented at the MVCAC Annual Conference, noting that it gives the District a high profile at the meeting, fulfills one of the goals of the Five-Year Plan by helping to build the reputation and credibility of the District, and contributes to employee career development. She also acknowledged Andrew and Nola’s contributions, helping with presentations. Trustees Dupin, Mereddy and Hogan also reported on their attendance at the MVCAC Annual Conference in Oakland January 27 and 28, and highlighted some of the presentations they attended.
- B. General Manager – General Manager Macedo disclosed that CCMAD Finance Corporation has been dissolved, as the State of California Secretary of State shows the corporation as being a suspended and revoked corporation.
- C. Legal Counsel – None

CLOSED SESSION – 7:35 p.m.

7. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6

Agency Negotiators: Peter Pay, Chair of the Personnel Committee, Paula Macedo, General Manager, Stacy Stark, Human Resources and Administration Manager, and Michael Jarvis, LCW

Employee Group: All represented employees (SEIU 1021)

RETURN TO OPEN SESSION – 8:39 p.m.

- 8.* BOARD CONSIDERATION AND APPROVAL OF SIDE LETTER TO THE 2022-2024 MOU BETWEEN THE DISTRICT (CCMVCD) AND LOCAL 1021 SERVICE EMPLOYEES' INTERNATIONAL UNION – Human Resources and Administration Manager Stark and Michael Jarvis, LCW, met with Ronald Collins and Josiah Branaman (SEIU 1021), and Shaun Redman, Brandon French and Chris Doll, represented employees, on January 6, 2025 to clarify questions regarding the new classification of Vector Control Technician and how current Vector Control Inspectors promote to that classification, and whether they would need to serve another probationary period. To clarify that so that employees could take the certification exams and promote to that classification without serving another probation, SEIU 1021 and the District drafted side letter.

Ron Collins of SEIU 1021 requested to speak on this item. He complimented the Board, and Macedo on the work they do for the county and expressed his support for the side letter.

- ** Motion was made by Trustee Clayton and seconded by Trustee Howell to approve and the side letter to the 2022-2024 MOU between the District (CCMVCD) and Local 1021 Service Employees' International Union. *Motion passed unanimously.*

- 9.* BOARD CONSIDERATION AND APPROVAL OF RESOLUTION 25-1 – RESOLUTION OF THE CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT TO APPROVE TERMS OF EMPLOYMENT FOR LOCAL 1021 SERVICE EMPLOYEES' INTERNATIONAL UNION – The District and SEIU Local 1021 started negotiations for a new contract on May 8, 2024. Since the first meeting the District made it very clear that there were some key issues that the District wanted to discuss. After more than 7 months of negotiations, and SEIU's unwillingness to move or negotiate the key issue of the disciplinary procedure, the District presented a Last Best and Final Offer (LBFO) on November 24, 2024, which was not accepted by SEIU Local 1021. The District formally declared an impasse in writing on December 13, 2024. After exhausting all impasse procedures, the District sought to impose terms of employment from the LBFO.

Ron Collins of SEIU 1021 requested to speak on this item. He expressed his opposition to the resolution and to the impasse.

- ** Motion was made by Trustee Krieg and seconded by Trustee Graham to approve and adopt Resolution 25-1 with the amendment to include the paragraph on longevity that was omitted. Motion passed unanimously.

10.* BOARD COMMITTEE REPORTS AND RELATED ACTION ITEMS

A.* Personnel Committee Report – the Personnel committee met on February 3 and Chair Cowen presented a brief report.

i.* Board Discussion and Approval of Updated Job Descriptions and Title Changes for the following classifications: Public Information and Technology Officer, Public Affairs Director, Program Supervisor (title change to Operations Supervisor), Scientific Programs Manager, Vector Ecologist I (title change to Vector Ecologist), Vector Ecologist II (title change to Senior Vector Ecologist), and IT Systems Administrator - The above named job descriptions have been updated to more accurately reflect the work currently performed by those classifications. They have been discussed and reviewed by the Personnel committee, and the committee recommended their approval.

ii.* Board Discussion and Approval of Elimination of the Classifications of Mechanic II and Mechanic/Technician - The classification of Mechanic II had been unfunded since the retirement of the mechanic in March of 2019, at which point the position of Mechanic/Technician was created in an attempt to combine the tasks of a mechanic with those of a technician, as the mechanic job could no longer fulfill a full-time job. That position had been vacant and unfunded since October 2021.

** Motion was made by Trustee Pellegrini and seconded by Trustee Carlston to approve items 10.A.i and 10.A.ii ., the updated job descriptions and title changes for the following classifications: Public Information and Technology Officer, Public Affairs Director, Program Supervisor (title change to Operations Supervisor), Scientific Programs Manager, Vector Ecologist I (title change to Vector Ecologist), Vector Ecologist II (title change to Senior Vector Ecologist), and IT Systems Administrator, and the elimination of the classifications of Mechanic II and Mechanic/Technician. *Motion passed unanimously.*

B. Budget Committee Report – the Budget committee met immediately prior to the Board meeting to discuss the capital project budget and funding. President Pay presented a brief summary of the meeting, where projected costs associated with construction and renovation were discussed, as well as options for funding the remodel by using reserves and borrowing funds. Staff will be seeking proposals for financing and will present a recommendation to the Board at the March 10 meeting.

11.* BOARD CONSIDERATION AND APPROVAL OF 2025 COMMITTEE MEMBERS – Trustee Mereddy requested to be a member of the Advance Planning and Audit committees instead of Advance Planning and Budget committees.

** Motion was made by Trustee Howell and seconded by Trustee Graham to approve the new 2025 committee members. *Motion passed unanimously.*

12.* BOARD DISCUSSION AND APPROVAL OF BOARD POLICY REGARDING AB 2561 – AB 2561 was signed by Governor Newsom on September 22, 2024, and it creates a

new obligation for public agencies to publicly address the status of their vacancies. AB 2561 requires public agencies to present the status of their vacancies and recruitment and retention efforts at a public hearing before their governing body at least once a year, and prior to the adoption of a final budget for the fiscal year. This policy addresses the requirements of the bill.

** Motion was made by Trustee Graham and seconded by Trustee Frankenfield to approve Board policy regarding AB 2561. *Motion passed unanimously.*

13. CLOSING COMMENTS – None

14. ADJOURNMENT – 9:01 p.m.

I certify the above minutes were approved as read or corrected at the meeting of the Board held on March 10, 2025.

Ayes: 14

Noes: 0

Abstain: 0

Absent: 5

Daniel Pellegrini
2025 Secretary, Board of Trustees